TEWKSBURY TOWNSHIP SCHOOL DISTRICT

173 Old Turnpike Road
Califon, New Jersey 07830
Phone: 908-439-2010 Fax: 908-439-2655

BOARD MEETING AGENDA

June 16, 2021
7:00 PM
Old Turnpike School All Purpose Room
or
Click Here to Join Zoom Meeting
or
join via telephone:
Meeting ID: 833 6574 4464
Passcode: 364911
One tap mobile
+1 646 558 8656 US (New York)
Find your local number: https://us02web.zoom.us/u/k3ZSV78pf

District Goals

1. Create and implement a Remote Learning Plan to support our students and teachers in distance learning
2. Identify student learning needs as they begin the 2020-2021 school year. Support teachers in addressing those needs through targeted goals in the curriculum and focused lesson planning

Board Goals

1. Continuously improve the quality of education in the district while remaining fiscally responsible.

I. CALL TO ORDER Time:_____

II. SUNSHINE ANNOUNCEMENT

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Tewksbury Township Board of Education has caused notice of the time and place of this meeting to be published in the Courier News, the Hunterdon Democrat, the Hunterdon Review and notice of the meeting has been posted in the Township Municipal Building, both school buildings and the Tewksbury Township Public Library.

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL

Ms. Carrino	Mr. Davidson	Dr. Deeney	Mr. Deo	Ms. Jardinella
Ms. Larsen	Ms. Munoz	Dr. Simon	Ms. Stein	Dr. Shouffler Ms. Goguen

V. OPPORTUNITY FOR PUBLIC COMMENT

During this portion of the meeting, the public is invited to address the Board with questions or comments on agenda items only.

The public is requested to sign the register provided for this purpose and to state their name, address, and direct their comments to the Board President. While all comments will be considered and a response will be forthcoming if and when appropriate, the Board will not respond to the speakers at the time of their appearance.

The public comment period will be a maximum of thirty minutes in length unless there are unusual circumstances. Those appearing will be allocated three minutes to speak and no one will be permitted to speak twice until all those wishing to speak have had a turn.

VI. PRESENTATIONS

- Safe Return to School Plan for 2021-2022- Dr. Shouffler

VII. CORRESPONDENCE

VIII. SUPERINTENDENT'S REPORT

- Update on Health Information
- HIB Report - There were no HIB incidents for the month of June, 2021
- Enrollment Reports
- Emergency/Fire Drill Reports

OLD TURNPIKE SCHOOL			
Month/ Year	**May 2021**	**June 2021**	**June 2021**
Date	**5/28/21**	**6/3/2021 2:00pm**	**6/9/2021 7:30am**
Drill Description	**Security Drill- Evacuation Drill**	**Fire Drill**	**Bus evacuation drill**
Duration of Drill	**5 minutes**	**5 Minutes**	**15 Minutes**
Weather Conditions	**Nice day**	**Rainy**	**Warm**
Conductor of Drill	**Holmes/Krowl**	**Holmes/Swan**	**Mitchell/Hoffman**
Notification Method	**PA system/Radio/email**	**PA system, radio and email**	**Email sent to staff on 6/9**

TEWKSBURY ELEMENTARY SCHOOL			
Month/Year	May 2021	June 2021	June 2021
Date	5/28/21	6/7/21	6/9/21
Drill Description	Security Drill- Evacuation Drill	Fire Drill	Bus Evacuation Drill
Duration of Drill	5 minutes	4 minutes	5 minutes
Weather Conditions	nice	Cloudy (with thunder in the distance)	Beautiful
Conductor of Drill	M. Verderamo & K. Lemerich	Dale, Megan and Katie	Bob Hoffman, Megan Verderamo
Notification Method	Email, alarm, walkie-talkies	PA system	Email

IX. BOARD ACTION

A. APPROVAL OF MINUTES
Discussion

1. **Motion to approve the following minutes:**

- May 5, 2021 Committee of the Whole Meeting
- May 5, 2021 Executive Session
- May 19, 2021 Regular Board Meeting

Motion: _____ 2nd _____
Discussion
Roll Call:
Ms. Carrino____Mr. Davidson____Dr. Deeney____Ms. Jardinella____Ms. Larsen____Ms. Munoz____Dr. Simon____Ms. Stein____Mr. Deo____

B. CURRICULUM
Discussion

- NWEA/MAP Student Results- Update

C. POLICY
Discussion

1. **Motion to approve the following policies on first reading:**

- 2224.1 Title IX – Sex-Based Discrimination (Policy, Regulation and Report Form)
- 3542.2 School Meal Program Arrears
- 6140 Curriculum Adoption

Motion: _____ 2nd _____
Discussion
Roll Call:
Ms. Carrino____Mr. Davidson____Dr. Deeney____Ms. Jardinella____Ms. Larsen____Ms. Munoz____Dr. Simon____Ms. Stein____Mr. Deo____

D. FINANCE
Discussion

Motion to approve the following:

1. Approval of Bills

   BE IT RESOLVED that the Board approve the attached list of district bills for payment as presented by the School Business Administrator for the period May 19, 2021 through June 16, 2021 for a total amount of $1,282,622.01.

