TEWKSBURY TOWNSHIP SCHOOL DISTRICT
173 Old Turnpike Road
Califon, New Jersey 07830
Phone: 908-439-2010 Fax: 908-439-2655

BOARD MEETING AGENDA
September 29, 2021
7:00 PM
Old Turnpike School All Purpose Room
or
Click Here to Join Zoom Meeting
or
join via telephone:
Meeting ID: 833 6574 4464
Passcode: 364911
One tap mobile
+1 646 558 8656 US (New York)
Find your local number: https://us02web.zoom.us/u/k3ZSV78pf

During public comment, the in-person public participants are invited to address the Board with questions or comments.

PLEASE NOTE: Beginning with the October 13, 2021 Committee of the Whole Board Meeting, the closed executive session will take place prior to the start of the public board meeting. The closed session will begin at 7:00 p.m. and the public session will immediately follow, starting at 7:30 p.m.

District Goals

1. Identify students' learning needs due to the disruption of the pandemic and support students' academic growth.
2. Address students' social-emotional learning needs through various support programs.

Board Goals

1. Support our school programs and provide resources in our schools that address student learning and social emotional needs due to the pandemic.
2. Continue to improve the quality of education in the district while remaining fiscally responsible.

I. CALL TO ORDER Time:_____

II. SUNSHINE ANNOUNCEMENT

Welcome to a meeting of the Tewksbury Township Board of Education. The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Tewksbury Township Board of Education has caused notice of the time and place of this meeting to be published in the Courier News and the Hunterdon Democrat and notice of the meeting has been posted on the Tewksbury Township School District website. www.tewksburyschools.org.

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL

Ms. Carrino	Mr. Davidson	Dr. Deeney	Mr. Deo	Ms. Jardinella
Ms. Larsen	Ms. Munoz	Dr. Simon	Ms. Stein	Dr. Shouffler Ms. Goguen

V. OPPORTUNITY FOR PUBLIC COMMENT

During this portion of the meeting, the in-person public participants are invited to address the Board with questions or comments on actionable agenda items only.

The public is requested to sign the register provided for this purpose and to state their name, address, and direct their comments to the Board President. While all comments will be considered and a response will be forthcoming if and when appropriate, the Board will not respond to the speakers at the time of their appearance.

The public comment period will be a maximum of thirty minutes in length unless there are unusual circumstances. Those appearing will be allocated three minutes to speak and no one will be permitted to speak twice until all those wishing to speak have had a turn.

VI. PRESENTATIONS

- Remote Learning Plan - Dr. Jennifer Shouffler

VII. CORRESPONDENCE

- COVID testing for students
- Various school concerns

VIII. SUPERINTENDENT'S REPORT

- Update on School Health Data
- HIB Report - There were no HIB incidents for the month of September, 2021
- Enrollment Reports
- Emergency/Fire Drill Reports

School	**Tewksbury Elementary School**		
Month/Year	Sept. 2021	Sept. 2021	Sept. 2021
Date	9/13/21, 1:48pm	9/21/21, 11:00am	9/24/21, 8:35am
Drill Description	Fire drill	School Security Drill- Testing of School's Communication System	School Bus Emergency Evacuation Drill

Duration of Drill	5 minutes	2 minutes	15 minutes
Weather Conditions	Sunny and warm	Nice	Sunny
Conductor of Drill	D.Grover, B. Karmondi, K. Lemerich	M.Verderamo, BOE office	K. Lemerich, M. Verderamo, B. Hoffman, Jr.
Notification Method	Pulled station, Radio	Parents were emailed 9/20	Email sent to staff

