TEWKSBURY TOWNSHIP SCHOOL DISTRICT
173 Old Turnpike Road
Califon, New Jersey 07830
Phone: 908-439-2010 Fax: 908-439-2655

REGULAR BOARD MEETING AGENDA
March 31, 2022

7:00 PM EXECUTIVE SESSION - Closed to Public
7:30 PM REGULAR BOARD MEETING - Open to Public

Old Turnpike School Library
or
Click Here to Join Zoom Meeting
or
join via telephone:
Meeting ID: 833 6574 4464
Passcode: 364911
One tap mobile
+1 646 558 8656 US (New York)
Find your local number: https://us02web.zoom.us/u/k3ZSV78pf

During public comment, the in-person public participants are invited to address the Board with questions or comments.

District Goals

1. Identify students' learning needs due to the disruption of the pandemic and support students' academic growth.
2. Address students' social-emotional learning needs through various support programs.

Board Goals

1. Support programs and provide resources in our schools that address student learning and social-emotional needs due to the pandemic.
2. Continue to improve the quality of education in the district while remaining fiscally responsible.

I. CALL TO ORDER Time:_____

II. ROLL CALL

Ms. Carrino	Mr. Davidson	Mr. Deo	Ms. Fleming	Ms. Jardinella
Ms. Munoz	Ms. Niang	Dr. Simon	Ms. Stein	Dr. Shouffler Ms. Goguen

III. EXECUTIVE SESSION

Motion _____ 2nd _____ Enter closed session at _____p.m.

WHEREAS, Chapter 231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in executive or private session under certain limited circumstances, and:
WHEREAS, said law required the Board of Education to adopt a resolution at a public meeting before it can meet in such an executive or private session;
NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Township of Tewksbury that it does hereby determine that it is necessary to meet in executive session at this time to discuss personnel and legal matters for approximately thirty minutes. The matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting. Action may be taken.

Motion _____ 2nd _____ Enter open session at _____p.m.

IV. CALL TO ORDER Time:_____

V. SUNSHINE ANNOUNCEMENT

Welcome to a meeting of the Tewksbury Township Board of Education. The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Tewksbury Township Board of Education has caused notice of the time and place of this meeting to be published in the Courier News and the Hunterdon Democrat and notice of the meeting has been posted on the Tewksbury Township School District website. www.tewksburyschools.org.

VI. PLEDGE OF ALLEGIANCE

VII. ROLL CALL

Ms. Carrino	Mr. Davidson	Mr. Deo	Ms. Fleming	Ms. Jardinella
Ms. Munoz	Ms. Niang	Dr. Simon	Ms. Stein	Dr. Shouffler Ms. Goguen

VIII. OPPORTUNITY FOR PUBLIC COMMENT

During this portion of the meeting, the in-person public participants are invited to address the Board with questions or comments on actionable agenda items only.

The public is requested to sign the register provided for this purpose and to state their name, address, and direct their comments to the Board President. While all comments will be considered and a response will be forthcoming if and when appropriate, the Board will not respond to the speakers at the time of their appearance.

The public comment period will be a maximum of thirty minutes in length unless there are unusual circumstances. Those appearing will be allocated three minutes to speak and no one will be permitted to speak twice until all those wishing to speak have had a turn. Civility and mutual respect is expected. Speakers should be courteous to Board members, District employees, students, and other members of the public.

Motion to close public comments _____ Seconded_____

IX. PRESENTATION

- Maschio's Food Service

X. CORRESPONDENCE

XI. SUPERINTENDENT'S REPORT

- HIB Report - There were no HIB incidents for the month of March, 2022.
- Enrollment Reports
- Emergency/Fire Drill Reports

School	Tewksbury Elementary School		
Month/Year	Feb. 2022	March 2022	March 2022
Date	2/18/2022	3/7/2022	3/16/22, 8:30 AM
Drill Description	Shelter in Place Drill	Fire	School Bus Evacuation Drill Lower Parking Lot Routes 1,2,3,4,6,7,9,12
Duration of Drill	5 minutes	4 minutes	10 min
Weather Conditions	n/a	Sunny and Warm	Sunny and Warm
Conductor of Drill	K. Lemerich	K. Lemerich	Hoffman/ Verderamo/Staff
Notification Method	Shelter in Place Drill	Fire alarm system	Email notification

School	Old Turnpike School		
Month/Year	Feb 2022	March 2022	March 2022
Date	2/28/22 3:00 PM	3/7/2022 1:45 PM	3/16/2022, 7:32 AM
Drill Description	School Secruity Drill- Bomb Threat	Fire Drill	School Bus Evacuation Drill Front of School Routes 1,2,3,4,6,7,9,12
Duration of Drill	15 min	3 minutes	10 minutes
Weather	Sunny & Cold	Warm & Cloudy	Sunny

Conditions			
Conductor of Drill	**Verderamo, Mitchell, Hanft, Barlow, Svard**	**D. Krowl, K. Swan,T. Holmes**	**B. Hoffman & M. Mitchell**
Notification Method	**Drill took place after school**	**radios & alarms**	**Email sent to staff**

