TEWKSBURY TOWNSHIP SCHOOL DISTRICT
173 Old Turnpike Road
Califon, New Jersey 07830
Phone: 908-439-2010 Fax: 908-439-2655

BOARD MEETING AGENDA
February 26, 2020
7:00 PM

District Goals

1. Identify and implement curricular and instructional improvements to our social emotional programming that will improve TES and OTS student/staff and parent scores in that area.
2. Increase opportunities for staff and student engagement in decision making processes.

Board Goals

1. Revise long range facilities plan to improve school facilities as well as staff and student spirit.
2. Continuously improve the quality of education in the district while remaining fiscally responsible.

I. CALL TO ORDER Time:_____

II. SUNSHINE ANNOUNCEMENT

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Tewksbury Township Board of Education has caused notice of the time and place of this meeting to be published in the Courier News, the Hunterdon Democrat, the Hunterdon Review and notice of the meeting has been posted in the Township Municipal Building, both school buildings and the Tewksbury Township Public Library.

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL

Mrs. Ackerman	Dr. Deeney	Mrs Jardinella	Mrs. Larsen	Mrs. Pettegrove
Mrs. Carrino	Mr. Deo	Mrs. Johnson	Mrs. Stein	

V. OPPORTUNITY FOR PUBLIC COMMENT - AGENDA ITEMS

During this portion of the meeting, the public is invited to address the Board with questions or comments on agenda items and if time permitting, other items.

The public is requested to sign the register provided for this purpose and to state their name, address, and direct their comments to the Board President. While all comments will be

considered and a response will be forthcoming if and when appropriate, the Board will not respond to the speakers at the time of their appearance.

The public comment period will be a maximum of thirty minutes in length unless there are unusual circumstances. Those appearing will be allocated three minutes to speak and no one will be permitted to speak twice until all those wishing to speak have had a turn.

VI. PRESENTATIONS

- OTS Girls Basketball Team Acknowledgment
- Preliminary Budget Overview

VII. CORRESPONDENCE

VIII. SUPERINTENDENT'S REPORT

- HIB Report - no incidents for month of February
- QSAC
- Emergency/Fire Drill Report

	Tewksbury Elementary School		Old Turnpike School	
Date/Time	01/28/2020	01/29/2020	1/16/20	1/23/20
Type of Drill	Fire	Lockdown	Fire drill	Hold in Place
Duration of Drill	3 minutes	7 minutes	4 minutes	8 minutes
Weather Conditions	Overcast & cold	n/a	Windy and cold	Clear
Conductor of Drill	Jim Miller	Jim Miller M. Kroc & A. Papanastasiou, Tewksbury Police	Jesby/Mitchell/ Krowl	Mitchell/Krowl/ Sargent Krok
Notification Method	Alarm	Loudspeaker	Alarm	Announcement

IX. BOARD ACTION

A. APPROVAL OF MINUTES

Motion to approve the following minutes:

- January 2, 2020 Reorganization Meeting
- January 2, 2020 Committee of the Whole Meeting
- January 22, 2020 Regular Board Meeting
- January 22, 2020 Executive Session

Motion _____ 2nd _____
Roll Call:
Mrs. Ackerman___ Mrs.Carrino___ Dr. Deeney___ Mr. Deo___ Mrs. Jardinella___ Mrs. Johnson___ Mrs. Larsen___ Mrs. Stein___ Mrs. Pettegrove___

B. CURRICULUM

- Math Review

C. POLICY

Review the following policies on first reading:

- 4111.1/4211.1 Policy - Non-Discrimination/Affirmative Action
- 4111.1/4211.1 Regulation - Support for Breastfeeding Mothers

D. FINANCE

1. Approval of Bills

   BE IT RESOLVED that the Board approve the attached list of district bills for payment as presented by the School Business Administrator for the period January 23, 2020 through February 26, 2020 for a total amount of $1,243,393.68.

