TEWKSBURY TOWNSHIP SCHOOL DISTRICT
173 Old Turnpike Road
Califon, New Jersey 07830
Phone: 908-439-2010 Fax: 908-439-2655

COMMITTEE OF THE WHOLE AGENDA
Date: February 12, 2020
7:00 P.M.

District Goals

1. Identify and implement curricular and instructional improvements to our social emotional programming that will improve TES and OTS student/staff and parent scores in that area.
2. Increase opportunities for staff and student engagement in decision making processes.

Board Goals

1. Revise long range facilities plan to improve school facilities as well as staff and student spirit.
2. Continuously improve the quality of education in the district while remaining fiscally responsible.

Committee Members:

Dr. Jennifer Shouffler	Mrs. Cynthia Pettegrove	Mrs. Leslie Ackerman	Mrs. Jillian Carrino	Dr. Angela Deeney
Mr. Michael Deo	Mrs. Susanne Jardinella	Mrs. Erica Johnson	Mrs. Lori Larsen	Mrs. Andrea Stein

I. CALL TO ORDER Time:_____

II. SUNSHINE ANNOUNCEMENT

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Tewksbury Township Board of Education has caused notice of the time and place of this meeting to be published in the Courier News, the Hunterdon Democrat, the Hunterdon Review and notice of the meeting has been posted in the Township Municipal Building, both school buildings and the Tewksbury Township Public Library.

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL

Mrs. Ackerman	Dr. Deeney	Mrs Jardinella	Mrs. Larsen	Mrs. Pettegrove
Mrs. Carrino	Mr. Deo	Mrs. Johnson	Mrs. Stein	

V. OPPORTUNITY FOR PUBLIC COMMENT - AGENDA ITEMS

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The public comment period will be a maximum of thirty minutes in length unless there are unusual circumstances. Those appearing will be allocated three minutes to speak and no one will be permitted to speak twice until all those wishing to speak have had a turn.

VI. PRESENTATIONS

VII. CORRESPONDENCE

- Letter received from OTS teaching staff

VIII. SUPERINTENDENT'S REPORT

Discussion

- QSAC

Old Business

New Business

IX. BOARD ACTION

To be approved at the February 26, 2020 Regular Board Meeting:

- January 2, 2020 Reorganization Meeting
- January 2, 2020 Committee of the Whole Meeting
- January 22, 2020 Regular Board Meeting
- January 22, 2020 Executive Session

X. COMMITTEE REPORTS

A. Curriculum

Discussion

- Volleyball
- Pen Pals for Grade 7
- Kindergarten Enrollment

Old Business

New Business

To be approved at the February 26, 2020 board meeting:

1. Approve the following field trips for the 2019-2020 school year:

Group/Class	Event/Destination	Date	Approximate Cost Per Student	Approximate Total Cost
4th Grade Aspire	NJ State Bar Foundation, New Brunswick, NJ	5/19/20	$0	$0

B. Policy

Discussion

Old Business

New Business

- Policy Chairperson

C. Finance

Discussion

- Initial Budget Presentation will be on Feb. 26, 2020.

Old Business

- Pre-K Expansion and Transportation

New Business

- Request For Professional Services - Auditor

ACTION ITEM:

Motion to approve the following:

1. Approve payment to the following:

Staff Member	Date	Event	Hours	Unit Price	Total Payment
John Preston	12/18/19	Supervision/Scoreboard during OTS Basketball Game	2.25	$40/hr.	$90.00
John Preston	1/27/20	Supervision/Scoreboard during OTS Basketball Game	1	$40/hr.	$40.00
Pam Nugent	1/3/20	Supervision/Scoreboard during OTS Basketball Game	2.25	$40/hr.	$90.00
Pam Nugent	1/13/20	Supervision/Scoreboard during OTS Basketball Game	2	$40/hr.	$80.00
Cathy Zisk	1/10/20	Supervision/Scoreboard during OTS Basketball Game	1.75	$40/hr.	$70.00
Tom Lobb	1/21/20	Supervision/Scoreboard during OTS Basketball Game	2.25	$40/hr.	$90.00
Tom Lobb	1/23/20	Supervision/Scoreboard during OTS Basketball Game	2.50	$40/hr.	$100.00
Scott Steinman	1/13/20	Ski Club Supervision	4.5	$40/hr.	$180.00
Cathy Zisk	1/13/20	Ski Club Supervision	6.75	$40/hr.	$270.00
Tom Lobb	1/13/20	Ski Club Supervision	6.75	$40/hr.	$270.00
Tara Saksa	1/13/20	Ski Club Supervision	5.75	$40/hr.	$230.00

Jodi DenBleyker	1/27/20	Ski Club Supervision	6.75	$40/hr.	$270.00
Tara Saksa	1/27/20	Ski Club Supervision	5.75	$40/hr.	$230.00
Scott Steinman	1/27/20	Ski Club Supervision	4.5	$40/hr.	$180.00
Cathy Zisk	1/27/20	Ski Club Supervision	6.75	$40/hr.	$270.00

2. Approve the following workshop/travel requests for the 2019-2020 school year.

   BE IT RESOLVED that the Board, upon recommendation of the Chief School Administrator make the findings and approve attendance and travel for the following workshops/meetings:

   - that travel is directly related to and within the scope of the employee or Board member's duties or responsibilities; and for employees, the school district's professional development plan;
   - that travel is critical to the instructional needs of the district or furthers the efficient operation of the district;
   - that the travel is in compliance with state and federal travel payment guidelines; and
   - that the travel is in compliance with the District policy on travel.

