

Minutes May 2, 2019 Committee of the Whole Meeting

TEWKSBURY TOWNSHIP BOARD OF EDUCATION
Committee of the Whole Meeting
May 2, 2019

The Committee of the Whole Meeting of the Tewksbury Township Board of Education was called to order by Lisa DeLong, Interim Business Administrator at 7:00 p.m. in the Library of the Old Turnpike School.

Lisa DeLong read the Sunshine Law:

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Tewksbury Township Board of Education has caused notice of the time and place of this meeting to be published in the Courier News, the Hunterdon Democrat, the Hunterdon Review and notice of the meeting has been posted in the Township Municipal Building, both school buildings and the Tewksbury Township Public Library.

The Board pledged Allegiance to the Flag.

PRESENT: Mrs. Carrino, Dr. Deeney, Mrs. Johnson, Mrs. Larsen, Mr. Mulroony, Mrs. Pettegrove

ABSENT: Mrs. Ackerman, Mrs. Frank, Mr. Thorp

ALSO PRESENT: Dr. Roseann Humphrey-Interim Superintendent, Ms. Lisa DeLong-Interim Business Administrator

PRESENTATION: 2019-2020 Public Budget Hearing. Dr. Humphrey and Ms. DeLong presented.

Motion was made by Mrs. Pettegrove and seconded by Mr. Mulroony to adopt the budget for the 2019-2020 school year as follows:

	GENERAL FUND	SPECIAL REVENUES	DEBT SERVICE	TOTAL
2019-2020 Total Expenditures	\$14,944,465	\$117,500	\$732,067	\$15,794,032
Less: Anticipated Revenues	\$2,398,594	\$117,500	\$ 646	\$2,516,740
Taxes to be Raised	\$12,545,871	\$0	\$731,421	\$13,277,292

And the proposed FY 2019-2020 budget includes a withdrawal from capital reserve in the amount of \$700,000 to fund the following capital projects: OTS - Fire Alarm, Roof Phase 4, HVAC Univent Valves, LED Lighting & Ceiling Replacement.

And the proposed budget includes a Health Care Adjustment in the amount of \$112,051 to be banked for 3 years.

Final Resolution: Motion carried on a roll call vote.

Yes: Jillian Carrino, Angela Deeney, Paulette Frank, Lori Larsen, Kevin Mulroony, Cynthia Pettegrove

Absent: Leslie Ackerman, Paulette Frank, Thomas Thorp

CORRESPONDENCE: Dr. Humphrey read the letters of retirement handed in by Judi Piccolo-Torski-School Nurse and Mary Yakimec-Math Teacher.

PUBLIC COMMENT: None.

Agenda items listed on the COTW agenda under curriculum, policy, finance and facilities were reviewed.

An update on the water was provided.

CURRICULUM: Dr. Humphrey updated the board on the small group instruction new piloted math program which is a Glencoe offshoot, social studies, graphic essays, next generation science and mindfulness training.

FINANCE: A funding letter was received from Comcast regarding Erate for 2019.

Motion was made by Mrs. Pettegrove and seconded by Mrs. Johnson to approve the following:

Approve the following to be funded by Capital Reserve in support of the Long Range Facility Plan:

Contract to Weatherproofing Technologies Inc. (Contract # ESCNJ/AEPA IFB #017-F) for Roofing Restoration at OTS (Boiler Room & 8th Gr Hallway) to extend the roof by 20 years in the amount of \$310,000 to be funded by Capital Reserve.

Bid acceptance and contract award for TES HVAC Controls to ATC Systems, Inc. in the base bid amount of \$168,566 and Alternative #1 for added valves in the amount of \$ 28,872. The attorney has reviewed and found to be the lowest responsible bid.

Contract for LED Lighting Retrofit through the NJ Clean Energy Direct Install Program for TES and OTS not to exceed \$75,000.

Final Resolution: Motion carried on a roll call vote.