School	**Old Turnpike School**		
Month/Year	Sept. 2021	Sept. 2021	Sept. 2021
Date	9/17/21, 11:00 AM	9/21/21, 11:00am	9/24/21, 7:30am
Drill Description	Fire drill	School Security Drill- Testing of School's Communication System	School Bus Emergency Evacuation Drill
Duration of Drill	4 minutes	2 minutes	15 minutes
Weather Conditions	Cloudy, warm	Nice	Sunny
Conductor of Drill	D. Krowl, T. Holmes	M.Verderamo, BOE office	B Hoffman, Jr., T. Lobb, M. Mitchell
Notification Method	Radios, PA System	Parents were emailed 9/20	Email sent to staff

IX. BOARD ACTION

A. APPROVAL OF MINUTES
Discussion

Motion to approve the following minutes:

- August 18, 2021 Board Retreat
- August 18, 2021 Regular Board Meeting
- August 18, 2021 Executive Session

Motion: _____ 2nd _____
Discussion
Roll Call:
Ms. Carrino____Mr. Davidson____Dr. Deeney____Ms. Jardinella____Ms. Larsen____Ms. Munoz____Dr. Simon____Ms. Stein____Mr. Deo____

B. CURRICULUM

Discussion

- Revision to school calendar
- School Clubs
- School Sports
- After-school learning programs

Motion to approve the following:

1. Approve the revision to the 2021-2022 school calendar.

2. Approve the Remote Instruction Plan for the 2021-2022 School Year.

3. Approve the following field trip for the 2021-2022 school year:

Grade	Destination	Date	Cost per Student (cost of attendance not paid by district)
8	Vietnam Traveling Memorial Wall, Califon, NJ	October, 2021	-0-

Motion: _____ 2nd _____
Discussion
Roll Call:
Ms. Carrino____Mr. Davidson____Dr. Deeney____Ms. Jardinella____Ms. Larsen____Ms. Munoz____Dr. Simon____Ms. Stein____Mr. Deo____

C. POLICY

Discussion

Motion to approve the following policies on second reading:

- 5141.10 Face Coverings
- 5141.11 Vaccination and Testing

Motion: _____ 2nd _____
Discussion
Roll Call:
Ms. Carrino____Mr. Davidson____Dr. Deeney____Ms. Jardinella____Ms. Larsen____Ms. Munoz____Dr. Simon____Ms. Stein____Mr. Deo____

D. FINANCE

Discussion

- Substitute pay rate
- Audit

Motion to approve the following:

1. Approval of Bills

   BE IT RESOLVED that the Board approve the attached lists of district bills for payment as presented by the School Business Administrator for the period August 19, 2021 through September 29, 2021 for a total amount of $1,595,463.68.

2. Acceptance and Approval of Board Secretary's Report for the month of July, 2021 and August, 2021.

   BE IT RESOLVED that upon review of the Board Secretary's Reports for the month of July, 2021, and August, 2021 in consultation with appropriate district officials, the Board of Education certifies that no fund had been over expended in violation of NJAC 6A:23A-16:10(b); and the Board of Education further certifies, based on the Board Secretary's certification, that the total of encumbrances for each line item account does not exceed the line item appropriation in violation of NJAC 6A:23A-16:10(a).

3. Acceptance and Approval of Treasurer's Report for the month of July, 2021 and August, 2021.

   BE IT RESOLVED that upon review of the Treasurer's Report for the month of July, 2021and August, 2021 in consultation with appropriate district officials, the Board of Education certifies that no fund had been over expended in violation of NJAC 6A:23A-16:10(b); and the Board Secretary further certifies, based on the Board Treasurer's Report, that the total of encumbrances for each line item account does not exceed the line item appropriation in violation of NJAC 6A:23A-16:10(a).

   The Board Secretary certifies, pursuant to NJAC 6A:23A-16:10(c)(3), that the total of encumbrances for each line item account does not exceed the line item appropriation in violation of NJAC 6A:23A-16:10(a).