XII. MINUTES

Motion to approve the following minutes:

- February 9, Committee of the Whole Meeting
- February 9, Executive Session
- February 23, 2022 Regular Board Meeting
- February 23, 2022 Executive Session

Motion: _____ 2nd _____
Discussion:
Roll Call:
Ms. Carrino____Mr. Davidson____Ms. Fleming____Ms. Jardinella____Ms. Munoz____Ms. Niang____Dr. Simon____Ms. Stein____Mr. Deo____

XIII. COMMITTEE REPORTS

A. Curriculum

Discussion

- After School Sports

B. Policy

Discussion

- Policy 5132 Student Dress and Grooming
- Strauss Esmay Update

C. Finance

Discussion

Motion to approve the following:

1. Approval of Bills

   BE IT RESOLVED that the Board approve the attached lists of district bills for payment as presented by the School Business Administrator for the period February 25, 2022 through April 1, 2022 for a total amount of $1,733,378.65.

2. Acceptance and Approval of Board Secretary's Report for the month of February, 2022.

3. BE IT RESOLVED that upon review of the Board Secretary's Reports for the month of December, 2021 in consultation with appropriate district officials, the Board of Education certifies that no fund had been over expended in violation of NJAC 6A:23A-16:10(b); and the Board of Education further certifies, based on the Board Secretary's certification, that the total of

encumbrances for each line item account does not exceed the line item appropriation in violation of NJAC 6A:23A-16:10(a).

4. Acceptance and Approval of Treasurer's Report for the month of February, 2022.

   BE IT RESOLVED that upon review of the Treasurer's Report for the month of February, 2022 in consultation with appropriate district officials, the Board of Education certifies that no fund had been over expended in violation of NJAC 6A:23A-16:10(b); and the Board Secretary further certifies, based on the Board Treasurer's Report, that the total of encumbrances for each line item account does not exceed the line item appropriation in violation of NJAC 6A:23A-16:10(a).

   The Board Secretary certifies, pursuant to NJAC 6A:23A-16:10(c)(3), that the total of encumbrances for each line item account does not exceed the line item appropriation in violation of NJAC 6A:23A-16:10(a).

5. Approve the attached list of transfers.

6. Approve the following workshop/travel requests for the 2021-2022 school year.

   BE IT RESOLVED that the Board, upon recommendation of the Chief School Administrator make the findings and approve attendance and travel for the following workshops/meetings:

   - that travel is directly related to and within the scope of the employee or Board member's duties or responsibilities; and for employees, the school district's professional development plan;
   - that travel is critical to the instructional needs of the district or furthers the efficient operation of the district;
   - that the travel is in compliance with state and federal travel payment guidelines; and
   - that the travel is in compliance with the District policy on travel.

Staff Member	Date	Registration	Other Expenses	Event/Destination
Heather Valenta	4/29/22	$0	0	CDK End of Year Accounting Mtg., Washington, NJ
Andrea Aronow	4/29/22	$0	0	CDK End of Year Accounting Mtg., Washington, NJ
Heather Valenta	4/28/22	$0	0	CDK End of Year Personnel Mtg., Washington, NJ
Barbara Simcox	4/28/22	$0	0	CDK End of Year Personnel Mtg., Washington, NJ
Heather Goguen	5/3/22	$0	0	CDK End of Year Accounting and Personnel Mtg., Washington, NJ
Heather Goguen	6/6-6/10/22	$275.00	Hotel $388.94, Parking $10, Mileage $98, Tolls $25, Meals $129	NJ Association of School Business Officials Annual Convention, Atlantic City, NJ
Becky Chapman	5/4-5/6/22	$650.00	0	Virtual Course - Teachers College - Understanding and Implementing Phonics Units of Study 2022: Grades K-2

Mileage will be reimbursed according to board policy.

7. Approve the following field trips for the 2021-2022 school year.

Grade	Destination	Date	Cost per Student (cost of attendance not paid by district)
6-8	Battle of the Books at Readington Middle School. 3:45pm-8:30 pm. Emily Searle, Chaperone	April, 2022	$0

8. Accept the donation of 1 wheelbarrow, 1 transfer shovel, 1 digging shovel, 2 kids sized long handled shovels, 2 kids sized long handled rakes, and 2 100' rolls of landscape fabric from Lowes Home Improvement Stores for the TES Garden Project. Approximate value $300.00.

9. Approve entering into agreement with Glasberg Behavioral Consulting Services, LLC for Functional Behavioral Assessment (FBA) for student #5489343370 at a cost not to exceed $1,800.00.

10. Approve entering into agreement with COR Behavioral Group for Board Certified Behavioral Analyst (BCBA) services for 2 hours per week beginning April 25, 2022 through June 20, 2022 for student #5412800533 at a cost of $125.00 per hour.

