TEWKSBURY TOWNSHIP BOARD OF EDUCATION
Committee of the Whole Meeting
May 10, 2018

The Committee of the Whole Meeting of the Tewksbury Township Board of Education was called to order by Joanne Black, Business Administrator at 7:05 p.m. in the Library of the Old Turnpike School.

Joanne Black read the Sunshine Law:

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Tewksbury Township Board of Education has caused notice of the time and place of this meeting to be published in the Courier News, the Hunterdon Democrat, the Hunterdon Review and notice of the meeting has been posted in the Township Municipal Building, both school buildings and the Tewksbury Township Public Library.

The Board pledged Allegiance to the Flag.

PRESENT: Mrs. Bartels, Mrs. Frank (arrived at 7:55 p.m.), Mrs. Jenkins (arrived at 7:06 p.m.), Mrs. Johnson, Mr. Mulroony, Mr. Thorp, Mrs. Pettegrove

ABSENT: Mrs. Ackerman

ALSO PRESENT: Dr. Roseann Humphrey-Interim Superintendent, Mrs. Joanne Black-Business Administrator

PRESENTATION: The Board interviewed Ms. Nancy Held and Mrs. Jillian Carrino for the school board vacancy position.

CORRESPONDENCE: A thank you letter from St. Jude Children's Hospital for a donation from OTS Student Council was received. An email was received from Ms. Vernon, Chair of the Donald J. Miller Memorial Committee, inquiring about the status of the Donald J. Miller Memorial at the Old Turnpike School. The BOE also discussed that an email was received from Ms. Edmund, a community member, noting various concerns.

PUBLIC COMMENT: None.

Agenda items listed on the COTW agenda under curriculum, policy, finance and facilities were reviewed.

CURRICULUM: None.

POLICY: A discussion took place on the District's vaping policy and fundraising policy.

PRESENTATION: Ms. Lisa Schneider gave a presentation on student performance in math and language arts literacy from 7:40 p.m. TO 8:25 p.m. Mrs. Frank arrived at the meeting during Ms. Schneider's presentation.

FINANCE: Motion was made by Mrs. Pettegrove and seconded by Mrs. Jenkins to approve the following:

Approve the following workshops for the 2017-2018 school year:

Staff Member	Date	Registration	Other Expenses	Travel/ Mileage	Event/Destination
Barbara Tosco Kathleen Wright	On-line	$150.00	-0-	-0-	Teaching Strategies - Online Course for Preschool Curriculum
Judi Piccolo-Torsky	10/17/18	$150.00	-0-	Mileage in accordance with school policy	25th Annual School Health Conference
Dr. Roseann Humphrey	9/27/18 9/28/18	$182.90	Hotel cost included	Mileage in accordance with school policy	Hunterdon County Superintendent's Conference
Joanne Black	5/23/18	-0-	-0-	Mileage in accordance with school policy	NJ SAIF Meeting, Hampton, NJ

Approve the hiring of summer custodians from approximately June 25, 2018 through August 24, 2018, at the rate of $10.00-$12.00 per hour. A budget of $3,200.00 has been allocated for summer custodial help.

Accept the quote from H.A.DeHart Son, Inc. in the amount of $105,509.75 for the purchase of a full size 54 passenger Thomas bus under HCESC Bus Bid TRANS#17-01B. Quote includes Cummins 10 year engine warranty and mandated Abigail's Law Sensors.

Accept the health benefit Horizon BCBS renewal for the period commencing July 1, 2018 through June 30, 2019 reflecting a composite rate increase of 11.79%(12% health benefit premium increase and 11.08% prescription benefit increase).

Approve the service agreement between the Tewksbury Board of Education and Star Distributors for vending machine services as listed in the agreement commencing upon approval by the Board of Education and execution of the agreement.

Approve the addendum to the agreement dated July 29, 2016 between the Tewksbury Board of Education and K & D Contractors, LLC for the loading dock and exterior stair replacement at the Tewksbury Elementary School. The addendum allows for the contractor to correct and remediate certain defects on the project which will be subject to satisfaction and final approval by the Board of Education and SSP Architects.

Approve the tax levy schedule for the 2018-2019 budget year.

Accept the Delta Dental renewal for the period commencing July 1, 2018 through June 30, 2019 with a no change rate renewal and a 24 month no rate change guarantee.

Final Resolution: Motion carried on a roll call vote.
Yes: Laura Bartels, Paulette Frank, Krista Jenkins, Mrs. Johnson, Kevin Mulroony, Thomas Thorp, Cynthia Pettegrove
Absent: Leslie Ackerman

Motion was made by Mrs. Pettegrove and seconded by Mrs. Bartels to approve the following:

Submission of the 2017-2018 Extraordinary Aid Application (EXAID) to the NJ Department of Education.

