TEWKSBURY TOWNSHIP BOARD OF EDUCATION
Committee of the Whole Meeting June 1, 2022

The Committee of the Whole Meeting of the Tewksbury Township Board of Education was called to order by Ms. Goguen at 7:07 p.m. at Old Turnpike School.

Ms. Goguen read the Sunshine Law:

Welcome to a meeting of the Tewksbury Township Board of Education. The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Tewksbury Township Board of Education has caused notice of the time and place of this meeting to be published in the Courier News and the Hunterdon Democrat and notice of the meeting has been posted on the Tewksbury Township School District website. www.tewksburyschools.org.

The Board pledged Allegiance to the Flag.

PRESENT: Ms. Carrino, Mr. Deo, Ms. Fleming, Ms. Jardinella, Ms.Munoz, Ms. Niang, Dr. Simon, Ms. Stein

ABSENT: Mr. Davidson

ALSO PRESENT: Dr. Jennifer Shouffler - Superintendent, Heather Goguen - Business Administrator

OPPORTUNITY FOR PUBLIC COMMENT: None.

Motion was made by Mr. Deo and seconded by Ms. Fleming to close the public comment portion of the meeting.

All in Favor: Jillian Carrino, Karen Fleming, Susanne Jardinella, Suleyka Munoz, Khadija Niang, William Simon, Andrea Stein, Michael Deo
Absent: Greg Davidson

PRESENTATION: Gwen Thornton, NJ School Boards - Superintendent and Board Evaluation

CORRESPONDENCE: None.

SUPERINTENDENT'S REPORT: Dr. Shouffler reflected on the recent school shooting and reviewed the protocols in place such as the approved safety and security plan and emergency drills. The Tewksbury Police have been very supportive of the schools and work closely with staff. The district has been working with the school counselors and outside professionals to support the students' mental health. Dr. Shouffler reiterated the importance of teachers and counselors to build long lasting bonds with students.

MINUTES: The following minutes will be reviewed by the board and approved at the June 20, 2022 meeting:

- May 10, 2022 Committee of the Whole Meeting
- May 10, 2022 Executive Session
- May 23, 2022 Regular Board Meeting

CURRICULUM: Students with an IEP will be invited for the summer Extended School Year program. Identified students in grades 1-8 who would benefit from extra help will also be invited to the Summer Learning Program. New this summer are week long enrichment courses for students. There will be a STEM course, Fitness course, Spanish Language Culture and Literacy course, Art course and Music lessons.

POLICY: None.

FINANCE: Motion was made by Mr. Deo and seconded by Ms. Fleming to approve the following:
Discussion: There will be a board resolutions at 6/20 meeting for transfers to Capital Reserve and the list of vendors currently used in the district.

Approve entering into contract with Therapeutic Intervention, Inc. for Occupational Therapy Evaluations for 2022-2023 School Year beginning July 1, 2022 through June 30, 2023 at a rate of $400.00 per evaluation.

Approve entering into contract with Therapeutic Intervention, Inc. for School Based Occupational Therapy Services for 2022-2023 School Year beginning July 1, 2022 through June 30, 2023 at a rate of $97.50 per hour.

Approve entering into contract with Therapeutic Intervention, Inc. for Physical Therapy Evaluations for 2022-2023 School Year beginning July 1, 2022 through June 30, 2023 at a rate of $400.00 per evaluation.

Approve entering into contract with Therapeutic Intervention, Inc. for School Based Physical Therapy Services for 2022-2023 School Year beginning July 1, 2022 through June 30, 2023 at a rate of $97.50 per hour.

Approve entering into agreement with Garden State AAC Specialists, LLC for Augmentative and Alternative Communication Evaluation and Therapeutic Services for school year 2022-2023 beginning September 1, 2022 through June 30, 2023 on an as needed basis.

Approve placement of student #8327372 at The Arc of Union County/Kohler Academy beginning May 2, 2022 through June 30, 2022 at a tuition cost of $22,955.01 plus transportation.

Final Resolution: Motion carried on a roll call vote.
Yes: Jillian Carrino, Karen Fleming, Susanne Jardinella, Khadija Niang, Suleyka Munoz, William Simon, Andrea Stein, Michael Deo
Absent: Greg Davidson
Abstain: William Simon on the motion for Garden State AAC Specialists, LLC

TECHNOLOGY: None.

FACILITIES: Ms. Goguen spoke about the potential $2.00 increase to Maschio's food service lunches for the 2022-2023 school year due to the following issues: rising costs, chef on site, multiple theme days. The board requested more information to support the increase.

TRANSPORTATION: Motion was made by Mr. Deo and seconded by Ms. Munoz to approve the following:
Discussion: None

Approve the Agreement with Tewksbury Township for the Uniform Shared Services and Consolidation Act for the Provision of Radio Communication Services through December 31, 2032.