2. Acceptance and Approval of Board Secretary's Report for the month of December 31, 2019.

   BE IT RESOLVED that upon review of the Board Secretary's Report for the month of December 31, 2019 in consultation with appropriate district officials, the Board of Education certifies that no fund had been over expended in violation of NJAC 6A:23A-16:10(b); and the Board of Education further certifies, based on the Board Secretary's certification, that the total of encumbrances for each line item account does not exceed the line item appropriation in violation of NJAC 6A:23A-16:10(a).

3. Acceptance and Approval of Treasurer's Report for the month of December 31, 2019.

   BE IT RESOLVED that upon review of the Treasurer's Report for the month of December 31, 2019 in consultation with appropriate district officials, the Board of Education certifies that no fund had been over expended in violation of NJAC 6A:23A-16:10(b); and the Board Secretary further certifies, based on the Board Treasurer's Report, that the total of encumbrances for each line item account does not exceed the line item appropriation in violation of NJAC 6A:23A-16:10(a).

   The Board Secretary certifies, pursuant to NJAC 6A:23A-16:10(c)(3), that the total of encumbrances for each line item account does not exceed the line item appropriation in violation of NJAC 6A:23A-16:10(a).

4. Approve the attached list of transfers.

5. Approve the following workshop/travel requests for the 2019-2020 school year.

BE IT RESOLVED that the Board, upon recommendation of the Chief School Administrator make the findings and approve attendance and travel for the following workshops/meetings:

- that travel is directly related to and within the scope of the employee or Board member's duties or responsibilities; and for employees, the school district's professional development plan;
- that travel is critical to the instructional needs of the district or furthers the efficient operation of the district;
- that the travel is in compliance with state and federal travel payment guidelines; and
- that the travel is in compliance with the District policy on travel.

Staff Member	Date	Registration	Other Expenses	Event/Destination
Megan McCoy	3/20/20	$125.00	-0-	NJASP Spring Conference, Edison, NJ

Mileage will be reimbursed in accordance with school policy.

6. Approve the following field trips for the 2019-2020 school year:

Group/Class	Event/Destination	Date	Approximate Cost Per Student	Approximate Total Cost
4th Grade Aspire	NJ State Bar Foundation, New Brunswick, NJ (9 fourth grade students, nurse, 2 parent chaperones)	5/19/20	$0	$0
5th Gr.	OTS to attend Holocaust Survivor Speaker	3/30/20	$0	$0
Pre-K	Oldwick/Tewksbury Library	3/13/20	$0	$0

7. Approve payment to the following:

Staff Member	Date	Event	Hours	Unit Price	Total Payment
John Preston	12/18/19	Supervision/Scoreboard during OTS Basketball Game	2.25 (two games)	$40/hr.	$90.00
John Preston	1/27/20	Supervision/Scoreboard during OTS Basketball Game	1 (one game)	$40/hr.	$40.00
Pam Nugent	1/3/20	Supervision/Scoreboard during OTS Basketball Game	2.25 (two games)	$40/hr.	$90.00
Pam Nugent	1/13/20	Supervision/Scoreboard during OTS Basketball Game	2 (two games)	$40/hr.	$80.00
Cathy Zisk	1/10/20	Supervision/Scoreboard during OTS Basketball Game	1.75 (one game)	$40/hr.	$70.00
Tom Lobb	1/21/20	Supervision/Scoreboard during OTS Basketball Game	2.25 (two games)	$40/hr.	$90.00
Tom Lobb	1/23/20	Supervision/Scoreboard during OTS Basketball Game	2.50 (two games)	$40/hr.	$100.00
Tom Lobb	1/29/20	Supervision/Scoreboard during OTS Basketball Game	1.50 (one game)	$40/hr.	$60.00

