TEWKSBURY TOWNSHIP BOARD OF EDUCATION
Committee of the Whole Meeting
February 12, 2020

The Committee of the Whole Meeting of the Tewksbury Township Board of Education was called to order by Mrs. Pettegrove at 7:08 p.m. in the Library of the Old Turnpike School.

Mrs. Johnson read the Sunshine Law:

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Tewksbury Township Board of Education has caused notice of the time and place of this meeting to be published in the Courier News, the Hunterdon Democrat, the Hunterdon Review and notice of the meeting has been posted in the Township Municipal Building, both school buildings and the Tewksbury Township Public Library.

The Board pledged Allegiance to the Flag.

PRESENT: Mrs. Carrino, Dr. Deeney, Mr. Deo, Mrs. Jardinella, Mrs. Johnson, Mrs. Larsen (arrived at 7:17), Mrs. Stein, Mrs. Pettegrove

ABSENT: Mrs. Ackerman

ALSO PRESENT: Mrs. Lori Tirone - Business Administrator, Dr. Jennifer Shouffler - Superintendent

OPPORTUNITY FOR PUBLIC COMMENT: None.

PRESENTATION: None.

CORRESPONDENCE: Dr. Shouffler reported on a letter which was received from the Old Turnpike School Staff thanking Guidance Counselor, Mary Cutri-French.

SUPERINTENDENT'S REPORT: Dr. Shouffler congratulated the Girls Basketball team and Coach Jennings on their recent championship win. The team will be recognized at the next board meeting. The QSAC review by the county office took place this week. The team reviewed our instruction and programs, governance documents, personnel files and fiscal evidence. One more visit is pending. We will learn final scores in the coming months but all areas look in line for passing. The passing of a former student last week and the summary of our reactions, notifications and decisions was discussed.

CURRICULUM: An OTS volleyball team in conjunction with Califon School District was discussed. The team would meet on Mondays and Wednesdays. An advisor would get paid the student supervision rate of $40/hour. OTS Teacher Cheryl Miller would like to start a pen pal club for 7th graders with students who live in Tamworth, Australia at Peel High School. Kindergarten enrollment for 2020-21 is currently at 31. Registration information is up on the website and will be posted in the Tewksbury Times. OTS schedule will be reviewed.

POLICY: Mrs. Tirone called NJ School Boards and was informed that since the district functions as a committee of the whole, a policy chair is not necessary since the board president would hold the position of chairperson. Governance I training is available for new members and online training should be available soon.

FINANCE: The initial budget will be presented via a powerpoint presentation at the February 26, 2020 board meeting. At the March 11, 2020 meeting, the board will adopt a tentative budget. Dr. Shouffler and Mrs. Tirone gave an update on the preschool registration, possible expansion and transportation. Mrs. Tirone is working on a Request for Proposal for Auditors.

Motion was made by Mrs. Pettegrove and seconded by Mrs. Larsen to approve the following:

Approve the following workshop/travel requests for the 2019-2020 school year.

BE IT RESOLVED that the Board, upon recommendation of the Chief School Administrator make the findings and approve attendance and travel for the following workshops/meetings:

- that travel is directly related to and within the scope of the employee or Board member's duties or responsibilities; and for employees, the school district's professional development plan;
- that travel is critical to the instructional needs of the district or furthers the efficient operation of the district;
- that the travel is in compliance with state and federal travel payment guidelines; and
- that the travel is in compliance with the District policy on travel.

Staff Member	Date	Registration	Other Expenses	Event/Destination
Bethany Zgorzynski	3/11/20	$279.00	-0-	101 Therapy Strategies to Increase Your Effectiveness as a Speech-Language Pathologist, Long Branch, NJ
Heather Olla	2/26/20	FREE	-0-	Google Certified Trainer Workshop Series, New York, NY
Carol Moran	3/9/20	$149.00	-0-	Preventing & Managing Challenging Behavior, Monroe Twp., NJ
Mike Wooby	2/24/20	$149.00	-0-	Youth Mental Health First Aid, Long Branch, NJ
Jennifer Burns	3/9/20	$149.00	-0-	Preventing & Managing Challenging Behavior, Monroe Twp., NJ
Susan Stecker	3/18/20	$20.00	-0-	Language Processing Therapy for Children Diagnosed with Central Auditory Processing Disorder, Bethlehem Twp. School, Asbury, NJ
Megan Verderamo	online	$75.00	-0-	Legal One: Module 4: Special Education - Online - FEA
Megan Verderamo	online	$40.00	-0-	Legal One Webinar - A Systemic Approach To Student Safety - FEA
Megan Verderamo	online	$40.00	-0-	Legal One Webinar - Archive Harm To Self & Others: Identifying
Bethany Zgorzynski	3/18/20	$20.00	-0-	Language Processing Therapy for Children Diagnosed with Central Auditory Processing Disorder, Bethlehem Twp. School, Asbury, NJ
Brittany Spina	2/20/20 & 2/21/20	$170.00	-0-	2020 NJ Musical Educators Annual Conference, Atlantic City, NJ

Mileage will be reimbursed in accordance with school policy.

BE IT RESOLVED that the Board, upon recommendation of the Chief School Administrator, accept the donation of $965 from the PTA for Sensory Path PLC, Outdoor Sensory Path at Tewksbury Elementary School, (re-usable stencils for the blacktop) for students to utilize during black top recess.