11. Approve the revised Budget Development Schedule for the 2022-2023 budget.

Motion: _____ 2nd _____
Discussion:
Roll Call:
Ms. Carrino____Mr. Davidson____Ms. Fleming____Ms. Jardinella____Ms. Munoz____Ms. Niang____Dr. Simon____Ms. Stein____Mr. Deo____

D. Technology
Discussion
- Multiple Factor Authentication

E. Facilities
Discussion
- Water Update

Motion to approve the following:

1. Approve the contract with the Hunterdon County YMCA to provide before and after care school programs for the 2022-2023 school year for a fee of $8,000 payable to the Tewksbury Township School District.

Motion: _____ 2nd _____
Discussion:
Roll Call:
Ms. Carrino____Mr. Davidson____Ms. Fleming____Ms. Jardinella____Ms. Munoz____Ms. Niang____Dr. Simon____Ms. Stein____Mr. Deo____

F. Transportation
Discussion

G. Communications
Discussion

H. Other
Discussion

- May Board of Education Meeting Dates

XIV. LEGISLATIVE REVIEW

Discussion

XV. OPPORTUNITY FOR PUBLIC COMMENT

During this portion of the meeting, the in-person public participants are invited to address the Board with questions or comments on non-agenda items.

The public is requested to sign the register provided for this purpose and to state their name, address, and direct their comments to the Board President. While all comments will be considered and a response will be forthcoming if and when appropriate, the Board will not respond to the speakers at the time of their appearance.

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Motion to close public comments _____ Seconded_____

I. Personnel
Discussion

Motion to approve the following:

1. Approve the following Field Trip Chaperones:

Grade	Destination	Date	Chaperone	Compensation
6	Camp Mason Overnight Trip	April, 2022	Pete Berg	$552
6	Camp Mason Overnight Trip	April, 2022	Ally Caruso	$552
6	Camp Mason Overnight Trip	April, 2022	Jodi DenBleyker	$552
6	Camp Mason Overnight Trip	April, 2022	Amanda Kouzis	$552
6	Camp Mason Overnight Trip	April, 2022	Tom Lobb	$552
6	Camp Mason Overnight Trip	April, 2022	Becky Palmer	$552
6	Camp Mason Overnight Trip	April, 2022	Cathy Zisk	$552
6	Camp Mason Overnight Trip	April, 2022	Carrie Lindower-**Nurse**	$250/day, $276/Overnight
6	Camp Mason Overnight Trip	April, 2022	Caroline Yarton-**Nurse**	$250/day, $276/Overnight

8	Washington D.C. Overnight Trip	June, 2022	Rick DeJaager	Not to exceed $1,000
8	Washington D.C. Overnight Trip	June, 2022	Patty Jennings	Not to exceed $1,000
8	Washington D.C. Overnight Trip	June, 2022	Dee Krowl	Not to exceed $1,000
8	Washington D.C. Overnight Trip	June, 2022	Tom Lobb	Not to exceed $1,000
8	Washington D.C. Overnight Trip	June, 2022	Bonnie Mendralla	Not to exceed $1,000
8	Washington D.C. Overnight Trip	June, 2022	Heather Olla	Not to exceed $1,000
8	Washington D.C. Overnight Trip	June, 2022	Becky Palmer	Not to exceed $1,000
8	Washington D.C. Overnight Trip	June, 2022	Scott Sipos	Not to exceed $1,000
8	Washington D.C. Overnight Trip	June, 2022	Scott Steinman	Not to exceed $1,000
8	Washington D.C. Overnight Trip	June, 2022	Kara Swan	Not to exceed $1,000
8	Washington D.C. Overnight Trip	June, 2022	Megan Verderamo	Not to exceed $1,000
8	Washington D.C. Overnight Trip	June, 2022	Heather Heithoff-**Nurse**	Not to exceed $1,800

2. Approve student teacher Emma Jones, a current student at Centenary University, for a two semester placement for a Clinical Experience/Clinical Internship at Tewksbury Elementary School beginning Fall 2022. Clinical experience (practicum) will be two full days or 4 half days per week to be completed in the first semester, in one placement of no less than 15 weeks. Clinical Internship (student teaching) to be completed in the second semester, no less than a total of 15 weeks in one or two placements. The cooperating teachers will be Camille Bristow and Nicole Fuentes.

3. Approve Emma Jones as a substitute teacher for the 2021-2022 school year, pending criminal history review.

4. Accept, with regret, the letter of retirement from Susan Wilkinson, fourth grade teacher, effective July 1, 2022. (TES-TCH-04-03).

5. Accept, with regret, the letter of retirement from Erin Brogan, paraprofessional, effective April 30, 2022. (TES-AID-INST-02).

Motion: _____ 2nd _____
Discussion:
Roll Call:
Ms. Carrino____Mr. Davidson____Ms. Fleming____Ms. Jardinella____Ms. Munoz____Ms. Niang____Dr. Simon____Ms. Stein____Mr. Deo____

XVI. OLD BUSINESS

XVII. NEW BUSINESS

XVIII. ADJOURNMENT

Motion _____ 2nd _____ Time of Adjournment:_____p.m.
All in Favor:
Roll Call:
Ms. Carrino____Mr. Davidson____Ms. Fleming____Ms. Jardinella____Ms. Munoz____Ms. Niang____Dr. Simon____Ms. Stein____Mr. Deo____