TEWKSBURY TOWNSHIP SCHOOL DISTRICT
173 Old Turnpike Road
Califon, New Jersey 07830
Phone: 908-439-2010 Fax: 908-439-2655

REGULAR BOARD MEETING AGENDA
February 23, 2022

7:00 PM EXECUTIVE SESSION - Closed to Public
7:30 PM REGULAR BOARD MEETING - Open to Public

Old Turnpike School Library
or
Click Here to Join Zoom Meeting
or
join via telephone:
Meeting ID: 833 6574 4464
Passcode: 364911
One tap mobile
+1 646 558 8656 US (New York)
Find your local number: https://us02web.zoom.us/u/k3ZSV78pf

During public comment, the in-person public participants are invited to address the Board with questions or comments.

District Goals

1. Identify students' learning needs due to the disruption of the pandemic and support students' academic growth.
2. Address students' social-emotional learning needs through various support programs.

Board Goals

1. Support programs and provide resources in our schools that address student learning and social-emotional needs due to the pandemic.
2. Continue to improve the quality of education in the district while remaining fiscally responsible.

I. CALL TO ORDER Time:_____

II. ROLL CALL

Ms. Carrino	Mr. Davidson	Mr. Deo	Ms. Fleming	Ms. Jardinella
Ms. Munoz	Ms. Niang	Dr. Simon	Ms. Stein	Dr. Shouffler Ms. Goguen

III. EXECUTIVE SESSION

Motion _____ 2nd _____ Enter closed session at _____p.m.

WHEREAS, Chapter 231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in executive or private session under certain limited circumstances, and:
WHEREAS, said law required the Board of Education to adopt a resolution at a public meeting before it can meet in such an executive or private session;
NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Township of Tewksbury that it does hereby determine that it is necessary to meet in executive session at this time to discuss personnel and legal matters for approximately thirty minutes. The matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting. Action may be taken.

Motion _____ 2nd _____ Enter open session at _____p.m.

IV. CALL TO ORDER Time:_____

V. SUNSHINE ANNOUNCEMENT

Welcome to a meeting of the Tewksbury Township Board of Education. The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Tewksbury Township Board of Education has caused notice of the time and place of this meeting to be published in the Courier News and the Hunterdon Democrat and notice of the meeting has been posted on the Tewksbury Township School District website. www.tewksburyschools.org. It is an expectation that all present will wear a mask as per the Governor's order.

VI. PLEDGE OF ALLEGIANCE

VII. ROLL CALL

Ms. Carrino	Mr. Davidson	Mr. Deo	Ms. Fleming	Ms. Jardinella
Ms. Munoz	Ms. Niang	Dr. Simon	Ms. Stein	Dr. Shouffler Ms. Goguen

VIII. OPPORTUNITY FOR PUBLIC COMMENT

During this portion of the meeting, the in-person public participants are invited to address the Board with questions or comments on actionable agenda items only.

The public is requested to sign the register provided for this purpose and to state their name, address, and direct their comments to the Board President. While all comments will be considered and a response will be forthcoming if and when appropriate, the Board will not respond to the speakers at the time of their appearance.

The public comment period will be a maximum of thirty minutes in length unless there are unusual circumstances. Those appearing will be allocated three minutes to speak and no one will be permitted to speak twice until all those wishing to speak have had a turn. Civility and mutual respect is expected. Speakers should be courteous to Board members, District employees, students, and other members of the public.

Motion to close public comments _____ Seconded_____

IX. PRESENTATION

- Congratulations to the Girl's Basketball Team for winning the league championship

X. CORRESPONDENCE

- A thank you note was received from Anderson House
- An email was received from a parent regarding health protocols
- An email was received from a parent regarding masks

XI. SUPERINTENDENT'S REPORT

- Progress on District and School Goals
- HIB Report - One case was investigated and findings and/or consequences were upheld by the Board of Education.
- Enrollment Reports
- Emergency/Fire Drill Reports and Reporting Emergency Drills to Parents

School	Tewksbury Elementary School	
Month/Year	Jan. 2022	Feb. 2022
Date	1/26/2022	2/11/2022
Drill Description	School Security Drill- HOLD! (Medical Emergency)	Fire
Duration of Drill	5 minutes	5 minutes
Weather Conditions	n/a	Sunny & Cold
Conductor of Drill	K. Lemerich	K. Lemerich
Notification Method	Hold Inside	Fire alarm system

School	Old Turnpike School	
Month/Year	Jan. 2021	Feb. 2022
Date	1/27/2022 10:38 AM	2/11/2022 9:50 AM
Drill Description	School Security Drill- HOLD! (Medical Emergency)	Fire drill
Duration of Drill	5 minutes	5 minutes
Weather Conditions	Sunny & Cold	Sunny & Cold

