TEWKSBURY TOWNSHIP BOARD OF EDUCATION
Committee of the Whole Meeting
July 8, 2020

The Committee of the Whole Meeting of the Tewksbury Township Board of Education was called to order by Mrs. Pettegrove at 7:01 p.m. This was a Virtual Board Meeting.

Due to the COVID-19 health crisis, the next scheduled meeting of the Tewksbury Board of Education will not be physically open to the public. This is to ensure we follow best practices for social distancing. The June 10th Board of Education meeting will be live streamed to the public via Zoom. The link to the meeting is July 8, 2020 Board Meeting. Any member of the public who wishes to participate may do so during the meeting via the chat option on the Zoom link. All participants must provide their name and address, and your comment and/or question will be included in the Board's public record of the meeting, just as it would for a standard Board meeting.

Mrs. Ackerman read the Sunshine Law:

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Tewksbury Township Board of Education has caused notice of the time and place of this meeting to be published in the Courier News, the Hunterdon Democrat, the Hunterdon Review and notice of the meeting has been posted in the Township Municipal Building, both school buildings and the Tewksbury Township Public Library.

The Board pledged Allegiance to the Flag.

PRESENT: Mrs.Ackerman, Mrs. Carrino, Dr. Deeney, Mr. Deo, Mrs. Jardinella, Mrs. Johnson, Mrs. Larsen, Mrs. Pettegrove

ABSENT: Mrs. Stein

ALSO PRESENT: Dr. Jennifer Shouffler - Superintendent, Lori Tirone - Business Administrator, members of the public

OPPORTUNITY FOR PUBLIC COMMENT: None.

PRESENTATION: None.

CORRESPONDENCE: Dr. Shouffler spoke about research received from a parent on COVID-19 and mask use.

SUPERINTENDENT'S REPORT: Dr. Shouffler has been focusing on guidance from the NJDOE on returning to school this fall. Guidance includes recommendations about physical distancing, cleaning and disinfection, hand washing and using outdoor spaces when possible. Return to school committees composed of representatives from all areas of the school as well as parent focus groups and teacher focus groups have met virtually to discuss plans for the return to school. Five different options are being considered at this time, with pros and cons to each option. A survey will be sent out to both parents and staff in order to gain a full picture of the school

community's needs and opinions. The return to school plan needs to be submitted to the State of New Jersey by the end of the month.

CURRICULUM: Field trips, extracurricular activities, and TEF activities were discussed. NJDOE has issued guidance on this topic and suggests adhering to social distance guidelines and holding virtual activities when possible. The school physician and Department of Health do not recommend visitors in the schools at this time. The topic will be discussed further at a later date. After viewing the survey results, and taking into consideration the limited commitment, cost, and health/safety of the families and staff, the decision was made not to move forward with the in-person graduation for 8th grade.

POLICY: Two policies are being reviewed for first reading, Working from Home and Emergency and Disaster Preparedness. Dr. Deeney suggested a few changes prior to second reading and approval. NJSBA has provided Dr. Shouffler with five updated policies that correspond with NJDOE guidance on the return to school. These policies are under review with the board attorney and school physician. Dr. Shouffler would like to consider changing from NJSBA to Strauss Esmay for policy and regulations.

FINANCE: School Business Administrator, Lori Tirone, received word from the Office of Fiscal and Data Services of NJDOE that there are ESSER funds available pursuant to the CARES act. The district is eligible to apply for the "Non Title I CARES".

Motion was made by Mrs. Pettegrove and seconded by Mrs. Ackerman to approve the following:

Approve the following workshop/travel requests for the 2020-2021 school year.

> **BE IT RESOLVED** that the Board, upon recommendation of the Chief School Administrator make the findings and approve attendance and travel for the following workshops/meetings:
>
> - that travel is directly related to and within the scope of the employee or Board member's duties or responsibilities; and for employees, the school district's professional development plan;
> - that travel is critical to the instructional needs of the district or furthers the efficient operation of the district;
> - that the travel is in compliance with state and federal travel payment guidelines; and
> - that the travel is in compliance with the District policy on travel.

Staff Member	Date	Registration	Other Expenses	Event/Destination
Jennifer Shouffler	6/30/20	$49.00	0	NJASA Virtual Workshop: Impact of Covid-19 on School District Human Resources
Jennifer Shouffler	7/9/20	$75.00	0	NJPSA/FEA - The Value of Family Engagement
Nicole Amato	7/13-7/17	$850.00	-0-	July Writing Institute 2020, Teachers College Reading & Writing Project via Zoom

Mileage expenses will be reimbursed in accordance with school policy.

Approve the contract renewal between the Tewksbury Board of Education and Water Management Services, Inc. for the period July 1, 2020 through June 30, 2021 for water management services for the Tewksbury Elementary School water treatment plant.

Accept the donation of 25 face shields from Branchburg HOPES (Help Overcome Protective Equipment Shortage).

Final Resolution: Motion carried on a roll call vote.
Yes: Leslie Ackerman, Jillian Carrino, Angela Deeney, Michael Deo, Susanne Jardinella, Erica Johnson, Lori Larsen, Cynthia Pettegrove
Absent: Andrea Stein

Motion was made by Mrs. Pettegrove and seconded by Mrs. Larsen to approve the following:

Approve the Special Education Shared Services Agreement between the Tewksbury Township Board of Education and the Califon Board of Education from July 1, 2020 through June 30, 2021.