BE IT RESOLVED that the Board, upon recommendation of the Chief School Administrator, accept the donation of $3,325.00 from the TEF for Sensory Path PLC, Indoor Sensory Path at Tewksbury Elementary School, for children to self regulate brain breaks throughout the school day.

Approve Preschool Program for the School Year 2020-2021 Monday through Friday from 9:50 am to 3:10 pm at the Old Turnpike School. Program will be closed three (3) days throughout the school year to accommodate two (2) Professional Development Days for Preschool Staff and one (1) day for

Kindergarten Student Orientation Day at a tuition rate of $750/mo. per non-classified student. Parents of non-classified students are responsible for providing transportation to and from the program.

Approve entering into contract with Nina Finkler Autism Consulting, LLC for a Psycho-Educational Evaluation for student #5581576989 at a cost not to exceed $900.00.

Final Resolution: Motion carried on a roll call vote.
Yes: Jillian Carrino, Angela Deeney, Michael Deo, Susanne Jardinella, Erica Johnson, Lori Larsen, Andrea Stein, Cynthia Pettegrove
Absent: Leslie Ackerman

TECHNOLOGY: We will be transitioning to the new website on February 19th. Chromebook placement was discussed and will be researched further. Mrs. Tirone will be getting more quotes and speaking to the technology department for recommendations.

FACILITIES: School Administrators and nurses have received guidance and resources from the NJ Dept. of Education and Dept. of Health on the coronavirus and will keep aware of any changes for the community. ATC completed the control project at TES and custodial staff is being trained. ABC has begun diagnosing the problems using the new control system and will be out to address the issues. Staff has been informed to notify the principal. Mrs. Tirone will put out a Request for Proposal for Architects as well as a bid package for the fire alarms. Other projects and funding were reviewed.

Motion was made by Mrs. Pettegrove and seconded by Mrs. Larsen to approve the following:

Approval for Toilet Room Renovations at Old Turnpike School.

> **BE IT RESOLVED** that the Board upon recommendation of the Chief School Administrator, approve V and K Construction, Inc. to renovate the Toilet Rooms at Old Turnpike School for a total cost of $163,000.00.

Approval for Alternate Method for Toilet Facilities for Rooms 312 and 405 - Old Turnpike School.

> **BE IT RESOLVED** that the Tewksbury Township School District elects to use the alternate method of compliance in accordance with N.J.A.C 6A:26-6.3. In lieu of individual toilet rooms in each classroom, toilet rooms may be provided adjacent to or outside the classroom, if the following criteria are satisfactorily addressed:
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> - No child or group of children shall be left unsupervised at any time when traveling to or from the facilities. Provisions shall be made for adult supervision in a manner that will not infringe upon instructional time;
> - Toilet facilities shall be readily accessible and the toilet room and signage shall be visible to the child from the classroom door;
> - Toilet facilities shall be provided for both boys and girls and shall meet the requirements of NJAC 6A:26-6.3(h)4ii.
>
> District alternate method of compliance pursuant to N.J.A.C. 6A:26-6.3(h)4iii: We are providing a bathroom with lower toilets and sinks across the hall from the classroom.

Final Resolution: Motion carried on a roll call vote.
Yes: Jillian Carrino, Angela Deeney, Michael Deo, Susanne Jardinella, Erica Johnson, Lori Larsen, Andrea Stein, Cynthia Pettegrove
Absent: Leslie Ackerman

COMMUNICATIONS: The Board is reviewing the previous Climate Surveys in order to begin planning the new Climate Survey to be sent to parents, staff, and students in the spring. Several e-mails were sent out to parents regarding grief and loss, and information on counseling services.

OTHER: None.

OPPORTUNITY FOR PUBLIC COMMENT: None.

EXECUTIVE SESSION: **Motion was made by Mrs. Pettegrove and seconded by Dr. Deeney to enter executive session. The time was 9:04 p.m. The board returned to open session at 9:40 p.m.**

PERSONNEL: Motion was made by Mrs. Pettegrove and seconded by Mrs. Larsen to approve the following:

Approve Joseph Labosky, a student at Rutgers University, for a two semester back to back placement for a Clinical Practice (student teaching) at Old Turnpike School. The first semester (Spring 2020) will be two full days per week through April 30th. The second semester (Fall 2020) requires five days per week from August 31, 2020 through December 18, 2020. The cooperating teacher will be Catherine Zisk.

At the recommendation of the Superintendent, approve Christian Jesby as a part-time custodial helper on an as needed basis for the 2019-2020 school year at the rate of $13.50 per hour, pending criminal history review.

At the recommendation of the Superintendent, approve Chelsea Frankel as a substitute teacher for the 2019-2020 school year, pending criminal history review.

At the recommendation of the Superintendent, approve Courtney Shideler as a Full Time Special Education Instructional Aide for School Year 2019-2020 beginning February 3, 2020, through June 30, 2020, at Step 5 at $16.86 per hour.

At the recommendation of the Superintendent, approve Kyle Rizzolo as a full time custodian, beginning approximately February 24, 2020 through June 30, 2020, at Step 1, $34,337 (pro rated), pending criminal history review, with a 90-day probationary period.

ADJOURNMENT: Motion was made by Mrs. Pettegrove and seconded by Dr. Deeney to adjourn the meeting. The time was 9:42 p.m.

Motion carried.

Respectfully submitted,

Lori Tirone
Board Secretary