TEWKSBURY TOWNSHIP BOARD OF EDUCATION
Regular Board Meeting, December 15, 2021

The Regular Board Meeting of the Tewksbury Township Board of Education was called to order by Ms. Goguen at 7:01 p.m. at Old Turnpike School.

PRESENT: Ms. Carrino, Dr. Deeney, Mr. Davidson, Ms. Jardinella, Ms. Larsen (arrived 7:06), Ms. Munoz, Dr. Simon, Ms. Stein

ABSENT: Mr. Deo

ALSO PRESENT: Dr. Jennifer Shouffler - Superintendent, Heather Goguen - Business Administrator

EXECUTIVE SESSION: Motion was made by Dr. Deeney and seconded by Ms. Stein to enter executive session. The time was 7:02 p.m. Motion carried.

Motion was made by Dr. Deeney and seconded by Mr. Simon to return to open session. The time was 7:30 p.m. Motion carried.

The Regular Board Meeting of the Tewksbury Township Board of Education was called to order by Ms. Goguen at 7:30 p.m. at Old Turnpike School.

Ms. Goguen read the Sunshine Law:

Welcome to a meeting of the Tewksbury Township Board of Education. The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Tewksbury Township Board of Education has caused notice of the time and place of this meeting to be published in the Courier News and the Hunterdon Democrat and notice of the meeting has been posted on the Tewksbury Township School District website. www.tewksburyschools.org.

The Board pledged Allegiance to the Flag.

PRESENT: Ms. Carrino, Mr. Davidson, Dr. Deeney, Ms. Jardinella, Ms. Larsen, Ms.Munoz Dr. Simon, Ms. Stein

ABSENT: Mr. Deo

ALSO PRESENT: Dr. Jennifer Shouffler - Superintendent, Heather Goguen - Business Administrator

OPPORTUNITY FOR PUBLIC COMMENT: None.

Motion was made by Dr. Deeney and seconded by Ms. Stein to close the public comment portion of the meeting.

All in Favor: Jillian Carrino, Greg Davidson, Angela Deeney, Susanne Jardinella, Lori Larsen, Suleyka Munoz, William Simon, Andrea Stein
Absent: Michael Deo

PRESENTATION: Dr. Shouffler thanked the outgoing Board of Education members, Lori Larson and Angela Deeney for their service and dedication to the district. Mr. Anthony Ardito from Ardito and Co. LLC gave a presentation on the audit of the 2020-2022 school year.

CORRESPONDENCE: Emails were received from a parent regarding COVID quarantine protocols. A letter was received from the Tewksbury Education Association regarding the school calendar and early dismissal days for professional learning.

SUPERINTENDENT'S REPORT: Dr. Shouffler announced and congratulated the Governor's Educators of the Year:

- Cathy Zisk - OTS Governor's Educator of the Year
- Kelly Cullen - OTS Governor's Educational Services Professional of the Year
- Kristy Schaub - TES Governor's Educator of the Year
- Karen Morrow - TES Governor's Educational Services Professional of the Year

The board was updated on health data. Hunterdon County moved into the high risk/orange level for COVID-19. With this change, quarantine for a close contact changed to 14 days instead of 10 days, with no opportunity to shorten exclusion with negative testing. Hunterdon County Superintendents have learned from the Governor's office that the NJ Department of Health may be revising these quarantine and contact tracing requirements. There were no HIB incidents for the month of December, 2021. The board reviewed the enrollment reports and the emergency drills.

School	Tewksbury Elementary School	Old Turnpike School
Month/Year	Nov. 2021	Nov. 2021
Date	11/29/2021	11/18/2021
Drill Description	Evacuation Drill	Evacuation Drill
Duration of Drill	10 minutes	6 minutes
Weather Conditions	Sunny and Cool	Sunny
Conductor of Drill	K. Lemerich	D. Krowl, K. Swan, M. Mitchell
Notification Method	Automated security system	Radios

MINUTES: Motion was made by Dr. Deeney and seconded by Ms. Munoz to approve the following minutes:
Discussion: None.

- November 17, 2021 Regular Board Meeting
- November 17, 2021 Executive Session

Final Resolution: Motion carried on a roll call vote.
Yes: Jillian Carrino, Greg Davidson, Angela Deeney, Susanne Jardinella, Lori Larsen, Suleyka Munoz, William Simon, Andrea Stein,
Absent: Michael Deo

CURRICULUM: Two staff members from Bridgewater are interested in directing the 8th grade musical. Dr. Shouffler thanked the 8th grade parent community for helping to make this connection. The school calendar for

2022-2023 is being approved this evening. Additional professional development days for the teachers will be looked at further.

Motion was made by Dr. Deeney and seconded by Ms. Munoz to approve the following:

Approve the school calendar for the 2022-2023 school year.

