Minutes October 27, 2020 Regular Board Meeting

TEWKSBURY TOWNSHIP BOARD OF EDUCATION
Regular Board Meeting
October 27, 2020

The Regular Board Meeting of the Tewksbury Township Board of Education was called to order by Mrs. Pettegrove at 7:03 p.m. The meeting was held in the all purpose room of Old Turnpike School. Mrs. Ackerman read the Sunshine Law:

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Tewksbury Township Board of Education has caused notice of the time and place of this meeting to be published in the Courier News, the Hunterdon Democrat, the Hunterdon Review and notice of the meeting has been posted in the Township Municipal Building, both school buildings and the Tewksbury Township Public Library.

PLEDGE OF ALLEGIANCE

PRESENT: Mrs. Ackerman, Mrs. Carrino, Mr. Deo, Mrs. Jardinella, Mrs. Larsen (arrived 7:08), Mrs.Stein, Mrs. Pettegrove

ABSENT: Dr. Deeney, Mrs. Johnson

ALSO PRESENT: Dr. Jennifer Shouffler - Superintendent, Mrs.Tirone - Business Administrator, members of the public.

OPPORTUNITY FOR PUBLIC COMMENT: None.

PRESENTATION: None.

CORRESPONDENCE: A letter was received from the Tewksbury Education Association requesting the Board to consider live streaming or virtual BOE meetings.

SUPERINTENDENT'S REPORT: Dr. Shouffler updated the board on COVID data obtained from the Hunterdon Department of Health. Hunterdon County currently remains in the yellow state which is moderate risk. The Health Department recommends closing the schools for a day in order to perform contact tracing if a positive case is reported to the school after 5:00 p.m. Beginning the week of November 9th the third grade will be invited back to attend school 4 days per week. Bus routes are currently being assigned. The eighth grade will be the next grade to move to 4 days per week, targeted for the week of November 16th. Increasing days for the remaining grades is being reviewed by the administration team along with moving the remote-only Wednesdays to in person days for students and staff. Dr. Shouffler reminded everyone to be aware of and follow state guidelines on traveling during the upcoming holiday season. There were no HIB incidents for the month of October, 2020. The emergency/fire drill report was reviewed.

Old Turnpike School						
Month/ Year	Sept. 2020	Sept. 2020	Sept. 2020	Sept. 2020	October 2020	October 2020
Cohort	Cohort A	Cohort B	Cohort A	Cohort B	Cohort A	Cohort B
Date/Time	9/24/20	9/25/20	9/29/20	9/30/29	10/20/20 11:50am	10/23/20 11:50am
Drill Description	Fire alarm-phase 1	Fire alarm-phase 2	Fire alarm-phase 1	Fire alarm-phase 2	Fire Drill	Fire Drill
Duration of Drill	n/a	3 sec	n/a	5 sec	2 minutes	2 minutes
Weather Conditions	Good	Good	Good	Good	Good	Good
Conductor of Drill	Staff	Brian Jesby	Staff	Brian Jesby	Tom Holmes, Dee Krowl	Brian Jesby, Tom Holmes, Dee Krowl
Notification Method	Staff meeting on 9/23 and email review	Pulled box	Staff meeting on 9/23 and email review	Pulled box	Loud speaker & email message to staff	New fire alarm

Tewksbury Elementary School						
Month/ Year	Sept. 2020	Sept. 2020	Sept. 2020	Sept. 2020	Oct. 2020	Oct. 2020
Cohort	Cohort A	Cohort B	Cohort A	Cohort B	Cohort B	Cohort A
Date/Time	9/24/20	9/25/20	9/29/20	9/30/29	10/8/20	10/20/20
Drill Description	Fire alarm-phase 1	Fire alarm-phase 2	Fire alarm-phase 1	Fire alarm-phase 2	Fire Drill	Fire Drill
Duration of Drill	n/a	3 sec	n/a	5 sec	2 minutes	2 minutes
Weather Conditions	Great	Great	Good	Good	Good	Good
Conductor of Drill	Good	Good	Good	Good	M. Verderamo K. Lemerich D. Grover B. Karmondi	M. Verderamo K. Lemerich B. Karmondi
Notification Method	Staff	Brian Jesby	Staff	Brian Jesby	Pulled alarm	Pulled alarm

