TEWKSBURY TOWNSHIP BOARD OF EDUCATION
Regular Board Meeting, May 19, 2021

The Regular Board Meeting of the Tewksbury Township Board of Education was called to order by Mr. Deo at 7:11 p.m. at Old Turnpike School.

PRESENT: Mr. Davidson (exited 8:30 p.m.), Dr. Deeney (arrived 7:38 p.m.), Ms. Jardinella, Ms. Larsen, Ms. Munoz, Dr. Simon, Ms. Stein, Mr. Deo

ABSENT: Ms. Carrino

ALSO PRESENT: Dr. Jennifer Shouffler - Superintendent, Lori Tirone - Business Administrator

Mrs. Tirone read the Sunshine Law:

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Tewksbury Township Board of Education has caused notice of the time and place of this meeting to be published in the Courier News, the Hunterdon Democrat, the Hunterdon Review and notice of the meeting has been posted in the Township Municipal Building, both school buildings and the Tewksbury Township Public Library.

The Board pledged Allegiance to the Flag.

OPPORTUNITY FOR PUBLIC COMMENT: None.

PRESENTATION: Presentations were given by five architectural services that responded to our request for proposal: P.S. & S. Architecture and Engineering, P.C., Parette Somjen Architects LLC, LAN Associates Engineering, Planning Architecture, Surveying, Gianforcaro Architects, Engineers, Planners, and FVHD Architects, Planners.

CORRESPONDENCE: None.

SUPERINTENDENT'S REPORT: There was one confirmed student case of COVID this week, however, regional health data is vastly improving. Dr. Shouffler updated the Board on the Governor's latest COVID guidelines. There were no HIB incidents for the month of May, 2021. The board reviewed the enrollment reports and the emergency/fire drill reports.

OLD TURNPIKE SCHOOL		
Month/ Year	**April 2021**	**May 2021**
Date	**4/30/21 11:30am**	**5/5/2021 9:35**
Drill Description	**Lockdown Drill**	**Fire drill**
Duration of Drill	**5 minutes**	**5 minutes**

Weather Conditions	Sunny	rain/indoor drill
Conductor of Drill	Krowl/Mitchell/Swan	Holmes/Krowl
Notification Method	Email was sent to staff 4/29/21, PA system	PA system

TEWKSBURY ELEMENTARY SCHOOL		
Month/Year	April 2021	May 2021
Date	4/30/2021	5/7/2021
Drill Description	Lockdown Drill	Fire Drill
Duration of Drill	7 minutes	4 minutes
Weather Conditions	n/a	beautiful
Conductor of Drill	K. Lemerich & E. Callahan	M. Verderamo & K. Lemerich
Notification Method	walkie -talkies and loudspeaker	Email, alarm, walkie-talkies

APPROVAL OF MINUTES: Motion was made by Mr. Deo and seconded by Ms. Munoz to approve the following minutes:

- April 14, 2021 Committee of the Whole Meeting
- April 14, 2021 Executive Session
- April 28, 2021 Regular Board Meeting
- April 28, 2021 Executive Session

Final Resolution: Motion carried on a roll call vote.
Yes: Angela Deeney, Susanne Jardinella, Lori Larsen,Suleyka Munoz, William Simon, Andrea Stein, Michael Deo
Absent: Jillian Carrino, Greg Davidson

CURRICULUM: NWEA/MAP testing has begun with grades 2-8 and remote-only students will also be tested this week. Test results will be presented to the Board in June. To support student literacy skills, more Orton Gillingham literacy training will be offered to our trained staff and one more staff member will be trained in OG. With funds received from the federal government to support learning loss and SEL due to the pandemic, the district will be providing a summer support program. The goal of the program is to help identify students with basic skills in reading, writing and mathematics, while also engaging students in social and emotional competencies through fun activities and games. An after school tutoring/homework help program will be established for the next school year.

POLICY: None.

FINANCE: Motion was made by Mr. Deo and seconded by Ms. Larsen to approve the following:

Approval of Bills

BE IT RESOLVED that the Board approve the attached list of district bills for payment as presented by the School Business Administrator for the period April 29, 2021 through May 19, 2021 for a total amount of $967,525.98.

