TEWKSBURY TOWNSHIP SCHOOL DISTRICT

173 Old Turnpike Road
Califon, New Jersey 07830
Phone: 908-439-2010 Fax: 908-439-2655

COMMITTEE OF THE WHOLE MEETING AGENDA

March 16, 2022

7:00 PM EXECUTIVE SESSION - Closed to Public
7:30 PM REGULAR BOARD MEETING - Open to Public

Old Turnpike School Library
or
Click Here to Join Zoom Meeting
or
join via telephone:
Meeting ID: 833 6574 4464
Passcode: 364911
One tap mobile
+1 646 558 8656 US (New York)
Find your local number: https://us02web.zoom.us/u/k3ZSV78pf

During public comment, the in-person public participants are invited to address the Board with questions or comments.

District Goals

1. Identify students' learning needs due to the disruption of the pandemic and support students' academic growth.
2. Address students' social-emotional learning needs through various support programs.

Board Goals

1. Support programs and provide resources in our schools that address student learning and social-emotional needs due to the pandemic.
2. Continue to improve the quality of education in the district while remaining fiscally responsible.

I. CALL TO ORDER Time:_____

II. ROLL CALL

Ms. Carrino	Mr. Davidson	Mr. Deo	Ms. Fleming	Ms. Jardinella
Ms. Munoz	Ms. Niang	Dr. Simon	Ms. Stein	Dr. Shouffler Ms. Goguen

III. EXECUTIVE SESSION

Motion _____ 2nd _____ Enter closed session at _____p.m.

WHEREAS, Chapter 231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in executive or private session under certain limited circumstances, and:
WHEREAS, said law required the Board of Education to adopt a resolution at a public meeting before it can meet in such an executive or private session;
NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Township of Tewksbury that it does hereby determine that it is necessary to meet in executive session at this time to discuss personnel and legal matters for approximately thirty minutes. The matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting. Action may be taken.

Motion _____ 2nd _____ Enter open session at _____p.m.

IV. CALL TO ORDER Time:_____

V. SUNSHINE ANNOUNCEMENT

Welcome to a meeting of the Tewksbury Township Board of Education. The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Tewksbury Township Board of Education has caused notice of the time and place of this meeting to be published in the Courier News and the Hunterdon Democrat and notice of the meeting has been posted on the Tewksbury Township School District website. www.tewksburyschools.org. It is an expectation that all present will wear a mask as per the Governor's order.

VI. PLEDGE OF ALLEGIANCE

VII. ROLL CALL

Ms. Carrino	Mr. Davidson	Mr. Deo	Ms. Fleming	Ms. Jardinella
Ms. Munoz	Ms. Niang	Dr. Simon	Ms. Stein	Dr. Shouffler Ms. Goguen

VIII. OPPORTUNITY FOR PUBLIC COMMENT

During this portion of the meeting, the in-person public participants are invited to address the Board with questions or comments on actionable agenda items only.

The public is requested to sign the register provided for this purpose and to state their name, address, and direct their comments to the Board President. While all comments will be considered and a response will be forthcoming if and when appropriate, the Board will not respond to the speakers at the time of their appearance.

The public comment period will be a maximum of thirty minutes in length unless there are unusual circumstances. Those appearing will be allocated three minutes to speak and no one will be permitted to speak twice until all those wishing to speak have had a turn. Civility and mutual respect is expected. Speakers should be courteous to Board members, District employees, students, and other members of the public.

Motion to close public comments _____ Seconded_____

IX. PRESENTATION

- Budget Presentation

X. CORRESPONDENCE

- An email was received from a parent regarding Old Turnpike School
- An email was received from a parent regarding Tewksbury Elementary School
- An email was received regarding cyber security services

XI. SUPERINTENDENT'S REPORT

- Update on school health protocols
- Student social emotional learning needs
- One HIB case was investigated and findings and/or consequences were upheld by the Board of Education

XII. MINUTES

- February 9, Committee of the Whole Meeting
- February 9, Executive Session
- February 23, 2022 Regular Board Meeting
- February 23, 2022 Executive Session

XIII. COMMITTEE REPORTS

A. Curriculum

Discussion

- 2021-2022 School Calendar
- Data on course selection for Voorhees High School
- School start times

ACTION ITEM

Motion to approve the following:

1. Approve the addition of two days to the 2021-2022 school calendar to make up for the school closures on February 4th and February 25th. The last day of school for students will now be Tuesday, June 21, 2022, and the last day of school for staff will be Wednesday, June 22, 2022.

