TEWKSBURY TOWNSHIP SCHOOL DISTRICT
173 Old Turnpike Road
Califon, New Jersey 07830
Phone: 908-439-2010 Fax: 908-439-2655

COMMITTEE OF THE WHOLE AGENDA
Date: March 14, 2019
7:00 P.M.

District Goals

1. Explore shared service and consolidation opportunities with other Voorhees sending districts and support district-wide initiatives.
2. Evaluate NWEA and PARCC results for required curricular and instructional improvements.
3. Develop appropriate communication with the community and foster community input.

Board Goals

1. Develop a sustainable administrative structure.
2. Develop appropriate communication with the community and foster community input.

Committee Members:

Dr. Roseann Humphrey	Mrs. Cynthia Pettegrove	Mrs. Leslie Ackerman	Mrs. Jillian Carrino	Dr. Angela Deeney
Mrs. Paulette Frank	Mrs. Erica Johnson	Mrs. Lori Larsen	Mr. Kevin Mulroony	Mr. Thomas Thorp

I. SUNSHINE ANNOUNCEMENT

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Tewksbury Township Board of Education has caused notice of the time and place of this meeting to be published in the Courier News, the Hunterdon Democrat, the Hunterdon Review and notice of the meeting has been posted in the Township Municipal Building, both school buildings and the Tewksbury Township Public Library.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Mrs. Ackerman	Dr. Deeney	Mrs. Johnson	Mr. Mulroony	Mrs. Pettegrove
Mrs. Carrino	Mrs. Frank	Mrs. Larsen	Mr. Thorp	

IV. PRESENTATIONS

- Mr. Anthony Ardito, Auditor

V. CORRESPONDENCE

VI. OPPORTUNITY FOR PUBLIC COMMENT - AGENDA ITEMS

During this portion of the meeting, the public is invited to address the Board with questions or comments on agenda items and if time permitting, other items.

The public is requested to sign the register provided for this purpose and to state their name, address, and direct their comments to the Board President. While all comments will be considered and a response will be forthcoming if and when appropriate, the Board will not respond to the speakers at the time of their appearance.

The public comment period will be a maximum of thirty minutes in length unless there are unusual circumstances. Those appearing will be allocated three minutes to speak and no one will be permitted to speak twice until all those wishing to speak have had a turn.

VII. BOARD ACTION

Motion to approve the following minutes:

- February 5, 2019 Special Meeting
- February 7, 2019 Special Meeting
- February 7, 2019 Committee of the Whole Meeting
- February 7, 2019 Executive Session
- February 21, 2019 Regular Board Meeting
- February 21, 2019 Executive Session

VIII. COMMITTEE REPORTS

A. Curriculum

Discussion
Old Business
New Business

1. *****Motion to approve the following events/field trips for the 2018-2019 school year.

Group/Class	Event/Destination	Date	Approximate Cost Per Student (Cost of Attendance not Paid by District)
8th Grade	8th Grade Play Preview at Tewksbury Elementary School	3/20/19	$0.00
Pre-K	Raritan Valley Community College Planetarium	3/28/19	$12.00

Motion _____ 2nd _____
Roll Call:
Mrs. Ackerman___ Mrs.Carrino___ Dr. Deeney___ Mrs. Frank___ Mrs. Johnson___ Mrs. Larsen___ Mr. Mulroony ___ Mr. Thorp___ Mrs. Pettegrove___

B. Policy

Discussion
Old Business

New Business

C. Finance
Discussion
Old Business
New Business

Pursuant to N.J.A.C. 6A-23A-16.10(c)(3), I certify that as of January 31, 2019, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district's Board of Education.

_____ _____
Board Secretary Date

CERTIFICATION OF FUNDS
Motion to certify that, pursuant to N.J.A.C. 6A-23A-16.10(c)(4), after review of the secretary's monthly financial report (appropriations section) for January 31, 2019, and upon proper consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A-23A-16.10(c)(4) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Motion to approve the following:

1. Accept the Board Secretary's Report and the Cash Account Reconciliation Report for month ending January 31, 2019,

2. Approve the attached list of transfers.

3. Approve the list of bills dated March 28, 2019 in the amount of_____.

4. Approve the following workshops for the 2018-2019 school year.

Staff Member	Date	Registration	Other Expenses	Event/Destination
Dr. Angela Deeney	3/8/19	$99.00	-0-	Annual NJSBA School Technology Conference - West Windsor

Mileage expenses will be reimbursed in accordance with school policy.

