**TEWKSBURY TOWNSHIP SCHOOL DISTRICT**
**173 Old Turnpike Road**
**Califon, New Jersey 07830**
**Phone: 908-439-2010 Fax: 908-439-2655**

# COMMITTEE OF THE WHOLE AGENDA
**Date: May 7, 2020**
**7:00 P.M**.

District Goals

1. Identify and implement curricular and instructional improvements to our social emotional programming that will improve TES and OTS student/staff and parent scores in that area.
2. Increase opportunities for staff and student engagement in decision making processes.

Board Goals

1. Revise long range facilities plan to improve school facilities as well as staff and student spirit.
2. Continuously improve the quality of education in the district while remaining fiscally responsible.

## Committee Members:

| | | | | |
|---|---|---|---|---|
| Dr. Jennifer Shouffler | Mrs. Cynthia Pettegrove | Mrs. Leslie Ackerman | Mrs. Jillian Carrino | Dr. Angela Deeney |
| Mr. Michael Deo | Mrs. Susanne Jardinella | Mrs. Erica Johnson | Mrs. Lori Larsen | Mrs. Andrea Stein |

## I. CALL TO ORDER Time: _____

## II. SUNSHINE ANNOUNCEMENT

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Tewksbury Township Board of Education has caused notice of the time and place of this meeting to be published in the Courier News, the Hunterdon Democrat, the Hunterdon Review and notice of the meeting has been posted in the Township Municipal Building, both school buildings and the Tewksbury Township Public Library.

## III. PLEDGE OF ALLEGIANCE

## IV. ROLL CALL

| | | | | |
|---|---|---|---|---|
| Mrs. Ackerman | Dr. Deeney | Mrs Jardinella | Mrs. Larsen | Mrs. Pettegrove |
| Mrs. Carrino | Mr. Deo | Mrs. Johnson | Mrs. Stein | |

## V. OPPORTUNITY FOR PUBLIC COMMENT

During this portion of the meeting, the public is invited to address the Board with questions or comments on agenda items and if time permitting, other items.

The public is requested to sign the register provided for this purpose and to state their name, address, and direct their comments to the Board President. While all comments will be considered and a response will be forthcoming if and when appropriate, the Board will not respond to the speakers at the time of their appearance.

The public comment period will be a maximum of thirty minutes in length unless there are unusual circumstances. Those appearing will be allocated three minutes to speak and no one will be permitted to speak twice until all those wishing to speak have had a turn.

## VI. PRESENTATIONS

- 2020-2021 Public Budget Hearing

1. Motion to adopt the budget for the 2020-2021 school year as follows:

| | GENERAL FUND | SPECIAL REVENUES | DEBT SERVICE | TOTAL |
|---|---|---|---|---|
| 2020-2021Total Expenditures | $14,645,901 | $110,000 | $732,256 | $15,488,157 |
| Less: Anticipated Revenues | $2,100,030 | $110,000 | -0- | $2,210,030 |
| Taxes to be Raised | $12,545,871 | -0- | $732,256 | $13,278,127 |

**Adoption of District Budget for the 2020-2021 School Year:**

**BE IT RESOLVED** that the Tewksbury Township Board of Education hereby adopts the following District budget for the 2020-2021 school year as approved by the Hunterdon County Department of Education Executive County Superintendent.

The District budget includes sufficient funds to provide curriculum and instruction which will enable all students to achieve the Core Curriculum Content Standards, and is in compliance with N.J.S.A. 18A and N.J.A.C. Title 6 and 6A.

| Appropriations | | Revenue | |
|---|---|---|---|
| General Current Expense | $ 13,945,901 | Budgeted Fund Balance | $ 350,000 |
| | | Local Tax Levy | $ 12,545,871 |
| | | Other Revenue | $ 54,000 |
| | | State Aid* | $ 996,030 |
| Capital Reserve Transfer | $ 700,000 | Withdraw Cap. Res. | $ 700,000 |
| Special Revenue Fund | $ 110,000 | Grant Entitlements | $ 110,000 |
| Repayment of Debt | $ 732,256 | Local Tax Levy | $ 732,256 |
| Total Expenditures: | $ 15,488,157 | Total Revenues: | $ 15,488,157 |

*State Assessment for Debt Service on SDA funding.

