TEWKSBURY TOWNSHIP BOARD OF EDUCATION
Committee of the Whole Meeting
January 20, 2021

The Regular Board Meeting of the Tewksbury Township Board of Education was called to order by Mr. Deo at 7:00 p.m. in the all purpose room at Old Turnpike School.

Mrs. Tirone read the Sunshine Law:

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Tewksbury Township Board of Education has caused notice of the time and place of this meeting to be published in the Courier News, the Hunterdon Democrat, the Hunterdon Review and notice of the meeting has been posted in the Township Municipal Building, both school buildings and the Tewksbury Township Public Library. This meeting is being live streamed and recorded.

The Board pledged Allegiance to the Flag.

PRESENT: Ms. Carrino, Mr. Davidson, Dr. Deeney, Ms. Jardinella, Ms. Larsen (arrived 7:14) Ms. Munoz, Dr. Simon, Ms. Stein, Mr. Deo

ABSENT: None.

ALSO PRESENT: Dr. Jennifer Shouffler - Superintendent, Lori Tirone - Business Administrator

OPPORTUNITY FOR PUBLIC COMMENT: None.

PRESENTATION: Mr. John P. McGowan of McGowan Well Water Compliance Management LLC presented on PFOS/PFOA. Mr. Anthony Gianaforcaro of Gianforcaro Architects, Engineers & Planners gave a presentation on theLong Range Facilities Plan for the school year 2020-2021.

CORRESPONDENCE: OTS received a thank you letter from the Tewksbury Family Assistance Fund thanking last year's 8th grade class for their donation.

SUPERINTENDENT'S REPORT: Dr. Shouffler reported that 14 students will be switching to the hybrid in-person school program effective January 25, 2021. These students were previously remote only students. 5 families will be switching to the remote only program. Dr. Shouffler will be coordinating with the Hunterdon Hospital system regarding the COVID vaccines in Hunterdon County. It is possible that each school district will have to organize their own registration process for staff members. This process could take several months. There is no specific time frame for when group 1B, which contains teaching staff, will be able to sign up for vaccinations. Hunterdon County remains in the orange high risk category for COVID-19 and the district is seeing an uptick in cases, therefore, plans to bring in additional students will be delayed. There were no HIB incidents for the month of January, 2021. Enrollment reports and Emergency/Fire Drill Reports were reviewed.

OLD TURNPIKE SCHOOL			
Month/ Year	Dec. 2020	Dec. 2020	Jan. 2021
Cohort	Security Drill Cohort A	Security Drill Cohort B	A
Date/Time	12/21/20 9:54am	12/23/20 8:30am	1/5/21 8:30am
Drill Description	Security Drill- Hold! In your classroom.Clear the hallways	Security Drill- Hold! In your classroom.Clear the hallways	Fire drill
Duration of Drill	2 minutes	2 minutes	2 minutes
Weather Conditions	cold	cold	rainy
Conductor of Drill	Krowl	Krowl	Holmes/Krowl
Notification Method	PA system	PA system	Email was sent out (1/4/21)

TEWKSBURY ELEMENTARY SCHOOL			
Month/ Year	Dec. 2020	Dec. 2020	Jan. 2021
Cohort	Security Drill Cohort B	Security Drill Cohort A	Whole School
Date/Time	12/18/2020 9:30am	12/21/20 9:30am	1/5/21 9:30am
Drill Description	Hold & Secure	Hold & Secure	Fire Drill
Duration of Drill	3 minutes	2 minutes	2 minutes
Weather Conditions	n/a	n/a	n/a
Conductor of Drill	Verderamo/Lemerich/ Karmondi	Lemerich/Callahan	C. Pepe, K. Lemerich, M. Verderamo
Notification Method	Loud Speaker	Loud speaker and radio	Radios & loudspeaker

APPROVAL OF MINUTES: Motion was made by Mr. Deo and seconded by Ms. Larsen to approve the following minutes:

- December 1, 2020 Committee of the Whole Meeting
- December 22, 2020 Regular Board Meeting

Final Resolution: Motion carried on a roll call vote.
Yes: Jillian Carrino, Angela Deeney, Susanne Jardinella, Lori Larsen, Andrea Stein, Michael Deo
Abstain: Greg Davidson, Suleyka Munoz, William Simon

CURRICULUM: None.