Motion: _____ 2nd _____
Discussion
Roll Call:
Ms. Carrino____Mr. Davidson____Ms. Fleming____Ms. Jardinella____Ms. Munoz____Ms. Niang____Dr. Simon____Ms. Stein____Mr. Deo____

B. Policy
Discussion

- Review of Policy 9200- Cooperation Between Parents and School
- Review of Policy 7510- Use of School Facilities- Including Facilities Use Packet
- Review of Policy 5511-Student Dress and Grooming

C. Finance
Discussion

ACTION ITEM

Motion to approve the following:

1. Adoption of Tentative 2022-2023 Budget:
   Resolved, that the Tewksbury Township Board of Education adopts the following tentative budget for the 2022-2023 school year and authorizes the Board Secretary to submit to the Hunterdon County Department of Education County Superintendent for approval in accordance with the statutory deadline and to make all necessary adjustments to the budget to comply with State regulations.

2022-2023	General Fund	Special Revenues	Debt Service	Total
Total Expenditures	$15,552,879	$368,804	$741,206	$16,662,889
Less Anticipated Revenue	$2,500,155	$368,804	$0	$2,868,959
Taxes To Be Raised	$13,052,724	$0	$741,206	$13,793,930

BE IT RESOLVED, that the Tewksbury Township Board of Education, in the County of Hunterdon, New Jersey, approves the following capital projects and architect fees and withdrawal of $651,674 from the Capital Reserve account to provide funding for the following projects/equipment for the 2022-2023 school year:

Paving of Old Turnpike and Tewksbury Elementary School parking lots	$594,674
Repeater for Transportation	$ 14,000
HVAC Upgrades	$ 43,000

Total costs for these projects are $651,674, which represent expenditures for construction elements or projects that are in addition to the facilities efficiency standards determined by the Commissioner as necessary to achieve the New Jersey Student Learning Standards.

And to advertise said tentative budget in the Hunterdon County Democrat or Courier News in accordance with the form suggested by the State Department of Education and according to law. BE IT FURTHER RESOLVED, that a public hearing be held at Old Turnpike School, Tewksbury Township, New Jersey on April 27, 2022 at 7:30 pm, for the purpose of conducting a public hearing on the budget for the 2022-2023 School Year.

WHEREAS, the Tewksbury Township Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23B-1.1 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of $150 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23B-1.1 et seq., but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; now

THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23B-1.1 et seq. as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23B-1.2(b), to a maximum expenditure of $20,000 for all staff and board members.

BE IT FURTHER RESOLVED that the Board of Education establish the maximum dollar limit of $125,830 for professional services for the 2022-2023 school year and confirms $74,281 was established as the 2021-2022 school district maximum of which $60,053 has been spent to date.

WHEREAS, the tentative budget includes the following appropriations:

Legal	$25,000
Audit Fees	$17,500
Architect	$83,330
Total	$125,830

2. Approve the donation from the Tewksbury Education Association (from NJEA grant money) for a ground-level deck for outdoor stage to be used in the Tewksbury Elementary School garden area. Approximate value is $2,500.

3. Approve the donation from the Tewksbury Education Association (from NJEA grant money) for a rock border for the butterfly garden to be used in the Tewksbury Elementary School garden area. Approximate value is $1,000.

4. Approve the donation from the Tewksbury Education Association (from NJEA grant money) for pea gravel hardscape to be used in the Tewksbury Elementary School garden area. Approximate value is $1,500.

5. Approve the following workshop/travel requests for the 2021-2022 school year.

   BE IT RESOLVED that the Board, upon recommendation of the Chief School Administrator make the findings and approve attendance and travel for the following workshops/meetings:

   - that travel is directly related to and within the scope of the employee or Board member's duties or responsibilities; and for employees, the school district's professional development plan;
   - that travel is critical to the instructional needs of the district or furthers the efficient operation of the district;
   - that the travel is in compliance with state and federal travel payment guidelines; and
   - that the travel is in compliance with the District policy on travel.

Staff Member	Date	Registration	Other Expenses	Event/Destination
Susan Moyer	3/30/22	$279	-0-	WEBINAR - Practical Therapy Techniques
Bob Hoffman, Jr.	3/23/22-3/25/23	$375.00	Hotel $174.00	School Transportation Supervisors of NJ 52nd Annual Conference, Atlantic City, NJ
Mileage will be reimbursed according to board policy.				

6. Approve the following field trips for the 2021-2022 school year.

Grade	Destination	Date	Cost per Student (cost of attendance not paid by district)
K	Tewksbury Police Station & Rescue Squad - Social Studies- understanding role of Police and Rescue Squad in our community.	April, 2022	$0
K	Tewksbury Police Station & Rescue Squad - Social Studies- understanding role of Police and Rescue Squad in our community.	April, 2022	$0
K	Tewksbury Police Station & Rescue Squad - Social Studies- understanding role of Police and Rescue Squad in our community.	April, 2022	$0
4	Somerset Patriots Ballpark, Bridgewater, NJ - Social Emotional Learning - 4th grade will	May, 2022	$16.00

	celebrate moving on to OTS together.		
2	Cora Hartshorn Arboretum and Bird Sanctuary, Short Hills, NJ - Biodiversity in Seed Dispersal. Participation in lessons on a nature-themed environment	May, 2022	$6.00

