TEWKSBURY TOWNSHIP BOARD OF EDUCATION
Regular Board Meeting, August 18, 2021

The Regular Board Meeting of the Tewksbury Township Board of Education was called to order by Ms. Goguen at 7:04 p.m. at Old Turnpike School.

Ms. Goguen read the Sunshine Law:

Welcome to a meeting of the Tewksbury Township Board of Education. The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Tewksbury Township Board of Education has caused notice of the time and place of this meeting to be published in the Courier News, the Hunterdon Democrat, the Hunterdon Review and notice of the meeting has been posted in the Township Municipal Building, both school buildings and the Tewksbury Township Public Library.

The Board pledged Allegiance to the Flag.

PRESENT: Ms. Carrino, Mr. Davidson, Dr. Deeney, Mr. Deo, Ms. Jardinella, Ms. Larsen, Ms.Munoz, Dr. Simon, Ms. Stein

ABSENT: None.

ALSO PRESENT: Dr. Jennifer Shouffler - Superintendent, Heather Goguen - Business Administrator

OPPORTUNITY FOR PUBLIC COMMENT: At this time, members of the public were invited to speak on agenda items only. The following community members addressed the board:

- Kristina Cagno, Pottersville, NJ - Voiced concern over social and emotional health when having a mask covering their children's faces.
- Kristin Hummel, Lebanon, NJ - Stated that she is a nurse and that masks do no work for students. Would like the board to consider making masks optional.
- James Charniga, Califon, NJ - Supports the first two comments about not having the students wear a mask.
- Kelly Gordon, Califon, NJ - Would like the community to keep in mind the perspective of the teachers and provide parents with air ventilation reports.
- Sarah Roman, Califon, NJ - New resident in town and is not enrolling her children due to mask wearing.
- Todd Hicok, Califon, NJ - Kids are frustrated. Mask wearing should be the choice of the parents.
- Philip Prisco, Lebanon, NJ - Mask mandate is flawed. There are alot of parents who would like to push back and he would like a solution. Critical Race Theory is another topic he would like to discuss.
- Gillian Yawger, Glen Gardner, NJ - Got COVID while wearing a mask, and family members also got it while wearing masks. They do not work.

Mr. Deo, Board President, spoke about the Governor's Executive Order. Mr. Deo thanked the public for their input and stated that he would like to determine what can be done that is within the law.

PRESENTATION: The following presented at the meeting:

- I3 Education presentation/demonstration of Point of Sale system for Cafeteria - Jim Wilson
- LAN Architect Proposal on Survey of Facilities- Vlad Potiyevsky
- School Schedules- Katie Lemerich and Michael Mitchell

CORRESPONDENCE: Several emails were received from parents. Some were in support of mask wearing, some were against mask wearing.

SUPERINTENDENT'S REPORT: Dr. Shouffler presented the Safe Return to Schools plan which is posted to the website. If health data changes, the district is prepared to modify the schedule and protocols as needed. Dr. Shouffler stated that she understands that parents differ on their opinions of mask wearing, but all want what is best for the students. The district is guided by NJ rules and Dr. Shouffler will keep up to date with the state decisions and is also in consultation with the school physician. There were no HIB incidents for the month of August, 2021. Enrollment Reports and Emergency/Fire Drill Reports were reviewed.

TEWKSBURY ELEMENTARY SCHOOL		
Month/Year	**July 2021**	**July 2021**
Date	**7/14/21**	**7/29/21**
Drill Description	**Fire Drill**	**Security drill- Hold in place**
Duration of Drill	**3 minutes**	**2 minutes**
Weather Conditions	**Sunny**	**Sunny**
Conductor of Drill	**Dale Grover, Megan Verderamo and Katie Lemerich**	**Megan Verderamo and Dale Grover**
Notification Method	**Alarm**	**PA system and radio**

APPROVAL OF MINUTES: Motion was made by Mr. Deo and seconded by Ms. Larsen to approve the following minutes:

- July 14, 2021 Regular Board Meeting
- July 14, 2021 Executive Session

Final Resolution: Motion carried on a roll call vote.
Yes: Jillian Carrino, Greg Davidson, Angela Deeney, Susanne Jardinella, Lori Larsen, William Simon, Andrea Stein, Michael Deo
Abstain: Suleyka Munoz

CURRICULUM: Dr. Shouffler is working on finding a replacement group to run after school clubs at TES since the Morris County Arts Workshop has closed. The PTA and Whittemore are possibilities for running after school clubs. This summer the NJDOE announced they will be assessing NJ students with a new fall assessment for grades 3-8. The results will be sent to the district quickly so that they can be used to address any learning disruption due to the pandemic. The NWEA/MAP testing will be in the spring only.

