TEWKSBURY TOWNSHIP BOARD OF EDUCATION
Committee of the Whole Meeting
February 10, 2021

The Committee of the Whole Meeting of the Tewksbury Township Board of Education was called to order by Mr. Deo at 7:02 p.m. in the all purpose room at Old Turnpike School.

Mrs. Tirone read the Sunshine Law:

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Tewksbury Township Board of Education has caused notice of the time and place of this meeting to be published in the Courier News, the Hunterdon Democrat, the Hunterdon Review and notice of the meeting has been posted in the Township Municipal Building, both school buildings and the Tewksbury Township Public Library.

The Board pledged Allegiance to the Flag.

PRESENT: Ms. Carrino, Mr. Davidson, Dr. Deeney (arrived 7:04), Ms. Jardinella, Ms. Larsen, Ms. Munoz, Dr. Simon, Ms. Stein, Mr. Deo

ABSENT: None.

ALSO PRESENT: Dr. Jennifer Shouffler - Superintendent, Lori Tirone - Business Administrator

OPPORTUNITY FOR PUBLIC COMMENT: None.

PRESENTATION: Dr. Shouffler thanked the custodial/maintenance staff for the outstanding snow clean up. Brian Jesby, Coordinator of Buildings and Grounds, gave the Board Members a tour of Old Turnpike School. Kathryn Lemerich, Tewksbury Elementary School Principal, gave a presentation on social emotional learning and service learning at Tewksbury Elementary School.

CORRESPONDENCE: Thank you notes were received from Anderson House for the Giving Tree donations.

SUPERINTENDENT'S REPORT: Dr. Shouffler explained the process for closing the schools or switching to remote learning due to weather related issues. Beginning February 16th, all students that have chosen the hybrid model will now be attending school five days per week, including grades 4-7. Bob Hoffman, Jr., our Transportation Coordinator has done a great job accommodating all the busing needs. Bus passes will be sent out on Thursday. Classrooms are being prepared to adequately provide social distancing. Both principals have sent out letters explaining changes to the schedule and how the remote-only programs will change. At this time, Hunterdon County is still in the orange zone for COVID and will hopefully be moving to yellow. There were two confirmed COVID cases recently.

CURRICULUM: Dr. Mitchell, OTS Principal, will be presenting in April and explaining the new advisory program at TES. A survey will be sent out to the students and staff about the progress of the advisory program. The Morris County Arts workshop, which ran after school activities for Tewksbury Elementary School, is no longer in business. The Board had some suggestions for after school activities. Dr. Shouffler will work with the TES Principal on after school programs for next school year. The NJDOE has updated superintendents on the

NJSLA state testing. The testing dates have been expanded and there are plans to test remote-only students. The TEF provides a $2500 scholarship each year to an 8th grade student to put toward their college education. The TEF is requesting permission to send a survey to 8th graders in order to assist with their selection process.

POLICY: Dr. Shouffler addressed the issue of switching to Strauss Esmay as the district's policy provider. Mrs. Tirone reviewed the difference in cost. No decision was made at this time.

FINANCE: Motion was made by Mr. Deo and seconded by Ms. Larsen to approve the following:

Acceptance and Approval of Board Secretary's Report for the month of November, 2020.

BE IT RESOLVED that upon review of the Board Secretary's Report for the month of November, 2020 in consultation with appropriate district officials, the Board of Education certifies that no fund had been over expended in violation of NJAC 6A:23A-16:10(b); and the Board of Education further certifies, based on the Board Secretary's certification, that the total of encumbrances for each line item account does not exceed the line item appropriation in violation of NJAC 6A:23A-16:10(a).

Acceptance and Approval of Treasurer's Report for the month of November, 2020.

BE IT RESOLVED that upon review of the Treasurer's Report for the month of November, 2020 in consultation with appropriate district officials, the Board of Education certifies that no fund had been over expended in violation of NJAC 6A:23A-16:10(b); and the Board Secretary further certifies, based on the Board Treasurer's Report, that the total of encumbrances for each line item account does not exceed the line item appropriation in violation of NJAC 6A:23A-16:10(a).

The Board Secretary certifies, pursuant to NJAC 6A:23A-16:10(c)(3), that the total of encumbrances for each line item account does not exceed the line item appropriation in violation of NJAC 6A:23A-16:10(a).

Approve the attached list of transfers.

Award the HVAC services for Controls Service & Remote Support to Automated Building Controls, 3320 NJ-66, Neptune City, NJ 07753 for 2021, 2022 and 2023. Annual Inspection cost $3,750 per year.