Motion: _____ 2nd _____
Discussion
Roll Call:
Ms. Carrino____Mr. Davidson____Ms. Fleming____Ms. Jardinella____Ms. Munoz____Ms. Niang____Dr. Simon____Ms. Stein____Mr. Deo____

D. Technology
Discussion

E. Facilities
Discussion
- School Property Map
- Food Service Update

F. Transportation
Discussion

G. Communications
Discussion
- Letter from Principals was sent to the parents of rising 5th and 6th grade students

H. Other
Discussion

XIV. OPPORTUNITY FOR PUBLIC COMMENT

During this portion of the meeting, the in-person public participants are invited to address the Board with questions or comments on non-agenda items.

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Motion to close public comments _____ Seconded_____

I. Personnel
Discussion

1. Field Trip Chaperones:

Grade	Destination	Date	Chaperone	Compensation
6	Camp Mason Overnight Trip	April, 2022	Pete Berg	$552
6	Camp Mason Overnight Trip	April, 2022	Ally Caruso	$552
6	Camp Mason Overnight Trip	April, 2022	Jodi DenBleyker	$552
6	Camp Mason Overnight Trip	April, 2022	Amanda Kouzis	$552
6	Camp Mason Overnight Trip	April, 2022	Tom Lobb	$552
6	Camp Mason Overnight Trip	April, 2022	Becky Palmer	$552
6	Camp Mason Overnight Trip	April, 2022	Cathy Zisk	$552
6	Camp Mason Overnight Trip	April, 2022	Carrie Lindower-**Nurse**	$250/day, $276/Overnight
6	Camp Mason Overnight Trip	April, 2022	Caroline Yarton-**Nurse**	$250/day, $276/Overnight
8	Washington D.C. Overnight Trip	June, 2022	Rick DeJaager	Not to exceed $1,000
8	Washington D.C. Overnight Trip	June, 2022	Patty Jennings	Not to exceed $1,000
8	Washington D.C. Overnight Trip	June, 2022	Dee Krowl	Not to exceed $1,000
8	Washington D.C. Overnight Trip	June, 2022	Tom Lobb	Not to exceed $1,000
8	Washington D.C. Overnight Trip	June, 2022	Bonnie Mendralla	Not to exceed $1,000
8	Washington D.C. Overnight Trip	June, 2022	Heather Olla	Not to exceed $1,000
8	Washington D.C. Overnight Trip	June, 2022	Becky Palmer	Not to exceed $1,000
8	Washington D.C. Overnight Trip	June, 2022	Scott Sipos	Not to exceed $1,000
8	Washington D.C. Overnight Trip	June, 2022	Scott Steinman	Not to exceed $1,000
8	Washington D.C. Overnight Trip	June, 2022	Kara Swan	Not to exceed $1,000
8	Washington D.C. Overnight Trip	June, 2022	Megan Verderamo	Not to exceed $1,000
8	Washington D.C. Overnight Trip	June, 2022	Heather Heithoff-**Nurse**	Not to exceed $1,800

2. Student Teacher Emma Jones, a current student at Centenary University, for a two semester placement for a Clinical Experience/Clinical Internship at Tewksbury Elementary School beginning Fall 2022. Clinical experience (practicum) will be two full days or 4 half days per week to be completed in the first semester, in one placement of no less than 15 weeks. Clinical Internship (student teaching) to be completed in the second semester, no less than a total of 15 weeks in one or two placements. The cooperating teachers will be Camille Bristow and Nicole Fuentes.

ACTION ITEM

Motion to approve the following:

3. Approve Kyle Crosby as a substitute teacher for the 2021-2022 school year, pending criminal history review.

4. Approve Candace Dodge as a substitute teacher for the 2021-2022 school year, pending criminal history review.

5. Approve the following honoraria positions for the 2021-2022 school year, pending criminal history review:

Name	Honoraria Position	Compensation
Nick Pung	Head Boys Lacrosse Coach	$2,707
Jose Pung	Assistant Boys Lacrosse Coach	$2,198

Motion: _____ 2nd _____
Discussion
Roll Call:
Ms. Carrino____Mr. Davidson____Ms. Fleming____Ms. Jardinella____Ms. Munoz____Ms. Niang____Dr. Simon____Ms. Stein____Mr. Deo____

XV. OLD BUSINESS

XVI. NEW BUSINESS

XVII. ADJOURNMENT

Motion _____ 2nd _____ Time of Adjournment:_____p.m.
All in Favor:
Roll Call:
Ms. Carrino____Mr. Davidson____Ms. Fleming____Ms. Jardinella____Ms. Munoz____Ms. Niang____Dr. Simon____Ms. Stein____Mr. Deo____