Scott Steinman	1/13/20	Ski Club Supervision (drives own vehicle, no bus)	4.5	$40/hr.	$180.00
Scott Steinman	1/27/20	Ski Club Supervision (drives own vehicle, no bus)	4.5	$40/hr.	$180.00
Scott Steinman	2/3/20	Ski Club Supervision (drives own vehicle, no bus)	4.5	$40/hr.	$180.00
Cathy Zisk	1/13/20	Ski Club Supervision (includes bus travel time to and from OTS)	6.75	$40/hr.	$270.00
Cathy Zisk	1/27/20	Ski Club Supervision (includes bus travel time to and from OTS)	6.75	$40/hr.	$270.00
Tom Lobb	1/13/20	Ski Club Supervision (includes bus travel time to and from OTS)	6.75	$40/hr.	$270.00
Tom Lobb	2/3/20	Ski Club Supervision (includes bus travel time to and from OTS)	6.75	$40/hr.	$270.00
Tara Saksa	1/13/20	Ski Club Supervision (includes bus travel time to and from TES)	5.75	$40/hr.	$230.00
Tara Saksa	1/27/20	Ski Club Supervision (includes bus travel time to and from TES)	5.75	$40/hr.	$230.00
Tara Saksa	2/3/20	Ski Club Supervision (includes bus travel time to and from TES)	5.75	$40/hr.	$230.00
Jodi DenBleyker	1/27/20	Ski Club Supervision (includes bus travel time to and from OTS)	6.75	$40/hr.	$270.00
Jodi DenBleyker	2/6/20	Ski Club Supervision (includes bus travel time to and from OTS)	6.75	$40/hr.	$270.00
Patty Jennings	2/6/20	Peer Leadership Conference (from 2:40-4:10 pm bus arrival at school)	1.5	$40/hr.	$60.00
Coreen Decker	2/6/20	Peer Leadership Conference (from 2:40-4:10 pm bus arrival at school)	1.5	$40/hr.	$60.00
Scott Steinman	2/6/20	Peer Leadership Conference (from 2:40-4:10 pm bus arrival at school)	1.5	$40/hr.	$60.00
Kelly Cullen	2/6/20	Peer Leadership Conference (from 2:40-4:10 pm bus arrival at school)	1.5	$40/hr.	$60.00
Nicole Kinzel	2/6/20	Peer Leadership Conference (from 2:40-4:10 pm bus arrival at school)	1.5	$40/hr.	$60.00
Tom Lobb	2/6/20	Peer Leadership Conference (from 2:40-4:10 pm bus arrival at school and wait for parents to pick up)	1.92	$40/hr.	$76.80
Scott Sipos	2/6/20	Peer Leadership Conference (from 2:40-4:10 pm bus arrival at school and wait for parents to pick up)	2.0	$40/hr.	$80.00
Pam Nugent	10/2/19 11/27/19 1/16/20	I & RS Meetings	1.5	$40/hr.	$60.00

8. Approve the following fundraising event for the 2019-2020 school year:

Fundraising Event	Date	Proceeds to:	Advisor	# of Chaperones Needed (in addition to Advisors)
8th Grade Pie Sale Ashley Farms Fundraising	3/1/20 - 4/8/20	8th Gr. Dance 40% into individual account	Dee Krowl, Bonnie Mendralla	0
Hoops for Hospice Basketball Game between 8th grade students and district faculty	3/20/20	Hunterdon County Hospice	Patty Jennings	Staff Volunteer their time for this fundraiser

9. Accept the donation of $1,500 from the Tewksbury Education Foundation for the mini grant requested by 8th Gr. ELA teacher Coreen Decker for a 90 minute interactive workshop in March for all eighth grade students with guest speakers including the founder of Help Syria's Kids and the filmmaker of the documentary "Ketermaya" https://www.helpsyriaskids.org/.

10. Approve two additional chaperones for the 8th Grade Social Night Open Gym/Dance on 2/21/20 to be paid at the student supervision rate of $40/hour.

Motion _____ 2nd _____
Roll Call:
Mrs. Ackerman___ Mrs.Carrino___ Dr. Deeney___ Mr. Deo___ Mrs. Jardinella___ Mrs. Johnson___ Mrs. Larsen___ Mrs. Stein___ Mrs. Pettegrove___

E. TECHNOLOGY

- Chromebook Refreshing
- New Website

F. FACILITIES

- Bottle Filler Stations at TES
- Floor Scrubber
- Pre-K Cabinets
- New School Bus

G. COMMUNICATIONS

- Virus prevention letter sent out by nurses on 2/13/20
- Tewksbury Times

H. OTHER

X. LEGISLATIVE REVIEW

XI. OPPORTUNITY FOR PUBLIC COMMENT - AGENDA ITEMS

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XII. EXECUTIVE SESSION

Motion _____ 2nd _____ Enter closed session at _____p.m.

