Minutes September 13, 2018 Committee of the Whole Meeting

TEWKSBURY TOWNSHIP BOARD OF EDUCATION
Committee of the Whole Meeting
September 13, 2018

The Committee of the Whole Meeting of the Tewksbury Township Board of Education was called to order by Joanne Black, Business Administrator at 7:04 p.m. in the Library of the Old Turnpike School.

Joanne Black read the Sunshine Law:

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Tewksbury Township Board of Education has caused notice of the time and place of this meeting to be published in the Courier News, the Hunterdon Democrat, the Hunterdon Review and notice of the meeting has been posted in the Township Municipal Building, both school buildings and the Tewksbury Township Public Library.

The Board pledged Allegiance to the Flag.

PRESENT: Mrs. Bartels, Mrs. Carrino, Mrs. Jenkins, Mrs. Johnson, Mrs. Pettegrove

ABSENT: Mrs. Ackerman, Mrs. Frank, Mr. Mulroony, Mr. Thorp

ALSO PRESENT: Dr. Roseann Humphrey-Interim Superintendent (entered at 7:10), Mrs. Joanne Black-Business Administrator

PRESENTATION: Maschio's Food Service gave a presentation to the BOE and public about the planned lunch program for the 18-19 school year. Samples were shared with those in attendance at the meeting.

CORRESPONDENCE: Ms. Allison Christian sent a letter to the Board regarding the condition of the playground at TES. Mrs. Black stated that the weather has been hindering the delivery and spreading of the mulch. Quotes are being obtained from a mulch blowing service.

PUBLIC COMMENT: Ms. Lysa Fritz voiced concern over the schedule at Tewksbury Elementary School and she also commented on the students not having any place to put their backpacks. Ms. Fritz commented on the lack of extracurricular activities and the preschool playground equipment needs to be removed from the basketball court. Dr. Humphrey responded that she will look in to her concerns. Ms. Carolyn Thow requested to use the Tewksbury School District buses for an October 6th event - 1st Annual Autism Walk.

PRESENTATION: Ms. Gwen Thornton from NJ School Boards discussed the options for the Superintendent search. This will be readdressed at the next meeting.

Agenda items listed on the COTW agenda under curriculum, policy, finance and facilities were reviewed.

CURRICULUM: Motion was made by Mrs. Pettegrove and seconded by Mrs. Bartels to approve the following field trips for the 2018-2019 school year.

Grade	Destination	Date (Approximate Month/Year)	Approximate Cost Per Student (cost of attendance not paid by district)
8	NYC Broadway Play	October/November, 2018	TEF + $50/student
8	Washington D.C. Trip	May 29-31, 2019	$500.00
8	Peer Leadership Conference	February, 2019	TBD - paid by PTA and TEF in the past

Final Resolution: Motion carried on a roll call vote.
Yes: Laura Bartels, Jillian Carrino, Krista Jenkins, Erica Johnson, Cynthia Pettegrove
Absent: Leslie Ackerman, Paulette Frank, Kevin Mulroony, Thomas Thorp

FINANCE: Motion was made by Mrs. Pettegrove and seconded by Mrs. Jenkins to approve the following:

Approve the following workshops for the 2018-2019 school year.

Staff Member	Date	Registration	Other Expenses	Event/Destination
Dr. Roseann Humphrey	9/18/18 & 11/15/18	$250.00	-0-	Learning Partnership for Mentoring - Mentoring Conference by NJPSA/FEA
Yahna Fiscarelli	10/26/18	$180.00	-0-	51st Annual Conference on Reading & Writing - Rutgers
LeighAnn Kimmick	10/12/18	-0-	-0-	Hunterdon County Payroll Meeting
Bob Hoffman, Jr.	9/13/18	-0-	-0-	Transportation Safety Issues in Hunterdon County, Flemington, NJ
Joanne Black	9/13/18	-0-	-0-	Transportation Safety Issues in Hunterdon County, Flemington, NJ
Dee Krowl	9/13/18	-0-	-0-	Transportation Safety Issues in Hunterdon County, Flemington, NJ
Eileen Callahan	10/8/18	-0-	-0-	School Safety and Security Planning for Front Office Staff and Administrators, Del. Val. Regional H.S.
Dee Krowl	10/8/18	-0-	-0-	School Safety and Security Planning for Front Office Staff and Administrators, Del. Val. Regional H.S.