Approve the Interlocal Vehicle Sale Agreement with Hunterdon County Educational Services Commission. In accordance with N.J.S.A 40A:65-1, et. seq. and N.J.S.A. 18A:6-51 et. seq., the Tewksbury Township Board of Education enters into an inter-Local Vehicle Sale Agreement with HCESC for the following vehicles:

Vehicle #	VIN#	Description
5	4UZAAXCS06CW00236	2006 Thomas/Freightliner 54-Passenger Bus
15	4UZAAXCS75CM98108	2005 Thomas/Freightliner 54-Passenger Bus

As per this agreement, the Tewksbury Township Board of Education does agree to pay a 10% commission to the HCESC, which will handle all advertisements, bid documentation, promotion and warehousing of above-listed vehicles: and that any offers to purchase subject vehicles will be presented by the HCESC to the Tewksbury Township Board of Education, which will have the right to authorize acceptance, counter or decline for each offer.

Approve, in accordance with N.J.S.A 40A:65-1, et. seq. and N.J.S.A. 18A:6-51et. Seq. via active Inter-Local Vehicle Sale Agreement with HCESC, accept highest bid offers at a sealed-bid opening held on May 26, 2022 at the Hunterdon County Education Services Commision Administrative Office, located at 37 Hoffmans Crossing Road, Califon, New Jersey 07830 at 12:30 pm on the following vehicles:

Vehicle #	VIN #	Brand/ Chassis, Style, Model	Year	Engine	Miles	Brakes	Details	Sealed Bid Offer
5	4UZAAXCS06CW00236	Thomas/Freightliner	2006	Mercedes Diesel	184,913	Air	Runs/Drives with current inspection, still in use. Retires at end of school year	$1,535
15	4UZAAXCS75CM98108	Thomas/Freightliner	2005	Mercedes Diesel	159,196	Air	Retired bus, runs/drives. Inspection expired.	$1,535

Bid Opening Results are as follows:

Vehicle #	Absolute Estate Mgt.	Jersey One Auto	TOP OFFER
5 - 2006 Thomas/Freightliner 54-Passenger Bus	$1,476	$1,535	$1,535
15 - 2005 Thomas/Freightliner 54-Passenger Bus	$1,476	$1,535	$1,535

Payment as result of Bid Opening is as follows:

Vehicle #	Sealed Bid Offer	Bid Awarded To	Tewksbury Twp - 90%	HCESC - 10%

5	$1,535	Jersey One Auto	$1,381.50	$153.50
15	$1,535	Jersey One Auto	$1,381.50	$153.50

All in Favor: Jillian Carrino, Karen Fleming, Susanne Jardinella, Suleyka Munoz, Khadija Niang, William Simon, Andrea Stein, Michael Deo
Absent: Greg Davidson

COMMUNICATIONS: None.

OTHER: None.

LEGISLATIVE REVIEW: None.

OPPORTUNITY FOR PUBLIC COMMENT: None.

Motion was made by Mr. Deo and seconded by Ms. Munoz to close the public comment portion of the meeting.

All in Favor: Jillian Carrino, Karen Fleming, Susanne Jardinella, Suleyka Munoz, Khadija Niang, William Simon, Andrea Stein, Michael Deo
Absent: Greg Davidson

PERSONNEL: The board reviewed the job descriptions for the 10 and 12 month secretaries.

Motion was made by Mr. Deo and seconded by Ms. Carrino to approve the following:
Discussion: None

At the recommendation of the Superintendent, approve the following staff for Summer 2022 Curriculum Writing.

Name	Curriculum	Hours	Rate
Cassidy Cain	Grade 5 Math (Update Scope and Sequence)	Up to 10 hours per grade	Curriculum Development Rate as per TEA Contract

At the recommendation of the Superintendent, approve the following staff for summer Extended School Year from June 28, 2022 through July 28, 2022 Mon.-Thurs. (no class 7/4/22).

Name	Position	Step	Hours	Rate
Burns, Jennifer	SP ED Teacher	*	5.25 per day up to 18 days	*
Erb, Meghan	SP ED Teacher	*	5.25 per day up to 18 days	*
Frankosky, Joseph	SP ED Teacher	*	4.25 per day up to 18 days	*
Fuentes, Nicole	SP ED Teacher	*	4.25 per day up to 18 days	*
Kovalsky, Krista	SP ED Teacher	*	4.25 per day up to 18 days	*
Olla, Heather	SP ED Teacher	*	4.25 per day up to 18 days	*
Picardo, Julieen	GEN ED Teacher	*	4.25 per day up to 18 days	*

