Minutes 3/21/16

TEWKSBURY TOWNSHIP BOARD OF EDUCATION
Regular Board Meeting
March 21, 2016

The Regular Meeting of the Tewksbury Township Board of Education was called to order by Joanne Black, Business Administrator at 7:02 p.m. in the Library of the Old Turnpike School.

Joanne Black read the Sunshine Law:

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Tewksbury Township Board of Education has caused notice of the time and place of this meeting to be published in the Courier News, the Hunterdon Democrat, the Hunterdon Review and notice of the meeting has been posted in the Township Municipal Building, both school buildings and the Tewksbury Township Public Library.

The Board pledged Allegiance to the Flag.

PRESENT: Mrs. Bartels, Ms. Delventhal, Mrs. Geoffrion, Ms. Tenerelli, Mrs. Larsen

ABSENT: Mrs. Jenkins, Mr. Regan, Mrs. Resnick, Dr. Schiller

ALSO PRESENT: Monica Rowland-Superintendent, Joanne Black-School Business Administrator

PRESENTATION:

- Ms. Rowland presented the February Staff Recognition nominees with certificates and read excerpts from their nominations. Ms. Rowland reviewed the tentative budget for the 2016-2017 school year. Mr. Robert Becker, public, asked several questions regarding the budget meeting relating to staffing, class size and reserves. Mrs. Larsen requested that he communicate the questions to the Board Office so that they can be properly addressed.

CORRESPONDENCE: Mrs. Rowland reviewed the Wellness Policy and it will be shared with the community.

OPEN TO THE PUBLIC: Ms. Allison Christian, public, asked how many parents have been selected for the food committee. Ms. Rowland stated that 3 parents were selected. Mr. Nick Lovegrove, public, asked if we have contacted any other districts regarding food policies. Ms. Christian asked if there would be an opportunity for the public to comment on the policy. Ms. Rowland stated that she will prepare a form so the community can comment on the policy.

APPROVAL OF MINUTES:
Motion was made by Mrs. Larsen and seconded by Ms. Tenerelli to approve the following minutes:

- Approval of Minutes February 11, 2016 Committee of the Whole Meeting
- Approval of Minutes February 11, 2016 Executive Session
- Approval of Minutes February 25, 2016 Regular Board Meeting
- Approval of Minutes February 25, 2016 Executive Session

Motion carried.

CURRICULUM: Mrs. Geoffrion stated that there were no new developments.

1. Motion was made by Mrs. Geoffrion and seconded by Ms. Tenerelli to approve the following field trips:

Group/Class	**Event/Destination**	**Date**	**Cost Per Student** (cost of attendance not paid by district)
Kindergarten - Mrs. Gentile's Class	Tewksbury Police Dept. & Rescue Squad	4/4/16	$0.00
Kindergarten - Mrs. Regan's Class	Tewksbury Police Dept. & Rescue Squad	4/5/16	$0.00
Kindergarten - Mrs. Schaub's Class	Tewksbury Police Dept. & Rescue Squad	4/6/16	$0.00
6th-Grade students participating in Reading Olympics (7 students)	Pick up students from Camp Mason Field Trip and take to Holland Township School for Reading Olympics and return to Camp Mason after Competition	3/22/16	$0.00

Motion carried.

PERSONNEL:

1. Motion was made by Mrs. Bartels and seconded by Mrs. Geoffrion to approve the following substitute teachers for the 2015-2016 school year:

    - Catherine Pepe
    - Courtney Shideler

Motion carried on a roll call.

POLICY: Ms. Delventhal stated that she has not heard from working groups and will table.

FINANCE: Motion was made by Mrs. Larsen and seconded by Mrs. Bartels to approve the following motions:

Pursuant to N.J.A.C. 6A-23A-16.10(c)(3), I certify that as of January 31, 2016, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district's Board of Education.