Approve the payment of expenses incurred by the Odyssey of the Mind coaches to attend the May National competition in Iowa with the students for approximately $4,500.00.

Final Resolution: Motion carried on a roll call vote.
Yes: Laura Bartels, Paulette Frank, Krista Jenkins, Mrs. Johnson, Kevin Mulroony, Thomas Thorp, Cynthia Pettegrove
Absent: Leslie Ackerman

TECHNOLOGY: Mrs. Black stated that there may be some staffing changes and additions with the IT staff due to a restructuring of the job assignments by Readington.

Motion was made by Mrs. Pettegrove and seconded by Mr. Mulroony to approve the following:

Accept the quote from Aspire Technology Partners, 25 James Way, Eatontown, NJ 07724 for the Meraki Cloud Managed Security Appliance (firewall) and annual license and support in the amount of $11,097.80 utilizing Naspo ValuePoint NJ Contract #87720.

Award the contract to Aspire Technology Partners, 25 James Way, Eatontown, NJ 07724 for the installation of a new phone system at the Old Turnpike School and the Tewksbury Elementary School in the amount of $78,485.53 utilizing Naspo Valuepoint NJ Contract #87720.

Award the contract to EPlus Technology Inc, 130 Futura Drive, Pottstown, PA 19464 for the upgrade of the camera systems at the Old Turnpike School and the Tewksbury Elementary School in the amount of $143,410.00 under the HCESC Bid 15/16-TECH-01.

Accept the quote from IBoss Inc. Boston, MA for the renewal of the malware subscription for the period 7/1/2018-7/1/2019 in the amount of $4,636.80.

Final Resolution: Motion carried on a roll call vote.
Yes: Laura Bartels, Paulette Frank, Krista Jenkins, Mrs. Johnson, Kevin Mulroony, Thomas Thorp, Cynthia Pettegrove
Absent: Leslie Ackerman

FACILITIES: Mrs. Black discussed the plan as recommended by Gianforcaro Architects Engineers to improve the drainage at the playground at TES. Mr. Gianforcaro recommended that a topographical survey be completed and plans designed based on the results of the survey. The drains will be placed outside the perimeter of the playground so that if the material used on the playground is changed in the future, the drainage improvements will not be affected.

Motion was made by Mrs. Pettegrove and seconded by Mr. Mulroony to approve the following:

Accept the quote from VS Land Data, PO Box 186, Phillipsburg, NJ in the amount of $2,000.00 to perform a topographic survey of the playground area of the Tewksbury Elementary School which will assist in the preparation of the drainage plans that will be prepared by Gianforcaro Architects/engineers.

Approve the submission of the roof project at the Old Turnpike School to the NJ Department of Education. The project will be submitted as an "Other Capital Project" where no state funding is being requested.

Final Resolution: Motion carried on a roll call vote.
Yes: Laura Bartels, Paulette Frank, Krista Jenkins, Mrs. Johnson, Kevin Mulroony, Thomas Thorp, Cynthia Pettegrove
Absent: Leslie Ackerman

COMMUNICATIONS: None.

OTHER: Dr. Humphrey discussed the survey. Mrs. Bartels stated that she and Mrs. Pettegrove attended the articulation meeting at Voorhees H.S. and will let the BOE know when the next meeting will be. The Board decided to change the Board Retreat to June 5th at 4:00 to be held at the Brasserie in Califon. The BOE also discussed the procedure s surrounding guests at the school dance. The placement of teachers for the 18-19 school year and FAQs will be sent out on Friday, May 11th, 2018 by the Administration. Flowers were given to the school nurses on Nurses Appreciation Day. Dr. Humphrey discussed the difficulty in obtaining and the cost surrounding the clear security boxes that have been recommended by the Office of School Preparedness.

SUPERINTENDENT'S REPORT: Dr. Humphrey passed out the Rutgers survey format and the Panorama survey format as well. Mrs. Jenkins offered her services and will do a data analysis of the survey. The BOE would like the Rutgers survey to be used. The Board should bring approved questions and suggestions for the survey to the next Board Meeting so it can be released in early June. Discussion ensued that trends may be found and issues honed in on based on the survey responses. Communication shall go out that the survey will be acted on.

EXECUTIVE SESSION: Motion was made by Mrs. Pettegrove and seconded by Mrs. Bartels to enter Executive Session. The time was 9:23 p.m.

