Minutes December 19, 2019 Regular Board Meeting

TEWKSBURY TOWNSHIP BOARD OF EDUCATION
Regular Board Meeting
December 19, 2019

The Regular Board Meeting of the Tewksbury Township Board of Education was called to order by Mrs. Pettegrove at 7:03 p.m. in the Library of the Old Turnpike School.

Mrs. Pettegrove read the Sunshine Law:

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Tewksbury Township Board of Education has caused notice of the time and place of this meeting to be published in the Courier News, the Hunterdon Democrat, the Hunterdon Review and notice of the meeting has been posted in the Township Municipal Building, both school buildings and the Tewksbury Township Public Library.

The Board pledged Allegiance to the Flag.

PRESENT: Mrs. Ackerman (arrived at 7:04 p.m.), Mrs. Carrino, Dr. Deeney (arrived at 7:08 p.m.), Mrs. Frank, Mrs. Johnson, Mrs. Larsen, Mr. Mulroony, Mr. Thorp, Mrs. Pettegrove

ABSENT: None.

ALSO PRESENT: Mrs. Lori Tirone - Business Administrator, Dr. Jennifer Shouffler - Superintendent

PRESENTATION: Mr. Jim Belske gave a presentation on the new website which will roll out in the first quarter of the new year.

CORRESPONDENCE: None.

SUPERINTENDENT'S REPORT: Dr. Shouffler thanked the out-going Board Members, Paulette Frank, Tom Thorp and Kevin Mulroony. The Tewksbury Elementary School concert was held today to a packed audience. The Governor's Educator of the Year Award winners were announced and will be invited to the January Board Meeting to be recognized by the board: Scott Steinman, Regina DeStefano, Carolyn Scheper and Sheila Donovan. The School Calendar will be revised due to the snow closing on December 2nd. Martin Luther King Day (January 20th) will now be a regular school day. The Reorganization Meeting and ethics training is scheduled for January 2, 2020.

The Board reviewed the Emergency/Fire Drill Report:

	Tewksbury Elementary School		Old Turnpike School	
Date/Time	Nov. 20, 2019	Nov. 27, 2019	Nov 5, 2019	Nov 26, 2019
Type of Drill	Standard Fire Drill	Lockdown	Lock down	Fire Drill
Duration of Drill	4 minutes	11 minutes	7 minutes	4 minutes
Weather Conditions	Cold and windy	n/a	Fall like	Sunny, cool

Conductor of Drill	Megan Verderamo	Emma Hedlund	Mitchell/Krowl/ Det. Haft	Mitchell/Krowl
Notification Method	Pulled the alarm	Loudspeaker	Tewksbury Police	Hunterdon Police

Motion was made by Mrs. Pettegrove and seconded by Mrs. Larsen to approve the following:

Approve the date of January 2, 2020 for the Reorganization Meeting to be held at Old Turnpike School at 7:00 p.m.

Final Resolution: Motion carried on a roll call vote.
Yes: Leslie Ackerman, Jillian Carrino, Angela Deeney, Paulette Frank, Erica Johnson, Lori Larsen, Kevin Mulroony, Thomas Thorp, Cynthia Pettegrove
Absent: None.

OPPORTUNITY FOR PUBLIC COMMENT: None.

APPROVAL OF MINUTES: Motion was made by Mrs. Pettegrove and seconded by Mrs. Larsen to approve the following minutes:

- November 14, 2019 Regular Board Meeting
- November 14, 2019 Executive Session

Final Resolution: Motion carried on a roll call vote.
Yes: Leslie Ackerman, Jillian Carrino, Angela Deeney, Paulette Frank, Erica Johnson, Lori Larsen, Kevin Mulroony, Thomas Thorp, Cynthia Pettegrove
Absent: None.

CURRICULUM: There was a math workshop held for grade 5-8 math teachers. Workshops for grades K-2 are planned for January and grades 3-5 teachers will be attending workshops through the Associationof Mathematics Teachers of NJ. The English Language Services Program is under review. The topic of homework was discussed at the "Coffee with the Superintendent" on December 10th. Social Emotional Learning committees are in place and have met with the coach from Bank Street College.

POLICY: None.

FINANCE: Mrs. Tirone apprised the board of the student activity fundraisers.

Motion was made by Mrs. Pettegrove and seconded by Mrs. Larsen to approve the following:

Pursuant to N.J.A.C. 6A-23A-16.10(c)(3), I certify that as of October 31, 2019, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district's Board of Education.

_____ _____
Board Secretary Date

CERTIFICATION OF FUNDS
Motion to certify that, pursuant to N.J.A.C. 6A-23A-16.10(c)(4), after review of the secretary's monthly financial report (appropriations section) for October 31, 2019, and upon proper consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been

over-expended in violation of N.J.A.C. 6A-23A-16.10(c)(4) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Approve the list of bills dated December 19, 2019 in the amount of $1,623,229.88.

