**TEWKSBURY TOWNSHIP SCHOOL DISTRICT**
**173 Old Turnpike Road**
**Califon, New Jersey 07830**
**Phone: 908-439-2010 Fax: 908-439-2655**

# COMMITTEE OF THE WHOLE AGENDA
**Date: April 12, 2018**
**7:00 P.M**.

District Goals

1. Explore shared service and consolidation opportunities with other Voorhees sending districts and support district-wide initiatives.
2. Evaluate NWEA and PARCC results for required curricular and instructional improvements.
3. Develop appropriate communication with the community and foster community input.

Board Goals

1. Develop a sustainable administrative structure.
2. Develop appropriate communication with the community and foster community input.

## Committee Members:

| | | | | |
|---|---|---|---|---|
| Dr. Roseann Humphrey | Mrs. Cynthia Pettegrove | Mrs. Laura Bartels | Mrs. Leslie Ackerman | Mrs. Paulette Frank |
| Mrs. Krista Geoffrion | Mrs. Krista Jenkins | Mrs. Erica Johnson | Mr. Kevin Mulroony | Mr. Thomas Thorp |

## I. SUNSHINE ANNOUNCEMENT

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Tewksbury Township Board of Education has caused notice of the time and place of this meeting to be published in the Courier News, the Hunterdon Democrat, the Hunterdon Review and notice of the meeting has been posted in the Township Municipal Building, both school buildings and the Tewksbury Township Public Library.

## II. PLEDGE OF ALLEGIANCE

## III. ROLL CALL

| | | | | |
|---|---|---|---|---|
| Mrs. Ackerman | Mrs. Frank | Mrs. Jenkins | Mr. Mulroony | Mrs. Pettegrove |
| Mrs. Bartels | Mrs. Geoffrion | Mrs. Erica Johnson | Mr. Thorp | |

## IV. PRESENTATIONS

- OTS Boys' Basketball Team
- Ms. Gwen Thornton - NJ School Board Association

## V. CORRESPONDENCE

## VI. OPPORTUNITY FOR PUBLIC COMMENT - AGENDA ITEMS

During this portion of the meeting, the public is invited to address the Board with questions or comments on agenda items and if time permitting, other items.

The public is requested to sign the register provided for this purpose and to state their name, address, and direct their comments to the Board President. While all comments will be considered and a response will be forthcoming if and when appropriate, the Board will not respond to the speakers at the time of their appearance.

The public comment period will be a maximum of thirty minutes in length unless there are unusual circumstances. Those appearing will be allocated three minutes to speak and no one will be permitted to speak twice until all those wishing to speak have had a turn.

## VII. BOARD ACTION

**Motion to approve the following minutes:**

- March 14, 2018 Committee of the Whole Meeting
- March 14, 2018 Executive Session
- March 22, 2018 Regular Board Meeting
- March 22, 2018 Executive Session

## VIII. COMMITTEE REPORTS

### A. Curriculum

Discussion
Old Business
New Business

### B. Policy

Discussion
Old Business
New Business

**Motion to approve the following policies on first reading:**

- 5131 Conduct/Discipline
- 5131.1 Harassment, Intimidation and Bullying
- 5131.5 Violence and Vandalism
- 5131.6 Substance Abuse
- 5145.4 Equal Educational Opportunity

**Motion to approve the following policies on second reading:**

- 2130 Principal Evaluation

### C. Finance

Discussion
Old Business
New Business

Pursuant to N.J.A.C. 6A-23A-16.10(c)(3), I certify that as of February 28, 2018, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district's Board of Education.

_____ _____
Board Secretary Date

CERTIFICATION OF FUNDS
Motion to certify that, pursuant to N.J.A.C. 6A-23A-16.10(c)(4), after review of the secretary's monthly financial report (appropriations section) for February 28, 2018, and upon proper consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A-23A-16.10(c)(4) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**Motion to approve the following:**