4. Approve the attached list of transfers.

5. Approve the following workshop/travel requests for the 2021-2022 school year.

   BE IT RESOLVED that the Board, upon recommendation of the Chief School Administrator make the findings and approve attendance and travel for the following workshops/meetings:

   - that travel is directly related to and within the scope of the employee or Board member's duties or responsibilities; and for employees, the school district's professional development plan;
   - that travel is critical to the instructional needs of the district or furthers the efficient operation of the district;
   - that the travel is in compliance with state and federal travel payment guidelines; and
   - that the travel is in compliance with the District policy on travel.

Staff Member	Date	Registration	Other Expenses	Event/Destination
Heather Goguen	10/19/21	$100	-0-	
Heather Goguen	11/16/21	$100	-0-	

Heather Goguen	12/14/21	$100	-0-	NJ Association of School Business Administrators Meeting, Whippany, NJ
Heather Goguen	1/20/22	$100	-0-	
Heather Goguen	2/22/22	$100	-0-	
Heather Goguen	3/17/22	$100	-0-	
Heather Goguen	4/21/22	$100	-0-	

Mileage will be reimbursed according to board policy.

6. Approve the following Hunterdon County ESC bus routes for the 2021-2022 school year.

Route #	Student ID #	Annual Route Cost	Annual Aide Cost
1936	2939084202	$46,458.00	$11,331.00
2108	4162596621	$49.969.80	n/a
2129	6150315175	$46,675.80	n/a

7. Submission of American Rescue Plan-IDEA grant for the following amounts:
   Basic: $20,444.00
   Preschool: $ 1,746.00

8. Approve submission of 2021-2022 American Rescue Plan -ESSER grant for $67,513.00 of which $45,008.00 is currently available.

9. Approve the following fundraiser for the 2021-2022 school year:

Name/Description of Fundraiser	Date	Advisor
Magazine Drive and Brochure Sales to benefit 8th grade year end activities	10/1/21 - 10/15/21	Dee Krowl

10. Increase the substitute pay rate from $90/$95 to $_____ effective 10/1/21.

11. Approve the long term substitute rate of $175/day for working 11-40 consecutive days in the same classroom.

12. *Rescind Finance motion #7 from July 14, 2021 BOE Meeting to approve placement of student #6150315175 at The Calais School for the 2021-2022 School Year beginning September 1, 2021 through June 30, 2022 at a tuition cost of 70,844.40 plus transportation.*

13. Approve placement of student #6150315175 at The Calais School for the 2021-2022 School Year beginning September 1, 2021 through June 30, 2022 at a cost of $90,194.40 (tuition $70,844.40; shared aide $19,350.00) plus transportation.

14. Approve entering into contract with Nina Finkler Autism Consulting, LLC for a Psycho-Educational Evaluation for student #6343430400 for a cost not to exceed $900.00.

Motion: _____ 2nd _____
Discussion
Roll Call:
Ms. Carrino____Mr. Davidson____Dr. Deeney____Ms. Jardinella____Ms. Larsen____Ms. Munoz____Dr. Simon____Ms. Stein____Mr. Deo____

E. TECHNOLOGY
Discussion

Motion to approve the following:

1. Approve the addendum to the shared services agreement with Readington.

Motion: _____ 2nd _____
Discussion
Roll Call:
Ms. Carrino____Mr. Davidson____Dr. Deeney____Ms. Jardinella____Ms. Larsen____Ms. Munoz____Dr. Simon____Ms. Stein____Mr. Deo____

F. FACILITIES
Discussion
- Locker Room update
- October 6, 2021 Facilities Meeting

G. TRANSPORTATION
Discussion

H. COMMUNICATIONS
Discussion

I. OTHER
Discussion

Motion to approve the following:

1. Approve submission of the Law Enforcement Memorandum of Agreement to the County Executive Office.

Motion: _____ 2nd _____
Discussion
Roll Call:
Ms. Carrino____Mr. Davidson____Dr. Deeney____Ms. Jardinella____Ms. Larsen____Ms. Munoz____Dr. Simon____Ms. Stein____Mr. Deo____

X. LEGISLATIVE REVIEW

XI. OPPORTUNITY FOR PUBLIC COMMENT

During this portion of the meeting, the in-person public participants are invited to address the Board with questions or comments on non-agenda items.