Final Resolution: Motion carried on a roll call vote.
Yes: Leslie Ackerman, Jillian Carrino, Michael Deo, Erica Johnson, Lori Larsen, Cynthia Pettegrove
No: Angela Deeney, Susanne Jardinella
Absent: Andrea Stein

TECHNOLOGY: None.

FACILITIES: The water has been tested by our water management vendor, McGowan. We are currently in compliance with the state regarding the PFOS and PFOA, since no standard has been set. A standard should be set by the state at the end of 2020. We will most likely be in violation once the standard is set. McGowan is recommending that we accept the violation and do not do anything until that time so that the district can file a claim with the "Spill Fund" to recover the cost of purchasing a system to filter out the PFOS. We are awaiting a quote from Porta Soft in Union. Mrs. Tirone would also like to have the water tested by another company and get their recommendation. Mrs. Tirone met with Ed Broderick from Tremco and the district architect, Anthony Gianforcaro. It is recommended that the board move forward with restoring the OTS gym roof, followed by the all purpose room roof and lastly the lower section. A reduced proposal for $336,930.95 was submitted. The board agreed to move forward with the roofing. The bids for the fire alarm were opened this afternoon. The lowest bid was from (FAST) Fire and Security Technologies at $184,540.00. After the district attorney and architect reviewed the bids, it was agreed that FAST should be awarded the project. Quotes have been requested for the replacement of OTS preschool cabinets. Mrs. Tirone is requesting the additional hiring of 1 to 2 more custodians for the district due to the additional cleaning that will be required to open the buildings this fall. This was approved by the board. Mrs. Tirone went over the list of PPE that has been purchased and that has been ordered but not yet received. Mrs. Johnson would like outdoor picnic tables and filters to be purchased and Mr. Deo would like to purchase an air scrubber for large rooms.

Motion was made by Mrs. Pettegrove and seconded by Mrs. Ackerman to approve the following:

Approve the following organizations to use the school facilities.

- Tewksbury Township Committee - July 14th, 2020 OTS All Purpose Room
- TAA/Voorhees Stars Softball - June, July outdoor softball field at OTS

Upon review of the attorney, accept the proposal from (FAST) Fire and Security Technologies for the Fire Alarm at OTS, in the amount of $184,540.00.

Final Resolution: Motion carried on a roll call vote.
Yes: Leslie Ackerman, Jillian Carrino, Angela Deeney, Michael Deo, Susanne Jardinella, Erica Johnson, Lori Larsen, Cynthia Pettegrove
Absent: Andrea Stein

COMMUNICATIONS: Mrs. Petterove will send out results of the climate survey which will also be discussed at the board retreat on July 27th.

OTHER: None.

LEGISLATION: None.

OPPORTUNITY FOR PUBLIC COMMENT:

EXECUTIVE SESSION: None.

PERSONNEL: Motion was made by Mrs. Pettegrove and seconded by Mrs.Ackerman to approve the following:

Approve Bonnie Mendralla as a summer technology IT support technician at the rate of $15/hour, 32 hours per week maximum, not to exceed 10 weeks.

Approve Ryan Dec as a summer technology IT support technician at the rate of $15/hour, 32 hours per week maximum, not to exceed 10 weeks.

Approve Sean Hayes as a summer custodian to work 20 hours per week from approximately July 1, 2020 through August 28, 2020 at the rate of $13.50/hour.

Approve mentor for Nicole Amato as the mentor for Cassidy Cain for the 2020-2021 school year at the rate of $550.00 per year paid by mentee.

Approve the following staff members to work this summer in preparation for the return to school. Compensation will be at the contractual rate of $40/hour.

(2) Create SEL plan for returning to school - up to 10 hours per person	Sheila Donovan Mary Cutri-French
(2) Create school health plan for returning to school - up to 10 hours per person	Kelly Cullen
Attend staff focus groups for returning to school, representatives needed from a range of grades, disciplines, and specials:	
(4) Grades K-2- up to 6 hours per person	Liz Gentile Becky Chapman Camille Bristow Maura Obercian
(4) Grades 3-5- up to 6 hours per person	Kristen Rinehart Nicole Amato Pam Nugent Lori Nichols
(4) grades 6-8- up to 6 hours per person	Bonnie Mendralla Alllison Caruso Cathy Zisk Tom Lobb

(4) special education- up to 6 hours per person	Heather Olla Nicole Fuentes Joan Condren Megan McCoy
Create school health plan for returning to school - up to 10 hours per person	Grace Page

Final Resolution: Motion carried on a roll call vote.
Yes: Leslie Ackerman, Jillian Carrino, Angela Deeney, Michael Deo, Susanne Jardinella, Erica Johnson, Lori Larsen, Cynthia Pettegrove
Absent: Andrea. Stein

ADJOURNMENT: Motion was made by Mrs. Pettegrove and seconded by Mrs. Ackerman to adjourn the meeting. The time was 9:05 p.m.

Motion carried.

Respectfully submitted,

Lori A. Tirone
Board Secretary