Minutes December 22, 2020 Regular Board Meeting

TEWKSBURY TOWNSHIP BOARD OF EDUCATION
Regular Board Meeting
December 22, 2020

The Regular Board Meeting of the Tewksbury Township Board of Education was called to order by Mrs. Pettegrove at 7:02 p.m. in the All Purpose Room at Old Turnpike School.

Mrs. Ackerman read the Sunshine Law:

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Tewksbury Township Board of Education has caused notice of the time and place of this meeting to be published in the Courier News, the Hunterdon Democrat, the Hunterdon Review and notice of the meeting has been posted in the Township Municipal Building, both school buildings and the Tewksbury Township Public Library.

PLEDGE OF ALLEGIANCE

PRESENT: Mrs. Ackerman, Mrs. Carrino, Dr. Deeney, Mr. Deo, Mrs. Jardinella, Mrs. Larsen (arrived 7:05), Mrs.Stein, Mrs. Pettegrove

ABSENT: Mrs. Johnson

ALSO PRESENT: Dr. Jennifer Shouffler - Superintendent, Mrs.Tirone - Business Administrator, members of the public.

OPPORTUNITY FOR PUBLIC COMMENT: None.

PRESENTATION: Dr. Shouffler congratulated the Governor's Educator of the Year award winners. Ms. Katie Lemerich, principal of Tewksbury Elementary School and Dr. Michael Mitchell, principal of Old Turnpike School congratulated and recognized the winners: Cheryl Miller - OTS Governor's Educator of the Year, Janet Wadler - TES Governor's Educator of the Year, Kathleen Wright - OTS Governor's Educational Services Professional of the Year, Susan Stecker - TES Governor's Educational Services Professional of the Year. Ms. Megan Verderamo gave a presentation on the Fall 2020 MAP/NWEA Diagnostic Test: Summary of Student Results.

CORRESPONDENCE: None.

SUPERINTENDENT'S REPORT: Dr. Shouffler discussed the re-registration process and the plan to bring all K-8 hybrid students into school five days per week on an early dismissal schedule. This model can only be implemented if health data in January is at a low or moderate risk. January 25th is the target date to begin implementation or at least allow the students to move to their choice of learning model. Only a few change requests have been made through the re-registration process. The two largest grades are grade 7 and grade 5. Use of the art room, band room and music room will be needed in order to accommodate these grades while maintaining social distancing. Transportation on the buses remains an issue regarding social distancing. With

more grades returning, there will be less room for social distancing. This presents a problem concerning contact tracing and exclusion from school. There were no HIB incidents for the month of December, 2020. Enrollment reports and emergency/fire drill reports were reviewed.

OLD TURNPIKE SCHOOL		
Month/ Year	Nov. 2020	Dec. 2020
Cohort	District level	Afternoon session- staff only
Date/Time	11/24/20 10:00am	12/8/20 12:30pm
Drill Description	Security Drill- Emergency Alert Drill	Fire drill
Duration of Drill	XX	2 minutes
Weather Conditions	XX	n/a
Conductor of Drill	Barbara, Megan, and Cathy	Holmes/Krowl
Notification Method	Email was sent to parents (11/23) prior to drill email, phone and text message on 11/24	Loud speaker

TEWKSBURY ELEMENTARY SCHOOL		
Month/ Year	Nov. 2020	Dec. 2020
Cohort	District level	PM session-staff only
Date/Time	11/24/20 10:00am	12/8/20 1:30 PM
Drill Description	Security Drill- Emergency Alert Drill	Fire Drill
Duration of Drill	XX	3 minutes
Weather Conditions	XX	n/a
Conductor of Drill	Barbara, Megan, and Cathy	Lemerich/Callahan/Grover/Karmondi
Notification Method	Email was sent to parents (11/23) prior to drill, email, phone and text message on 11/24	Loud speaker and radio

APPROVAL OF MINUTES: Motion was made by Mrs. Pettegrove and seconded by Mrs. Larsen to approve the following minutes:

- November 10, 2020 Committee of the Whole Meeting
- November 10, 2020 Executive Session
- November 19, 2020 Regular Board Meeting

Final Resolution: Motion carried on a roll call vote.

Yes: Leslie Ackerman, Jillian Carrino, Angela Deeney, Michael Deo, Susanne Jardinella, Lori Larsen, Andrea Stein, Cynthia Pettegrove
Absent: Erica Johnson

CURRICULUM: There is a change to the current school calendar due to the snow day on December 17th. Martin Luther King Jr. Day, January 18th will now be a full day of school. NWEA/Map teachers of Math and English met to discuss student results from the Fall 2020 assessment and to make future unit planning decisions. Dr. Shouffler, with input from Dr. Mitchell and Mr. deJaager, held a virtual math workshop for middle school parents.

