TEWKSBURY TOWNSHIP SCHOOL DISTRICT
173 Old Turnpike Road
Califon, New Jersey 07830
Phone: 908-439-2010 Fax: 908-439-2655

BOARD MEETING AGENDA
March 25, 2020
7:00 PM

District Goals

1. Identify and implement curricular and instructional improvements to our social emotional programming that will improve TES and OTS student/staff and parent scores in that area.
2. Increase opportunities for staff and student engagement in decision making processes.

Board Goals

1. Revise long range facilities plan to improve school facilities as well as staff and student spirit.
2. Continuously improve the quality of education in the district while remaining fiscally responsible.

I. CALL TO ORDER Time:_____

II. SUNSHINE ANNOUNCEMENT

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Tewksbury Township Board of Education has caused notice of the time and place of this meeting to be published in the Courier News, the Hunterdon Democrat, the Hunterdon Review and notice of the meeting has been posted in the Township Municipal Building, both school buildings and the Tewksbury Township Public Library.

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL

Mrs. Ackerman	Dr. Deeney	Mrs Jardinella	Mrs. Larsen	Mrs. Pettegrove
Mrs. Carrino	Mr. Deo	Mrs. Johnson	Mrs. Stein	

V. OPPORTUNITY FOR PUBLIC COMMENT - AGENDA ITEMS

During this portion of the meeting, the public is invited to address the Board with questions or comments on agenda items and if time permitting, other items.

The public is requested to sign the register provided for this purpose and to state their name, address, and direct their comments to the Board President. While all comments will be

considered and a response will be forthcoming if and when appropriate, the Board will not respond to the speakers at the time of their appearance.

The public comment period will be a maximum of thirty minutes in length unless there are unusual circumstances. Those appearing will be allocated three minutes to speak and no one will be permitted to speak twice until all those wishing to speak have had a turn.

VI. PRESENTATIONS

VII. CORRESPONDENCE

VIII. SUPERINTENDENT'S REPORT

- Updates on Home Instruction Plan and Implementation
- HIB Report - There were no HIB incidents for the month of March, 2020
- Emergency/Fire Drill Report

	Tewksbury Elementary School		Old Turnpike School	
Date/Time	02/24/2020	02/27/2020	2/12/20	2/26/20
Type of Drill	Fire	Lockdown	Fire drill	Lock out
Duration of Drill	5 Minutes	8 minutes	6 minutes	5 minutes
Weather Conditions	Beautiful, 50 degrees	n/a	chilly/sunny	rainy
Conductor of Drill	Jim Miller	Jim Miller	Krowl/Mitchell/ Greeby/Karmondi /Lobb	Mitchell/Jesby/ Officer Papanastasiou
Notification Method	alarm	loudspeaker	alarm	loudspeaker

IX. BOARD ACTION

A. APPROVAL OF MINUTES

Motion to approve the following minutes:

- February 12, 2020 Committee of the Whole Meeting
- February 12, 2020 Executive Session
- February 26, 2020 Regular Board Meeting
- February 26, 2020 Executive Session

Motion _____ 2nd _____
Roll Call:
Mrs. Ackerman___ Mrs.Carrino___ Dr. Deeney___ Mr. Deo___ Mrs. Jardinella___ Mrs. Johnson___ Mrs. Larsen___ Mrs. Stein___ Mrs. Pettegrove___

B. CURRICULUM

- Student Performance Reports
- Home Instruction Plan for School Closure
- March 16, 2020 School Closure

Motion to approve the following:

1. Approve the Home Instruction Plan for School Closure for the 2019-2020 school year.

2. Approve the 2019-2020 school calendar to provide for 180 days for students instead of the previously approved 181 days due to March 16, 2020 as a non-learning day for students and a preparation day for staff.