5. Approve entering into contract with Rutgers RWJMS-Dept. of Psychiatry for a Psychiatric Evaluation for student #8176209656 at a cost not to exceed $950.00.

6. Accept the proposal on the recommendation of Jim Belske, and award a contract to Comcast for 36 months as listed, and make application for E-Rate funding through the district E-Rate consultant.

   100 MB Dedicated Internet $623.19

100 MB EPL Line $360.87

7. Renew the Technology Shared Service Agreement with Readington School District in the amount of $154,037 (3% increase) for the 2019-20 school year.

8. Approve the preliminary 2019-2020 budget.

9. Travel and Expenses 2019-2020

   WHEREAS, the Tewksbury Township Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

   WHEREAS, N.J.A.C. 6A:23B-1.1 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

   WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of $1500 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30).

   WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23B-1.1 et seq., but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; now

   THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A23B-1.1 et seq. as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

   BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23B-1.2(b), to a maximum expenditure of $45,000 for all staff and board members.

Motion _____ 2nd _____
Roll Call:
Mrs. Ackerman___ Mrs.Carrino___ Dr. Deeney___ Mrs. Frank___ Mrs. Johnson___ Mrs. Larsen___ Mr. Mulroony ___ Mr. Thorp___ Mrs. Pettegrove___

D. Technology
Discussion
Old Business
New Business

E. Facilities
Discussion

Old Business
New Business

Motion to approve the following:

1. Approve the following organizations to use the school facilities through May 31, 2019. Documentation is available in the Board of Education office.

    - Boy Scouts
    - Girl Scouts
    - Hunterdon County YMCA
    - Morris County Arts Workshop
    - Odyssey of the Mind
    - PTA
    - Readington-Tewksbury Jr. Baseball League
    - TAA
    - Tewksbury Education Foundation

F. Communications
Discussion
Old Business
New Business

G. Other
Discussion
- Emergency/Fire Drill Report

Old Business
New Business

Motion to approve the following:

1. Approve the Tewksbury Township School District Mentoring Plan for the 2018-2019 school year.

2. Approve Meadow Jacobson and Erin Whaley, students from the Hunterdon County Polytech Teacher Academy Program, to observe classes at Tewksbury Elementary School for approximately 28 hours (two hour increments) on Thursdays and Fridays beginning March 21 through May 17, 2019.

3. Authorize the Business Administrator to post and advertise the public hearing to be held on Thursday, May 2, 2019 at 7:00 PM in the library of Old Turnpike School for the purpose of conducting a public hearing on the budget for the 2019-2020 school year.

Motion _____ 2nd _____
Roll Call:
Mrs. Ackerman___ Mrs.Carrino___ Dr. Deeney___ Mrs. Frank___ Mrs. Johnson___ Mrs. Larsen___ Mr. Mulroony ___ Mr. Thorp___ Mrs. Pettegrove___

IX. SUPERINTENDENT'S REPORT
Discussion

Old Business
New Business

X. EXECUTIVE SESSION

Motion _____ 2nd _____ Enter closed session at _____p.m.

WHEREAS, Chapter 231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in executive or private session under certain limited circumstances, and:
WHEREAS, said law required the Board of Education to adopt a resolution at a public meeting before it can meet in such an executive or private session;
NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Township of Tewksbury that it does hereby determine that it is necessary to meet in executive session at this time to discuss personnel and legal matters for approximately 30 minutes. The matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting. Action may be taken.

Motion _____ 2nd _____ Enter open session at _____p.m.

H. Personnel
Discussion
Old Business
New Business

Motion to approve the following:

1. Motion to approve Dorise Benson as a Speech Language Therapist to provide Home Instruction Speech Language services for student #8327012 for up to 2 hours per week at a rate of $75.00 per hour plus mileage beginning March 4, 2019 through June 30, 2019.

Motion _____ 2nd _____
Roll Call:
Mrs. Ackerman___ Mrs.Carrino___ Dr. Deeney___ Mrs. Frank___ Mrs. Johnson___ Mrs. Larsen___ Mr. Mulroony ___ Mr. Thorp___ Mrs. Pettegrove___

XI. ADJOURNMENT

Motion _____ 2nd _____ Time of Adjournment:_____p.m.

The next regular meeting of the Board of Education will be March 28, 2019.