Motion was made by Mrs. Pettegrove and seconded by Mrs. Larsen to approve the school calendar for the 2021-2022 school year.

Final Resolution: Motion carried on a roll call vote.

Yes: Leslie Ackerman, Jillian Carrino, Angela Deeney, Michael Deo, Susanne Jardinella, Lori Larsen, Andrea Stein, Cynthia Pettegrove
Absent: Erica Johnson

POLICY: None.

FINANCE: Motion was made by Mrs. Pettegrove and seconded by Mrs. Larsen to approve the following:

Approval of Bills

BE IT RESOLVED that the Board approve the attached list of district bills for payment as presented by the School Business Administrator for the period November 20, 2020 through December 17, 2020 for a total amount of $1,412,432.02.

Acceptance and Approval of Board Secretary's Report for the months of October, 2020.

BE IT RESOLVED that upon review of the Board Secretary's Report for the month of October, 2020 in consultation with appropriate district officials, the Board of Education certifies that no fund had been over expended in violation of NJAC 6A:23A-16:10(b); and the Board of Education further certifies, based on the Board Secretary's certification, that the total of encumbrances for each line item account does not exceed the line item appropriation in violation of NJAC 6A:23A-16:10(a).

Acceptance and Approval of Treasurer's Report for the month of October, 2020.

BE IT RESOLVED that upon review of the Treasurer's Report for the month of October, 2020 in consultation with appropriate district officials, the Board of Education certifies that no fund had been over expended in violation of NJAC 6A:23A-16:10(b); and the Board Secretary further certifies, based

on the Board Treasurer's Report, that the total of encumbrances for each line item account does not exceed the line item appropriation in violation of NJAC 6A:23A-16:10(a).

The Board Secretary certifies, pursuant to NJAC 6A:23A-16:10(c)(3), that the total of encumbrances for each line item account does not exceed the line item appropriation in violation of NJAC 6A:23A-16:10(a).

Approve the attached list of transfers.

Approve the following workshop/travel requests for the 2020-2021 school year.

BE IT RESOLVED that the Board, upon recommendation of the Chief School Administrator make the findings and approve attendance and travel for the following workshops/meetings:

- that travel is directly related to and within the scope of the employee or Board member's duties or responsibilities; and for employees, the school district's professional development plan;
- that travel is critical to the instructional needs of the district or furthers the efficient operation of the district;
- that the travel is in compliance with state and federal travel payment guidelines; and
- that the travel is in compliance with the District policy on travel.

Staff Member	Date	Registration	Other Expenses	Event/Destination
Lori Tirone	12/17/20	$25.00	-0-	Google Sheets for Beginners - NJASBO - Webinar
Lori Tirone	Various	$150.00	-0-	Google Sheets Series - NJASBO - Webinars

Final Resolution: Motion carried on a roll call vote.
Yes: Leslie Ackerman, Jillian Carrino, Angela Deeney, Michael Deo, Susanne Jardinella, Lori Larsen, Andrea Stein, Cynthia Pettegrove
Absent: Erica Johnson

TECHNOLOGY: Administration met with Tech Team members Jim Belske and Kirsli Spinks and discussed live streaming the meetings. The district owns a universal mic and camera that should work and plans are to live stream the first regular board meeting in January, once a test session has successfully been performed. A platform such as Zoom or Google Meet needs to be decided on and the district will post for a tech support person and/or moderator at the BOE meetings.

FACILITIES: Mrs. Tirone discussed the Old Turnpike School locker renovations. Over the break, the Tewksbury Elementary School custodians will be stripping the hallway to put down the sensory path. They will be waxing on top to preserve it.

COMMUNICATIONS: None.

OTHER: The reorganization meeting is scheduled for Thursday, January 7th, followed by the Committee of the Whole meeting. The board attorney will present the board member training at this time. Future board meeting

dates will be decided upon at this meeting. Dr. Shouffler presented flowers and thanked the outgoing board members for all of their help and support, Leslie Ackerman, Erica Johnson, and Cindi Pettegrove.

LEGISLATIVE REVIEW: None.

OPPORTUNITY FOR PUBLIC COMMENT: None.

EXECUTIVE SESSION: None.

PERSONNEL: Motion was made by Mrs. Pettegrove and seconded by Mrs. Larsen to approve the following:

At the recommendation of the Superintendent, approve the following substitute teacher for the 2020-2021 school year:

- Gayle Fortunato

Final Resolution: Motion carried on a roll call vote.
Yes: Leslie Ackerman, Jillian Carrino, Angela Deeney, Michael Deo, Susanne Jardinella, Lori Larsen, Andrea Stein, Cynthia Pettegrove
Absent: Erica Johnson

ADJOURNMENT: Motion was made by Mrs. Pettegrove and seconded by Mrs. Larsen to adjourn the meeting. The time was 8:52 p.m.

Motion carried.

Respectfully submitted,

Lori A. Tirone