Minutes April 14, 2016

TEWKSBURY TOWNSHIP BOARD OF EDUCATION
Committee of the Whole Meeting
April 14, 2016

The Regular Meeting of the Tewksbury Township Board of Education was called to order by Joanne Black, Business Administrator at 7:05 p.m. in the Library of the Old Turnpike School.

Joanne Black read the Sunshine Law:

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Tewksbury Township Board of Education has caused notice of the time and place of this meeting to be published in the Courier News, the Hunterdon Democrat, the Hunterdon Review and notice of the meeting has been posted in the Township Municipal Building, both school buildings and the Tewksbury Township Public Library.

The Board pledged Allegiance to the Flag.

PRESENT: Mrs. Bartels, Ms. Delventhal, Mrs. Geoffrion, Mrs. Jenkins, Mr. Regan, Dr. Schiller, Ms. Tenerelli, Mrs. Larsen

ABSENT: Mrs. Resnick

ALSO PRESENT: Monica Rowland-Superintendent, Joanne Black-Business Administrator

PRESENTATION

- Mr. Glenn Arbesfeld, Architect, SSP Architects reviewed the plans for the loading dock/sidewalk repairs.
- Ms. Gwen Thornton, NJSBA Field Service Representative conducted the annual ethics training for school board members.
- Ms. Lisa Schneider discussed the following topics:
    - PARCC 2016 Preparations & Testing Schedule
    - Reading/Phonics Program Update

POLICY: The first Wellness Committee met on 4/13/16. It was a very productive meeting and a collaborative recommendation document is being prepared. It was suggested to meet two more times before the end of the school year.

FINANCE: Motion was made by Lori Larsen and seconded Mr. Regan to approve the following:

Motion to approve the April 14,2016 proposal from SSP Architectural Group for a fixed fee of $23,500 to provide architectural and engineering services for the Tewksbury Elementary School loading dock, stairs and sidewalk projects, pursuant to the Terms of their Architect of Record contract.

Motion to authorize SSP Architectural Group to prepare plans and specifications for the Tewksbury Elementary School loading dock, stairs and sidewalk projects , including submission to the New Jersey Department of Education as an Other Capital Project, and Modification of the Long Range Facilities Plan as may be required to incorporate this project.

Motion carried on a roll call.

Motion to award the following contracts per the Erate Request for Proposal submission:

- Aspire Technology Partners state contract WSCA# 87720 Core Network Equipment Meraki Cloud Based and Installation in the amount of $ 31,052.50
- Aspire Technology Partners state contract WSCA#87720 Access Network Equipment Meraki Cloud Based and Installation in the amount of $ 65,775.12.
- Comcast Business Communications, LLC. MRESC/DRLAP 14-15-26 as follows:
    - Internet service 100 Mbps $998.58 per month for 36 months
    - Ethernet line 100 Mbps $774.00 per month for 36 months

Motion carried on a roll call vote.

OTHER: Mrs. Black advised the Board about her school security meeting with Mr. John Beckert. Ms. Rowland will prepare a survey of dates for the Board Retreat.

Mr. Regan left the meeting at 9:20 pm.

SUPERINTENDENT'S REPORT: Ms. Rowland reviewed the Comprehensive Equity Plan. She stated that it is done every three years and that we had no areas of concern, thereby there was no need for a corrective action plan.

Motion was made by Mrs. Larsen and seconded by Mrs. Jenkins to approve the following:

Approve submission of the Comprehensive Equity Plan for 2016-2019 to the New Jersey Department of Education.

Approve the appointment of Jim Miller, TES Principal, as the Affirmative Action Officer for the 2016-2017 School Year.

Motion carried.

EXECUTIVE SESSION: Motion was made by Mrs. Larsen and seconded by Ms. Delventhal to enter Executive Session. The time was 9:24 p.m.

Mrs. Black read the following statement:

WHEREAS, Chapter 231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in executive or private session under certain limited circumstances, and:
WHEREAS, said law required the Board of Education to adopt a resolution at a public meeting before it can meet in such an executive or private session;
NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Township of Tewksbury that it does hereby determine that it is necessary to meet in executive session at this time to discuss personnel matters for approximately ten minutes. The matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting. Action will be taken when we return to public session.

OPEN SESSION: Motion was made by Mrs. Larsen and seconded by Mrs. Geoffrion to return to Open Session. The time was 9:35 p.m.

FINANCE: Motion was made by Mrs. Bartels and seconded by Mrs. Larsen to approve the following:

Motion to abolish the position of Treasurer of School Monies effective May 1, 2016.

Motion carried on a roll call.

PERSONNEL: Mrs. Jenkins asked about the climate survey and if it is still being conducted. It was stated that it will be presented again by the end of the year.

Motion was made by Mrs. Bartels and seconded by Mrs. Larsen to approve the following:

Be it resolved that the Tewksbury Board of Education places Employee #6585 on an unpaid leave of absence, without benefits, until further notice effective April 1, 2016. Employee has been provided with COBRA documents.

Motion to accept, with regret, the letter of resignation from Employee ID #6530, elementary school ASAP teacher, effective April 12, 2016.

Motion carried on a roll call.

ADJOURNMENT: Motion was made by Mrs. Larsen and seconded by Ms. Tenerelli to adjourn the meeting. The time was 9:40 p.m.

Respectfully submitted,

Joanne Black
Board Secretary