TEWKSBURY TOWNSHIP SCHOOL DISTRICT
173 Old Turnpike Road
Califon, New Jersey 07830
Phone: 908-439-2010 Fax: 908-439-2655

BOARD MEETING AGENDA
~~October 23, 2019~~
Meeting Date Rescheduled to October 28, 2019
7:00 PM

District Goals

1. Identify and implement curricular and instructional improvements to our social emotional programming that will improve TES and OTS student/staff and parent scores in that area.
2. Increase opportunities for staff and student engagement in decision making processes.

Board Goals

1. Revise long range facilities plan to improve school facilities as well as staff and student spirit.
2. Continuously improve the quality of education in the district while remaining fiscally responsible.

I. SUNSHINE ANNOUNCEMENT

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Tewksbury Township Board of Education has caused notice of the time and place of this meeting to be published in the Courier News, the Hunterdon Democrat, the Hunterdon Review and notice of the meeting has been posted in the Township Municipal Building, both school buildings and the Tewksbury Township Public Library.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Mrs. Ackerman	Dr. Deeney	Mrs. Johnson	Mr. Mulroony	Mrs. Pettegrove
Mrs. Carrino	Mrs. Frank	Mrs. Larsen	Mr. Thorp	

IV. OPPORTUNITY FOR PUBLIC COMMENT - AGENDA ITEMS

During this portion of the meeting, the public is invited to address the Board with questions or comments on agenda items and time permitting, other items.

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The public comment period will be a maximum of thirty minutes in length unless there are unusual circumstances. Those appearing will be allocated three minutes to speak and no one will be permitted to speak twice until all those wishing to speak have had a turn.

V. PRESENTATIONS

VI. CORRESPONDENCE

VII. SUPERINTENDENT'S REPORT

- HIB Report - There were no HIB incidents this month
- QSAC Operations and Governance
- Emergency/Fire Drill Report

School	Tewksbury Elementary School	Old Turnpike School
Month/Year	Oct. 2019	Oct. 2019
Date/Time	10/11/2019 9:15 AM	10/15 10:00am
Brief description of what was drilled	Lockdown Drill	Standard Fire drill
Duration of Drill	10 minutes	7 minutes
Weather Conditions	Good	Fall like sunny
Participants of Drill	All Students Staff Chief Barlow Det. Sgt. Hanft	Staff Students Ptl. Frace

VIII. BOARD ACTION

A. APPROVAL OF MINUTES

Motion to approve the following minutes:

- September 12, 2019 COTW Meeting
- September 12, 2019 Executive Session
- September 25, 2019 Regular Board Meeting
- September 25, 2019 Executive Session

Motion _____ 2nd _____
Roll Call:
Mrs. Ackerman___ Mrs.Carrino___ Dr. Deeney___ Mrs. Frank___ Mrs. Johnson___ Mrs. Larsen___ Mr. Mulroony ___ Mr. Thorp___ Mrs. Pettegrove___

B. CURRICULUM

Motion to approve the following:

- Updating documents for QSAC

1. Approve the School Bus Emergency Evacuation Drill Reports for Tewksbury Elementary School and Old Turnpike School.

School	**Tewksbury Elementary School 109 Fairmount Road East, Califon, NJ 07830**	**Old Turnpike School 171 Old Turnpike Rd., Califon, NJ 07830**
Date of Drill	9/25/19	9/25/19
Time	8:35 a.m.	7:30 a.m.
Location of Drill	In front of school	In front of school
Route Numbers	1,2,3,4,6,7,9,12	1,2,3,4,6,7,9,10,12
Name of Supervisors	Jim Miller, Principal Bob Hoffman, Transportation Coordinator Dale Grover, Custodian	Michael Mitchell, Principal Bob Hoffman, Transportation Coordinator Peter Berg, Teacher

2. Approve, upon the recommendation of the Superintendent and review of the Board of Education, submission of the school district's NJ Single Accountability Continuum (NJQSAC) District Performance Review - School Year 2019-20 to the New Jersey Department of Education.

3. Approve, upon the recommendation of the Superintendent, the submission of the Tewksbury Township School District Safety and Security Plan Statement of Assurance.

Motion _____ 2nd _____
Roll Call:
Mrs. Ackerman___ Mrs.Carrino___ Dr. Deeney___ Mrs. Frank___ Mrs. Johnson___ Mrs. Larsen___ Mr. Mulroony ___ Mr. Thorp___ Mrs. Pettegrove___

C. POLICY

D. FINANCE

Motion to approve the following:

Pursuant to N.J.A.C. 6A-23A-16.10(c)(3), I certify that as of September 30, 2019, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district's Board of Education.

_____ _____
Board Secretary Date

CERTIFICATION OF FUNDS
Motion to certify that, pursuant to N.J.A.C. 6A-23A-16.10(c)(4), after review of the secretary's monthly financial report (appropriations section) for September 30, 2019, and upon proper

consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A-23A-16.10(c)(4) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

1. Accept the Board Secretary's Report and the Cash Account Reconciliation Report for month ending September 30, 2019.

2. Approve the attached list of transfers.

3. Approve the list of bills dated October 23, 2019 in the amount of $1,387,583.62.

4. Approval to close dormant bank accounts, per Auditor's Recommendation:

    a. Building Fund account# 2793 in the amount of $6,137.51, amount to go to Miscellaneous Income.
    b. Petty Cash account# 2734 in the amount of $95.87, amount to cash to offset 10-103.
    c. OTS Petty Cash account #2697 in the amount of $491.22, amount to cash to offset 10-103.
    d. TES Petty Cash account# 2670 in the amount of $258.89, amount to cash to offset 10-103.