POLICY: Dr. Shouffler would like to revisit using the policy provider Strauss Esmay at the next board meeting.

FINANCE: It has been difficult to obtain substitute school nurses. The BOE was provided with a report of the pay for substitute nurses in the local area. Our sub nurses work in other districts with higher pay and Dr. Shouffler asked the board to consider an increase in pay to encourage sub nurses to choose to work in Tewksbury.

Motion was made by Mr. Deo and seconded by Ms. Larsen to approve the following:

Approval of Bills

BE IT RESOLVED that the Board approve the attached list of district bills for payment as presented by the School Business Administrator for the period December 18, 2020 through January 20, 2021 for a total amount of $1,194,462.90.

Acceptance and Approval of Board Secretary's Report for the months of November, 2020.

BE IT RESOLVED that upon review of the Board Secretary's Report for the month of November, 2020 in consultation with appropriate district officials, the Board of Education certifies that no fund had been over expended in violation of NJAC 6A:23A-16:10(b); and the Board of Education further certifies, based on the Board Secretary's certification, that the total of encumbrances for each line item account does not exceed the line item appropriation in violation of NJAC 6A:23A-16:10(a).

Approve the following workshop/travel requests for the 2020-2021 school year.

BE IT RESOLVED that the Board, upon recommendation of the Chief School Administrator make the findings and approve attendance and travel for the following workshops/meetings:

- that travel is directly related to and within the scope of the employee or Board member's duties or responsibilities; and for employees, the school district's professional development plan;
- that travel is critical to the instructional needs of the district or furthers the efficient operation of the district;
- that the travel is in compliance with state and federal travel payment guidelines; and
- that the travel is in compliance with the District policy on travel.

Staff Member	Date	Registration	Other Expenses	Event/Destination
Susan Stecker	2/9/21	$279.00	-0-	Maximize the Effectiveness of Your Language Therapy - Practical Intervention Strategies for Language Disorders - Bureau of Education & Research - Online Conference
Jodi DenBleyker	2/2/21	$279.00	-0-	Making Best Use of DESMOS to Strengthen Your Math Instruction (Grades 6-12) - Bureau of Education & Research - Online Workshop

Mileage will be reimbursed according to policy.

Approve the Resolution Increasing the Bid Threshold—Qualified Purchasing Agent.

WHEREAS, Lori A. Tirone, School Business Administrator/Board Secretary possesses a Qualified Purchasing Agent (QPA) certificate;

WHEREAS, the State Treasurer, in consultation with the Governor and pursuant to N.J.S.A. 52:34-7, and N.J.S.A. 18A:18A-3 (b), has increased the bid threshold amount for school districts with a Qualified Purchasing Agent , from $40,000 to **$44,000**, effective July 1, 2020;

NOW, THEREFORE BE IT RESOLVED that the Tewksbury Township Board of Education, pursuant to N.J.S.A. 18A:18A-3 (a) and N.J.A.C. 5:34-5.4, establishes and sets the bid threshold amount of **$44,000** for the Board of Education, and further authorizes Lori A. Tirone, the Qualified Purchasing Agent, to award contracts, in full accordance with N.J.S.A. 18A:18A-3 (a), for those purchases that do not exceed in the aggregate of the newly established bid threshold amount.

Approve the Resolution regarding Special Education Medicaid Initiative (SEMI) Program Waiver of Requirements.

BE IT RESOLVED that the Board upon recommendation of the Chief School Administrator approve the following resolution regarding Special Education Medicaid Initiative (SEMI) Program:

Whereas, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for 2021-2022, and

Whereas, the Tewksbury Township Board of Education desires to apply for this waiver due to the fact that the district projects having fewer than 40 Medicaid eligible classified students.

Now, Therefore Be It Resolved that the Tewksbury Township Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Hunterdon an appropriate waiver of the requirements of NJAC 6A23A-5.3 for the 2019-2020 school year.

Approval of 2019-2020 School Audit.