APPROVAL OF MINUTES: Motion was made by Mrs. Pettegrove and seconded by Mrs. Larsen to approve the following minutes:

- September 8, 2020 Regular Board Meeting
- September 8, 2020 Executive Session
- September 24, 2020 Regular Board Meeting
- September 24, 2020 Executive Session

Final Resolution: Motion carried on a roll call vote.
Yes: Leslie Ackerman, Jillian Carrino, Michael Deo, Susanne Jardinella, Lori Larsen, Andrea Stein,Cynthia Pettegrove
Absent: Angela Deeney, Erica Johnson

CURRICULUM: Holding after school basketball at the middle school was discussed. The idea of non-spectator games is a possibility. Stored furniture will be removed from the gym. 8th grade fund raising events and school activities were also discussed. The magazine sale fundraiser could be donated in the event the trips/dances could not be held as long as donors are apprised of this up front. Former Tewksbury students now at Voorhees in grade 9 were tested using the Link It diagnostic test to see if there was any need for remediation after the spring remote learning period. The HS was proud to inform us that they see no evidence of COVID slide in academic progress among our former students. English Language Arts testing has started and Math NWEA/MAP testing is this week. Results should be presented to the board at the November 10th meeting.

POLICY: Motion was made by Mrs. Pettegrove and seconded by Mrs. Ackerman to approve the following policy on first reading:

- 6171.2 Gifted and Talented

Final Resolution: Motion carried on a roll call vote.
Yes: Leslie Ackerman, Jillian Carrino, Michael Deo, Susanne Jardinella, Lori Larsen,Andrea Stein,Cynthia Pettegrove
Absent: Angela Deeney, Erica Johnson

FINANCE:

Motion was made by Mrs. Pettegrove and seconded by Mrs. Larsen to approve the following:

Approval of Bills

BE IT RESOLVED that the Board approve the attached list of district bills for payment as presented by the School Business Administrator for the period September 25, 2020 through October 27, 2020 for a total amount of $2,161,812.24.

Acceptance and Approval of Board Secretary's Report for the months of July, 2020 and August, 2020.

BE IT RESOLVED that upon review of the Board Secretary's Report for the month of July, 2020 and August, 2020 in consultation with appropriate district officials, the Board of Education certifies that no fund had been over expended in violation of NJAC 6A:23A-16:10(b); and the Board of Education further

certifies, based on the Board Secretary's certification, that the total of encumbrances for each line item account does not exceed the line item appropriation in violation of NJAC 6A:23A-16:10(a).

Acceptance and Approval of Treasurer's Report for the month of July, 2020 and August, 2020.

BE IT RESOLVED that upon review of the Treasurer's Report for the month of July, 2020 and August, 2020 in consultation with appropriate district officials, the Board of Education certifies that no fund had been over expended in violation of NJAC 6A:23A-16:10(b); and the Board Secretary further certifies, based on the Board Treasurer's Report, that the total of encumbrances for each line item account does not exceed the line item appropriation in violation of NJAC 6A:23A-16:10(a).

The Board Secretary certifies, pursuant to NJAC 6A:23A-16:10(c)(3), that the total of encumbrances for each line item account does not exceed the line item appropriation in violation of NJAC 6A:23A-16:10(a).

Approve the attached list of transfers.

Approve the following workshop/travel requests for the 2020-2021 school year.

BE IT RESOLVED that the Board, upon recommendation of the Chief School Administrator make the findings and approve attendance and travel for the following workshops/meetings:

- that travel is directly related to and within the scope of the employee or Board member's duties or responsibilities; and for employees, the school district's professional development plan;
- that travel is critical to the instructional needs of the district or furthers the efficient operation of the district;
- that the travel is in compliance with state and federal travel payment guidelines; and
- that the travel is in compliance with the District policy on travel.