Motion was made by Mr. Deo and seconded by Ms. Larsen to approve the following for the 2021-22 school year:
Discussion: None

Approve Michael Mitchell as the Affirmative Action Officer.
Approve Kathryn Lemerich as the District HIB Specialist and the Anti-Bullying Coordinator.
Approve Sheila Donovan as the Tewksbury Elementary School HIB Coordinator.
Approve Mary Cutri-French as the Old Turnpike School HIB Coordinator.
Approve Megan Verderamo as the School Safety Specialist.
Approve Megan Verderamo as the District Testing Coordinator.
Approve Megan Verderamo as Title IX Coordinator.
Approve Sheila Donovan as the Tewksbury Elementary School Testing Coordinator.
Approve Mary Cutri-French as the Old Turnpike School Testing Coordinator.
Approve Sheila Donovan as the Tewksbury Elementary School 504 Plan Coordinator.
Approve Mary Cutri-French as the Old Turnpike School 504 Plan Coordinator.
Approve the use of the Charlotte Danielson 2013 Teacher Evaluation Model and Frontline Professional Growth Evaluation Tool.
Approve the use of the Kim Marshall Evaluation Rubric for the Administrator Evaluation.
Approve the adoption of the 2021-2022 Mentoring Plan.
Approve the adoption of the 2021-2022 Professional Development Plan.
Approve the following members of the District Safety Team:

- Jennifer Shouffler - Superintendent
- Megan Verderamo - Supervisor of Special Services
- Kathryn Lemerich - Principal, Tewksbury Elementary School
- Michael Mitchell - Principal, Old Turnpike School
- Heather Goguen - School Business Administrator
- Brian Jesby - Coordinator of Buildings and Grounds
- Tom Holmes - Custodian
- Dale Grover- Custodian
- Bob Hoffman, Jr. - Coordinator of Transportation
- Kelly Cullen - School Nurse, Old Turnpike School
- Nancy Morogiello - School Nurse, Tewksbury Elementary School
- Tom Lobb-Teacher
- Eileen Callahan - Principal's Secretary, Tewksbury Elementary School
- Dee Krowl - Principal's Secretary, Old Turnpike School
- Detective Tim Hanft - Tewksbury Township Police Department

Approve the following members of the School Improvement Panel (ScIP):

- Tewksbury Elementary School
    - Kathryn Lemerich-Principal
    - Krista Kovalsky-Teacher
    - Tara Saksa- Teacher
- Old Turnpike School
    - Michael Mitchell-Principal
    - Katrina Moore-Spanish Teacher
    - Cathy Zisk- Social Studies Teacher

Approve the following members of the Data Quality Team:

- Jennifer Shouffler-Superintendent

- Kirsli Spinks-Network and Database Support Technician
- Matt Hamma-Database SIS Administrator

Approve all district curriculum, including the following updated documents from the 2021 summer: Social Studies Grades 5-6, Music Grades K-8, Art Grades K-8, Spanish K-8, and Mathematics Grades K-5.

Final Resolution: Motion carried on a roll call vote.
Yes: Jillian Carrino, Greg Davidson, Angela Deeney, Susanne Jardinella, Lori Larsen, Suleyka Munoz, William Simon, Andrea Stein, Michael Deo

POLICY: The draft policies for the transition to Straus Esmay have been received and are being reviewed. Policy committees are being formed and it will be several months before adopting the new policies.

Motion was made by Mr. Deo and seconded by Ms. Larsen to postpone the following policies on second reading:

- 3542.2 School Meal Program Arrears
- Bylaw Guide 0155.1 - Board Member Participation at Board Meetings Using Electronic Devices

Motion was made by Mr. Deo and seconded by Ms. Larsen to approve the following policies on second reading:
Discussion: Bylaw Guide 0155.1 Board Member Participation at Board Meetings Using Electronic Devices will be edited to include headsets only be used.

- 2224.1 Title IX – Sex-Based Discrimination (Policy, Regulation and Report Form)

Final Resolution: Motion carried on a roll call vote.
Yes: Jillian Carrino, Greg Davidson, Angela Deeney, Michael Deo, Susanne Jardinella, Lori Larsen, Suleyka Munoz, William Simon, Andrea Stein

FINANCE: The audit will take place September 22nd. Ms. Goguen has already begun to send reports so that they can get started remotely. #6 is an annual resolution for participation in the School Alliance Fund. #7 is Nonpublic Transportation Aid that the state sends us for amounts paid by the district for above $1,000 per student. Those costs are borne by the state.