Final Resolution: Motion carried on a roll call vote.
Yes: Jillian Carrino, Greg Davidson, Angela Deeney, Susanne Jardinella, Lori Larsen, Suleyka Munoz, William Simon, Andrea Stein,
Absent: Michael Deo

POLICY: Policies are still being reviewed for transition to Strauss Esmay.

FINANCE: Dr. Shouffler thanked the Tewksbury Education Foundation for supporting our schools and helping to offer enriching programs to our students.

Motion was made by Dr. Deeney and seconded by Ms. Stein to approve the following:

Approval of Bills

BE IT RESOLVED that the Board approve the attached lists of district bills for payment as presented by the School Business Administrator for the period November 19, 2021 through December 16, 2021 for a total amount of $1,278,446.92.

Acceptance and Approval of Board Secretary's Report for the month of November, 2021.

BE IT RESOLVED that upon review of the Board Secretary's Reports for the month of November, 2021 in consultation with appropriate district officials, the Board of Education certifies that no fund had been over expended in violation of NJAC 6A:23A-16:10(b); and the Board of Education further certifies, based on the Board Secretary's certification, that the total of encumbrances for each line item account does not exceed the line item appropriation in violation of NJAC 6A:23A-16:10(a).

Acceptance and Approval of Treasurer's Report for the month of November, 2021.

BE IT RESOLVED that upon review of the Treasurer's Report for the month of November, 2021 in consultation with appropriate district officials, the Board of Education certifies that no fund had been over expended in violation of NJAC 6A:23A-16:10(b); and the Board Secretary further certifies, based on the Board Treasurer's Report, that the total of encumbrances for each line item account does not exceed the line item appropriation in violation of NJAC 6A:23A-16:10(a).

The Board Secretary certifies, pursuant to NJAC 6A:23A-16:10(c)(3), that the total of encumbrances for each line item account does not exceed the line item appropriation in violation of NJAC 6A:23A-16:10(a).

Approve the attached list of transfers.

Approve the following workshop/travel requests for the 2021-2022 school year.

BE IT RESOLVED that the Board, upon recommendation of the Chief School Administrator make the findings and approve attendance and travel for the following workshops/meetings:

- that travel is directly related to and within the scope of the employee or Board member's duties or responsibilities; and for employees, the school district's professional development plan;
- that travel is critical to the instructional needs of the district or furthers the efficient operation of the district;
- that the travel is in compliance with state and federal travel payment guidelines; and
- that the travel is in compliance with the District policy on travel.

Staff Member	Date	Registration	Other Expenses	Event/Destination
Sheila Donovan	12/14/21	$190.00	0	Zones of Regulation Full Day Webinar
Allison Caruso	2/21/22 - 2/22/22	$399.00	0	The How of Co-Teaching - Training the trainer Certification Program (Virtual Program)

Mileage will be reimbursed according to board policy.

Approve entering into contract with Nina Finkler Autism Consulting, LLC for a Psycho-Educational Evaluation for student #1342339506 for a cost not to exceed $900.00.

Approve entering into contract with Louis A. Daly to provide Restraint Training: Strategies for Crisis Intervention and Prevention (SCIP) for staff for two (2) three (3) hour sessions at a cost of $1,200.00.

Approve the following field trips for the 2021-2022 school year:

Grade	Destination	Date	Cost per Student (cost of attendance not paid by district)
6-8	OTS Band Students will travel to TES to perform for the school community.	Dec./Jan.	-0-

Accept the mini grant funds in the amount of $660.00 from the Tewksbury Education Foundation for the fourth grade science exploration through Hunterdon County Parks.

Final Resolution: Motion carried on a roll call vote.
Yes: Jillian Carrino, Greg Davidson, Angela Deeney, Susanne Jardinella, Lori Larsen, Suleyka Munoz, William Simon, Andrea Stein,
Absent: Michael Deo

TECHNOLOGY: Dr. Shouffler and Ms. Gouguen attended a webinar presented by Raptor Security Technology. The board was given a cost sheet with their products. Further discussions will take place with Raptor.

FACILITIES: The Long Range Facility Committee met last week and finalized a long range facilities plan to be updated. The only major project in the upcoming budget is to repave sections of the parking lots at both schools that are in disrepair.

TRANSPORTATION: Motion was made by Dr. Deeney and seconded by Ms. Larsen to approve the following:

Discussion: None.

Approve the purchase of two new Thomas buses at a cost of $130,010.40 each for a total of $260,020.80 to be paid for by insurance payment of $86,186.28 from totaled 2018 Thomas bus and Extraordinary Aid from FY21 in the amount of $173,834.52.

Approve the appropriation of FY21 Extraordinary Aid in the amount of $173,834.52 into the 2022-2023 budget for the purpose of purchasing two new buses

Final Resolution: Motion carried on a roll call vote.
Yes: Jillian Carrino, Greg Davidson, Angela Deeney, Susanne Jardinella, Lori Larsen, Suleyka Munoz, William Simon, Andrea Stein,
Absent: Michael Deo

COMMUNICATIONS: None.