Acceptance and Approval of Board Secretary's Report for the month of March, 2021 and April, 2021.

BE IT RESOLVED that upon review of the Board Secretary's Reports for the month of March, 2021 and April, 2021 in consultation with appropriate district officials, the Board of Education certifies that no fund had been over expended in violation of NJAC 6A:23A-16:10(b); and the Board of Education further certifies, based on the Board Secretary's certification, that the total of encumbrances for each line item account does not exceed the line item appropriation in violation of NJAC 6A:23A-16:10(a).

Acceptance and Approval of Treasurer's Report for the months of March, 2021 and April, 2021.

BE IT RESOLVED that upon review of the Treasurer's Report for the months of March, 2021 and April, 2021 in consultation with appropriate district officials, the Board of Education certifies that no fund had been over expended in violation of NJAC 6A:23A-16:10(b); and the Board Secretary further certifies, based on the Board Treasurer's Report, that the total of encumbrances for each line item account does not exceed the line item appropriation in violation of NJAC 6A:23A-16:10(a).

The Board Secretary certifies, pursuant to NJAC 6A:23A-16:10(c)(3), that the total of encumbrances for each line item account does not exceed the line item appropriation in violation of NJAC 6A:23A-16:10(a).

Approve the attached list of transfers.

Approve the following workshop/travel requests for the 2021-2022 school year.

BE IT RESOLVED that the Board, upon recommendation of the Chief School Administrator make the findings and approve attendance and travel for the following workshops/meetings:

- that travel is directly related to and within the scope of the employee or Board member's duties or responsibilities; and for employees, the school district's professional development plan;
- that travel is critical to the instructional needs of the district or furthers the efficient operation of the district;
- that the travel is in compliance with state and federal travel payment guidelines; and
- that the travel is in compliance with the District policy on travel.

Staff Member	Date	Registration	Other Expenses	Event/Destination
Karen Morrow	7/12 & 7/13/21	$369.00	-0-	WRS Certified Teacher Conference - Wilson Language - Required to renew Wilson Certification

Mileage will be reimbursed according to board policy.

Approve entering into contract with Scott Bagish Educational Services, LLC for Learning Disabilities Teacher-Consultant Services for Educational Evaluations for 2021-2022 School Year beginning July 1, 2021 through June 30, 2022 at a rate of $410.00 per evaluation.

Approve entering into contract with Scott Bagish Educational Services, LLC for Learning Disabilities Teacher-Consultant Services for Child Study Team Meetings (Planning, Eligibility, IEP, Reevaluation,

and Educational Consultation) for 2021-2022 School Year beginning July 1, 2021 through June 30, 2022. At a rate of $75.00 per hour, one hour minimum.

Approve entering into contract with Glasberg Behavioral Consulting Services, LLC for Board Certified Behavior Analyst services for 2021-2022 School Year beginning September 1, 2021 through June 30, 2022 for up to ten (10) hours per week at a rate of $150.00 per hour.

Approve entering into contract with Therapeutic Intervention, Inc. for Occupational Therapy Evaluations for 2021-2022 School Year beginning July 1, 2021 through June 30, 2022 at a rate of $390.00 per evaluation.

Approve entering into contract with Therapeutic Intervention, Inc. for School Based Occupational Therapy Services for 2021-2022 School Year beginning July 1, 2021 through June 30, 2022 at a rate of $95.00 per hour.

Approve entering into contract with Therapeutic Intervention, Inc. for Physical Therapy Evaluations for 2021-2022 School Year beginning July 1, 2021 through June 30, 2022 at a rate of $390.00 per evaluation.

Approve entering into contract with Therapeutic Intervention, Inc. for School Based Physical Therapy Services for 2021-2022 School Year beginning July 1, 2021 through June 30, 2022 at a rate of $95.00 per hour.

Approve entering into contract with Garden State AAC Specialists for Augmentative and Alternative Communication System Evaluations for 2021-2022 School Year beginning July 1, 2021 through June 30, 2022 at a rate of $150.00 per hour.