Motion was made by Mr. Deo and seconded by Ms. Stein to approve the following:
Discussion: None

Approval of Bills

BE IT RESOLVED that the Board approve the attached lists of district bills for payment as presented by the School Business Administrator for the period June 30, 2021 through June 30, 2021 for a total amount of $564,478.57 and July 15, 2021 through August 18, 2021 for a total amount of $797,841.72.

Acceptance and Approval of Board Secretary's Report for the month of June, 2021.

BE IT RESOLVED that upon review of the Board Secretary's Reports for the month of June, 2021 in consultation with appropriate district officials, the Board of Education certifies that no fund had been over expended in violation of NJAC 6A:23A-16:10(b); and the Board of Education further certifies,

based on the Board Secretary's certification, that the total of encumbrances for each line item account does not exceed the line item appropriation in violation of NJAC 6A:23A-16:10(a).

Acceptance and Approval of Treasurer's Report for the month of June, 2021.

BE IT RESOLVED that upon review of the Treasurer's Report for the month of June, 2021 in consultation with appropriate district officials, the Board of Education certifies that no fund had been over expended in violation of NJAC 6A:23A-16:10(b); and the Board Secretary further certifies, based on the Board Treasurer's Report, that the total of encumbrances for each line item account does not exceed the line item appropriation in violation of NJAC 6A:23A-16:10(a).

The Board Secretary certifies, pursuant to NJAC 6A:23A-16:10(c)(3), that the total of encumbrances for each line item account does not exceed the line item appropriation in violation of NJAC 6A:23A-16:10(a).

Approve the attached list of transfers.

Approve the following workshop/travel requests for the 2021-2022 school year.

BE IT RESOLVED that the Board, upon recommendation of the Chief School Administrator make the findings and approve attendance and travel for the following workshops/meetings:

- that travel is directly related to and within the scope of the employee or Board member's duties or responsibilities; and for employees, the school district's professional development plan;
- that travel is critical to the instructional needs of the district or furthers the efficient operation of the district;
- that the travel is in compliance with state and federal travel payment guidelines; and
- that the travel is in compliance with the District policy on travel.

Staff Member	Date	Registration	Other Expenses	Event/Destination
Jennifer Shouffler	8/19/21, 9/15/21, 2/3/2022, 3/30/2022	$500.00	-0-	HR Professionals: Focused Discussions on Critical Yearly Discussions 1) Post Pandemic HR Issues 2) Starting the Year Being State Compliant 3) Critical Mid-Year HR Challenges 4) End of School Year HR Issues Virtually and Trenton, NJ
Jennifer Shoufffler	10/7, 10/8/21	-	$195 Hotel	Hunterdon County Superintendents Retreat Shawnee on Delaware, PA
Michael Mitchell	8/24/21	$125.00		Legal One Discrimination Law-Affirmative Action Officer, Virtual Meeting

Mileage will be reimbursed according to board policy.

Approve Renewal of membership to the School Alliance Insurance Fund (SAIF).

Approve FY21 Nonpublic Transportation Aid in the amount of $15,370.

Final Resolution: Motion carried on a roll call vote.
Yes: Jillian Carrino, Greg Davidson, Angela Deeney, Susanne Jardinella, Lori Larsen, Suleyka Munoz, William Simon, Andrea Stein, Michael Deo

TECHNOLOGY: All students in grades 1 through 8 will receive a chromebook this year. Only grades 5 through 8 will be permitted to take them home. Pricing on the Applitrack was furnished to the board members. The board is not moving forward at this time.

Motion was made be Mr. Deo and seconded by Dr. Simon to approve the following:

1. Approve the purchase of I3 Point of Sale system for the cafeteria.

Final Resolution: Motion failed on a roll call vote.
Yes: Greg Davidson, Angela Deeney, Susanne Jardinella,
No: Jillian Carrino, Lori Larsen, Suleyka Munoz, William Simon, Andrea Stein, Michael Deo

FACILITIES: Ms. Goguen updated the board on the water testing in the schools. The air quality testing was done last week and we are waiting for the results, which we should get by the end of this week. She also spoke of how the board needs to make a decision about which version of the LRFP to develop.

Motion was made by Mr. Deo and seconded by Ms. Munoz to approve the LAN Architect options number 1 and number 4 for the long range facilities plan.

