

TEWKSBURY TOWNSHIP BOARD OF EDUCATION

Committee of the Whole Meeting

March 10, 2021

The Committee of the Whole Meeting of the Tewksbury Township Board of Education was called to order by Mr. Deo at 6:32 p.m. at Tewksbury Elementary School.

PRESENT: Ms. Carrino, Mr. Davidson, Dr. Deeney, Ms. Jardinella, Ms. Larsen, Ms. Munoz, Dr. Simon, Ms. Stein, Mr. Deo

ABSENT: None.

ALSO PRESENT: Dr. Jennifer Shouffler - Superintendent, Lori Tirone - Business Administrator and Brian Jesby - Supervisor of Buildings and Grounds

The Board performed a walk through of Tewksbury Elementary School and then headed to Old Turnpike School.

The Committee of the Whole Meeting of the Tewksbury Township Board of Education was called to order by Mr. Deo at 7:05 p.m. at Old Turnpike School.

PRESENT: Ms. Carrino, Mr. Davidson, Dr. Deeney, Ms. Jardinella, Ms. Larsen, Ms. Munoz, Dr. Simon, Ms. Stein, Mr. Deo

ABSENT: None.

ALSO PRESENT: Dr. Jennifer Shouffler - Superintendent, Lori Tirone - Business Administrator

Mrs. Tirone read the Sunshine Law:

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Tewksbury Township Board of Education has caused notice of the time and place of this meeting to be published in the Courier News, the Hunterdon Democrat, the Hunterdon Review and notice of the meeting has been posted in the Township Municipal Building, both school buildings and the Tewksbury Township Public Library.

The Board pledged Allegiance to the Flag.

OPPORTUNITY FOR PUBLIC COMMENT: None.

PRESENTATION: None.

CORRESPONDENCE: None.

SUPERINTENDENT'S REPORT: Dr. Shouffler informed the board that the health data in our region continues to show improvement and we remain in the yellow (moderate risk) zone. Governor Murphy announced that all preschool and K-12 educators, including support staff, are now eligible to receive the vaccine. The results

of the survey sent to parents and staff regarding a remote learning week following Spring Break were shared. The board was polled and the decision was made to keep in-person school following spring break.

CURRICULUM: The Old Turnpike School Principal and 8th grade advisors have secured the Voorhees High School football field for graduation on June 17th. This will allow for social distancing. Hopefully an end of year party in some capacity can be held for the 8th grade class. Many virtual trips and in-house speakers are being looked at since travel is limited during the pandemic. The district will be purchasing the 2020 version of the K-5 elementary math program, Math in Focus. Workshops will be held for the teachers over the summer. Dr. Shouffler shared the data on math achievement on the state PARCC testing from the years 2014 through 2019. Tewksbury is doing well compared to other Hunterdon County schools. Old Turnpike School will be having some spring sports clubs. A sign up will be sent out to all students. Some local districts have expressed interest in competing against Tewksbury in cross country, softball and baseball. Tewksbury Elementary School fitness clubs are being considered and will be discussed more at the next meeting. Voorhees High School has also started a K-8 virtual fitness program that Tewksbury students can participate in to have some fun and get some exercise. Dr. Shouffler updated the board on state testing. NJ has applied for a waiver for state testing which was not granted, however, it would provide flexibility on how to administer statewide assessments. Interim data will be collected on the students in math, ELA and science to meet the NJDOE new requirements. More information from the NJDOE is forthcoming. The traditional 8th grade play is difficult with the pandemic. The Allegra Organization met with Dr. Shouffler with a proposal. A survey was sent to 8th grade students, but at this time only 3 showed interest. At this time, there is not enough interest to overcome the obstacles of cost and health protocols.

POLICY: None.

FINANCE: At the next meeting there will be a presentation on the Budget draft. The district is eligible for \$30,061 for ESSER II Funds, \$25,000 for Learning Acceleration and \$45,000 for Mental Health Supports and Services. These may be applied for starting on March 15th. More state aid money was received than was anticipated. The district may be extending their summer program to students in basic skills and an after school tutoring program may start next year.

Motion was made by Mr. Deo and seconded by Ms. Stein to approve the following:

Adoption of Proposed Budget for the 2021-2022 School Year:

BE IT RESOLVED that the Tewksbury Township Board of Education hereby adopts the following proposed budget for the 2021-2022 school year and approves it for submission to the Hunterdon County Department of Education Executive County Superintendent for required review and approval.

The proposed budget includes sufficient funds to provide curriculum and instruction which will enable all students to achieve the Core Curriculum Content Standards, and is in compliance with N.J.S.A. 18A and N.J.A.C. Title 6 and 6A.

<u>Appropriations</u>		<u>Revenue</u>	
General Current Expense	\$14,376,966	Budgeted Fund Balance	\$ 480,512
		Local Tax Levy	\$12,796,788
		Other Revenue	\$ 45,550
		State Aid*	\$ 1,034,116
Capital Reserve Transfer	\$ 1,200,000	Withdraw Cap. Res.	\$ 1,200,000
Special Revenue Fund	\$ 130,000	Grant Entitlements	\$ 150,000

Repayment of Debt	\$ 742,031	Local Tax Levy	\$ 742,031
Total Expenditures:	\$16,448,997	Total Revenues:	\$16,448,997

*State Assessment for Debt Service on SDA funding.

As per N.J.A.C. 6A:23A-7.3(a), the proposed budget provides for a maximum expenditure amount that may be allotted for travel and expense reimbursement. The School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded. The 2021-2022 budget includes a maximum travel appropriation of \$20,000.