Yes: Jillian Carrino, Angela Deeney, Paulette Frank, Lori Larsen, Kevin Mulroony, Cynthia Pettegrove

Absent: Leslie Ackerman, Paulette Frank, Thomas Thorp

TECHNOLOGY: Mrs. Johnson provided an update on the website that she is working on with Ms. Spinks from the tech dept.

FACILITIES: Relocating the pendulum fixtures is cost prohibitive so we will install new fixtures where additional lighting is needed. Utilize clean energy direct install program and retrofit to LED. Hallways are the exception. A sketch of the pole barn has been given to Anthony Giancarfaro for specs as well as the bathroom renovations. An update on the playground was given. TES playground drainage was done over spring break.

COMMUNICATIONS: The survey monkey phone app option was discussed. Ms. Johnson to draft a budget letter from tonight's presentation.

OTHER: **Motion was made by Mrs. Pettegrove and seconded by Mr. Mulroony to approve the following:**

Approve the Memorandum of Agreement between Education and Law Enforcement Officials

Final Resolution: Motion carried on a roll call vote.

Yes: Jillian Carrino, Angela Deeney, Paulette Frank, Lori Larsen, Kevin Mulroony, Cynthia Pettegrove
Absent: Leslie Ackerman, Paulette Frank, Thomas Thorp

SUPERINTENDENT'S REPORT: Acting Principal, Dr. Timothy Fredericks began yesterday. An unveiling date for the animodule was discussed. The Zen Den has been painted and sensory items have been ordered. A date of May 15-31 is targeted for the opening. The 8th grade courtyard project is also underway.

EXECUTIVE SESSION: Motion was made by Mrs. Pettegrove and seconded by Mr. Mulroony to enter executive session. The time was 8:19 p.m.

WHEREAS, Chapter 231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in executive or private session under certain limited circumstances, and:

WHEREAS, said law required the Board of Education to adopt a resolution at a public meeting before it can meet in such an executive or private session;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Township of Tewksbury that it does hereby determine that it is necessary to meet in executive session at this time to discuss personnel and legal matters for approximately forty minutes. The matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting. Action may be taken.

Regular session resumed at 9:19 p.m.

PERSONNEL: Motion was made by Mrs. Pettegrove and seconded by Mrs. Larsen to approve the following:

At the recommendation of the Interim Superintendent, approve the hiring of summer custodians from approximately June 24, 2019 through August 22, 2019, at the rate of \$10.00-\$12.00 per hour.

At the recommendation of the Interim Superintendent, approve to hire the attached list of employees (May 2, 2019 Personnel Attachment) for the 2019-2020 school year.

Approve the extension of maternity leave for Jaime Levy, 3rd Grade teacher, through the remainder of the 2018-2019 school year.

Approve the extension of Linda Blazier, maternity leave replacement teacher, through the remainder of the 2018-2019 school year.

At the recommendation of the Superintendent, approve Luis Contreras as a full time custodian for the 2018-2019 school year beginning May 6, 2019 through June 30, 2019 at Step 1, \$33,605.00 (pro-rated) with a 90 (ninety) day probationary period.

RESOLVED that the Board of Education approves the settlement agreement with Employee I.D.#6562 in the matters docketed as AR-2018-079 and TO-2019-003, in accordance with the terms and conditions therein.

Accept, with regret, the retirement letter from Mary Yakimec, 8th Grade Math Teacher, effective July 1, 2019.

Accept, with regret, the retirement letter from Judith Piccolo-Torsky, Tewksbury Elementary School Nurse, effective July 1, 2019.

Final Resolution: Motion carried on a roll call vote.

Yes: Jillian Carrino, Angela Deeney, Paulette Frank, Lori Larsen, Kevin Mulroony, Cynthia Pettegrove

Absent: Leslie Ackerman, Paulette Frank, Thomas Thorp

Motion was made by Mrs. Pettegrove and seconded by Dr. Deeney to approve the following:

Resolved, that the Board of Education hereby abolishes the position of Supervisor of Curriculum, Instruction & Technology Integration at the close of business on June 30, 2019; and Be it further resolved that the duties of the Supervisor of Curriculum shall be assumed by the Chief School Administrator in accordance with her employment contract.

