TEWKSBURY TOWNSHIP SCHOOL DISTRICT
173 Old Turnpike Road
Califon, New Jersey 07830
Phone: 908-439-2010 Fax: 908-439-2655

COMMITTEE OF THE WHOLE AGENDA
Date: March 11, 2020
7:00 P.M.

District Goals

1. Identify and implement curricular and instructional improvements to our social emotional programming that will improve TES and OTS student/staff and parent scores in that area.
2. Increase opportunities for staff and student engagement in decision making processes.

Board Goals

1. Revise long range facilities plan to improve school facilities as well as staff and student spirit.
2. Continuously improve the quality of education in the district while remaining fiscally responsible.

Committee Members:

Dr. Jennifer Shouffler	Mrs. Cynthia Pettegrove	Mrs. Leslie Ackerman	Mrs. Jillian Carrino	Dr. Angela Deeney
Mr. Michael Deo	Mrs. Susanne Jardinella	Mrs. Erica Johnson	Mrs. Lori Larsen	Mrs. Andrea Stein

I. CALL TO ORDER Time: _____

II. SUNSHINE ANNOUNCEMENT

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Tewksbury Township Board of Education has caused notice of the time and place of this meeting to be published in the Courier News, the Hunterdon Democrat, the Hunterdon Review and notice of the meeting has been posted in the Township Municipal Building, both school buildings and the Tewksbury Township Public Library.

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL

Mrs. Ackerman	Dr. Deeney	Mrs Jardinella	Mrs. Larsen	Mrs. Pettegrove
Mrs. Carrino	Mr. Deo	Mrs. Johnson	Mrs. Stein	

V. OPPORTUNITY FOR PUBLIC COMMENT - AGENDA ITEMS

During this portion of the meeting, the public is invited to address the Board with questions or comments on agenda items and if time permitting, other items.

The public is requested to sign the register provided for this purpose and to state their name, address, and direct their comments to the Board President. While all comments will be considered and a response will be forthcoming if and when appropriate, the Board will not respond to the speakers at the time of their appearance.

The public comment period will be a maximum of thirty minutes in length unless there are unusual circumstances. Those appearing will be allocated three minutes to speak and no one will be permitted to speak twice until all those wishing to speak have had a turn.

VI. PRESENTATIONS

- OTS Girls Basketball Team Acknowledgment

VII. CORRESPONDENCE

VIII. SUPERINTENDENT'S REPORT

Discussion

- COVID-19: Planning and Prevention

Old Business

New Business

IX. MINUTES

X. COMMITTEE REPORTS

A. Curriculum

Discussion

- March 24- Professional Learning
- March 17- Day of Fun and Play
- Preliminary School Performance Reports

Old Business

- Hoops for Hospice

New Business

- Lifeline Health Curriculum Materials
- Field Trips

To be approved at the March 25, 2020 board meeting:

1. Approve the following field trips for the 2019-2020 school year:

Group/Class	Event/Destination	Date	Approximate Cost Per Student	Approximate Total Cost
19 students from 7th & 8th grade w/student council advisors Bonnie Mendralla and Dee Krowl	Middlesex County College Student Voice Summit 2020	4/3/20	$0	$0

B. Policy
Discussion
Old Business
New Business

- Review of Health and Home Instruction Policies
    - NJ School Boards Policy 5141.2 Illness (Control of Contagious Diseases or Conditions)
    - NJ School Boards Policy 6173 Home Instruction
    - NJ School Boards Policy 5141 Health

To be approved at the March 25, 2020 board meeting:

1. Approve the following policies on 2nd reading:

    - 4111.1/4211.1 Policy - Non-Discrimination/Affirmative Action
    - 4111.1/4211.1 Regulation - Support for Breastfeeding Mothers

C. Finance
Discussion
Old Business
New Business

Motion to approve the following:

1. **Adoption of Proposed Budget for the 2020-2021 School Year:**

BE IT RESOLVED that the Tewksbury Township Board of Education hereby adopts the following *proposed budget* for the 2020-2021 school year and approves it for submission to the Hunterdon County Department of Education Executive County Superintendent for required review and approval.

The proposed budget includes sufficient funds to provide curriculum and instruction which will enable all students to achieve the Core Curriculum Content Standards, and is in compliance with N.J.S.A. 18A and N.J.A.C. Title 6 and 6A.

Appropriations		Revenue	
General Current Expense	$ 13,945,901	Budgeted Fund Balance	$ 350,000
		Local Tax Levy	$ 12,545,871
		Other Revenue	$ 54,000
		State Aid*	$ 996,030

Special Revenue Fund	$ 110,000	Grant Entitlements	$ 110,000
Repayment of Debt	$ 749,000	Local Tax Levy	$ 749,000
Total Expenditures:	$ 14,804,901	Total Revenues:	$ 14,804,901

*State Assessment for Debt Service on SDA funding.

As per N.J.A.C. 6A:23A-7.3(a), the proposed budget provides for a maximum expenditure amount that may be allotted for travel and expense reimbursement. The School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded. The 2020-2021 budget includes a maximum travel appropriation of $20,000.