2. Acceptance and Approval of Board Secretary's Report for the month of May, 2021.

   BE IT RESOLVED that upon review of the Board Secretary's Reports for the month of May, 2021 in consultation with appropriate district officials, the Board of Education certifies that no fund had been over expended in violation of NJAC 6A:23A-16:10(b); and the Board of Education further certifies, based on the Board Secretary's certification, that the total of encumbrances for each line item account does not exceed the line item appropriation in violation of NJAC 6A:23A-16:10(a).

3. Acceptance and Approval of Treasurer's Report for the month of May, 2021.

   BE IT RESOLVED that upon review of the Treasurer's Report for the month of May, 2021 in consultation with appropriate district officials, the Board of Education certifies that no fund had been over expended in violation of NJAC 6A:23A-16:10(b); and the Board Secretary further certifies, based on the Board Treasurer's Report, that the total of encumbrances for each line item account does not exceed the line item appropriation in violation of NJAC 6A:23A-16:10(a).

   The Board Secretary certifies, pursuant to NJAC 6A:23A-16:10(c)(3), that the total of encumbrances for each line item account does not exceed the line item appropriation in violation of NJAC 6A:23A-16:10(a).

4. Approve the attached list of transfers.

5. Approve the following workshop/travel requests for the 2021-2022 school year.

   BE IT RESOLVED that the Board, upon recommendation of the Chief School Administrator make the findings and approve attendance and travel for the following workshops/meetings:

   - that travel is directly related to and within the scope of the employee or Board member's duties or responsibilities; and for employees, the school district's professional development plan;

- that travel is critical to the instructional needs of the district or furthers the efficient operation of the district;
- that the travel is in compliance with state and federal travel payment guidelines; and
- that the travel is in compliance with the District policy on travel.

Staff Member	Date	Registration	Other Expenses	Event/Destination
Eileen Callahan	7/6 - 7/9/21 9:00 - 10:30	$160.00	-0-	Intermediate Google Training For School Secretaries - NJECC Virtual Workshop
Eileen Callahan	7/6 - 7/9/21 11:00 - 12:30	$160.00	-0-	Advanced Google Training for School Secretaries - NJECC Virtual Workshop
Mary Chandler	7/6 - 7/9/21 9:00 - 10:30	$160.00	-0-	Intermediate Google Training for School Secretaries - NJECC Virtual Workshop
Dee Krowl	7/6 - 7/9/21 9:00 - 10:30	$160.00	-0-	Intermediate Google Training for School Secretaries - NJECC Virtual Workshop
Kara Swan	7/8/21 & 7/9/21 9:00 - 10:30	$90.00	-0-	Intermediate Google Training for School Secretaries - NJECC Virtual Workshop
Barbara Simcox	7/6 - 7/9/21 11:00 - 12:30	$160.00	-0-	Advanced Google Training for School Secretaries - NJECC Virtual Workshop
Krista Kovalsky	virtual, self-paced training	$695.00	-0-	Orton-Gillingham on-line comprehensive training. 32 hours.
Meghan Erb	virtual, self-paced training	$695.00	-0-	Orton-Gillingham on-line comprehensive training. 32 hours.
Nicole Fuentes	virtual, self-paced training	$695.00	-0-	Orton-Gillingham on-line comprehensive training. 32 hours.
Joseph Frankosky	virtual, self-paced training	$695.00	-0-	Orton-Gillingham on-line comprehensive training. 32 hours.
Jeanette Pill	virtual, self-paced training	$695.00	-0-	Orton-Gillingham on-line comprehensive training. 32 hours.
Joelle Capece	virtual, self-paced training	$695.00	-0-	Orton-Gillingham on-line comprehensive training. 32 hours.
Megan Verderamo	virtual, self-paced training	$695.00	-0-	Orton-Gillingham on-line comprehensive training. 32 hours.

Mileage will be reimbursed according to board policy.

6. Approve the submission of the IDEA application for the FY 2022, and accept the grant award upon subsequent approval for the FY 2022 IDEA application. Grant allocations: Basic $109,061.00; Preschool $7,760.00.

7. Approve the following resolution:

WHEREAS, NJSA 18A:21-2 and NJSA 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS,the Tewksbury Township Board of Education wishes to deposit anticipated current year surplus into a Capital Reserve account at year end, and

WHEREAS the Tewksbury Township Board of Education has determined that an amount not to exceed $750,000.00 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Tewksbury Township Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

BE IT RESOLVED, that the Board approve the following resolution:

Approval to Transfer Current Year Surplus to Capital Reserve Account

8. Acknowledge receipt of Report of Vendors for the 2020-2021 school year as per P.L. 2015 Chapter 47.

Motion: _____ 2nd _____
Discussion
Roll Call:
Ms. Carrino____Mr. Davidson____Dr. Deeney____Ms. Jardinella____Ms. Larsen____Ms. Munoz____Dr. Simon____Ms. Stein____Mr. Deo____