OTHER: None.

LEGISLATIVE REVIEW: None.

OPPORTUNITY FOR PUBLIC COMMENT: Ms. Anastasia D'Amore, Califon NJ, stated that she was very happy to hear that directors have been hired for the 8th grade play. Ms. D'Amore stated that she would like an option for a COVID test to be given to quarantined students so that they do not need to quarantine for 14 days. Mr. Paul Munz, Califon NJ, would like to see a recommendation for the testing of vaccinated and unvaccinated students.

Motion was made by Dr. Deeney and seconded by Ms. Stein to close the public comment portion of the meeting.

All in Favor: Jillian Carrino, Greg Davidson, Angela Deeney, Susanne Jardinella, Lori Larsen, Suleyka Munoz, William Simon, Andrea Stein
Absent: Michael Deo

PERSONNEL: Dr. Shouffler discussed the problems we are still experiencing with finding substitute teachers. It is a nationwide problem. We have increased our substitute pay rate and are competitive with surrounding towns. Many of our current subs do not want to come in due to COVID. Special classes are sometimes canceled due to lack of teachers. Community members are welcome to apply.

Motion was made by Dr. Deeney and seconded by Dr. Simon to approve the following:
Discussion: None

At the recommendation of the Superintendent, approve Tara Prunty as a full time Paraprofessional for the 2021-2022 school year at Step 3 $17.05/hour effective on or before January 17, 2022 through June 30, 2022.

At the recommendation of the Superintendent, approve Fay Perticari as a full time Elementary School Teacher for the 2021-2022 school year at Step 2 MA $59,993 prorated, effective December 16, 2021 through June 30, 2022. (TES-TCH-KD-03).

At the recommendation of the Superintendent, approve Donna Reilly as a substitute teacher for the 2021-2022 school year, pending criminal history review.

Approve the following ski club chaperones for the 2021-2022 school year. Chaperone costs will be paid from the revenues generated by the ski club.

Name	Position	Compensation
Jodi DenBleyker	OTS Ski Club Chaperone (5 trips)	$40/hour
Tom Lobb	OTS Ski Club Chaperone (5 trips)	$40/hour
Scott Steinman	OTS Ski Club Chaperone (5 trips)	$40/hour
Amy Allen	OTS Ski Club Chaperone (1 trip) and alternate	$40/hour
Tara Saksa	TES Ski Club Chaperone (5 trips)	$40/hour
Kristen Rinehart	TES Ski Club Chaperone alternate	$40/hour

Approve the following staff member for after school one on one or small group tutoring in ELA or Math funded by the ESSER 2 (After School Salaries) Grant:

Name	Step/Guide	Hourly Salary	Hours
Joan Condren	Step 15 MA+15	$64.97	Up to 10 hours total

Approve the following honoraria positions for the 2021-2022 school year:

Name	Honoraria Position	Compensation
Dee Krowl	8th Grade Play Production Manager	$1,800.00
Dee Krowl	8th Grade Play Assistant Director	$2,200.00

At the recommendation of the Superintendent, approve to hire Tyler Crosby and David Zas as Acting and Music Directors for the 8th grade play from 1/5/22 through 4/2/22. Compensation will be $3,500 for Acting Director and $3,130 for Music Director for a combined total of $6,630.00.

Approve the maternity leave request for Jaime Levy effective approximately January 31, 2022 through June 30, 2022. Ms. Levy will use accrued sick days followed by FMLA and NJFLA.

At the recommendation of the Superintendent, approve Sandra Brinkhoff as a maternity leave replacement for Annie Rose-Mason, Library Media Specialist, at Step 5 MA $62,497 (prorated) effective January 3, 2022 through January 31, 2022, pending criminal history review.

At the recommendation of the Superintendent, approve Sandra Brinkhoff as a full time Paraprofessional for the 2021-2022 school year at Step 10 $19.45/hour effective February 1, 2022 through June 30, 2022, pending criminal history review.

Approve Heather Olla as a teacher for the homework helper club for one hour after school up to 2 days per week at the hourly rate of Step 13 MA+15 $58.15/hour for the 2021-2022 school year.

Final Resolution: Motion carried on a roll call vote.
Yes: Jillian Carrino, Greg Davidson, Angela Deeney, Susanne Jardinella, Lori Larsen, Suleyka Munoz,

William Simon, Andrea Stein,
Absent: Michael Deo

OLD BUSINESS: None.

NEW BUSINESS: None.

ADJOURNMENT: Motion was made by Dr. Deeney and seconded by Ms. Munoz to adjourn the meeting. The time was 8:46 p.m.

All in Favor: Jillian Carrino, Greg Davidson, Angela Deeney, Susanne Jardinella, Lori Larsen, Suleyka Munoz,
William Simon, Andrea Stein
Absent: Michael Deo

Motion carried.

Respectfully submitted,

Heather Goguen
Board Secretary