Approve entering into contract with Hunterdon County Educational Services Commission for the provision of Child Study Team services for 2021-2022 School Year beginning July 1, 2021 through June 30, 2022 based on the 2021-2022 approved rate schedule for the Commission.

Approve entering into contract with Educational Services Commission of Morris County for the provision of Child Study Team services for 2021-2022 School Year beginning July 1, 2021 through June 30, 2022 based on the 2021-2022 approved rate schedule for the Commission.

Approve placement of student #4162596621 at the Craig School for the 2021 Extended School Year Program beginning July 6, 2021 through July 29, 2021 at a tuition cost of $2,100.00 plus transportation.

Approve placement of student #4162596621 at the Craig School for the 2021-2022 school year beginning September 7, 2021 through June 30, 2022 at a tuition cost of $56,500.00 plus transportation.

Approve to void the following outstanding checks:

General Operating Account		
June 24, 2020	14162	$167.00
June 24, 2020	14182	$167.00
June 24, 2020	14199	$167.00

Payroll Account		
August 15, 2019	59362	$68.05
December 13, 2019	59389	$81.31
December 13, 2019	59390	$81.31
December 20, 2019	59392	$86.57
January 15, 2020	59397	$43.58
November 30, 2020	59453	$86.50
January 15, 2021	59473	$86.38
OTS Student Activities Account		
May 7, 2020	2587	$80.00
May 7, 2020	2622	$207.75
May 7, 2020	2639	$226.75
May 7, 2020	2653	$226.75
May 7, 2020	2655	$207.75
May 14, 2020	2689	$100.00
May 14, 2020	2706	$100.00
May 14, 2020	2712	$100.00
May 14, 2020	2716	$100.00
May 14, 2020	2736	$100.00
May 15, 2020	2746	$25.00
May 21, 2020	2800	$50.00
May 21, 2020	2816	$80.00
June 18, 2020	2857	$100.00
June 18, 2020	2858	$100.00
Cafeteria Account		
June 8, 2020	1216	$0.50
June 8, 2020	1221	$17.00
June 8, 2020	1224	$8.75

Approve the $40 donation from the Tewksbury Education Foundation to have Jaime Levy's second grade remote class participate in a live call with a zoologist. Zoologist will present on ecosystems, show students animals and have a Q and A session.

Approve the $1,780.00 donation from John Plummer, Eagle Scout candidate. Mr. Plummer built and delivered 16 picnic tables to OTS and TES as part of his Eagle Scout project. The funds are the surplus donations collected.

Acceptance of the certification of the School Security Grant #20E00190 in the award amount of $28,557 for the FY2020 award amount.

Final Resolution: Motion carried on a roll call vote.
Yes: Angela Deeney, Susanne Jardinella, Lori Larsen,Suleyka Munoz, William Simon, Andrea Stein, Michael Deo
Absent: Jillian Carrino, Greg Davidson

TECHNOLOGY: None.

FACILITIES: None.

COMMUNICATION: An informative letter was sent to families regarding the law on Harassment, Intimidation and Bullying. Information was also sent out regarding a COVID vaccine clinic for those 12 years and older. The Board will be sending out another climate survey in the near future.

OTHER: The board is working on a mutually agreeable date for the board retreat.

LEGISLATIVE REVIEW: None

OPPORTUNITY FOR PUBLIC COMMENT: None.

EXECUTIVE SESSION: None.

PERSONNEL: Ms. Tirone provided the board members with a folder regarding earned sick leave for substitutes. The sick leave hours will carry over from year to year. Our custodian, Ed Sheehan, will be retiring after working with us for the past five years. Dr. Shoufffler thanked Mr. Sheehan for his service.

Motion was made by Mr. Deo and seconded by Mrs. Larsen to approve the following:
Discussion: None

At the recommendation of the Superintendent, approve to hire the following substitutes for the 2020-2021 school year, pending criminal history review:

- Judi Piccolo-Torsky (Nurse)
- Mackenzie Rinehart
- Madison Rinehart

Accept, with regret, the retirement letter from Edward Sheehan, Custodian, effective July 1, 2021. (DIST-CUST-04)

At the recommendation of the Superintendent, approve the maternity leave request for Anne Rose-Mason, Library/Media Specialist, effective August 30, 2021, through approximately February 28, 2022. Ms. Rose-Mason will be using maternity disability in accordance with FMLA, followed by 12

additional weeks of NJFLA leave. An unpaid leave of absence of approximately 3 months will follow NJFLA. (TES-TCH-MEDIA-01)

At the recommendation of the Superintendent, approve the following part time grounds/maintenance workers on an as needed basis for the 2021-2022 school year at the rate of $13.50 per hour.