E. TECHNOLOGY

Discussion

- Streaming BOE Meetings via Zoom and Public Comment

F. FACILITIES

Discussion

- Update on locker rooms

G. COMMUNICATIONS

H. OTHER

Discussion

- July 7 BOE Meeting
- Robert's Rules
- Safe Return to School Plan

Motion to approve the following:

1. Approve the board retreat date of August 18, 2021 at 4:00 p.m. Location to be determined.

2. Approve the Safe Return to School Plan for the 2021-2022 school year.

Motion: _____ 2nd _____
Discussion
Roll Call:
Ms. Carrino____Mr. Davidson____Dr. Deeney____Ms. Jardinella____Ms. Larsen____Ms. Munoz____Dr. Simon____Ms. Stein____Mr. Deo____

X. LEGISLATIVE REVIEW

XI. OPPORTUNITY FOR PUBLIC COMMENT

During this portion of the meeting, the public is invited to address the Board with questions or comments on any other items.

The public is requested to sign the register provided for this purpose and to state their name, address, and direct their comments to the Board President. While all comments will be considered and a response will be forthcoming if and when appropriate, the Board will not respond to the speakers at the time of their appearance.

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XII. EXECUTIVE SESSION

Motion _____ 2nd _____ Enter closed session at _____p.m.
Discussion
Roll Call:
Ms. Carrino____Mr. Davidson____Dr. Deeney____Ms. Jardinella____Ms. Larsen____Ms. Munoz____Dr. Simon____Ms. Stein____Mr. Deo____

WHEREAS, Chapter 231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in executive or private session under certain limited circumstances, and:
WHEREAS, said law required the Board of Education to adopt a resolution at a public meeting before it can meet in such an executive or private session;
NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Township of Tewksbury that it does hereby determine that it is necessary to meet in executive session at this time to discuss personnel and legal matters for approximately thirty minutes. The matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting. Action may be taken.

Motion _____ 2nd _____ Enter open session at _____p.m.
Discussion
Roll Call:
Ms. Carrino____Mr. Davidson____Dr. Deeney____Ms. Jardinella____Ms. Larsen____Ms. Munoz____Dr. Simon____Ms. Stein____Mr. Deo____

I. PERSONNEL
Discussion

Motion to approve the following:

1. At the recommendation of the Superintendent, approve a 3% salary increase for the Non-Bargaining Support Staff and Bus Drivers for the 2021-2022 school year.

2. At the recommendation of the Superintendent, approve Emily Montgomery as a Physical Education/Health Teacher effective August 30, 2021 through June 30, 2022 at Step 1 MA, $59,493.00, pending criminal history review. (TES-TCH-PHED-02)

3. At the recommendation of the Superintendent, approve Joelle Capece as a Special Education Teacher effective August 30, 2021 through June 30, 2022 at Step 6 BA $59,781.00. (TES-TCH-SPED-08)

4. At the recommendation of the Superintendent, approve Sean Hayes as a full time custodian effective July 1, 2021 through June 30, 2022, with a 90-day probationary period, at Step 2 $35,868.00. (DIST-CUST-04)

5. At the recommendation of the Superintendent, approve Connor Dec as a part-time summer IT support technician effective July 12, 2021 at a salary of $15/hour, up to 32 hours per week, not to exceed ten weeks, pending criminal history review.

6. Accept, with regret, the letter of resignation from Emmalee Hedlund, effective June 3, 2021. (TES-TCH-MUSC-01)

7. Approve the following substitutes for the 2021-2022 school year:

Maryann Andrioli	Jody Disanza	Lisa Koye (nurse)	Lisa VanDoren
Erin Bolte	Daniella Everhart	Joseph Labosky	Constance Van Epps
Ida Cambria	Gayle Fortunato	Tara Morash	Sally Warner
Pat Ciak	Lysa Fritz	Lori Prussack (nurse)	Tristen Werber (nurse)
Liza Cruz	Heather Heithoff (nurse)	Madison Rinehart	Brandy Wilmott (nurse)
Sharon Cummings-Dec	Owen Jacobus	Amanda Russell	Barbara Witkowski
Kimberly D'Angelo	Ruth Kalamarides	Linda Searles	Antonia Ypsilantis
Regina DeStefano	Carol Kasperowitz	Erin Trevena	

Motion: _____ 2nd _____
Discussion
Roll Call:
Ms. Carrino____Mr. Davidson____Dr. Deeney____Ms. Jardinella____Ms. Larsen____Ms. Munoz____Dr. Simon____Ms. Stein____Mr. Deo____

XIII. OLD BUSINESS

XIV. NEW BUSINESS

XV. ADJOURNMENT

Motion _____ 2nd _____ Time of Adjournment:_____p.m.
Discussion
Roll Call:
Ms. Carrino____Mr. Davidson____Dr. Deeney____Ms. Jardinella____Ms. Larsen____Ms. Munoz____Dr. Simon____Ms. Stein____Mr. Deo____