Final Resolution: Motion carried on a roll call vote.
Yes: Jillian Carrino, Greg Davidson, Angela Deeney, Susanne Jardinella, Lori Larsen, Suleyka Munoz, William Simon, Andrea Stein, Michael Deo

COMMUNICATION: An invite was sent to all parents to attend an open house with the administrators on 8/23/21 to discuss return to school plans.

OTHER: None.

LEGISLATIVE REVIEW: Governor Phil Murphy signed legislation requiring civics instruction at the middle school level. Under the legislation, the New Jersey Center for Civic Education at Rutgers University will be directed to prepare civics curriculum guidelines for local school boards.

OPPORTUNITY FOR PUBLIC COMMENT: At this time, members of the public were invited to speak on items not listed on the agenda. The following community members addressed the board:

- Philip Prisco, Lebanon, NJ - Would like Critical Race Theory to be on the agenda for the next board meeting. Dr. Shouffler stated that the district does not have critical race theory in its curriculum. Mr. Prisco asked about sex education that will be taught.
- James Charniga, Califon, NJ - Would like sex education topic to be discussed at the next board meeting. Mr. Charniga stated that he wanted to make sure that critical race theory is not being taught. He also inquired if there is something that can be done to push back on mask wearing since an executive order is not a law and other districts are pushing back.
- Brandi Harkins, Califon, NJ - Suggested someone look into the fox that keeps showing up outside Tewksbury Elementary School. The fox does not look healthy.
- Kristin Hummel, Lebanon, NJ - Understands that there is an executive order, but unless you can accomplish negative air pressure, the masks do not do anything.
- Kristina Cagno, Pottersville, NJ - Has access to letters that other districts have written if the board would like to view them.
- Philip Prisco, Lebanon, NJ - Questioned the March 2021 Diversity, Equity and Inclusion policy and would like to see the curriculum. He would like transparency about this policy.

EXECUTIVE SESSION: Motion was made by Mr. Deo and seconded by Dr. Deeney to enter executive session. The time was 9:25 p.m.

Motion carried.

Motion was made by Mr. Deo and seconded by Dr. Deeney to return to open session. The time was 9:43 p.m.

Motion carried.

PERSONNEL: Dr. Shouffler thanked Gerilynn Ambrosky and Bethany Zgorzynski for their service to the district and wished them well in their new careers. An LDTC, Frank Mezle, has been hired as a replacement for the school social worker.

Motion was made by Mr. Deo and seconded by Ms. Munoz to approve the following:
Discussion: None

Approve Cathy Zisk to facilitate training of new staff on August 26, 2021 in the Danielson Model of evaluation. Up to (3) hours at the rate of $40/hour.

Approve school nurses Kelly Cullen and Nancy Morogiello to perform contract tracing after school hours at the rate of $40 per hour.

Accept, with regret, the resignation of Gerilynn Ambrosky, Special Education Instructional Aide, effective date September 9, 2021 or sooner. (TES-AIDE-INST-01).

Accept, with regret, the resignation of Bethany Zgorzynski, part time Speech Pathologist, effective date October 9, 2021 or sooner. (DIST-SPEC-CST-02).

At the recommendation of the Superintendent, approve Frank Mezle as a full time Learning Disabilities Teacher Consultant (LDT-C) effective August 30, 2021 through June 30, 2022 at Step 5 MA, $62,497.00, pending criminal history review.

At the recommendation of the Superintendent, approve Robert Cline as a substitute school bus driver for the 2021-2022 school year, pending criminal history review.

Final Resolution: Motion carried on a roll call vote.
Yes: Jillian Carrino, Greg Davidson, Angela Deeney, Susanne Jardinella, Lori Larsen, Suleyka Munoz, William Simon, Andrea Stein, Michael Deo

OLD BUSINESS: None.

NEW BUSINESS: Mr. Deo asked if the board was interested in writing a letter to the Governor about masks being mandatory or optional. Dr. Shouffler stated that she has discussed this issue with other Superintendents. Several board members asked to see a sample letter before making any decisions.

ADJOURNMENT: Motion was made by Mr. Deo and seconded by Dr. Deeney to adjourn the meeting. The time was 9:59 p.m.

All in Favor: Jillian Carrino, Greg Davidson, Angela Deeney, Susanne Jardinella, Lori Larsen, Suleyka Munoz, William Simon, Andrea Stein, Michael Deo
Opposed: None

Motion carried.

Respectfully submitted,

Heather Goguen
Board Secretary