1. Accept the Board Secretary's Report and the Cash Account Reconciliation Report for month ending February 28, 2018.

2. Approve the attached list of transfers.

3. Approve the list of bills dated _____ in the amount of_____.

4. Approve the following workshops.

| Staff Member | Date | Registration | Other Expenses | Travel/ Mileage | Event/Destination |
|---|---|---|---|---|---|
| Kelly Cullen | 10/17/18 | $150.00 | -0- | Mileage in accordance with school policy | 25th Annual School Health Conference |
| Cynthia Weiss | 5/3/2018 | -0- | -0- | Mileage in accordance with school policy | CDK Annual End of Year Personnel Workshop |
| Cathy Carver<br>Cynthia Weiss | 5/7/18 | -0- | -0- | Mileage in accordance with school policy | CDK Annual End of Year Accounting Workshop |
| Joanne Black | 5/8/2018 | -0- | -0- | Mileage in accordance with school policy | CDK Annual End of Year Accounting Workshop |
| Joanne Black | 6/6/18-6/8/18 | $275.00 | Hotel in accordance with school policy | Mileage in accordance with school policy | 56th Annual NJASBO Conference |

5. Approve Phoenix Advisors, LLC as Continuing Disclosure Agent and Independent Registered Municipal Advisor "of record" for the 2018-2019 school year at an annual fee of $850.00.

6. Approve the Addendum to the Agreement between the Tewksbury Board of Education and K & D Contractors, LLD for the loading dock and exterior stair replacement at Tewksbury Elementary School.

7. Approve the Shared Services Agreement for Technology Support Services between the Readington Township Board of Education and Thew Tewksbury Board of Education for the period commencing July 1, 2018 through June 30, 2019 at an annual cost of $149,215.00.

8. Approve the agreement between the Hunterdon County Educational Services Commission and the Tewksbury Board of Education for the provision of Child Study Team services for July 1, 2018 through June 30, 2019 based on the 2018-2019 approved rate schedule for the Commission.

9. Approve the contract between the YMCA and the Tewksbury Board of Education for the YMCA School Age Child Care program for the 2018-2019 school year. The program includes before and after school child care as well as the summer recreation program.

10. Accept the quote from ACT for proposal GR 05102004 in the amount of $822.44 for the purchase and installation of a software license for the the access control system .

**D. Technology**
Discussion
Old Business
New Business

**E. Facilities**
Discussion
Old Business
New Business

**Motion to approve the following:**

1. Approve the following organizations to use the school facilities through May 31, 2018. Documentation is available in the Board of Education office.

    - Boy Scouts
    - Girl Scouts
    - Morris County Arts Workshop
    - Odyssey of the Mind
    - Tewksbury Athletic Association
    - Tewksbury Education Foundation

2. Approve Tewksbury Township to use one of the district's school vans and a bus driver for the Senior Citizen Picnic to be held on Friday, June 15, 2018. Seniors will be transported from parking lot at Oldwick Firehouse to The Meadows Community Center in Oldwick (approximately .1 miles).

**F. Communications**

Discussion
Old Business
New Business

**G. Other**

Discussion
Old Business
New Business

- Discussion of Fundraisers and Charities

**Motion to approve the following:**

1. Approve the attached annual Evaluation Forms as required by QSAC.

## IX. SUPERINTENDENT'S REPORT

Discussion
Old Business
New Business

## X. EXECUTIVE SESSION

WHEREAS, Chapter 231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in executive or private session under certain limited circumstances, and:
WHEREAS, said law required the Board of Education to adopt a resolution at a public meeting before it can meet in such an executive or private session;
NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Township of Tewksbury that it does hereby determine that it is necessary to meet in executive session at this time to discuss personnel matters for approximately forty minutes. The matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting. Action may be taken.

Motion _____ 2nd _____

**H. Personnel**

Discussion
Old Business
New Business

**Motion to approve the following:**

1. At the recommendation of the Superintendent, approve the following substitute teachers for the 2017-2018 school year pending criminal history review:

    - Lauren Bristow
    - Samantha Cottone
    - Jayne Hruza
    - Kelly Scardelli

Motion _____ 2nd _____
**Roll Call**:
Mrs. Ackerman___ Mrs. Bartels___ Mrs. Frank___Mrs. Geoffrion___ Mrs. Jenkins___Mrs. Johnson___Mr. Mulroony ___ Mr. Thorp___ Mrs. Pettegrove___

## XI. ADJOURNMENT

Motion _____ 2nd _____

The next regular meeting of the Board of Education will be April 26, 2018.