WHEREAS, Chapter 231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in executive or private session under certain limited circumstances, and:
WHEREAS, said law required the Board of Education to adopt a resolution at a public meeting before it can meet in such an executive or private session;
NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Township of Tewksbury that it does hereby determine that it is necessary to meet in executive session at this time to discuss personnel matters and legal matters for approximately forty five minutes. The matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting. Action may be taken.

Regular session resumed at 10:35p.m.

PERSONNEL: Motion was made by Mrs. Pettegrove and seconded by Mrs. Jenkins to approve the following motions:

Accept, with regret, the resignation of Keith Csolak, OTS Music/Band Teacher, due to retirement, effective June 30, 2018.

Accept, with regret, the resignation of Marianne Farrell, Elementary School Instructional Aide, due to retirement, effective June 30, 2018.

At the recommendation of the Superintendent, approve to hire the following employees for the Extended School Year beginning July 2, 2018 through August 2, 2018.

Approve **Krista Kovalsky** as a Special Education Teacher for Extended School Year Preschool Disabled Program for up to 4.25 hours per day beginning July 2, 2018, through August 2, 2018, Monday through Thursday, at Step 14 MA+15 at $58.16 per hour.

Approve **Katherine Kelsey** as a Special Education Teacher for Extended School Year Elementary/Middle School Program for up to 4.25 hours per day beginning July 2, 2018, through August 2, 2018, Monday through Thursday, at Step 6 MA at $43.50 per hour.

Approve **Pamela Nugent** as a Special Education Teacher for Extended School Year Elementary/Middle School Program for up to 4.25 hours per day beginning July 2, 2018, through August 2, 2018, Monday through Thursday, Step 15 BA+15 at $58.09 per hour.

Approve **Jennifer Burns** as a Special Education Teacher for Extended School Year Elementary/Middle School Program for up to 4.25 hours per day beginning July 2, 2018, through August 2, 2018, Monday through Thursday, Step 11 BA+30 at $50.33 per hour.

Approve **Gerilynn Ambrosky** as a Special Education Instructional Aide for Extended School Year Program for up to 4 hours per day beginning July 2, 2018, through August 2, 2018, Monday through Thursday, Step 4 at $16.19 per hour.

Approve **Courtney Shideler** as a Special Education Instructional Aide for Extended School Year Program for up to 4 hours per day beginning July 2, 2018, through August 2, 2018, Monday through Thursday, Step 5 at $16.53 per hour.

Approve **Michael Fortino** as a Special Education Instructional Aide for Extended School Year Program for up to 4 hours per day beginning July 2, 2018, through August 2, 2018, Monday through Thursday, Step 13 at $19.49 per hour.

Approve **Shane Thomas** as a Special Education Instructional Aide for Extended School Year Program for up to 4 hours per day beginning July 2, 2018, through August 2, 2018, Monday through Thursday, Step 3 at $15.89 per hour.

Approve **Carolyn Scheper** as a Special Education Instructional Aide for Extended School Year Program for up to 4 hours per day beginning July 2, 2018, through August 2, 2018, Monday through Thursday, Step 10 at $18.28 per hour.

Approve **Susan Stecker** as a Speech Language Specialist for Extended School Year Program for up to 4.25 hours per day beginning July 2, 2018, through August 2, 2018, Monday through Thursday, at Step 11 MA+15 at $52.63 per hour.

Approve **Kelly Cullen** as a School Nurse for Extended School Year Program for up to 4 hours per day beginning July 2, 2018, through August 2, 2018, Monday through Thursday, Step 15 MA+30 at $61.93 per hour.

Approve **Judi Piccolo-Torsky** as a School Nurse for Extended School Year Program for up to 4 hours per day beginning July 2, 2018, through August 2, 2018, Monday through Thursday, at Step 15 MA at $60.40 per hour.

NOTE: 76 hours for ESY School Nurse to be shared between two nurses.

Approve **Maryann Andrioli** as a substitute for Extended School Year Program beginning July 2, 2018, through August 2, 2018, Monday through Thursday, at the approved substitute rate of pay on an as needed basis.

Approve **Barbara Antonelli** as a substitute for Extended School Year Program beginning July 2, 2018, through August 2, 2018, Monday through Thursday, at the approved substitute rate of pay on an as needed basis.

Approve **Robin Balick** as a substitute for Extended School Year Program beginning July 2, 2018, through August 2, 2018, Monday through Thursday, at the approved substitute rate of pay on an as needed basis.