The public is requested to sign the register provided for this purpose and to state their name, address, and direct their comments to the Board President. While all comments will be considered and a response will be forthcoming if and when appropriate, the Board will not respond to the speakers at the time of their appearance.

The public comment period will be a maximum of thirty minutes in length unless there are unusual circumstances. Those appearing will be allocated three minutes to speak and no one will be permitted to speak twice until all those wishing to speak have had a turn.

XII. EXECUTIVE SESSION

Motion _____ 2nd _____ Enter closed session at _____p.m.
Discussion
Roll Call:
Ms. Carrino____Mr. Davidson____Dr. Deeney____Ms. Jardinella____Ms. Larsen____Ms. Munoz____Dr. Simon____Ms. Stein____Mr. Deo____

WHEREAS, Chapter 231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in executive or private session under certain limited circumstances, and:
WHEREAS, said law required the Board of Education to adopt a resolution at a public meeting before it can meet in such an executive or private session;
NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Township of Tewksbury that it does hereby determine that it is necessary to meet in executive session at this time to discuss personnel and legal matters for approximately thirty minutes. The matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting. Action may be taken.

Motion _____ 2nd _____ Enter open session at _____p.m.
Discussion
Roll Call:
Ms. Carrino____Mr. Davidson____Dr. Deeney____Ms. Jardinella____Ms. Larsen____Ms. Munoz____Dr. Simon____Ms. Stein____Mr. Deo____

J. PERSONNEL
Discussion

Motion to approve the following:

1. *Rescind the following honoraria positions for the 2021-2022 school year:*

Name	Honoraria Position	Compensation
Heather Olla	Girls Soccer Head Coach	$4,401.00
Patty Jennings	Field Hockey Coach (Shared)	$4,061.00

Darcy Harp	Field Hockey Coach (Shared)	$4,061.00

2. Approve the following honoraria positions for the 2021-2022 school year:

Name	Honoraria Position	Compensation
Nicole Polinger	Vocal Ensemble Director	$1,197.00
Brittany Spina	Jazz Band Director	$1,197.00
Dee Krowl	8th Grade Trip Advisor	$ 725.00
Heather Jean Olla	Assistant Cross Country Coach	$3,721.00
Darcy Harp	Field Hockey Head Coach	$4,401.00

3. Approve Cassidy Cain as a teacher for TES after school math enrichment for one hour after school 1 day per week (not to exceed 10 sessions) at the hourly rate of Step 2 MA $41.86/hour for the 2021-2022 school year.

4. At the recommendation of the Superintendent, approve the following substitute teachers for the 2021-2022 school year, pending criminal history review.

    - Alexandra Collado
    - Andrea DeCampos
    - Amanda Delisky-Medina
    - Melissa Lewis
    - Caitlin Morris

5. At the recommendation of the Superintendent, approve Heather Valenta as Payroll and Human Resource Specialist/Assistant to the Business Administrator, at $62,000.00 (prorated) beginning December 1, 2021 or sooner, through June 30, 2022, pending criminal history review.

Motion: _____ 2nd _____
Discussion
Roll Call:
Ms. Carrino____Mr. Davidson____Dr. Deeney____Ms. Jardinella____Ms. Larsen____Ms. Munoz____Dr. Simon____Ms. Stein____Mr. Deo____

XIII. OLD BUSINESS

XIV. NEW BUSINESS

XV. ADJOURNMENT

Motion _____ 2nd _____ Time of Adjournment:_____p.m.
Discussion
Roll Call:
Ms. Carrino____Mr. Davidson____Dr. Deeney____Ms. Jardinella____Ms. Larsen____Ms. Munoz____Dr. Simon____Ms. Stein____Mr. Deo____