WHEREAS, Chapter 231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in executive or private session under certain limited circumstances, and:
WHEREAS, said law required the Board of Education to adopt a resolution at a public meeting before it can meet in such an executive or private session;
NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Township of Tewksbury that it does hereby determine that it is necessary to meet in executive session at this time to discuss personnel for approximately 30 minutes. The matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting. Action may be taken.

Motion _____ 2nd _____ Enter open session at _____p.m.

I. PERSONNEL

Motion to approve the following:

1. Approve the following clubs/advisors for the 2020-2021 school year. Teachers are requesting approval for next school year so that they can discuss/meet with students this spring and have it up and running for the beginning of the 2020-2021 school year.

Club Title	Advisors	Grades	Supply Budget Requested	Compensation
Safety Patrol	Camille Bristow Michael Wooby	5	$50-$100 for end of year celebration and certificates as well as for safety markers for patrollers near the bus loading and unloading areas. AAA will provide all other materials free of cost.	$2,000 split between advisors

2. Approve the following honoraria positions for the 2019-2020 school year:

Last Name	First Name	Honoraria Position	Compensation
Lobb	Tom	Baseball Head Coach	$4,401.00
Jennings	Patty	Softball Head Coach	$4,401.00
Caruso	Allison	Softball Assistant Coach	$3,046.00
Fortino	Mike	Boys Lacrosse Head Coach	$4,401.00
DeJaager	Rick	Boys Lacrosse Assistant Coach	$3,046.00
Harp	Darcy	Girls Lacrosse Head Coach	$4,401.00
Polinger	Nicole	Girls Lacrosse Assistant Coach	$3,721.00
Zisk	Cathy	Track and Field Head Coach	$4,401.00
Berg	Peter	Track and Field Assistant Coach	$3,721.00
Harp, Darcy Lobb, Tom Steinman, Scott		Volley Club Advisor (shared position)	$40/hour (not to exceed 16 hours total)

3. Accept the letter of resignation from LeighAnn Kimmick, Payroll & Human Resource/Assistant to the Business Administrator, effective March 19, 2020. (DIST-HRC-BOE-01).

4. Approve Tara Morash, a student at Fairleigh Dickinson University, for a two semester back to back placement for a Clinical Practice (student teaching) at Old Turnpike School. The first semester (Fall 2020) will be two full days per week from September 1st through December 18th. The second semester (Spring 2020) requires five days per week from January 25, 2021 through May 7, 2021. The cooperating teacher will be Jodi DenBleyker.

5. Approve student teacher, Joseph Labosky, as an unpaid volunteer to assist the coaches with Spring Track for the 2019-2020 school year.

6. At the recommendation of the Superintendent, approve Carl Pennella as a substitute teacher for the 2019-2020 school year, pending criminal history review.

7. At the recommendation of the Superintendent, approve Alejandro Franco as a full time custodian, beginning approximately March 20, 2020 through June 30, 2020, at Step 5, $36,987 (pro rated), pending criminal history review, with a 90-day probationary period. (DIST-CUST-01)

8. At the recommendation of the Superintendent, approve Jennifer Reed as a part-time Instructional Aide for 5.5 hours per day for school year 2019-2020 beginning March 2, 2020 through June 30, 2020 at Step 1 $15.64 per hour. (OTS-AID-PRE-02)

Motion _____ 2nd _____
Roll Call:
Mrs. Ackerman___ Mrs.Carrino___ Dr. Deeney___ Mr. Deo___ Mrs. Jardinella___ Mrs. Johnson___ Mrs. Larsen___ Mrs. Stein___ Mrs. Pettegrove___

XIII. ADJOURNMENT

Motion _____ 2nd _____ Time of Adjournment:_____p.m.

The next meeting of the Board of Education will be March 11, 2020.