As per N.J.A.C. 6A:23A-7.3(a), the district budget provides for a maximum expenditure amount that may be allotted for travel and expense reimbursement. The School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded. The 2020-2021 budget includes a maximum travel appropriation of $20,000.

Motion _____ 2nd _____
Roll Call:
Mrs. Ackerman___ Mrs.Carrino___ Dr. Deeney___ Mr. Deo___ Mrs. Jardinella___ Mrs. Johnson___ Mrs. Larsen___ Mrs. Stein___ Mrs. Pettegrove___

## VII. CORRESPONDENCE

## VIII. SUPERINTENDENT'S REPORT

Discussion

- Updates on Home Instruction and School Closure

Old Business

New Business

## IX. MINUTES

**To be approved at the May 27, 2020 meeting:**

- April 8, 2020 Committee of the Whole Meeting
- April 22, 2020 Regular Board Meeting
- April 22, 2020 Executive Session

## X. COMMITTEE REPORTS

**A. Curriculum**
Discussion
- Mathematics Program Review-2020-2021
- Plans for End of Year Events
- Survey of Families on theTopic of Home Instruction

Old Business
New Business

**B. Policy**
Discussion
Old Business
New Business

**To be approved at the May 27, 2020 meeting:**

**Approve the following policies on Second reading:**

- 4111.2/4211.2 Domestic Violence
- 5113 Attendance, Absences and Excuses
- 5141 Health
- 6140 Curriculum Adoption
- 6161.1 Evaluation and Selection of Instructional Materials

**C. Finance**
Discussion
- Totals from Grade 8 Fundraisers
- Sharing Budget Letter with Tewksbury Community

Old Business
New Business

**D. Technology**
Discussion
Old Business
New Business

**E. Facilities**
Discussion
- Update on Facilities Projects and Upkeep

Old Business
New Business

**F. Communications**
Discussion
Old Business
New Business

**G. Other**
Discussion
Old Business
New Business

## XI. OPPORTUNITY FOR PUBLIC COMMENT

During this portion of the meeting, the public is invited to address the Board with questions or comments on agenda items and if time permitting, other items.

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The public comment period will be a maximum of thirty minutes in length unless there are unusual circumstances. Those appearing will be allocated three minutes to speak and no one will be permitted to speak twice until all those wishing to speak have had a turn.

## XII. EXECUTIVE SESSION

Motion _____ 2nd _____ Enter closed session at _____p.m.

WHEREAS, Chapter 231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in executive or private session under certain limited circumstances, and:
WHEREAS, said law required the Board of Education to adopt a resolution at a public meeting before it can meet in such an executive or private session;
NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Township of Tewksbury that it does hereby determine that it is necessary to meet in executive session at this time to discuss personnel matters and negotiations for approximately thirty minutes. The matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting. Action may be taken.

Motion _____ 2nd _____ Enter open session at _____p.m.

**H. Personnel**
Discussion
Old Business
New Business

**Motion to approve the following:**

1. Accept, with regret, the letter of retirement from Debbie Schroepfer, fifth grade math teacher, effective July 1, 2020. (TES-TCH-05-03)

2. Accept, with regret, the letter of retirement from Victoria D'Alessio, instructional aide, effective July 1, 2020. (TES-AID-INST-03)

3. Rescind the following motion which was approved at the January 22, 2020 meeting:

   *Approve the maternity leave request from Kathleen Wright, School Social Worker, (DIST-SOC-CST-01) effective approximately April 20, 2020. Employee anticipates using accrued sick and personal time followed by maternity disability leave in accordance with the FMLA. Approximate return will be August 31, 2020.*

4. Rescind the following motion which was approved at the March 11, 2020 meeting:

   *At the recommendation of the Superintendent, Approve Erin D. Smith as a Maternity Leave Replacement School Social Worker effective approximately April 6, 2020 through June 30, 2020 at Step 1 MA, $59,093 (pro-rated).*

5. At the recommendation of the Superintendent, approve to renew the attached list of employees (May 7, 2020 Personnel Attachment) for the 2020-2021 school year.

Motion _____ 2nd _____
Roll Call:
Mrs. Ackerman___ Mrs.Carrino___ Dr. Deeney___ Mr. Deo___ Mrs. Jardinella___ Mrs. Johnson___ Mrs. Larsen___ Mrs. Stein___ Mrs. Pettegrove___

## XIII. ADJOURNMENT

Motion _____ 2nd _____ Time of Adjournment:_____p.m.