Staff Member	Date	Registration	Other Expenses	Event/Destination
Bethany Zgorzynski	3/11/20	$279.00	-0-	101 Therapy Strategies to Increase Your Effectiveness as a Speech-Language Pathologist, Long Branch, NJ
Heather Olla	2/26/20	FREE	-0-	Google Certified Trainer Workshop Series, New York, NY
Carol Moran	3/9/20	$149.00	-0-	Preventing & Managing Challenging Behavior, Monroe Twp., NJ
Mike Wooby	2/24/20	$149.00	-0-	Youth Mental Health First Aid, Long Branch, NJ
Jennifer Burns	3/9/20	$149.00	-0-	Preventing & Managing Challenging Behavior, Monroe Twp., NJ
Susan Stecker	3/18/20	$20.00	-0-	Language Processing Therapy for Children Diagnosed with Central Auditory Processing Disorder, Bethlehem Twp. School, Asbury, NJ
Megan Verderamo	online	$75.00	-0-	Legal One: Module 4: Special Education - Online - FEA
Megan Verderamo	online	$40.00	-0-	Legal One Webinar - A Systemic Approach To Student Safety - FEA
Megan Verderamo	online	$40.00	-0-	Legal One Webinar - Archive Harm To Self & Others: Identifying
Bethany Zgorzynski	3/18/20	$20.00	-0-	Language Processing Therapy for Children Diagnosed with Central Auditory Processing Disorder, Bethlehem Twp. School, Asbury, NJ
Brittany Spina	2/20/20 & 2/21/20	$170.00	-0-	2020 NJ Musical Educators Annual Conference, Atlantic City, NJ

Mileage will be reimbursed in accordance with school policy.

3. BE IT RESOLVED that the Board, upon recommendation of the Chief School Administrator, accept the donation of $965 from the PTA for Sensory Path PLC, Outdoor Sensory Path at Tewksbury Elementary School, (re-usable stencils for the blacktop) for students to utilize during black top recess.

4. BE IT RESOLVED that the Board, upon recommendation of the Chief School Administrator, accept the donation of $3,325.00 from the TEF for Sensory Path PLC, Indoor Sensory Path at Tewksbury Elementary School, for children to self regulate brain breaks throughout the school day.

5. Approve the following fundraising event for the 2019-2020 school year:

Fundraising Event	Date	Proceeds to:	Advisor	# of Chaperones Needed (in addition to Advisors)
8th Grade Pie Sale Ashley Farms Fundraising	3/1/20 - 4/8/20	8th Gr. Dance 40% into individual account	Dee Krowl, Bonnie Mendralla	0

6. Approve Preschool Program for the School Year 2020-2021 Monday through Friday from 9:50 am to 3:10 pm at the Old Turnpike School. Program will be closed three (3) days throughout the school year to accommodate two (2) Professional Development Days for Preschool Staff and one (1) day for Kindergarten Student Orientation Day at a tuition rate of $750/mo. per non-classified student. Parents of non-classified students are responsible for providing transportation to and from the program.

7. Approve entering into contract with Nina Finkler Autism Consulting, LLC for a Psycho-Educational Evaluation for student #5581576989 at a cost not to exceed $900.00.

Motion _____ 2nd _____
Roll Call:
Mrs. Ackerman___ Mrs.Carrino___ Dr. Deeney___ Mr. Deo___ Mrs. Jardinella___ Mrs. Johnson___ Mrs. Larsen___ Mrs. Stein___ Mrs. Pettegrove___

D. Technology
Discussion
- Chromebook Replacement Plan

Old Business
- Transition to New Website

New Business

E. Facilities
Discussion
- Resources on Coronavirus

Old Business
- Facility Projects

New Business
- Request for Professional Services - Architect

ACTION ITEM:
Motion to approve the following:

1. Approval for Toilet Room Renovations at Old Turnpike School.

   BE IT RESOLVED that the Board upon recommendation of the Chief School Administrator, approve V and K Construction, Inc. to renovate the Toilet Rooms at Old Turnpike School for a total cost of $163,000.00.