Motion _____ 2nd _____
Roll Call:
Mrs. Ackerman___ Mrs.Carrino___ Dr. Deeney___ Mr. Deo___ Mrs. Jardinella___ Mrs. Johnson___ Mrs. Larsen___ Mrs. Stein___ Mrs. Pettegrove___

To be approved at the March 25, 2020 board meeting:

2. Approve entering into contract with Nina Finkler Autism Consulting, LLC for Psycho-Educational Evaluation for student #7669850663 for a cost not to exceed $900.00.

3. Approve entering into contract with The Arc of Essex County Stepping Stones School for school year 2019-2020 beginning November 11, 2019 through June 2020 for an aide for student #2939084202 at a per diem rate of $200.00 (139 days) in the amount of $27,800.00.

4. Approve the following workshop/travel requests for the 2019-2020 school year.

   BE IT RESOLVED that the Board, upon recommendation of the Chief School Administrator make the findings and approve attendance and travel for the following workshops/meetings:

   - that travel is directly related to and within the scope of the employee or Board member's duties or responsibilities; and for employees, the school district's professional development plan;
   - that travel is critical to the instructional needs of the district or furthers the efficient operation of the district;
   - that the travel is in compliance with state and federal travel payment guidelines; and
   - that the travel is in compliance with the District policy on travel.

Staff Member	Date	Registration	Other Expenses	Event/Destination
Susan Stecker	4/24/20	$250.00	-0-	NJSHA Convention, Long Branch, NJ
Mary Cutri-French	on-line	$219.99	-0-	Digital Workshop - Self-Harm, Suicide & Depression in the Schools - PESI Inc.
Sheila Donovan	on-line	$19.99	-0-	Digital Workshop - Self-Harm, Suicide & Depression in the Schools - PESI Inc.
Kathleen Wright	on-line	$19.99	-0-	Digital Workshop - Self-Harm, Suicide & Depression in the Schools - PESI Inc.

Mileage expenses will be reimbursed in accordance with school policy.

5. Approve payment to the following:

Staff Member	Date	Event	Hours	Unit Price	Total Payment
Scott Steinman	2/24/20	Ski Club Supervision (drives own vehicle, no bus)	5	$40/hr.	$200.00
Cathy Zisk	2/24/20	Ski Club Supervision (includes bus travel time to and from OTS)	6.75	$40/hr.	$270.00
Tara Saksa	2/24/20	Ski Club Supervision (includes bus travel time to and from TES)	5.75	$40/hr.	$230.00
Jodi DenBleyker	2/24/20	Ski Club Supervision (includes bus travel time to and from OTS)	6.75	$40/hr.	$270.00
Megan McCoy	1/9/20 1/10/20 1/16/20	I & RS Meetings	1.5	$40/hr.	$60.00
Jennifer Burns	1/9/20 2/12/20	I & RS Meetings	1	$40/hr.	$40.00
Susan Stecker	10/3/20	I & RS Meetings	.5	$40/hr.	$20.00
Rick deJaager	2/21/20	Supervision during OTS Dance/Open Gym	3.5	$40/hr.	$140.00

D. Technology
Discussion
Old Business
- Plan for replacing Chromebooks

New Business

E. Facilities
Discussion
- Projects for 2019-2020
- Cleaning and Disinfecting

Old Business
New Business

F. Communications
Discussion
- Climate Survey

Old Business
New Business

G. Other
Discussion
Old Business
New Business

XI. OPPORTUNITY FOR PUBLIC COMMENT - AGENDA ITEMS

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XII. EXECUTIVE SESSION

Motion _____ 2nd _____ Enter closed session at _____p.m.

WHEREAS, Chapter 231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in executive or private session under certain limited circumstances, and:
WHEREAS, said law required the Board of Education to adopt a resolution at a public meeting before it can meet in such an executive or private session;
NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Township of Tewksbury that it does hereby determine that it is necessary to meet in executive session at this time to discuss personnel and negotiation matters for approximately 30 minutes. The matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting. Action may be taken.

Motion _____ 2nd _____ Enter open session at _____p.m.

H. Personnel
Discussion
Old Business
New Business

Motion to approve the following:

1. At the recommendation of the Superintendent, Approve Erin D. Smith as a Maternity Leave Replacement School Social Worker effective approximately April 6, 2020 through June 30, 2020 at Step 1 MA, $59,093 (pro-rated).

2. Approve the following honoraria position for the 2019-2020 school year:

Last Name	First Name	Honoraria Position	Compensation
Carle	Nancy	Baseball Assistant Coach	$3,721.00

Motion _____ 2nd _____
Roll Call:

Mrs. Ackerman___ Mrs.Carrino___ Dr. Deeney___ Mr. Deo___ Mrs. Jardinella___ Mrs. Johnson___ Mrs. Larsen___ Mrs. Stein___ Mrs. Pettegrove___

XIII. ADJOURNMENT

Motion _____ 2nd _____ Time of Adjournment:_____p.m.

The next regular meeting of the Board of Education will be March 25, 2020.