5. Approve Acceptance of TEF Mini Grants:

    a. For flexible seating (2) Trideer ball chairs, (6) Sitwell Height adjustable wobble chairs and (1) Standing table for the OTS 7th grade in the amount of $685.91.
    b. For a Holocaust "Survivor Speak 2019-2020" for grades 5 to 8 at OTS school on March 30, 2020 in the amount of $500.00.

6. Approve the following workshops for the 2019-2020 school year:

Staff Member	Date	Registration	Other Expenses	Event/Destination
Jaime Levy	10/21/19	Free	-0-	Visit to Warren Middle School for Ted Talk viewing and planning a.m. only
Jaime Levy	10/22/19	Free	-0-	Visit to Warren Middle School for Ted Talk viewing and planning a.m. only
Alyssa Forsythe	12/10/19	$125.00	-0-	Using Systems & System Models to Make Sense of Phenomena - RVCC, Somerville, NJ
Bonnie Wade-Taffera	12/10/19	$125.00	-0-	Using Systems & System Models to Make Sense of Phenomena - RVCC, Somerville, NJ
Susan Wilkinson	12/10/19	$125.00	-0-	Using Systems & System Models to Make Sense of Phenomena - RVCC, Somerville, NJ
Alyssa Forsythe	3/10/20	$125.00	-0-	Planning NGSS-Aligned Lessons & Assessments - RVCC - Somerville, NJ
Bonnie Wade-Taffera	3/10/20	$125.00	-0-	Planning NGSS-Aligned Lessons & Assessments - RVCC - Somerville, NJ
Susan Wilkinson	3/10/20	$125.00	-0-	Planning NGSS-Aligned Lessons & Assessments - RVCC - Somerville, NJ

7. Approve the following field trips for the 2019-2020 school year:

Group/Class	Event/Destination	Date	Approximate Cost Per Student	Approximate Total Cost
2nd Grade	Cora Hartshorn Arboretum	5/21/19	$6.25	$342.00

Motion _____ 2nd _____
Roll Call:
Mrs. Ackerman___ Mrs.Carrino___ Dr. Deeney___ Mrs. Frank___ Mrs. Johnson___ Mrs. Larsen___ Mr. Mulroony ___ Mr. Thorp___ Mrs. Pettegrove___

E. TECHNOLOGY

- E-mails from district

F. FACILITIES

- Update on current facilities projects

G. COMMUNICATIONS

- BOE communication and fall district newsletter

H. OTHER

IX. LEGISLATIVE REVIEW

X. OPPORTUNITY FOR PUBLIC COMMENT - AGENDA ITEMS

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XI. EXECUTIVE SESSION

Motion _____ 2nd _____ Enter closed session at _____p.m.

WHEREAS, Chapter 231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in executive or private session under certain limited circumstances, and:
WHEREAS, said law required the Board of Education to adopt a resolution at a public meeting before it can meet in such an executive or private session;
NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Township of Tewksbury

that it does hereby determine that it is necessary to meet in executive session at this time to discuss personnel for approximately thirty minutes. The matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting. Action may be taken.

Motion _____ 2nd _____ Enter open session at _____p.m.

I. PERSONNEL

Motion to approve the following:

1. At the recommendation of the Superintendent, approve Catherine Marcuccilli as a substitute nurse for the 2019-2020 school year, pending criminal history review.

2. Approve the maternity leave request from Emma Hedlund, TES Music Teacher, (TES-TCH-MUSC-01) effective approximately February 14, 2020. Employee anticipates using 22 days of accrued sick and personal time and maternity disability leave in accordance with the FMLA. After doctor release from medical disability, she will use 12 additional weeks of NJFLA leave. Approximate return will be the first day of school in August, 2020.

3. Approve the maternity leave request from Aimee Emge, TES Third Grade Teacher, (TES-TCH-MUSC-03-02) effective approximately February 3, 2020. Employee anticipates using accrued sick and personal time and maternity disability leave in accordance with the FMLA. After doctor release from medical disability, she will use 12 additional weeks of NJFLA leave. Approximate return will be the first day of school in August, 2020.

4. Approve the FMLA request for unpaid leave from Cathy Pepe, TES Office Secretary, (TES0004) effective approximately October 23, 2019 through approximately December 4, 2019. Dates may be pushed back a few weeks due to doctor scheduling.

5. Approve the following winter honoraria positions for the 2019-2020 school year:

Staff Member	Honoraria Position	Compensation
Peter Berg	Boys Basketball Head Coach	$5,247.00
Patty Jennings	Girls Basketball Head Coach	$5,247.00
Darcy Harp	Cheerleading Head Coach	$5,247.00

6. Approve payment to the following chaperones:

Staff Member	Date	Event	Hours	Unit Price	Total Payment
Mike Fortino	10/4/19	8th Gr. Fall Dance	3.5	$40	$140.00
Dee Krowl	10/4/19	8th Gr. Fall Dance	3.5	$40	$140.00
Tom Lobb	10/4/19	8th Gr. Fall Dance	3.5	$40	$140.00
Bonnie Mendralla	10/4/19	8th Gr. Fall Dance	3.5	$40	$140.00

Motion _____ 2nd _____

Roll Call:
Mrs. Ackerman___ Mrs.Carrino___ Dr. Deeney___ Mrs. Frank___ Mrs. Johnson___ Mrs. Larsen___ Mr. Mulroony ___ Mr. Thorp___ Mrs. Pettegrove___

XII. ADJOURNMENT

Motion _____ 2nd _____ Time of Adjournment:_____p.m.

The next meeting of the Board of Education will be November 14, 2019.