Minutes 4/28/16

TEWKSBURY TOWNSHIP BOARD OF EDUCATION
Regular Board Meeting
April 28, 2016

The Regular Meeting of the Tewksbury Township Board of Education was called to order by Joanne Black, Business Administrator at 7:21 p.m. in the Library of the Old Turnpike School.

Joanne Black read the Sunshine Law:

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Tewksbury Township Board of Education has caused notice of the time and place of this meeting to be published in the Courier News, the Hunterdon Democrat, the Hunterdon Review and notice of the meeting has been posted in the Township Municipal Building, both school buildings and the Tewksbury Township Public Library.

The Board pledged Allegiance to the Flag.

PRESENT: Mrs. Bartels, Mrs. Geoffrion, Mrs. Jenkins, Mrs. Resnick, Dr. Schiller, Mrs. Larsen

ABSENT: Ms. Delventhal, Mr. Regan, Ms. Tenerelli

ALSO PRESENT: Monica Rowland-Superintendent, Joanne Black-School Business Administrator

PRESENTATION:

- Ms. Rowland presented the March Staff Recognition nominees with certificates and read excerpts from their nominations. The following staff were nominated: Peter Berg, Cathy Carver, Mary Chandler, Becky Chapman, Keith Csolak, Mary Cutri-French, Vickie D'Alessio, Jodi DenBleyker, Mike Fortino, Gail Grube-Riva, Heather Heithoff, Ryan Lagomarsino, Nancy Magenheimer, Cheryl Miller, Heather Olla, John Preston, Annie Rosenthal, Debbie Schroepfer, Scott Sipos, Allison Warren, Cathy Zisk

- The 2016-2017 Public Budget Hearing commenced at 7:40 p.m.

Mrs. Geoffrion exited the meeting at 7:55 p.m.

Motion was made by Mrs. Larsen and seconded by Mrs. Bartels to approve the following budget for the 2016-2017 school year:

	GENERAL FUND	SPECIAL REVENUES	DEBT SERVICE	TOTAL
2016-2017 Total Expenditures	$13,626,756	$125,775	$763,611	$14,516,142
Less: Anticipated Revenues	$ 1,756,420	$125,775	0	1,882,195
Taxes to be Raised	$ 11,870,336	-0-	$763,611	$12,633,947

Motion carried on a roll call.

APPROVAL OF MINUTES: Motion was made by Mrs. Larsen and seconded by Mrs. Bartels to approve the following minutes:

- Approval of Minutes March 10, 2016 Committee of the Whole Meeting
- Approval of Minutes March 10, 2016 Executive Session
- Approval of Minutes March 21, 2016 Regular Board Meeting
- Approval of Minutes March 21, 2016 Executive Session

Motion carried.

CURRICULUM:

1. Motion was made by Mrs. Larsen and seconded by Mrs. Bartels to approve the following field trips:

Group/Class	**Event/Destination**	**Date**	**Cost Per Student** (Cost of Attendance not Paid by District)
*Pre-K	Ort Farms	5/20/16	$0.00

Motion carried.

Mrs. Geoffrion returned to the meeting. The time was 8:40 p.m.

FINANCE: Motion was made by Mrs. Larsen and seconded by Mrs. Bartels to approve the following motions:

Pursuant to N.J.A.C. 6A-23A-16.10(c)(3), I certify that as of February 29, 2016 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district's Board of Education.

_____ _____

Board Secretary Date

CERTIFICATION OF FUNDS

Motion to certify that, pursuant to N.J.A.C. 6A-23A-16.10(c)(4), after review of the secretary's monthly financial report (appropriations section) for February 29, 2016 and upon proper consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A-23A-16.10(c)(4) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

1. Motion to accept the Board Secretary's Report and the Treasurer's Report for month ending February 29, 2016.

2. Approve the attached list of transfers.

3. Approve the list of bills, check numbers 8650 through 8767 in the amount of $1,286,508.83.

4. *Approve to extend the contract between the Tewksbury Township Board of Education and Maureen Joyce as an SDA Grant Consultant at an hourly rate of $75.00/hour, up to a maximum of $3,000.00.