Conductor of Drill	**Krowl, Swan, Cullen**	**Mitchell, Krowl, Holmes**
Notification Method	**announcement**	**radios & alarm**

XII. MINUTES

Motion to approve the following minutes:

- January 5, 2022 Reorganization and Committee of the Whole Meeting
- January 26, 2022 Regular Board Meeting
- January 26, 2022 Executive Session

Motion: _____ 2nd _____
Discussion:
Roll Call:
Ms. Carrino____Mr. Davidson____Ms. Fleming____Ms. Jardinella____Ms. Munoz____Ms. Niang____Dr. Simon____Ms. Stein____Mr. Deo____

XIII. COMMITTEE REPORTS

A. Curriculum

Discussion

- School Calendar- Grade 8 Ceremony and Snow Days

Motion to approve the following:

1. Approve 2022 Extended School Year Program beginning Tuesday, June 28, 2022, through Thursday, July 28, 2022, 8:30 am to 12:00 noon, Monday through Thursday, at Tewksbury Elementary School. Program will not be in session on July 4, 2022.

2. Approve the addition of one day to the 2021-2022 school calendar to make up for the school closure on February 4th. The last day of school for students will now be Monday, June 20, 2022, and the last day of school for staff will be Tuesday, June 21, 2022.

Motion: _____ 2nd _____
Discussion:
Roll Call:
Ms. Carrino____Mr. Davidson____Ms. Fleming____Ms. Jardinella____Ms. Munoz____Ms. Niang____Dr. Simon____Ms. Stein____Mr. Deo____

B. Policy

Discussion

C. Finance

Discussion

- Budget update

Motion to approve the following:

1. Approval of Bills

BE IT RESOLVED that the Board approve the attached lists of district bills for payment as presented by the School Business Administrator for the period January 28, 2022 through February 24, 2022 for a total amount of $1,594,708.28.

2. Acceptance and Approval of Board Secretary's Report for the month of January, 2022.

3. BE IT RESOLVED that upon review of the Board Secretary's Reports for the month of December, 2021 in consultation with appropriate district officials, the Board of Education certifies that no fund had been over expended in violation of NJAC 6A:23A-16:10(b); and the Board of Education further certifies, based on the Board Secretary's certification, that the total of encumbrances for each line item account does not exceed the line item appropriation in violation of NJAC 6A:23A-16:10(a).

4. Acceptance and Approval of Treasurer's Report for the month of January, 2022.

   BE IT RESOLVED that upon review of the Treasurer's Report for the month of January, 2022 in consultation with appropriate district officials, the Board of Education certifies that no fund had been over expended in violation of NJAC 6A:23A-16:10(b); and the Board Secretary further certifies, based on the Board Treasurer's Report, that the total of encumbrances for each line item account does not exceed the line item appropriation in violation of NJAC 6A:23A-16:10(a).

   The Board Secretary certifies, pursuant to NJAC 6A:23A-16:10(c)(3), that the total of encumbrances for each line item account does not exceed the line item appropriation in violation of NJAC 6A:23A-16:10(a).

5. Approve the attached list of transfers.

6. Approval of 2020-2021 School Audit.

   BE IT RESOLVED that the Board, upon recommendation of the Chief School Administrator, approve the 2020-2021 Audit Report conducted by Ardito and Co. (CAFR) and Audit Management Program (AMR).

   BE IT RESOLVED that the Board, upon recommendation of the Chief School Administrator, that the Board Secretary be directed to file the necessary reports with the State Department of Education.

   Recommendations:

   None

7. Approve the following workshop/travel requests for the 2021-2022 school year.

   BE IT RESOLVED that the Board, upon recommendation of the Chief School Administrator make the findings and approve attendance and travel for the following workshops/meetings:

   - that travel is directly related to and within the scope of the employee or Board member's duties or responsibilities; and for employees, the school district's professional development plan;

- that travel is critical to the instructional needs of the district or furthers the efficient operation of the district;
- that the travel is in compliance with state and federal travel payment guidelines; and
- that the travel is in compliance with the District policy on travel.

Staff Member	Date	Registration	Other Expenses	Event/Destination
Katie Lemerich	3/24/22	$320	-0-	NJPSA/FEA/NJASCD Conference Atlantic City, NJ
Andrea Aronow	3/17/22	$150	-0-	NJASBO Purchasing Conference Whippany, NJ

Mileage will be reimbursed according to board policy.

8. Approve entering into agreement with Tri-County Behavioral Care (TCBC) for School Clearance Assessment (SCA) at a cost of $100.00 per assessment and/or Substance Evaluation & Treatment (SET) at a cost of $50.00 per assessment for school year 21-22 effective February 24, 2022 through June 30, 2022.

