Minutes November 14, 2019 Regular Board Meeting

TEWKSBURY TOWNSHIP BOARD OF EDUCATION
Regular Board Meeting
November 14, 2019

The Regular Board Meeting of the Tewksbury Township Board of Education was called to order by Mrs. Ackerman at 7:07 p.m. in the Library of the Old Turnpike School.

Mrs. Ackerman read the Sunshine Law:

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Tewksbury Township Board of Education has caused notice of the time and place of this meeting to be published in the Courier News, the Hunterdon Democrat, the Hunterdon Review and notice of the meeting has been posted in the Township Municipal Building, both school buildings and the Tewksbury Township Public Library.

The Board pledged Allegiance to the Flag.

PRESENT: Mrs. Ackerman, Dr. Deeney, Mrs. Frank, Mrs. Johnson, Mrs. Larsen (arrived at 7:27 p.m.), Mr. Mulroony (arrived at 7:22 p.m.), Mrs. Pettegrove

ABSENT: Mrs. Carrino, Mr. Thorp

ALSO PRESENT: Mrs. Lori Tirone - Business Administrator, Dr. Jennifer Shouffler - Superintendent

PRESENTATION: Ms. Megan Verderamo, Supervisor of Special Services presented an update on the special services program, assisted by Mr. Jim Miller, Principal. Ms. Verderamo and Mr. Miller voiced concerns over increasing behavioral problems over the past three years. Mrs. Larsen asked for data on the success of IEPs and growth SGP (math).

CORRESPONDENCE: An e-mail was received from Ms. A. Christian from the TEF regarding a survey. An e-mail was received from Ms. Vernon regarding the Chief Miller Memorial historical information.

SUPERINTENDENT'S REPORT: Dr. Shouffler reported that there were no HIB incidents for the month. The second Coffee with the Superintendent is proposed for December 3rd. Articulation meetings with the high school are ongoing. The STEM night at Tewksbury Elementary School went very well. Students from both OTS and TES were in attendance. The Board reviewed the following Emergency/Fire Drill Report:

School	**Tewksbury Elementary School**	**Old Turnpike School**
Month/Year	**Oct. 2019**	**Oct. 2019**
Date/Time	10/25/2019 10:00 AM	10/22 9:00 AM
Brief description of what was drilled	Standard Fire Drill	Lockdown Drill
Duration of Drill	4 minutes	9 minutes

Weather Conditions	Good	n/a
Participants of Drill	All students and Staff; several parent volunteers	Staff, Students, Det. Tim Hanft

Motion was made by Mrs. Pettegrove and seconded by Mrs. Ackerman to approve the following resolution:

Resolved that the Tewksbury Township Board of Education accepts the Superintendent's actions for the following HIB report as reported to the Board of Education at its regular meeting of September 25, 2019 (Report #T2019-1).

Approve the 2018-19 School Self Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act (ABR) for submission to the NJ Dept of Education.

Final Resolution: Motion carried on a roll call vote.
Yes: Leslie Ackerman, Angela Deeney, Paulette Frank, Erica Johnson, Kevin Mulroony, Cynthia Pettegrove
Absent: Jillian Carrino, Lori Larsen, Thomas Thorp

OPPORTUNITY FOR PUBLIC COMMENT: Ms. J. Frankel explained the after school workshop submitted by the Tewksbury Education Foundation in conjunction with Pro-Activity Associates.

APPROVAL OF MINUTES: Motion was made by Mrs. Pettegrove and seconded by Mr. Mulroony to approve the following minutes:

- September 12, 2019 COTW Meeting
- September 12, 2019 Executive Session
- September 25, 2019 Regular Board Meeting
- September 25, 2019 Executive Session
- October 10, 2019 COTW Meeting
- October 28, 2019 Regular Board Meeting

Final Resolution: Motion carried on a roll call vote.
Yes: Leslie Ackerman, Angela Deeney, Paulette Frank, Erica Johnson, Kevin Mulroony, Cynthia Pettegrove
Absent: Jillian Carrino, Lori Larsen, Thomas Thorp

CURRICULUM: Drafts of the 2020-2021 calendar were reviewed and will be voted upon in December. The school accountability profile and honor roll at both schools were also discussed.

POLICY: None.

FINANCE: Clubs for different grades were discussed.

Motion was made by Mrs. Pettegrove and seconded by Mrs. Larsen to approve the following:

Pursuant to N.J.A.C. 6A-23A-16.10(c)(3), I certify that as of October 31, 2019, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district's Board of Education.

_____ _____

Board Secretary Date

CERTIFICATION OF FUNDS
Motion to certify that, pursuant to N.J.A.C. 6A-23A-16.10(c)(4), after review of the secretary's monthly financial report (appropriations section) for October 31, 2019, and upon proper consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A-23A-16.10(c)(4) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Approve the attached list of transfers.

Approve the list of bills dated November 14, 2019 in the amount of $828,096.01.