_____ _____

Board Secretary Date

CERTIFICATION OF FUNDS
Motion to certify that, pursuant to N.J.A.C. 6A-23A-16.10(c)(4), after review of the secretary's monthly financial report (appropriations section) for January 31, 2016 and upon proper consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A-23A-16.10(c)(4) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

1. Motion to accept the Board Secretary's Report and the Treasurer's Report for month ending January 31, 2016.

2. Motion to approve the attached list of transfers.

3. Approve the list of bills dated February 26, 2016 through March 21, 2016 in the amount of $1,128,629.90.

4. Approve the following travel requests:

Staff Member	Date	Registration	Other Expenses	Travel/Mileage	Event/Destination
Debbie Schroepfer (in place of A. DeMarco who is now a facilitator at the event and is free to attend)	3/15/16	$125.00 (previously paid for with A. DeMarco registration)	$0.00	yes	NJACE Science Education Institute workshop at RVCC.
Mary Cutri-French	4/29/16	$129.00	$0.00	yes	Challenging Cognitive Distortions in School-Age Children workshop at Rutgers School of Social Work
Bob Hoffman, Jr.	3/16/16	$0.00	$0.00	yes	Hunterdon County ESC Shared Services Meeting at

					Hunterdon Central H.S.
Camille Bristow	8/8/16-8/12/16	$250.00	$0.00	yes	NGSS Summer Institute at Raritan Valley C.C.
Judi Piccolo-Torsky	4/13/16	$40.00	$0.00	yes	CPR-AED for Health Care Providers at HMC
Jennifer Burns	3/18/16	Paid by Employee	$0.00	no	NJABA 11th Annual Conference

Motion carried on a roll call vote.

TECHNOLOGY: None.

FACILITIES: Motion was made by Mrs. Larsen and seconded by Ms. Tenerelli to approve the following:

1. Approve the 2016 Extended School Year Program for July 5, 2016 through August 4, 2016, Monday through Thursday, from 8:30 am to 12:00 noon at the Tewksbury Elementary School.

COMMUNICATIONS: Ms. Tenerelli spoke about engaging all community members in our school district and is looking for ways to reach out to the community and to Voorhees High School to ensure the success of our students attending the High School.

SUPERINTENDENT'S REPORT:

- HIB Report - There were 0 investigations. There were three suspensions at Old Turnpike School: two multi-day, one 1-day suspension.
- Ms. Rowland reviewed the following:

1. Rebecca Haines, a student at Kutztown University, will perform 5 hours of classroom observations at Tewksbury Elementary School during the 2015-2016 school year.

2. Shane Thomas, a student at West Virginia University, will perform 40 hours of classroom observations at Old Turnpike School during the 2015-2016 school year.

NEW BUSINESS:

- Ms. Rowland asked to table the Comprehensive Equity Plan motion until the April Committee of the Whole Meeting.
- Mrs. Larsen requested an off site meeting for the June meeting.

AUDIENCE: Ms. Christian requested that parents be notified when drills have occurred during the school days. The Principal of each school will send out a notification to parents/guardians when a lockdown occurs.

EXECUTIVE SESSION: Motion was made by Mrs. Larsen and seconded by Mrs. Bartels to enter Executive Session. The time was 8:00 p.m.

Mrs. Black read the following statement:

WHEREAS, Chapter 231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in executive or private session under certain limited circumstances, and:
WHEREAS, said law required the Board of Education to adopt a resolution at a public meeting before it can meet in such an executive or private session;
NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Township of Tewksbury that it does hereby determine that it is necessary to meet in executive session at this time to discuss personnel matters for approximately five minutes. The matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting. Action will be taken.

OPEN SESSION: Motion was made by Mrs. Bartels and seconded by Mrs. Tenerelli to return to Open Session. The time was 8:20 p.m.

PERSONNEL: Motion was made by Mrs. Larsen and seconded by Mrs. Bartels to approve the following motions:

2. Resolved, that the Board of Education hereby approves the maternity leave request for Employee I.D. #6478 - 8th Grade Science Teacher, effective approximately May 23, 2016. Employee will use accumulated sick and personal days through the end of the 2015-16 school year. Employee will then receive a paid Family Medical Leave of Absence with benefits for 12 weeks beginning August 29, 2016 followed by an unpaid Family Medical Leave of Absence through January 30, 2017.

3. Resolved, that the Board of Education hereby approves the maternity leave request for Employee I.D. #6149 - ASAP Reading Teacher at Tewksbury Elementary School,effective August 29, 2016. Employee will receive a paid Family Medical Leave of Absence with benefits for 12 weeks beginning August 29, 2016 followed by an unpaid Family Medical Leave of Absence through the remainder of the 2016-2017 school year.

Motion carried on a roll call vote.

ADJOURNMENT: Motion was made by Mrs. Larsen and seconded by Mrs. Tenerelli to adjourn the meeting. The time was 8:22 p.m.

Respectfully submitted,

Joanne Black
Board Secretary