9. Approve the following field trips for the 2021-2022 school year.

Grade	Destination	Date	Cost per Student (cost of attendance not paid by district)
4 & 5	Voorhees H.S. - to view the music program	February, 2022	$0

10. Approve the donation from the Tewksbury Education Association (from NJEA grant money) for an outdoor author's chair with shade sail to be used in the Tewksbury Elementary School garden area. Approximate value is $400.00.

11. Approve the donation from the Tewksbury Education Association (from NJEA grant money) for metal art decorations/enhancements for the butterfly garden at Tewksbury Elementary School. Approximate value is $65.00.

12. Approve the donation of a greenhouse from Pam Nugent to be used in the Tewksbury Elementary School garden area. Approximate value is $100.00.

Motion: _____ 2nd _____
Discussion:
Roll Call:
Ms. Carrino____Mr. Davidson____Ms. Fleming____Ms. Jardinella____Ms. Munoz____Ms. Niang____Dr. Simon____Ms. Stein____Mr. Deo____

D. Technology
Discussion

E. Facilities
Discussion
- Update on Food Service

Motion to approve the following:

1. Approve the relocation of 5th grade to Old Turnpike School for the 2022-2023 school year.

2. Approve the relocation of the Preschool to Tewksbury Elementary School for the 2022-2023 school year.

Motion: _____ 2nd _____
Discussion:
Roll Call:
Ms. Carrino____Mr. Davidson____Ms. Fleming____Ms. Jardinella____Ms. Munoz____Ms. Niang____Dr. Simon____Ms. Stein____Mr. Deo____

F. Transportation
Discussion

G. Communications
Discussion
- Letter from the Superintendent on changes to Health Protocols and Food Service
- Email to Parents on Virtual Backpack/Summer Programs and Job Openings

H. Other
Discussion
- Board Meeting Dates for March

Motion to approve the following:

1. Approve the formation of an annual Tewksbury Education Foundation Kristy Schaub Character Award to be presented to a graduating Tewksbury Elementary School student.

2. Approve the revised LEA Plan for Safe Return to In-Person Instruction and Continuity of Service.

Motion: _____ 2nd _____
Discussion:
Roll Call:
Ms. Carrino____Mr. Davidson____Ms. Fleming____Ms. Jardinella____Ms. Munoz____Ms. Niang____Dr. Simon____Ms. Stein____Mr. Deo____

XIV. LEGISLATIVE REVIEW

Discussion
- Inclement weather and virtual learning

XV. OPPORTUNITY FOR PUBLIC COMMENT

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Motion to close public comments _____ Seconded_____

I. Personnel
Discussion

Motion to approve the following:

1. Approve the following staff member to work 1 hour after school up to 3 days per week to provide homework help for students in all subjects for the remainder of the 2021-2022 school year. This homework helper is funded by the ESSER 2 (After School Salaries) Grant.

Name	Step/Guide	Hourly Salary
Scott Steinman	Step 15, MA+15	$64.94

2. Approve the following honoraria positions for the 2021-2022 school year:

Name	Honoraria Position	Compensation
Darcy Harp	Head Girls Lacrosse Coach	$4,401
Nicole Polinger	Assistant Girls Lacrosse Coach	$3,721
Patty Jennings	Head Softball Coach	$4,401
Heather Olla	Assistant Softball Coach	$3,721
Tom Lobb	Head Baseball Coach	$4,401
Peter Berg	Assistant Baseball Coach	$3,721
Cathy Zisk	Head Track Coach	$4,401
Ryan Dec	Assistant Track Coach	$2,198

3. Approve the following staff members as family math facilitators at the Tewksbury Elementary School Grade 3 Family Night in March, 2022 (date TBD). One hour of prep time and one hour of facilitations per staff member.

Name	Step/Guide	Hourly Salary
Patsy DelGrande	Step 12 MA+30	$56.96

Aimee Emge	Step 15 MA	$64.20
Lori Nichols	Step 15 MA+30	$65.73
Jeanette Pill	Step 15 MA	$64.20

4. Approve Se Jin Heo as a substitute teacher for the 2021-2022 school year, pending criminal history review.

5. Approve Alicia Chapman, a student at Lebanon Valley College, to observe classes at Tewksbury Elementary School from March 4, 2022 through March 11, 2022 as a requirement for her Educational Foundations class.

Motion: _____ 2nd _____
Discussion:
Roll Call:
Ms. Carrino____Mr. Davidson____Ms. Fleming____Ms. Jardinella____Ms. Munoz____Ms. Niang____Dr. Simon____Ms. Stein____Mr. Deo____

XVI. OLD BUSINESS

XVII. NEW BUSINESS

XVIII. ADJOURNMENT

Motion _____ 2nd _____ Time of Adjournment:_____p.m.
All in Favor:
Roll Call:
Ms. Carrino____Mr. Davidson____Ms. Fleming____Ms. Jardinella____Ms. Munoz____Ms. Niang____Dr. Simon____Ms. Stein____Mr. Deo____