Final Resolution: Motion carried on a roll call vote.

Yes: Jillian Carrino, Angela Deeney, Paulette Frank, Kevin Mulroony, Cynthia Pettegrove

No: Lori Larsen

Absent: Leslie Ackerman, Paulette Frank, Thomas Thorp

ADJOURNMENT: Motion was made by Mrs. Pettegrove and seconded by Mrs. Larsen to adjourn the meeting. The time was 9:35 p.m.

Motion carried.

Respectfully submitted,

Lisa DeLong
Interim Board Secretary

2019 - 2020
Non-Tenured Teachers

Name	Date of Tenure
Coreen Decker	11/16/22
Melissa Edwards	8/28/22
Mike Fortino	8/24/19
Alyssa Forsythe	8/27/23
Joseph Frankosky	1/3/22
Nicole Fuentes	8/28/22
Maura Obercian	8/29/21
Juliean Picardo	9/29/21
Anne Rosenthal	8/24/19
Brittany Spina	8/28/22
Elizabeth Stryker	8/28/22
Bonnie Wade-Taffera	8/27/20
Kathleen Wright	8/29/21

**2019 - 2020
Tenured Administrators**

Jim Miller
Megan Verderamo

**2019 - 2020
Tenured Teachers**

Amy Allen	Patricia Jennings	Marilynne Regan
Nicole Amato	Katherine Kelsey	Kristen Rinehart
Peter Berg	Krista Kovalsky	Tara Saksa
Camille Bristow	Donna Lance	Kristy Schaub
Jennifer Burns	Jaime Levy	Deborah Schroeffer
Nancy Carle	Thomas Lobb	Emily Searle
Allison Caruso	Brenda McCabe	Scott Sipos
Rebecca Chapman	Bonnie Mendralla	Susan Stecker
Joan Condren	Cheryl Miller	Scott Steinman
Emmalee Cogle Hedlund	Katrina Moore	Stephen Strange
Ann Cullen	Carol Moran	Kelly Takayama
Mary Cutri-French	Karen Morrow	Barbara Tosco
Jodi DenBleyker	Lorraine Nichols	Janet Wadler
Regina DeStefano	Pamela Nugent	Susan Wilkinson
Nicole Dickinson	Heather Jean Olla	Michael Wooby
Sheila Donovan	Dorothy Palmer	Samantha Wu
Aimee Emgee	Judith Piccolo-Torsky	Mary Yakimec
Yahna Fiscarelli	Jeanette Pill	Catherine Zisk
Elizabeth Gentile	John Preston	

**2019-2020
Non-Tenured Secretaries**

Name	Date of Tenure
LeighAnn Kimmick	6/2/21

**2019-2020
Tenured Secretaries**

Eileen Callahan
Cathy Carver
Mary Chandler
Patricia Greeby
Dolores Krowl
Catherine Pepe
Barbara Simcox

**2019-2020
Cash Account Reconciliation Specialist**

Paula Hatch

2019-2020 Aides

Gerilynn Ambrosky
Erin Brogan
Victoria D'Alessio
Joelle DiSessa
Catherine Gagen
Darcy Harp
Christina Johnson
Monica Scala
Carolyn Scheper
Radine Schneider
Courtney Shideler
Sally Warner

2019-2020 Home Instructors

Dorise Benson
Sandra Morisie
Judy Wyckoff

2019-2020 Transportation Coordinator

Robert Hoffman, Jr.

2019-2020 Bus Drivers

Sharon Bednarz
Robin Corrado
Pamela Hoy
Ronald Jeff
Jairo Jimenez
Heidi McKee
Darlene McCaffrey
Donna Poyer
Cynthia Sommer

2019-2020 Coordinator of Buildings and Grounds/Maintenance

Brian Jesby

2019-2020 Project Manager

Charles Miles

2019-2020 Custodians

Somvang Chanthakhoun
Luis Contreras
Seann Erhart
Dale Grover Sr.
Thomas Holmes
Bernard Karmondi
Kenneth Oppel
Edward Sheehan