Approve the following fundraising events for the 2020-2021 school year:

Fundraising Event	Date	Proceeds to:	Advisor	# of Chaperones Needed (in addition to Advisors)
OTS Student Council "Tewksbury Strong" Yard Sign	March, 2021	Signs will be sold for display throughout the community. Profits will be donated to the Tewksbury Family Assistance Fund.	Dee Krowl, Bonnie Mendralla	0
OTS Student Council Community Coat Drive	February 11-18, 2021	Gently used coats will be collected and donated to organizations in need.	Dee Krowl, Bonnie Mendralla	0
OTS Student Council Spirit Wear Sale	March, 2021	No money will be made on sale of spirit wear.	Dee Krowl, Bonnie Mendralla	0

Approve the following workshop/travel requests for the 2020-2021 school year.

BE IT RESOLVED that the Board, upon recommendation of the Chief School Administrator make the findings and approve attendance and travel for the following workshops/meetings:

- that travel is directly related to and within the scope of the employee or Board member's duties or responsibilities; and for employees, the school district's professional development plan;
- that travel is critical to the instructional needs of the district or furthers the efficient operation of the district;
- that the travel is in compliance with state and federal travel payment guidelines; and
- that the travel is in compliance with the District policy on travel.

Staff Member	Date	Registration	Other Expenses	Event/Destination
Joan Condren	3/3 & 3/10/21	$90.00	-0-	Supporting Students w/Verbal Working Memory Limitations - NJSHA Virtual Workshop
Carol Moran	3/3 & 3/10/21	$115.00	-0-	Supporting Students w/Verbal Working Memory Limitations - NJSHA Virtual Workshop
Dorothy Palmer	3/3 & 3/10/21	$115.00	-0-	Supporting Students w/Verbal Working Memory Limitations - NJSHA Virtual Workshop
Megan Verderamo	3/3 & 3/10/21	$115.00	-0-	Supporting Students w/Verbal Working Memory Limitations - NJSHA Virtual Workshop
Kristen Rinehart	4/16 - 4/19/21	$35.98	-0-	Elementary STEM CON & Beyond 2021 - Online Workshop - Feel-Good Teaching, LLC
Lori Nichols	2/24/21	$75.00	-0-	Assessment on a Remote Platform,Online Workshop - NJPSA
Alyssa Forsythe	2/18/21	$30.00	-0-	Addition & Subtraction Problem Solving K-6 - Virtual Workshop - PRISM Teacher Workshops
Alyssa Forsythe	2/24/21	$30.00	-0-	Teaching Fractions for Understanding & Comparing Fraction Mentally Grades 3-4 - Virtual Workshop - PRISM Teacher Workshops

Mileage will be reimbursed according to board policy.

Final Resolution: Motion carried on a roll call vote.
Yes: Jillian Carrino, Greg Davidson, Angela Deeney, Susanne Jardinella, Lori Larsen,Suleyka Munoz, William Simon, Andrea Stein, Michael Deo

TECHNOLOGY: The Board is making a commitment to meet in person whenever possible. The Board has also started to live-stream the regular board meetings. Microphones have been ordered to improve the sound quality.

FACILITIES: The Board would like more information on the locker room renovations from the district architect, Mr. Anthony Giancafaro.

COMMUNICATIONS: None.

OTHER: None.

LEGISLATION: None.

OPPORTUNITY FOR PUBLIC COMMENT: None.

During this portion of the meeting, the public is invited to address the Board with questions or comments on agenda items and if time permitting, other items.

The public is requested to sign the register provided for this purpose and to state their name, address, and direct their comments to the Board President. While all comments will be considered and a response will be forthcoming if and when appropriate, the Board will not respond to the speakers at the time of their appearance.

The public comment period will be a maximum of thirty minutes in length unless there are unusual circumstances. Those appearing will be allocated three minutes to speak and no one will be permitted to speak twice until all those wishing to speak have had a turn.

EXECUTIVE SESSION: Motion was made by Mr. Deo and seconded by Dr. Deeney to enter Executive Session. The time was 8:41 p.m.

WHEREAS, Chapter 231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in executive or private session under certain limited circumstances, and:
WHEREAS, said law required the Board of Education to adopt a resolution at a public meeting before it can meet in such an executive or private session;
NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Township of Tewksbury that it does hereby determine that it is necessary to meet in executive session at this time to discuss personnel matters for approximately thirty minutes. The matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting. Action may be taken.

Open session resumed at 9:22 p.m.

PERSONNEL: Motion was made by Mr. Deo and seconded by Ms. Larsen to approve the following:

Approve the following substitutes for the 2020-2021 school year, pending criminal history review:

- Lisa Koye (nurse)
- Owen Fred Jacobus

Accept, with regret, the letter of retirement from Barbara Tosco, Preschool Inclusive Teacher, effective July 1, 2021. (OTS-TCH-PRE-0)

OLD BUSINESS: The Board would like to continue with the Committee of the Whole format.

NEW BUSINESS: Ms. Stein is continuing classes with NJSBA.

ADJOURNMENT: Motion was made by Mr. Deo and seconded by Ms. Larsen to adjourn the meeting. The time was 9:28 p.m.

Motion carried.

Respectfully submitted,

Lori A. Tirone
Board Secretary