Approve the following workshops for the 2019-2020 school year:

Staff Member	Date	Registration	Other Expenses	Event/Destination
Coreen Decker	12/6/19	$99.00		Sarah Buxton Workshop, Clinton Twp. School District, Lebanon, NJ
Anne Rose-Mason	2/20/20	$45.00		H.C. Annual Librarians Assoc. Winter Workshop, Flemington, NJ
Emily Searle	2/20/20	$45.00		H.C. Annual Librarians Assoc. Winter Workshop, Flemington, NJ
Heather Olla	1/10/20	$205.00		Rutgers Mathematics Workshop - Multiplication & Division Concepts - Grades 3-5, New Brunswick, NJ
Heather Olla	1/27/20	$205.00		Rutgers Mathematics Workshop - Intervention Strategies for Struggling Learners in Mathematics - Grades 3-5, New Brunswick, NJ
Bob Hoffman, Jr.	3/26/20 - 3/27/20	$350.00	Hotel - $82.00 per night	51st Annual NJ Pupil Transportation Conference & Equipment Show, Atlantic City, NJ

Approve the following field trips for the 2019-2020 school year:

Group/Class	Event/Destination	Date	Approximate Cost Per Student	Approximate Total Cost
Gr. 6-8	Tewksbury Elementary School Holiday music for students and staff	12/20/19	$0	$0

Accept the annual Audit and Management Report (AMR) and Comprehensive Annual Financial Audit Report (CAFR) for the year ended June 30, 2019.

Approve payment to the following chaperones:

Staff Member	Date	Event	Hours	Unit Price	Total Payment
Mike Fortino	12/10/19	OTS Holiday Concert	2	$40	$80.00
Dee Krowl	12/10/19	OTS Holiday Concert	2.75	$40	$110.00
Monica Scala	12/10/19	OTS Holiday Concert	2	$40	$80.00

Approve the settlement agreement between the Tewksbury Board of Education and Student ID#75176601550 and Student ID#4162596621.

Approve the following fundraising event for the 2019-2020 school year:

Name of Fundraiser	Date	Proceeds to:	Advisor	# of Chaperones Needed (in addition to Advisors)
8th Grade Trivia Night	1/17/2020	8th Gr. Dance	Dee Krowl, Bonnie Mendralla (not to exceed 6 hours)	0

Final Resolution: Motion carried on a roll call vote.
Yes: Leslie Ackerman, Jillian Carrino, Angela Deeney, Paulette Frank, Erica Johnson, Lori Larsen, Kevin Mulroony, Thomas Thorp, Cynthia Pettegrove
Absent: None.

TECHNOLOGY: New website was addressed during presentation.

FACILITIES: The HVAC controls at TES were discussed and an amount will be budgeted to do a school wide controls update. The board requested a price to have the building controls working throughout the buildings with mechanical repairs.

COMMUNICATIONS: Information was sent out regarding the 8th grade transition to Voorhees and the 8th grade musical, the Wizard of Oz. Acknowledgment of the OTS handbook was also e-mailed.

OTHER: None.

LEGISLATIVE REVIEW: None.

OPPORTUNITY FOR PUBLIC COMMENT: None.

EXECUTIVE SESSION: None.

PERSONNEL: Motion to was made by Mrs. Pettegrove and seconded by Mr. Mulroony to approve the following:

Accept, with regret, the resignation of Somvang Chanthakhoune, Custodian, effective February 13, 2020. Mr. Chanthakhoune will remain on unpaid FMLA until 2/13/19.

Approve Liza Cruz, a student at Centenary University, for a two semester placement for a Clinical Experience/Clinical Internship at Tewksbury Elementary School. The first semester (Spring 2020) will be two full days per week for fifteen weeks beginning approximately January 13, 2020. The second semester (Fall 2020) requires fifteen weeks of teaching experience beginning approximately October 19, 2020. The cooperating teachers will be Katherine Kelsey and Krista Kovalsky.

***Rescind the following motion which was approved at the December 5, 2019 meeting*:**
At the recommendation of the Superintendent, approve to hire Kelly Rizzolo as a full time custodian, effective approximately December 9, 2019 through June 30, 2019, at Step 1, Salary $34,337 (pro-rated) with a 90 (ninety) day probationary period, pending criminal history review.

Final Resolution: Motion carried on a roll call vote.
Yes: Leslie Ackerman, Jillian Carrino, Angela Deeney, Paulette Frank, Erica Johnson, Lori Larsen, Kevin Mulroony, Thomas Thorp, Cynthia Pettegrove
Absent: None.

ADJOURNMENT: Motion was made by Mrs. Pettegrove and seconded by Mrs. Ackerman to adjourn the meeting. The time was 7:51 p.m.

Motion carried.

Respectfully submitted,

Lori Tirone
Board Secretary