Minutes July 11, 2018 Committee of the Whole Meeting

TEWKSBURY TOWNSHIP BOARD OF EDUCATION
Committee of the Whole Meeting
July 11, 2018

The Committee of the Whole Meeting of the Tewksbury Township Board of Education was called to order by Joanne Black, Business Administrator at 7:05 p.m. in the Library of the Old Turnpike School.

Joanne Black read the Sunshine Law:

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Tewksbury Township Board of Education has caused notice of the time and place of this meeting to be published in the Courier News, the Hunterdon Democrat, the Hunterdon Review and notice of the meeting has been posted in the Township Municipal Building, both school buildings and the Tewksbury Township Public Library.

The Board pledged Allegiance to the Flag.

PRESENT: Mrs. Ackerman, Mrs. Bartels, Mrs. Carrino, Mrs. Jenkins (arrived at 7:09), Mrs. Johnson, Mr. Mulroony, Mr. Thorp, Mrs. Pettegrove

ABSENT: Mrs. Frank

ALSO PRESENT: Dr. Roseann Humphrey-Interim Superintendent, Mrs. Joanne Black-Business Administrator

PRESENTATION: Mr. Bob Hoffman, Jr. - Transportation Coordinator, reviewed the bus routing and cameras.

CORRESPONDENCE: Dr. Humphrey read a thank you note to the Old Turnpike School from the Freda family.

PUBLIC COMMENT: None.

Agenda items listed on the COTW agenda under curriculum, policy, finance and facilities were reviewed.

CURRICULUM: Dr. Humphrey stated that the professional development being offered to staff is being reviewed. There will be a full day differentiation workshop for staff on 8/29/18 and the instructor will return for additional staff training if needed. Ms. Lisa Schneider will send out information on the curriculum in the District. Ms. Megan Verderamo will send out information regarding the preschool program in the District. This will be sent out in August. Study Island will not be used in the 18-19 school year.

FINANCE: Ms. Joanne Black discussed the food service proposal and lunch costs. Proposals are due from interested vendors on July 19th.

Motion was made by Mrs. Pettegrove and seconded by Mr. Mulroony to approve the following:

Motion to adopt the resolution appointing USI Insurance Services as an Insurance Broker of Record for the 2018-2019 school year as an Extraordinary and Unspecified service to represent the Tewksbury School District in matters related to general liability insurance and all health insurance benefits.

WHEREAS, the Consultant has requested proposals from various insurance companies for our district's medical and prescription plans, and WHEREAS, the Consultant has negotiated a competitive renewal with the existing carrier ("Horizon BCBS ") as an Extraordinary and Unspecified service on behalf of the District

RESOLUTION WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-5(1), N.J.S.A. 18A:18A-5a and NJAC 5:34-1.2) requires that the resolution authorizing the award of contracts for "Extraordinary Unspecified Service" without competitive bidding must be publicly advertised. The contracts are awarded as an "Extraordinary and Unspecified Service" under the provisions of the Local Public Contracts Law because services performed pursuant to N.J.S.A. 18A:18A-5a and NJAC 5:34-1.2 are exempt from competitive bid requirements. The Secretary has reviewed the rules of the Division of Local Governmental Services pursuant to N.J.A.C. 5:34-2.1 et. seq and certifies that the proposed contract may be considered an extraordinary and unspecified service in accordance with the requirements thereof.

Final Resolution: Motion carried on a roll call vote.
Yes: Leslie Ackerman, Laura Bartels, Jillian Carrino, Krista Jenkins, Erica Johnson, Kevin Mulroony, Thomas Thorp, Cynthia Pettegrove
Absent: Paulette Frank

FACILITIES: Ms. Joanne Black reviewed the status of projects with the Board. Dr. Roseann Humphrey reviewed the classroom move and the repairs to the bathrooms in the schools.

Motion was made by Mrs. Pettegrove and seconded by Mr. Mulroony to approve the following:

Approve the following organizations to use the school facilities through August 30, 2018. Documentation is available in the Board of Education office.

- Hunterdon County YMCA

Final Resolution: Motion carried on a roll call vote.
Yes: Leslie Ackerman, Laura Bartels, Jillian Carrino, Krista Jenkins, Erica Johnson, Kevin Mulroony, Thomas Thorp, Cynthia Pettegrove
Absent: Paulette Frank

OTHER: Administrative Structure was discussed. The structure needs to be discussed further before the survey is sent out. This year's November Annual School Election will be held November 6, 2018. The deadline for candidates to submit their nominating petition to the county clerk is 4 p.m. July 30, 2018. Summer board meeting calendar dates were discussed and will be readdressed on July 26th. The September meeting will be moved to September 26th. The school climate survey was discussed and an action plan will be developed to address the common themes. It was suggested that a quarterly newsletter be sent to parents/ guardians with District information and updates. An ad hoc committee could be formed including community members, administration,students and staff. Mr. Mulroony, Mr. Thorp, Mrs. Jenkins and Mrs. Johnson volunteered to be on the committee.

SUPERINTENDENT'S REPORT: Dr. Humphrey stated that currently 48 kindergarteners are enrolled for the 18-19 school year. Ms. Megan Verderamo attended a safety training program and the safety manual will be updated.

EXECUTIVE SESSION: Motion was made by Mrs. Pettegrove and seconded by Mrs. Bartels to enter Executive Session. The time was 9:15 p.m.

WHEREAS, Chapter 231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in executive or private session under certain limited circumstances, and:
WHEREAS, said law required the Board of Education to adopt a resolution at a public meeting before it can meet in such an executive or private session;
NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Township of Tewksbury that it does hereby determine that it is necessary to meet in executive session at this time to discuss the CSA evaluation and personnel matters for approximately thirty minutes. The matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting. Action may be taken.

The regular board meeting resumed at 9:55 p.m.

PERSONNEL: Motion was made by Mrs. Pettegrove and seconded by Mrs. Johnson to approve the following:

Accept, with regret, the resignation of Ryan Lagomarsino, ICS 8th grade special education teacher, effective July 2, 2018.

Accept, with regret, the resignation of Koren Baumstark, school bus driver, effective July 27, 2018.

Approve the following honoraria positions for the 2018-2019 school year.

Last Name	First Name	Honoraria Position	Compensation
Takayama	Kelly	8th Gr. Play Musical Director (shared)	$975.00
Krowl	Dee	8th Gr. Play Musical Director (shared)	$975.00

At the recommendation of the Interim Superintendent, approve Seann Erhart as a Custodian for the 2018-2019 school year beginning approximately July 16, 2018 through June 30, 2019 at Step 3, $34,772.00 (pro-rated) with a 90 (ninety) day probationary period. Employment contingent on pending criminal history and P.L. 2018 c.5 results.

At the recommendation of the Interim Superintendent, approve Koren Baumstark as a substitute school bus driver for the 2018-2019 school year.

Resolved, that the Board of Education hereby approves the sick leave request for Dale Grover, Custodian, effective June 29, 2018 through October 12, 2018. Employee will use accumulated sick days.

Final Resolution: Motion carried on a roll call vote.
Yes: Leslie Ackerman, Laura Bartels, Jillian Carrino, Krista Jenkins, Erica Johnson, Kevin Mulroony, Thomas Thorp, Cynthia Pettegrove
Absent: Paulette Frank

ADJOURNMENT: Motion was made by Mrs. Pettegrove and seconded by Mrs. Jenkins to adjourn the meeting. The time was 9:56 p.m.

Motion carried.

Respectfully submitted,

Joanne Black
Board Secretary