

TEWKSBURY TOWNSHIP BOARD OF EDUCATION

Committee of the Whole Meeting

September 12, 2019

The Regular Board Meeting of the Tewksbury Township Board of Education was called to order by Mrs. Ackerman at 7:06 p.m. in the Library of the Old Turnpike School.

Mrs. Ackerman read the Sunshine Law:

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Tewksbury Township Board of Education has caused notice of the time and place of this meeting to be published in the Courier News, the Hunterdon Democrat, the Hunterdon Review and notice of the meeting has been posted in the Township Municipal Building, both school buildings and the Tewksbury Township Public Library.

The Board pledged Allegiance to the Flag.

PRESENT: Mrs. Ackerman, Mrs. Carrino, Dr. Deeney, Mrs. Frank, Mrs. Johnson, Mr. Thorp, Mrs. Pettegrove

ABSENT: Mrs. Larsen, Mr. Mulroony

ALSO PRESENT: Mrs. Lori Tirone - Business Administrator, Dr. Jennifer Shouffler - Superintendent

PRESENTATION: Dr. Jennifer Shouffler discussed Professional Learning Communities (PLCs)

CORRESPONDENCE: A thank you letter was received from a former student.

PUBLIC COMMENT: None.

CURRICULUM: Dr. Shouffler discussed the social emotional learning partnership with Bank Street College. Six to nine teachers formed a committee to attend the conference on November 8th. Discussion of a parent committee on social emotional learning was discussed. \$5,840 was allotted for each school--two on site professional development, coaching, parent and administrator workshops. This program was compared to the previous Open Circle Program. Questions arose about working with the staff all the time vs. once per week. Adding an academic portion and continuity between the two schools was discussed. Adopting a curriculum for dance and theatre in grades 5 through 8 was discussed. Mrs. Megan Verderamo will do a PARCC testing presentation at the next meeting.

POLICY: None.

FINANCE: Motion was made by Mrs. Pettegrove and seconded by Mrs. Ackerman to approve the following resolution between the Tewksbury Township Board of Education and the Morris County Cooperative Pricing Council (MCCPC):

**AUTHORIZING EXECUTION OF AN AGREEMENT WITH THE MORRIS COUNTY
COOPERATIVE PRICING COUNCIL TO BECOME A MEMBER FOR THE PERIOD OF
OCTOBER 1, 2016 THROUGH SEPTEMBER 30, 2021**

WHEREAS, the Morris County Cooperative Pricing Council ("MCCPC") was created in 1974 to conduct a voluntary cooperative pricing system with municipalities, boards of education, and other public bodies located in the County of Morris and adjoining counties; and

WHEREAS, the purpose of the MCCPC is to provide substantial savings on various goods and services to its members through the cooperative public bidding process; and

WHEREAS, the TEWKSBURY TOWNSHIP BOARD OF EDUCATION desires to enter into an Agreement with the MCCPC, which is administered by Randolph Township as Lead Agency, to become a member of the MCCPC for the period of October 1, 2016 through September 30, 2021.

BE IT RESOLVED, by the TEWKSBURY TOWNSHIP BOARD OF EDUCATION, County of Hunterdon, State of New Jersey as follows:

- A. Lori Tirone, School Business Administrator of the TEWKSBURY TOWNSHIP BOARD OF EDUCATION hereby authorizes the execution of an Agreement with the Morris County Cooperative Pricing Council by the Township of Randolph as Lead Agency dated October 1, 2019 pursuant to N.J.S.A. 40A:11-11(5). Said Agreement is to become a member of the MCCPC for a five (5) year period from October 1, 2019 through September 30, 2024.
- B. The TEWKSBURY TOWNSHIP BOARD OF EDUCATION Clerk is hereby directed to submit a copy of this adopted Resolution, along with an executed Agreement, to Randolph Township as Lead Agency of the MCCPC.
- C. This Resolution shall take effect immediately upon final passage according to law.
- D. All appropriate TEWKSBURY TOWNSHIP BOARD OF EDUCATION officials are authorized and directed to perform all required acts to affect the purpose of this Resolution.