Approve **Sharon Dec** as a substitute for Extended School Year Program beginning July 2, 2018, through August 2, 2018, Monday through Thursday, at the approved substitute rate of pay on an as needed basis.

Approve **Monica Scala** as a substitute for Extended School Year Program beginning July 2, 2018, through August 2, 2018, Monday through Thursday, at the approved substitute rate of pay on an as needed basis.

Approve **Kelly Scardelli** as a substitute for Extended School Year Program beginning July 2, 2018, through August 2, 2018, Monday through Thursday, at the approved substitute rate of pay on an as needed basis.

Approve **Sally Warner** as a substitute for Extended School Year Program beginning July 2, 2018, through August 2, 2018, Monday through Thursday, at the approved substitute rate of pay on an as needed basis.

Approve **Deborah Dunne** as a **Nurse** substitute for Extended School Year Program beginning July 2, 2018, through August 2, 2018, Monday through Thursday, at the approved substitute rate of pay on an as needed basis.

Approve **Lori Prussack** as a **Nurse** substitute for Extended School Year Program beginning July 2, 2018, through August 2, 2018, Monday through Thursday, at the approved substitute rate of pay on an as needed basis.

Approve **Barbara Tosco** as a substitute for Extended School Year Program beginning July 2, 2018, through August 2, 2018, Monday through Thursday, on an as needed basis at Step 15 MA+15 at $61.16 per hour.

Approve **Michael Fortino** as a substitute for Extended School Year Program beginning July 2, 2018, through August 2, 2018, Monday through Thursday, on an as needed basis at Step 4 BA at $38.86 per hour.

Approve **Courtney Shideler** as a substitute for Extended School Year Program beginning July 2, 2018, through August 2, 2018, Monday through Thursday, on an as needed basis at Step 4 BA at $38.86 per hour.

Approve **Kimberly Leonhardt** as School Psychologist for up to 70 hours for summer evaluations, reports, meetings, and case management beginning July 2, 2018 through August 24, 2018 at Step 3 MA+30 at $43.11 per hour.

Approve **Kathleen Wright** as School Social Worker for up to 50 hours for summer evaluations, reports, meetings, and case management beginning July 2, 2018 through August 24, 2018 at Step 3 MA at $41.58 per hour.

Approve **Amanda Thomas** as Speech Language Specialist for summer evaluations, reports, meetings, and case management beginning July 2, 2018 through August 24, 2018 at Step 5 MA at $42.38 per hour.

Approve **Susan Stecker** as Speech Language Specialist for summer evaluations, reports, meetings, and case management beginning July 2, 2018 through August 24, 2018 at Step 11 MA+15 at $52.63 per hour.

NOTE: 60 hours for Summer CST Speech Language Specialist to be shared between two specialists.

Approve the following **Special Education Teachers** for a cumulative 10 hours to attend summer IEP meetings as needed beginning July 2, 2018, through August 24, 2018 at a rate of $39.00 per hour.

- **Allison Caruso**
- **Michael Fortino**
- **Katherine Kelsey**
- **Pamela Nugent**
- **Barbara Tosco**

Approve the following **General Education Teachers** for a cumulative 10 hours to attend summer IEP meetings as needed beginning July 2, 2018, through August 24, 2018 at a rate of $39.00 per hour.

- **Camille Bristow**
- **Allison Caruso**
- **Rebecca Chapman**
- **Michael Fortino**
- **Brittany Friedel**
- **Katherine Kelsey**
- **Pamela Nugent**
- **Marilynne Regan**
- **Barbara Tosco**

At the recommendation of the Superintendent, approve to hire the attached list of employees (Agenda Personnel Attachment 5/10/18) for the 2018-2019 school year.

Final Resolution: Motion carried on a roll call vote.
Yes: Laura Bartels, Paulette Frank, Krista Jenkins, Mrs. Johnson, Kevin Mulroony, Thomas Thorp, Cynthia Pettegrove
Absent: Leslie Ackerman

Motion was made by Mrs. Pettegrove and seconded by Mr. Mulroony to appoint Mrs. Jillian Carrino to the School Board to the open board seat..

Final Resolution: Motion carried on a roll call vote.
Yes: Laura Bartels, Paulette Frank, Krista Jenkins, Mrs. Johnson, Kevin Mulroony, Thomas Thorp, Cynthia Pettegrove
Absent: Leslie Ackerman

ADJOURNMENT: Motion was made by Mrs. Pettegrove and seconded by Mrs. Jenkins to adjourn the meeting. The time was 10:35 p.m.

Final Resolution: Motion carried.

Respectfully submitted,

Joanne Black
Board Secretary