Motion _____ 2nd _____
Roll Call:
Mrs. Ackerman___ Mrs.Carrino___ Dr. Deeney___ Mr. Deo___ Mrs. Jardinella___ Mrs. Johnson___ Mrs. Larsen___ Mrs. Stein___ Mrs. Pettegrove___

C. POLICY

Motion to approve the following policies on First reading:

- 9322 Public and Executive Sessions

Motion to approve the following policies on Second reading:

- 4111.1/4211.1 Policy - Non-Discrimination/Affirmative Action
- 4111.1/4211.1 Regulation - Support for Breastfeeding Mothers

Motion _____ 2nd _____
Roll Call:
Mrs. Ackerman___ Mrs.Carrino___ Dr. Deeney___ Mr. Deo___ Mrs. Jardinella___ Mrs. Johnson___ Mrs. Larsen___ Mrs. Stein___ Mrs. Pettegrove___

D. FINANCE

Motion to approve the following:

1. Approval of Bills

   BE IT RESOLVED that the Board approve the attached list of district bills for payment as presented by the School Business Administrator for the period February 27, 2020 through March 25, 2020 for a total amount of $1,200,813.82.

2. Acceptance and Approval of Board Secretary's Report for the month of January 31, 2020.

BE IT RESOLVED that upon review of the Board Secretary's Report for the month of January 31, 2020 in consultation with appropriate district officials, the Board of Education certifies that no fund had been over expended in violation of NJAC 6A:23A-16:10(b); and the Board of Education further certifies, based on the Board Secretary's certification, that the total of encumbrances for each line item account does not exceed the line item appropriation in violation of NJAC 6A:23A-16:10(a).

3. Acceptance and Approval of Treasurer's Report for the month of January 31, 2020.

   BE IT RESOLVED that upon review of the Treasurer's Report for the month of January 31, 2020 in consultation with appropriate district officials, the Board of Education certifies that no fund had been over expended in violation of NJAC 6A:23A-16:10(b); and the Board Secretary further certifies, based on the Board Treasurer's Report, that the total of encumbrances for each line item account does not exceed the line item appropriation in violation of NJAC 6A:23A-16:10(a).

   The Board Secretary certifies, pursuant to NJAC 6A:23A-16:10(c)(3), that the total of encumbrances for each line item account does not exceed the line item appropriation in violation of NJAC 6A:23A-16:10(a).

4. Approve the attached list of transfers.

5. Approve entering into contract with Nina Finkler Autism Consulting, LLC for Psycho-Educational Evaluation for student #7669850663 for a cost not to exceed $900.00.

6. Approve entering into contract with The Arc of Essex County Stepping Stones School for school year 2019-2020 beginning November 11, 2019 through June 2020 for an aide for student #2939084202 at a per diem rate of $200.00 (139 days) in the amount of $27,800.00.

7. Approve the following workshop/travel requests for the 2019-2020 school year.

   BE IT RESOLVED that the Board, upon recommendation of the Chief School Administrator make the findings and approve attendance and travel for the following workshops/meetings:

   - that travel is directly related to and within the scope of the employee or Board member's duties or responsibilities; and for employees, the school district's professional development plan;
   - that travel is critical to the instructional needs of the district or furthers the efficient operation of the district;
   - that the travel is in compliance with state and federal travel payment guidelines; and
   - that the travel is in compliance with the District policy on travel.

Staff Member	Date	Registration	Other Expenses	Event/Destination
Mary Cutri-French	on-line	$219.99	-0-	Digital Workshop - Self-Harm, Suicide & Depression in the Schools - PESI Inc.
Sheila Donovan	on-line	$19.99	-0-	Digital Workshop - Self-Harm, Suicide & Depression in the Schools - PESI Inc.
Kathleen Wright	on-line	$19.99	-0-	Digital Workshop - Self-Harm, Suicide & Depression

				in the Schools - PESI Inc.

Mileage expenses will be reimbursed in accordance with school policy.