2. Approval for Alternate Method for Toilet Facilities for Rooms 312 and 405 - Old Turnpike School.

BE IT RESOLVED that the Tewksbury Township School District elects to use the alternate method of compliance in accordance with N.J.A.C 6A:26-6.3. In lieu of individual toilet rooms in each classroom, toilet rooms may be provided adjacent to or outside the classroom, if the following criteria are satisfactorily addressed:

- No child or group of children shall be left unsupervised at any time when traveling to or from the facilities. Provisions shall be made for adult supervision in a manner that will not infringe upon instructional time;
- Toilet facilities shall be readily accessible and the toilet room and signage shall be visible to the child from the classroom door;
- Toilet facilities shall be provided for both boys and girls and shall meet the requirements of NJAC 6A:26-6.3(h)4ii.

District alternate method of compliance pursuant to N.J.A.C. 6A:26-6.3(h)4iii: We are providing a bathroom with lower toilets and sinks across the hall from the classroom.

Motion _____ 2nd _____
Roll Call:
Mrs. Ackerman___ Mrs.Carrino___ Dr. Deeney___ Mr. Deo___ Mrs. Jardinella___ Mrs. Johnson___ Mrs. Larsen___ Mrs. Stein___ Mrs. Pettegrove___

F. Communications

Discussion
Old Business

- Review of 2018-2019 Climate Surveys

New Business

- Communications sent to parents regarding grief/loss

G. Other

Discussion
Old Business
New Business

XI. OPPORTUNITY FOR PUBLIC COMMENT - AGENDA ITEMS

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XII. EXECUTIVE SESSION

Motion _____ 2nd _____ Enter closed session at _____p.m.

WHEREAS, Chapter 231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in executive or private session under certain limited circumstances, and:
WHEREAS, said law required the Board of Education to adopt a resolution at a public meeting before it can meet in such an executive or private session;
NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Township of Tewksbury that it does hereby determine that it is necessary to meet in executive session at this time to discuss personnel matters for approximately thirty minutes. The matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting. Action may be taken.

Motion _____ 2nd _____ Enter open session at _____p.m.

H. Personnel
Discussion
Old Business
New Business

To be approved at the February 26, 2020 board meeting:

4. Approve the following clubs/advisors for the 2020-2021 school year. Teachers are requesting approval for next school year so that they can discuss/meet with students this spring and have it up and running for the beginning of the 2020-2021 school year.

Club Title	Advisors	Grades	Supply Budget Requested	Compensation
Safety Patrol	Camille Bristow Michael Wooby	5	$50-$100 for end of year celebration and certificates as well as for safety markers for patrollers near the bus loading and unloading areas. AAA will provide all other materials free of cost.	$2,000 split between advisors

5. Approve the following honoraria positions for the 2019-2020 school year:

Last Name	First Name	Honoraria Position	Compensation
Lobb	Tom	Baseball Head Coach	$4,401.00
TBD		Baseball Assistant Coach	
Jennings	Patty	Softball Head Coach	$4,401.00
Caruso	Allison	Softball Assistant Coach	$3,046.00
Fortino	Mike	Boys Lacrosse Head Coach	$4,401.00
DeJaager	Rick	Boys Lacrosse Assistant Coach	$3,046.00
Harp	Darcy	Girls Lacrosse Head Coach	$4,401.00
Polinger	Nicole	Girls Lacrosse Assistant Coach	$3,721.00

Zisk	Cathy	Track and Field Head Coach	$4,401.00
Berg	Peter	Track and Field Assistant Coach	$3,721.00

ACTION ITEM:
Motion to approve the following:

1. Approve Joseph Labosky, a student at Rutgers University, for a two semester back to back placement for a Clinical Practice (student teaching) at Old Turnpike School. The first semester (Spring 2020) will be two full days per week through April 30th. The second semester (Fall 2020) requires five days per week from August 31, 2020 through December 18, 2020. The cooperating teacher will be Catherine Zisk.

2. At the recommendation of the Superintendent, approve Christian Jesby as a part-time custodial helper on an as needed basis for the 2019-2020 school year at the rate of $13.50 per hour, pending criminal history review.

3. At the recommendation of the Superintendent, approve Chelsea Frankel as a substitute teacher for the 2019-2020 school year, pending criminal history review.

4. At the recommendation of the Superintendent, approve Courtney Shideler as a Full Time Special Education Instructional Aide for School Year 2019-2020 beginning February 3, 2020, through June 30, 2020, at Step 5 at $16.86 per hour.

5. At the recommendation of the Superintendent, approve Kyle Rizzolo as a full time custodian, beginning approximately February 24, 2020 through June 30, 2020, at Step 1, $34,337 (pro rated), pending criminal history review, with a 90-day probationary period.

Motion _____ 2nd _____
Roll Call:
Mrs. Ackerman___ Mrs.Carrino___ Dr. Deeney___ Mr. Deo___ Mrs. Jardinella___ Mrs. Johnson___ Mrs. Larsen___ Mrs. Stein___ Mrs. Pettegrove___

XIII. ADJOURNMENT

Motion _____ 2nd _____ Time of Adjournment:_____p.m.