Approve the following workshops for the 2019-2020 school year:

Staff Member	Date	Registration	Other Expenses	Event/Destination
Jennifer Shouffler	1/10/20	$150.00	-0-	SEL: Session 2 - A Comprehensive Exploration for School District Leaders, Trenton, NJ
Jennifer Shouffler	4/20/20	$150.00	-0-	SEL: Session 3 - A Comprehensive Exploration for School District Leaders, Trenton, NJ
LeighAnn Kimmick	11/15/19	-0-	-0-	ESC Payroll Group Meeting

Approve the Comprehensive Maintenance Plan (CMP) and the Maintenance Budget Worksheet for the 2020-2021 school year for submission to the NJDOE County Office.

Approve budget transfer for the 2018-2019 school year of $18,500.00 from account #11.120.100.100 into account #11.401.100.100 to meet 10% limit amount of transfers in and out per account grouping.

Approve the submission of the School Safety and Security Plan Annual Review Statement of Assurance to the County Office.

Approve the submission of the Health and Safety Evaluation of School Buildings Checklist 2019-2020 to the County Office.

Approve the following fundraising events for the 2019-2020 school year:

Name of Fundraiser	Date	Proceeds to:	Advisor	# of Chaperones Needed (in addition to Advisors)
8th Grade Personalized Holiday Ornament Sale	Month of December	8th Gr. D.C. Trip	Dee Krowl, Bonnie Mendralla	0
OTS Christmas Tree Pick-up	Dec. 28, 29 Jan. 4, 5	8th Gr. D.C. Trip	Dee Krowl, Bonnie Mendralla	0

Approve the following field trips for the 2019-2020 school year:

Group/Class	Event/Destination	Date	Approximate Cost Per Student	Approximate Total Cost

3rd Grade	Hunterdon County Parks & Rec Program - stream study, bird adaptations and plant study	5/26/20	$6.00	$270.00

Approve the following field trips for the 2019-2020 school year:

Group/Class	Event/Destination	Date	Approximate Cost Per Student	Approximate Total Cost
6th, 7th, 8th Grade	Community Outreach Musical Performance - Women's Auxiliary Pottersville Fire Dept.	12/4/19	$0	$0

Approve Acceptance of the TEF Mini Grant for a Swivl video recording program to be used at Old Turnpike School in the amount of $1,127.39.

Approve the following workshops for the 2019-2020 school year:

Staff Member	Date	Registration	Other Expenses	Event/Destination
Debbie Schroepfer	12/11/19, 1/10/20	$410.00	-0-	Rutgers University Mathematical Workshop - Fractions Gr. 3-5, Multiplication Gr. 3-5, New Brunswick, NJ
Anne Rose-Mason	12/9/19	$190.00	$65 Membership	NJ Association of School Librarians Fall Conference, East Brunswick, NJ

Mileage expenses will be reimbursed in accordance with school policy.

Approve the proposed Pro-Activity grade 3-5 after school program submitted by the Tewksbury Education Foundation in conjunction with Pro-Activity Associates. This program will be held at Tewksbury Elementary School for eight weeks every Monday from 3:30-4:30 beginning January 6th at a cost of $120 per person.

Final Resolution: Motion carried on a roll call vote.
Yes: Leslie Ackerman, Angela Deeney, Paulette Frank, Erica Johnson, Lori Larsen, Kevin Mulroony, Cynthia Pettegrove
Absent: Jillian Carrino, Thomas Thorp

TECHNOLOGY: One e-mail address was created for all outgoing mass e-mails from both schools.

FACILITIES: Mrs. Tirone updated the board on the ongoing facilities projects. A meeting with all parties involved in the HVAC is scheduled. The vendor integrate the gym units into the controls at OTS. The last part will be to integrate the air handlers into the control system. Sheds at OTS will be placed along the edge of the parking lot next to the dumpsters. The new truck with plow was delivered. The lighting project for the TES gymnasium has been completed.

COMMUNICATIONS: Dr. Mitchell sent out a letter to all OTS parents regarding the vaping epidemic.

OTHER: None.

LEGISLATIVE REVIEW: None.

OPPORTUNITY FOR PUBLIC COMMENT: Ms. J. Frankel stated that they are awaiting deliver for the field scoreboard.

EXECUTIVE SESSION: Motion was made by Mrs. Pettegrove and seconded by Mr. Mulroony to enter Executive session. The time was 9:23 p.m. Public session resumed at 9:50 p.m.

PERSONNEL: Motion was made by Mrs. Pettegrove and seconded by Mrs. Larsen to approve the following:

Accept, with regret, the resignation of Kenneth Oppel, Custodian, effective November 18, 2019.

At the recommendation of the Superintendent, approve Dalton Priece as a part-time custodial helper on an as needed basis for the 2019-2020 school year at the rate of $13.50 per hour.

Approve the following substitute teacher, pending criminal history review:

- Kristina Herrmann Marrazza

Final Resolution: Motion carried on a roll call vote.
Yes: Leslie Ackerman, Angela Deeney, Paulette Frank, Erica Johnson, Lori Larsen, Kevin Mulroony, Cynthia Pettegrove
Absent: Jillian Carrino, Thomas Thorp

ADJOURNMENT: Motion was made by Mrs. Pettegrove and seconded by Mrs. Larsen to adjourn the meeting. The time was 9:52 p.m.

Motion carried.

Respectfully submitted,

Lori Tirone
Board Secretary