Approve the following workshop/travel requests for the 2020-2021 school year.

BE IT RESOLVED that the Board, upon recommendation of the Chief School Administrator make the findings and approve attendance and travel for the following workshops/meetings:

- that travel is directly related to and within the scope of the employee or Board member's duties or responsibilities; and for employees, the school district's professional development plan;
- that travel is critical to the instructional needs of the district or furthers the efficient operation of the district;
- that the travel is in compliance with state and federal travel payment guidelines; and
- that the travel is in compliance with the District policy on travel.

Staff Member	Date	Registration	Other Expenses	Event/Destination
Megan McCoy	4/21/21	\$190.00	-0-	Zones of Regulation Full Day Webinar - AEP Connections, LLC
Peter Berg	3/25/21	\$60	-0-	CPR Training provided by Hunterdon Healthcare
Cathy Zisk	3/25/21	\$60	-0-	CPR Training provided by Hunterdon Healthcare
Patty Jennings	3/25/21	\$60	-0-	CPR Training provided by Hunterdon Healthcare
Becky Palmer	3/25/21	\$60	-0-	CPR Training provided by Hunterdon Healthcare
Tom Lobb	3/25/21	\$60	-0-	CPR Training provided by Hunterdon Healthcare
Bonnie Mendralla	3/25/21	\$60	-0-	CPR Training provided by Hunterdon Healthcare

Mileage will be reimbursed according to board policy.

Final Resolution: Motion carried on a roll call vote.

Yes: Jillian Carrino, Greg Davidson, Angela Deeney, Susanne Jardinella, Lori Larsen, Suleyka Munoz, William Simon, Andrea Stein, Michael Deo

TECHNOLOGY: None.

FACILITIES: The board wishes to receive other quotes for the OTS lockers.

Motion was made by Mr. Deo and seconded by Ms. Munoz to approve the following:

Approve the Readington/Tewksbury Junior Baseball League to use the Tewksbury Elementary School Parking Lot for baseball practice on weekdays from 5:00 p.m. - 6:00 p.m., pending submission of the completed Building/Facility Usage forms.

Approve the Tewksbury Athletic Association to use the Old Turnpike School lacrosse fields beginning April 1, 2021 from 5:00 p.m. until dark, pending submission of the completed Building/Facility Usage forms.

Final Resolution: Motion carried on a roll call vote.

Yes: Jillian Carrino, Greg Davidson, Angela Deeney, Susanne Jardinella, Lori Larsen, Suleyka Munoz, William Simon, Andrea Stein, Michael Deo

COMMUNICATIONS: None.

OTHER: None.

LEGISLATION: None.

OPPORTUNITY FOR PUBLIC COMMENT: Ms. Brandy Harkins, Califon, NJ thanked the board for keeping the schools open following spring break.

EXECUTIVE SESSION: Motion was made by Mr. Deo and seconded by Dr. Deeney to enter Executive Session. The time was 8:03 p.m.

WHEREAS, Chapter 231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in executive or private session under certain limited circumstances, and:

WHEREAS, said law required the Board of Education to adopt a resolution at a public meeting before it can meet in such an executive or private session;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Township of Tewksbury that it does hereby determine that it is necessary to meet in executive session at this time to discuss personnel and legal matters for approximately thirty minutes. The matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting. Action may be taken.

Open session resumed at 8:29 p.m.

PERSONNEL: Motion was made by Mr. Deo and seconded by Dr. Deeney to approve the following:

Approve the following substitutes for the 2020-2021 school year:

- Erin Bolte
- Nicole Erhart

Approve a one month extension for Fay Peticari as a leave replacement teacher for Yahna Fiscarelli. Ms. Peticari's last day will be June 2, 2021.

Accept, with regret, the letter of retirement from Cathy Carver, board office accounts payable department, effective July 1, 2021. (DIST-BOE-ACP-01)

Approve the following OTS after school outdoor sports club advisors. Clubs will run after school from 3:00 p.m. - 4:00 p.m. Compensation will be \$40/hour, 2 hours per session. Anticipated club dates are March 22nd through June 4th.

Advisor	Club
Emily Searle	Badminton
Pete Berg	Cross Country Track
Joelle Capece	Cross Country Track
Cathy Zisk	Cross Country Track
Pete Berg	Basketball
Patty Jennings	Basketball
Tom Lobb	Boys Lacrosse
Tom Lobb	Baseball
Darcy Harp	Girls Lacrosse
Tara Morash	Girls Lacrosse
Tara Morash	Softball
Patty Jennings	Softball
Rick DeJaager	Soccer
Joelle Capece	Yoga
Patty Jennings	Floater as needed

Final Resolution: Motion carried on a roll call vote.

Yes: Jillian Carrino, Greg Davidson, Angela Deeney, Susanne Jardinella, Lori Larsen, Suleyka Munoz, William Simon, Andrea Stein, Michael Deo

OLD BUSINESS: The board asked if we were able to find a substitute nurse once the rate was increased and the response was yes. Can a board member vote on approval of the minutes if they were not at the meeting? Yes, they may vote or they may abstain it is up to the individual.

NEW BUSINESS: Dr. Deeney asked about a chat function on zoom. It was suggested to use chromecast for any presentations. Ms. Munoz inquired about what it will take for the district to move to full days.

ADJOURNMENT: Motion was made by Mr. Deo and seconded by Dr. Deeney to adjourn the meeting. The time was 8:42 p.m.

Motion carried.

Respectfully submitted,

Lori A. Tirone
Board Secretary