BE IT RESOLVED that the Board, upon recommendation of the Chief School Administrator, approve the 2019-2020 Audit Report conducted by Ardito and Co (CAFR) and Audit Management Program (AMR).

BE IT RESOLVED that the Board, upon recommendation of the Chief School Administrator, accept the audit and approve the Corrective Action Plan (CAP).

Approve placement of student #6150315175 at The Calais School for the 2020-2021 school year beginning October 22, 2020 through June 30, 2021 at a tuition cost of $58,065.00 plus transportation.

Final Resolution: Motion carried on a roll call vote.
Yes: Jillian Carrino, Greg Davidson, Angela Deeney, Susanne Jardinella, Lori Larsen, Suleyka Munoz, William Simon, Andrea Stein, Michael Deo

TRANSPORTATION: Mr. Bob Hoffman, Jr., the Transportation Coordinator has created some new seating arrangements on the buses in order to maximize social distancing.

TECHNOLOGY: The board meeting is being live streamed this evening for the first time and seems to be working well.

FACILITIES: Mrs. Tirone discussed the bid for the locker rooms.

COMMUNICATIONS: None.

OTHER: Dr. Shouffler asked the board to approve the Student Safety Data System Report which informs the DOE of any HIB incidents, staff HIB training and programs taken during the year.

Motion was made by Mr. Deo and seconded by Ms. Larsen to approve the following:

Approve submission of the Student Safety Data System Report for period 1.

Final Resolution: Motion carried on a roll call vote.
Yes: Jillian Carrino, Greg Davidson, Angela Deeney, Susanne Jardinella, Lori Larsen, Suleyka Munoz, William Simon, Andrea Stein, Michael Deo

LEGISLATION: None.

OPPORTUNITY FOR PUBLIC COMMENT: None.

During this portion of the meeting, the public is invited to address the Board with questions or comments on agenda items and if time permitting, other items.

The public is requested to sign the register provided for this purpose and to state their name, address, and direct their comments to the Board President. While all comments will be considered and a response will be forthcoming if and when appropriate, the Board will not respond to the speakers at the time of their appearance.

The public comment period will be a maximum of thirty minutes in length unless there are unusual circumstances. Those appearing will be allocated three minutes to speak and no one will be permitted to speak twice until all those wishing to speak have had a turn.

EXECUTIVE SESSION: Motion was made by Mr. Deo and seconded by Dr. Deeney to enter Executive Session. The time was 8:25 PM.

WHEREAS, Chapter 231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in executive or private session under certain limited circumstances, and:

WHEREAS, said law required the Board of Education to adopt a resolution at a public meeting before it can meet in such an executive or private session;
NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Township of Tewksbury that it does hereby determine that it is necessary to meet in executive session at this time to discuss personnel matters for approximately thirty minutes. The matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting. Action may be taken.

Motion was made by Mr. Deo and seconded by Dr. Deeney to return to Open Session. The time was 8:48 PM.

PERSONNEL: Dr. Shouffler stated that the School Business Administrator anticipated vacancy position has been posted and so far seven applications have been received.

Motion was made by Mr. Deo and seconded by Ms. Larsen to approve the following:

Approve the following substitute nurses for the 2020-2021 school year:

- Yvette Shangold
- Brandy Wilmott

Approve the increase of the substitute nurse pay from $135 to $250 per day effective immediately through June 30, 2021.

Final Resolution: Motion carried on a roll call vote.
Yes: Jillian Carrino, Greg Davidson, Angela Deeney, Susanne Jardinella, Lori Larsen, Suleyka Munoz, William Simon, Andrea Stein, Michael Deo

NEW BUSINESS: None.

OLD BUSINESS: Dr. Deeney posed a question on continuing with the structure of the committee of the whole or whether the board should return to separate committees. Ms. Larsen commented that separate committees require more of a time commitment, and also some board members may lose important information. Mr. Deo and Ms. Stein commented that they like the format of the committee of the whole.

ADJOURNMENT: Motion was made by Mr. Deo and seconded by Ms. Munoz to adjourn the meeting. The time was 8:56 p.m.

Motion carried.

Respectfully submitted,

Lori A. Tirone
Board Secretary