The next regular meeting of the Board of Education will be May 27, 2020.

See Personnel Attachment below.

# PERSONNEL ATTACHMENT

**2020 - 2021**
**Non-Tenured Administrators**

| Name | Date of Tenure |
|---|---|
| Michael Mitchell | 7/16/23 |
| Lori Tirone | 8/2/22 |

**2020 - 2021**
**Non-Tenured Teachers**

| Name | Date of Tenure |
|---|---|
| Coreen Decker | 11/16/22 |
| Frederick DeJaager | 8/27/23 |
| Patrice DelGrande | 8/27/23 |
| Meghan Erb | 8/27/23 |
| Alyssa Forsythe | 8/27/23 |
| Joseph Frankosky | 1/3/22 |
| Nicole Fuentes | 8/28/22 |
| Megan McCoy | 8/27/23 |
| Maura Obercian | 8/29/21 |
| Grace Page | 8/23/23 |
| Julieán Picardo | 8/29/21 |
| Brittany Spina | 8/28/22 |
| Bonnie Wade-Taffera | 8/27/20 |
| Kathleen Wright | 8/29/21 |
| Bethany Zgorzynski | 10/22/23 |

**2020 - 2021**
**Tenured Administrators**

| |
|---|
| Jim Miller |
| Megan Verderamo |

**2020 - 2021**
**Tenured Teachers**

| | | |
|---|---|---|
| Amy Allen | Patricia Jennings | Marilynne Regan |
| Nicole Amato | Katherine Kelsey | Kristen Rinehart |
| Peter Berg | Krista Kovalsky | Anne Rose-Mason |
| Camille Bristow | Donna Lance | Tara Saksa |
| Jennifer Burns | Jaime Levy | Kristy Schaub |
| Nancy Carle | Thomas Lobb | Emily Searle |
| Allison Caruso | Bonnie Mendralla | Scott Sipos |
| Rebecca Chapman | Cheryl Miller | Susan Stecker |
| Joan Condren | Katrina Moore | Scott Steinman |
| Ann Cullen | Carol Moran | Stephen Strange |
| Mary Cutri-French | Karen Morrow | Kelly Takayama |
| Jodi DenBleyker | Lorraine Nichols | Barbara Tosco |
| Sheila Donovan | Pamela Nugent | Janet Wadler |
| Aimee Emgee | Heather Jean Olla | Susan Wilkinson |
| Yahna Fiscarelli | Dorothy Palmer | Michael Wooby |
| Michael Fortino | Jeanette Pill | Samantha Wu |
| Elizabeth Gentile | Nicole Polinger | Catherine Zisk |
| Emmalee Hedlund | John Preston | |

**2020-2021**
**Tenured Secretaries**

| |
|---|
| Eileen Callahan |
| Cathy Carver |
| Mary Chandler |
| Patricia Greeby |
| Dolores Krowl |
| Catherine Pepe |
| Barbara Simcox |

**2020-2021**
**Cash Account Reconciliation Specialist**

| |
|---|
| Paula Hatch |

**2020-2021 Aides**

| |
|---|
| Gerilynn Ambrosky |
| Erin Brogan |
| Joelle Capece |
| Catherine Gagen |
| Darcy Harp |
| Pam Hoy |
| Monica Scala |
| Carolyn Scheper |
| Courtney Shideler |

**2020-2021 Home Instructors**

| |
|---|
| Dorise Benson |
| Sandra Morisie |
| Judy Wyckoff |

## 2020-2021 Transportation Coordinator

| |
|---|
| Robert Hoffman, Jr. |

## 2020-2021 Bus Drivers

| |
|---|
| Sharon Bednarz |
| Robin Corrado |
| Mildred Grant |
| Pamela Hoy |
| Ronald Jeff |
| Darlene McCaffrey |
| Heidi McKee |
| Donna Poyer |
| Donald Schuyler |

## 2020-2021 Coordinator of Buildings and Grounds/Maintenance

| |
|---|
| Brian Jesby |

## 2020-2021 Custodians

| |
|---|
| Luis Contreras |
| Seann Erhart |
| Alejandro Franco |
| Dale Grover Sr. |
| Thomas Holmes |
| Bernard Karmondi |
| Kyle Rizzolo |
| Edward Sheehan |