Mileage expenses will be reimbursed in accordance with school policy.

Accept the receipt of the Rural Education Achievement Program(REAP) Grant Award Number S358A183189 in the amount of $43,986.00 for the award period 7/1/2018-9/30/2019.

Approve entering into an agreement with Warren County Special Services School District for the 2018-2019 school year for Participation in Coordinated Transportation contracts. It is agreed that services provided will be subject to pro-rated contract costs, plus a 4% administration fee.

Approve entering into contract with Rutgers RWJMS-Dept. of Psychiatry for a Psychiatric Evaluation for student #5192057561 at a cost not to exceed $950.00.

Final Resolution: Motion carried on a roll call vote.
Yes: Laura Bartels, Jillian Carrino, Krista Jenkins, Erica Johnson, Cynthia Pettegrove
Absent: Leslie Ackerman, Paulette Frank, Kevin Mulroony, Thomas Thorp

TECHNOLOGY: Dr. Humphrey spoke about the updates to the schools.

COMMUNICATION: The climate survey was discussed. Mrs. Jenkins, Mr. Mulroony, Mrs. Johnson and Mr. Thorp will present an executive summary of the findings. The survey update should be completed two to three days before the next board meeting along with a draft of the report to the public. There will also be an action plan and the new Chief School Administrator should present a quarterly plan

and act on it. The Board agreed to release the results to the public, and a new survey should be done annually. Mrs. Black asked the BOE if there were any specific goals they would like her to accomplish and submit to the County office for approval for the 18-19 school year. Dr. Humphrey mentioned the implementation of a direct pay system.

SUPERINTENDENT'S REPORT: Dr. Humphrey stated that the implementation of the 5th grade Cross Country team was going well. Back to School Night also went well. Dr. Humphrey updated the board on Califon's decision to send the first grade students to Tewksbury. She was informed that they will be attending Lebanon School and not Tewksbury School.

OTHER: Motion was made by Mrs. Pettegrove and seconded by Mrs. Jenkins to approve the following:

Approve the attached list of bus routes for the 2018-2019 school year.

Final Resolution: Motion carried on a roll call vote.
Yes: Laura Bartels, Jillian Carrino, Krista Jenkins, Erica Johnson, Cynthia Pettegrove
Absent: Leslie Ackerman, Paulette Frank, Kevin Mulroony, Thomas Thorp

EXECUTIVE SESSION: Motion was made by Mrs. Pettegrove and seconded by Mrs. Jenkins to enter Executive Session. The time was 8:50 p.m.

WHEREAS, Chapter 231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in executive or private session under certain limited circumstances, and:
WHEREAS, said law required the Board of Education to adopt a resolution at a public meeting before it can meet in such an executive or private session;
NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Township of Tewksbury that it does hereby determine that it is necessary to meet in executive session at this time to discuss the CSA evaluation and personnel and litigation matters for approximately forty-five minutes. The matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting. Action may be taken.

The regular board meeting resumed at 10:15 p.m.

PERSONNEL: Motion was made by Mrs. Pettegrove and seconded by Mrs. Jenkins to approve the following:

Approve the following honoraria positions for the 2018-2019 school year:

Last Name	First Name	Honoraria Position	Compensation
Wooby	Mike	Assistant Cross Country Coach (5th Gr.)	$3,721.00
Zisk	Cathy	I&RS OTS Regular Education	$39.00/hour
Spina	Brittany	Jazz Band	$1,170.00

Approve Kimberly Ann Borin as a maternity leave replacement elementary school Library/Media Specialist beginning approximately October 1, 2018 through February 19, 2019 at Step 1 BA $54,193.00 (pro-rated).

Approve Luis Contreras as a temporary Custodian beginning approximately September 17, 2018 through November 30, 2018, at a salary of $16.00/hour, pending criminal history review.

Final Resolution: Motion carried on a roll call vote.
Yes: Laura Bartels, Jillian Carrino, Krista Jenkins, Erica Johnson, Cynthia Pettegrove
Absent: Leslie Ackerman, Paulette Frank, Kevin Mulroony, Thomas Thorp

ADJOURNMENT: Motion was made by Mrs. Pettegrove and seconded by Mrs. Jenkins to adjourn the meeting. The time was 10:16 p.m.

Motion carried.

Respectfully submitted,

Joanne Black
Board Secretary