5. Approve the following travel requests:

Staff Member	Date	Registration	Other Expenses	Travel/Mileage	Event/Destination
Joanne Black	4/14/16	$0.00	$0.00	yes	NJASBO Seminar-Environmentally Preferable Purchasing
Joanne Black	5/5/16	$0.00	$0.00	yes	CDK End of Year Personnel Program User Meeting
Barbara Simcox	5/5/16	$0.00	$0.00	yes	CDK End of Year Personnel Program User Meeting
Cynthia Weiss	5/5/16	$0.00	$0.00	yes	CDK End of Year Personnel Program User Meeting
Joanne Black	5/6/16	$0.00	$0.00	yes	CDK End of Year Accounting Program User Meeting
Cathy Carver	5/11/16	$0.00	$0.00	yes	CDK End of Year Accounting Program User Meeting
Cynthia Weiss	5/11/16	$0.00	$0.00	yes	CDK End of Year Accounting Program User Meeting
Jeff Munsey	5/20/16	$0.00	$0.00	yes	MRESC Vendor Expo
Connie Feinsod	5/25/16	$0.00	$0.00	yes	Workshop at Rutgers University: Communicating with Adolescents

Motion carried on a roll call.

POLICY: The eligibility of private school students to participate in the Tewksbury school athletics programs was discussed. At this time the Board does not want to revisit and it will be tabled. No further action was taken. Ms. Rowland will contact parent.

TECHNOLOGY: The district is prepared for PARCC testing.

FACILITIES: Mrs. Black will arrange for Mr. John Beckert, Office of School Preparedness, to attend the next meeting.

Motion was made by Ms. Resnick and seconded by Mrs. Larsen to approve the following motion:

1. Motion to approve the Hunterdon County YMCA Summer Recreation Program to be held at Tewksbury Elementary School from July 6-July 28, 2016 between the hours of 8:30 am - 1:30 pm.

Motion carried on a roll call.

COMMUNICATIONS: Ms. Rowland stated that she will present the budget to other community groups.

OTHER: The school website will be redesigned.

SUPERINTENDENT'S REPORT:

- HIB Report - There were 2 investigations: 1 conduct violation and 1 HIB. There were 0 suspensions.
- Deanna Fischer, a student at Centenary College, will perform her practicum at Tewksbury Elementary School with Regina Destefano one full day per week for fifteen weeks beginning in the Fall of 2016.
- Ms. Rowland stated that Jaime Levy was awarded Mentor Teacher of the Year from Centenary College.

Ms. Delventhal entered the meeting. The time was 8:25 p.m.

UNFINISHED BUSINESS:

- The June Committee of the Whole and Board Retreat will be held on June 7th.

EXECUTIVE SESSION: Motion was made by Mrs. Larsen and seconded by Mrs. Bartels to enter Executive Session. The time was 8:50 p.m.

Mrs. Black read the following statement:

WHEREAS, Chapter 231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in executive or private session under certain limited circumstances, and:
WHEREAS, said law required the Board of Education to adopt a resolution at a public meeting before it can meet in such an executive or private session;
NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Township of Tewksbury
that it does hereby determine that it is necessary to meet in executive session at this time to discuss personnel matters for approximately ten minutes. The matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting. Action will be taken.

OPEN SESSION: Motion was made by Mrs. Larsen and seconded by Ms. Delventhal to return to Open Session. The time was 8:52 p.m.

FINANCE: Motion was made by Mrs. Larsen and seconded by Mrs. Jenkins to approve the following motion:

6. Approve Paula Hatch as the Cash Account Reconciliation Specialist effective May 1, 2016 at a monthly fee of $375.00.

Motion carried on a roll call vote.

PERSONNEL:

Motion was made by Mrs. Larsen and seconded by Mrs. Bartels to approve the following motions:

1. Approve Elizabeth Stryker as a long term substitute Middle School ASAP teacher effective March 8, 2016 through June 30, 2016 at Step 1, BA $54,193.00 (pro-rated).

2. Approve Kaitlyn Bourne as a substitute teacher for the 2015-2016 school year pending criminal history review.

Motion carried on a roll call vote.

Ms. Rowland stated that Mrs. Jenkins invited Governor Christie Whitman to read to the TES students in May at an assembly. Also, the general consensus is June 28th for the Regular Board Meeting date.

ADJOURNMENT: Motion was made by Mrs. Larsen and seconded by Mrs. Bartels to adjourn the meeting. The time was 8:55 p.m.

Respectfully submitted,

Joanne Black
Board Secretary