- Sean Hayes
- Christian Jesby
- Dalton Priece

At the recommendation of the Superintendent, approve Sandra Morisie as a Home Instructor for the 2021-2022 school year.

At the recommendation of the Superintendent, approve to hire Andrea Aronow as the Accounts Payable/Purchasing Coordinator, effective June 28, 2021 at a salary of $56,500.00.

At the recommendation of the Superintendent, approve the following staff for the Summer 2021 Extended School Year program from June 28, 2021 through July 29, 2021 Monday-Thursday (no class on July 5th):

Name	Position	Step	Hours	Rate
Burns, Jennifer	SP ED Teacher	Step 14 BA+30	4.25	$58.59
Erb, Meghan	SP ED Teacher	Step 5 BA	4.25	$40.53
Frankosky, Joseph	SP ED Teacher	Step 5 BA+15	4.25	$41.30
Fuentes, Nicole	SP ED Teacher	Step 9 MA	4.25	$49.48
Nugent, Pam	SP ED Teacher	Step 15 BA+30	4.25	$62.66
Ambrosky, Gerilyn	SP ED Instructional Aide	Step 7	4	$18.33
Barnes, Tracy	SP ED Instructional Aide	Step 3	4	$17.05
Rinehart, Mackenzie	SP ED Instructional Aide	Step 1	4	$16.39
Rinehart, Madison	SP ED Instructional Aide	Step`1	4	$16.39
Scala, Monica	SP ED Instructional Aide	Step 5	4	$17.71
Shideler, Courtney	SP ED Instructional Aide	Step 7	4	$18.33
Stecker, Susan	Speech Therapist	Step 14 MA+15	4.25	$60.89
Cullen, Kelly	Nurse	Step 15 MA+30	4	$65.73
Cullen, Kelly	Nurse-conduct contact tracing	⁄	as needed	$40.00
Piccolo-Torsky, Judi	Substitute Nurse	⁄	as needed	$34.87
Allen, Amy	Substitute	Step 15 MA+30	as needed	$65.73
Ambrosky, Gerilynn	Substitute	Step 1 BA+15	as needed	$39.10
Shideler, Courtney	Substitute	Step 6 BA	as needed	$41.69

At the recommendation of the Superintendent, approve the following staff for the Summer 2021 Child Study Team:

Name	Position	Step	Hours	Rate
McCoy, Megan	School Psychologist	Step 9 MA+30	up to 70	$51.02
Zgorznyski, Bethany	Speech Therapist	Step 4 MA	up to 60	$42.62
Caruso, Allison	General Education/Special Education Teacher to attend Summer CST Meetings	⁄	up to 15	$40.00
Fuentes, Nicole	General Education/Special Education Teacher to attend Summer CST Meetings	⁄	up to 15	$40.00
Kolvalsky, Krista	General Education/Special Education Teacher to attend Summer CST Meetings	⁄	up to 15	$40.00
Picardo, Julian	General Education/Special Education Teacher to attend Summer CST Meetings	⁄	up to 15	$40.00
Scardelli, Kelly	General Education/Special Education Teacher to attend Summer CST Meetings	⁄	up to 15	$40.00
Chapman, Rebecca	General Education Teacher to attend summer CST Meetings	⁄	up to 15	$40.00
DelGrande, Patricia	General Education Teacher to attend summer CST Meetings	⁄	up to 15	$40.00
Forsythe, Alyssa	General Education Teacher to attend summer CST Meetings	⁄	up to 15	$40.00
Lobb, Thomas	General Education Teacher to attend summer CST Meetings	⁄	up to 15	$40.00
Schaub, Kristy	General Education Teacher to attend summer CST Meetings	⁄	up to 15	$40.00
Taffera, Bonnie	General Education Teacher to attend summer CST Meetings	⁄	up to 15	$40.00