8. Approve payment to the following:

Staff Member	Date	Event	Hours	Unit Price	Total Payment
Scott Steinman	2/24/20	Ski Club Supervision (drives own vehicle, no bus)	5	$40/hr.	$200.00
Cathy Zisk	2/24/20	Ski Club Supervision (includes bus travel time to and from OTS)	6.75	$40/hr.	$270.00
Tara Saksa	2/24/20	Ski Club Supervision (includes bus travel time to and from TES)	5.75	$40/hr.	$230.00
Jodi DenBleyker	2/24/20	Ski Club Supervision (includes bus travel time to and from OTS)	6.75	$40/hr.	$270.00
Megan McCoy	1/9/20 1/10/20 1/16/20	I & RS Meetings	1.5	$40/hr.	$60.00
Jennifer Burns	1/9/20 2/12/20	I & RS Meetings	1	$40/hr.	$40.00
Susan Stecker	10/3/20	I & RS Meetings	.5	$40/hr.	$20.00
Rick deJaager	2/21/20	Supervision during OTS Dance/Open Gym	3.5	$40/hr.	$140.00
Tom Lobb	3/2/20	Volleyball Supervision at Califon School	2	$40/hr.	$80.00
Jennifer Burns	2/22/20	Parent Training	1	$52.62/hr.	$52.62

Motion _____ 2nd _____
Roll Call:
Mrs. Ackerman___ Mrs.Carrino___ Dr. Deeney___ Mr. Deo___ Mrs. Jardinella___ Mrs. Johnson___ Mrs. Larsen___ Mrs. Stein___ Mrs. Pettegrove___

E. TECHNOLOGY

F. FACILITIES

Motion to approve the following:

1. Approve the agreement between the Tewksbury Township School District and the Hunterdon County YMCA for the before and after school child care program and the summer recreation program for the 2020-2021 school year.

Motion _____ 2nd _____
Roll Call:
Mrs. Ackerman___ Mrs.Carrino___ Dr. Deeney___ Mr. Deo___ Mrs. Jardinella___ Mrs. Johnson___ Mrs. Larsen___ Mrs. Stein___ Mrs. Pettegrove___

G. COMMUNICATIONS

H. OTHER

X. LEGISLATIVE REVIEW

XI. OPPORTUNITY FOR PUBLIC COMMENT - AGENDA ITEMS

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XII. EXECUTIVE SESSION

Motion _____ 2nd _____ Enter closed session at _____p.m.

WHEREAS, Chapter 231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in executive or private session under certain limited circumstances, and:
WHEREAS, said law required the Board of Education to adopt a resolution at a public meeting before it can meet in such an executive or private session;
NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Township of Tewksbury that it does hereby determine that it is necessary to meet in executive session at this time to discuss personnel and legal matters for approximately thirty minutes. The matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting. Action may be taken.

Motion _____ 2nd _____ Enter open session at _____p.m.

I. PERSONNEL

Motion to approve the following:

1. Approve the maternity leave request from Samantha Wu, OTS Science Teacher, (OTS-TCH-SCI-03) effective approximately August 31, 2020. Employee anticipates using 36 days of accrued sick time and maternity disability leave in accordance with the FMLA. After doctor release from medical disability, she will use up to 12 additional weeks of NJFLA leave. Approximate return will be March 1, 2020.

2. Approve the unpaid FMLA request from Seann Erhart, Custodian, (DIST-CUST-06) effective April 20, 2020 through May 31, 2020, with a return date of June 1, 2020.

Motion _____ 2nd _____
Roll Call:
Mrs. Ackerman___ Mrs.Carrino___ Dr. Deeney___ Mr. Deo___ Mrs. Jardinella___ Mrs. Johnson___ Mrs. Larsen___ Mrs. Stein___ Mrs. Pettegrove___

XIII. ADJOURNMENT

Motion _____ 2nd _____ Time of Adjournment:_____p.m.

The next Board of Education Meeting will be April 8, 2020.