Final Resolution: Motion carried on a roll call vote.

Yes: Leslie Ackerman, Jillian Carrino, Angela Deeney, Paulette Frank, Erica Johnson, Thomas Thorp, Cynthia Pettegrove

Absent: Lori Larsen, Kevin Mulroony

TECHNOLOGY: The website update was discussed. Ms. K. Spinks from the IT department is spending time with the secretaries to adjust and update the websites. A new template will be decided in October.

FACILITIES: Paving of the OTS driveway, OTS sheds and the new bus scraper system was discussed. Providing a school choice student transportation from Old Turnpike School to the YMCA program at Tewksbury Elementary School was discussed.

COMMUNICATIONS: The board will prepare a welcome back letter. Dr. Shouffler will construct a quarterly newsletter.

OTHER: Increasing the substitute pay rate was discussed. The board has requested a breakdown of the amounts substitutes were paid in the 2018-2019 school year. The OTS school secretary will be out until October 21st and a substitute will be covering. The policy on delinquent lunch balances will be reviewed. The parent portal has been difficult to update and will be addressed. Dr. Deeney inquired as to where homework will be posted.

SUPERINTENDENT'S REPORT: Preschool back to school night went well.

LEGISLATIVE REVIEW: None.

UNFINISHED BUSINESS: None.

NEW BUSINESS: None.

AUDIENCE: None.

EXECUTIVE SESSION: Motion was made by Mrs. Pettegrove and seconded by Mrs. Ackerman to enter executive session. The time was 8:21 p.m.

WHEREAS, Chapter 231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in executive or private session under certain limited circumstances, and:

WHEREAS, said law required the Board of Education to adopt a resolution at a public meeting before it can meet in such an executive or private session;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Township of Tewksbury that it does hereby determine that it is necessary to meet in executive session at this time to discuss personnel for approximately 30 minutes. The matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting. Action may be taken.

Regular session resumed at 9:01 p.m.

PERSONNEL: Motion was made by Mrs. Pettegrove and seconded by Mrs. Ackerman to approve the following:

Accept, with regret, the letter of resignation from Melissa Edwards, part-time Speech Pathologist, effective October 25, 2019.

Approve the following honoraria position for the 2019-2020 school year:

Last Name	First Name	Honoraria Position	Compensation
Wooby	Mike	Fifth Grade-Assistant Cross Country Coach	\$3,721.00

Approve the following clubs/advisors for the 2019-2020 school year:

Club Title	Advisors	Grades	Supply Budget Requested	Compensation
Art Club	Kelly Takayama	6-8	\$700.00	\$2,000

Approve the following substitute teachers for the 2019-2020 school year, pending criminal history review:

- Deborah Darlene Factor
- Maureen Meeks

Approve the lateral move for Nicole Fuentes from Step 7 BA+15 \$61,373 to Step 7 MA \$64,673 effective 9/1/19, pending receipt of original transcripts.

Approve Pamela Hoy as a part-time Cafeteria Aide effective September 13, 2019 through June 30, 2019 at a salary of \$15.36 per hour.

Approve Steve Douglas as a part-time Grounds/Maintenance Worker effective September 13, 2019 through June 30, 2019 at a salary of \$18.05 per hour. Hours not to exceed 25 hours per week.

Approve the revised Superintendent Merit Goals for submission to the Hunterdon County Superintendent.

Approve the revised Superintendent District Goals for submission to the Hunterdon County Superintendent.

Approve Ryan Dec (summer technology IT support technician) for approximately three additional weeks at the rate of \$15 per hour.

Final Resolution: Motion carried on a roll call vote.

Yes: Leslie Ackerman, Jillian Carrino, Angela Deeney, Paulette Frank, Erica Johnson, Thomas Thorp, Cynthia Pettegrove

Absent: Lori Larsen, Kevin Mulroony

ADJOURNMENT: Motion was made by Mrs. Pettegrove and seconded by Dr. Deeney to adjourn the meeting. The time was 9:08 p.m.

Motion carried.

Respectfully submitted,

Lori Tirone
Board Secretary