At the recommendation of the Superintendent, approve the following staff for the Summer Support Program 2021 from June 28, 2021 through July 29, 2021 Monday-Thursday (no class on July 5th):

Name	Position	Step	Hours	Rate
Julian Picardo	Grades 1 & 2 Combined	Step 7 BA	4.25	$42.90
Karen Morrow	Grades 3 & 4 Combined	Step 15 MA+30	4.25	$65.73
Erin Bolte	ELA Grades 5 & 6 Combined	⁄	4.25	$40.00
Cassidy Cain	Math Grades 5 & 6 Combined	Step 2 MA	4.25	$41.86

At the recommendation of the Superintendent, approve the following staff for Summer 2021 Curriculum Writing.

Name	Curriculum	Hours	Rate
Maura Obercian	Grades K-5 Spanish (update curriculum with new standards)	up to 5 per grade	$40.00
Katrina Moore	Grades 6-8 Spanish (update curriculum with new standards)	up to 5 per grade	$40.00
Brittany Spina	Grades K-5 Music (update curriculum with new standards)	up to 5 per grade	$40.00
Nicole Polinger	Grades 6-8 Music (update curriculum with new standards)	up to 5 per grade	$40.00

Janet Wadler	Grades K-5 Art (update curriculum with new standards)	up to 5 per grade	$40.00
Kelly Takayama	Grades 6-8 Art (update curriculum with new standards)	up to 5 per grade	$40.00
Cathy Zisk	Grades 5 Social Studies (update curriculum with new standards and new sequence)	up to 10	$40.00
Yahna Fiscarelli	Grades 5 Social Studies (update curriculum with new standards and new sequence)	up to 10	$40.00
Cathy Zisk	Grade 6 Social Studies (update curriculum with new standards and new sequence)	up to 20	$40.00
Karen Morrow	Grade Kindergarten ELA (create scope and sequence)	up to 10 per grade	$40.00
Rebecca Chapman	Grade 1 ELA (create scope and sequence)	up to 10 per grade	$40.00
Camille Bristow	Grade 2 ELA (create scope and sequence)	up to 10 per grade	$40.00
Patsy DelGrande	Grade 3 ELA (create scope and sequence)	up to 10 per grade	$40.00
Pam Nugent	Grade 4 ELA (create scope and sequence)	up to 10 per grade	$40.00
Nicole Amato	Grade 5 ELA (create scope and sequence)	up to 10 per grade	$40.00
Amanda Kouzis	Grade 6 ELA (create scope and sequence)	up to 10 per grade	$40.00
TBD	Grade Kindergarten Math (update to align with new resources)	up to 10 per grade	$40.00
Rebecca Chapman	Grade 1 Math (update to align with new resources)	up to 10 per grade	$40.00
Camille Bristow	Grade 2 Math (update to align with new resources)	up to 10 per grade	$40.00
Pam Nugent	Grade 3 Math (update to align with new resources)	up to 10 per grade	$40.00
Alyssa Forsythe	Grade 4 Math (update to align with new resources)	up to 10 per grade	$40.00
Cassidy Cain	Grade 5 Math (update to align with new resources)	up to 10 per grade	$40.00

Final Resolution: Motion carried on a roll call vote.
Yes: Angela Deeney, Susanne Jardinella, Lori Larsen,Suleyka Munoz, William Simon, Andrea Stein, Michael Deo
Absent: Jillian Carrino, Greg Davidson,

OLD BUSINESS: Strauss-Esmay policy manual should be ready for review over the summer. A policy committee will be created.

NEW BUSINESS: None.

ADJOURNMENT: Motion was made by Mr. Deo and seconded by Dr. Deeney to adjourn the meeting. The time was 9:52 p.m.

All in Favor: Angela Deeney, Susanne Jardinella, Lori Larsen,Suleyka Munoz, William Simon, Andrea Stein, Michael Deo
Opposed: None

Motion carried.

Respectfully submitted,

Lori A. Tirone
Board Secretary