Staff Member	Date	Registration	Other Expenses	Event/Destination
Jennifer Shouffler	12/10-12/11/20	$199.00	-0-	Blue Ribbon School of Excellence Virtual Conference - Best Practices in America's Best Schools
Michael Mitchell	12/10-12/11-20	$199.00	-0-	Blue Ribbon School of Excellence Virtual Conference - Best Practices in America's Best Schools
Susan Stecker	12/1/20	$289.00	-0-	Conference for School-Based Speech-Language Pathologists, Bureau of Education & Research Online Conference
Bethany Zgorzynski	12/3 & 12/4/20	$479.00	-0-	Conference for School-Based Speech-Language Pathologists, Bureau of Education & Research Online Conference
Megan McCoy	12/4/2020	$155.00	-0-	Nj Assn. of School Psychologists 2020 Conference (virtual)
Kristen Rinehart	11/13/2020	$49.99	-0-	William Paterson Education Technology Conference (virtual)

Void the following outstanding checks that are over six months old:

Check #	Amount		Check #	Amount
General Fund			**OTS Student Activity**	
11723	41.38		2355	75.00

11879	2170.00		2370	60.00
11994	13.95		2412	60.00
12841	500.00		2469	1000.00
12955	27.81		2470	82.88
13050	18.22		2483	82.88
13420	6.55		2487	132.88
13879	1500.00		2491	82.88
Payroll			2523	50.00
1027	3196.91		2539	1170.11
Agency			2543	80.00
6401	400.00			

Accept the donation of a check in the amount of $3,474.00 from the Tewksbury Education Foundation for the purchase of 3 Swivl cameras to be used at Old Turnpike School.

Final Resolution: Motion carried on a roll call vote.
Yes: Leslie Ackerman, Jillian Carrino, Michael Deo, Susanne Jardinella, Lori Larsen,Andrea Stein,Cynthia Pettegrove
Absent: Angela Deeney, Erica Johnson

TECHNOLOGY: None.

FACILITIES: The long range plan for the district will be discussed at the November board meeting.

COMMUNICATIONS: Dr. Shouffler stated that she will continue to send out a Friday letter once or twice a month to inform the district of what is happening in the school community. These letters can also be accessed on the front page of the website throughout the year in the link for communication from the Superintendent. Each school also has a link on their websites with school happenings that will also be shared twice a month in an email letter. Twitter is another good place to look for information. Both schools in the district have a twitter account and the link is on the websites. If necessary, our Realtime alert system will be used for communication.

OTHER: Motion was made by Mrs. Pettegrove and seconded by Mrs. Ackerman to approve the Nursing Services Agreement for the 2020-2021 school year.

Approve the Nursing Services Agreement for the 2020-2021 School Year with the adjustment to the TES enrollment from 275 to 291.

Final Resolution: Motion carried on a roll call vote.
Yes: Leslie Ackerman, Jillian Carrino, Michael Deo, Susanne Jardinella, Lori Larsen,Andrea Stein,Cynthia Pettegrove
Absent: Angela Deeney, Erica Johnson

LEGISLATIVE REVIEW: None.

OPPORTUNITY FOR PUBLIC COMMENT: None.

EXECUTIVE SESSION: **Motion was made by Mrs. Pettegrove and seconded by Mrs. Ackerman to enter Executive Session. The time was 8:02 p.m.**

WHEREAS, Chapter 231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in executive or private session under certain limited circumstances, and:
WHEREAS, said law required the Board of Education to adopt a resolution at a public meeting before it can meet in such an executive or private session;
NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Township of Tewksbury that it does hereby determine that it is necessary to meet in executive session at this time to discuss personnel and legal matters for approximately fifteen minutes. The matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting. Action may be taken.

Open session resumed at 8:25 p.m.

PERSONNEL: Motion was made by Mrs. Pettegrove and seconded by Mrs. Larsen to approve the following:

Approve Scott Sipos as the new teacher mentor to Shane Thomas, middle school social studies teacher.

Approve Karen Morrow as the new teacher mentor to Fay Perticari, elementary school leave replacement teacher.

Final Resolution: Motion carried on a roll call vote.
Yes: Leslie Ackerman, Jillian Carrino, Michael Deo, Susanne Jardinella, Lori Larsen,Andrea Stein,Cynthia Pettegrove
Absent: Angela Deeney, Erica Johnson

ADJOURNMENT: Motion was made by Mrs. Pettegrove and seconded by Mrs. Johnson to adjourn the meeting. The time was 8:26 p.m.

Motion carried.

Respectfully submitted,

Lori A. Tirone