Barnes, Darraugh (pending criminal history review)	SP ED Instructional Aide	*	5 per day up to 18 days	*
Barnes, Tracy	SP ED Instructional Aide	*	5 per day up to 18 days	*
DiYanni, Kristen	SP ED Instructional Aide	*	4 per day up to 18 days	*
Harp, Darcy	SP ED Instructional Aide	*	5 per day up to 18 days	*
Prunty, Tara	SP ED Instructional Aide	*	5 per day up to 18 days	*
Rinehart, Mackenzie (pending criminal history review)	SP ED Instructional Aide	*	5 per day up to 18 days	*
Rinehart, Madison	SP ED Instructional Aide	*	5 per day up to 18 days	*
Scala, Monica	SP ED Instructional Aide	*	5 per day up to 18 days	*
Stecker, Susan	Speech Therapist	*	4.25 per day up to 18 days	*
Cullen, Kelly	Nurse	*	5 per day up to 18 days	*
Nancy Morogiello	Substitute Nurse	*	as needed	*
Heather Heithoff	Substitute Nurse	n/a	as needed	$34.87
Rinehart, Kristen	Substitute	*	as needed	*

*Contractual step and rate determined following the ratification of the agreement between the Tewksbury Education Association and the Board of Education of Tewksbury Township.

At the recommendation of the Superintendent, approve the following staff for summer 2022 Child Study Team work.

Name	Position	Step	Hours	Rate
McCoy, Megan	School Psychologist	*	up to 40	*
Mezle, Frank	LDT-C	*	up to 40	*
Fuentes, Nicole	General Education/Special Education Teacher to attend Summer CST Meetings	n/a	up to 15	*
Olla, Heather	General Education/Special Education Teacher to attend Summer CST Meetings	n/a	up to 15	*
Picardo, Julian	General Education/Special Education Teacher to attend Summer CST Meetings	n/a	up to 15	*
Piesla, Alexandria	General Education/Special Education Teacher to attend Summer CST Meetings	n/a	up to 15	*
Chapman, Rebecca	General Education Teacher to attend summer CST Meetings	n/a	up to 15	*
Liz Gentile	General Education Teacher to attend summer CST Meetings	n/a	up to 15	*
Lobb, Thomas	General Education Teacher to attend summer CST Meetings	n/a	up to 15	*
Morrow, Karen	General Education Teacher to attend summer CST Meetings	n/a	up to 15	*

*Contractual step and rate determined following the ratification of the agreement between the Tewksbury Education Association and the Board of Education of Tewksbury Township.

At the recommendation of the Superintendent, approve the following staff for the Summer Support Program 2022 from July 5, 2022 through July 28, 2022 Mon.-Thurs.:

Name	Position	Step	Hours	Rate

Piesla, Alexandria	Grades 1 & 2	*	4.25 per day up to 15 days	*
Perticari, Fay	Grades 3 & 4	*	4.25 per day up to 15 days	*
Morrow, Karen	ELA Grades 1-8	*	4.25 per day up to 15 days	*
Nugent, Pam	Math Grades 1-8	*	4.25 per day up to 15 days	*
Mendralla, Bonnie	Grades 7 & 8	*	4.25 per day up to 15 days	*
Verderamo, Megan	Create, Implement and Supervise	*	5 per day up to 10 days	*

*Contractual step and rate determined following the ratification of the agreement between the Tewksbury Education Association and the Board of Education of Tewksbury Township.

At the recommendation of the Superintendent, approve the following staff for a one-week Summer Enrichment Program during July 5, 2022 through July 28, 2022 Mon.-Thurs.:

Name	Position	Step	Hours	Rate
Anne Rose-Mason	Literacy Enrichment	*	4.25 per day up to 2 days	*
Maura Obercian	Literacy Enrichment	*	4.25 per day up to 2 days	*
Brittany Spina	Instrumental Music	*	4.25 per day up to 4 days	*
Kristen Rinehart	STEM Enrichment	*	4.25 per day up to 4 days	*
Sandra Brinkhoff	Art Enrichment	*	4.25 per day up to 4 days	
Tom Lobb	Health/PE Enrichment	*	4.25 per day up to 4 days	*

*Contractual step and rate determined following the ratification of the agreement between the Tewksbury Education Association and the Board of Education of Tewksbury Township.

Approve the jobs descriptions for the following: Executive Secretary to the Superintendent, Human Resources-Payroll Specialist/Assistant to the Business Administrator, Purchasing/Accounts Payable Specialist, Principal Secretary, 10-Month School Secretary, Child Study Team Secretary.

At the recommendation of the Superintendent, accept, with regret, the letter of resignation from Cheryl Miller, OTS Language Arts Teacher, effective June 30, 2022. (OTS-TCH-LA-02)

All in Favor: Jillian Carrino, Karen Fleming, Susanne Jardinella, Suleyka Munoz, Khadija Niang, William Simon, Andrea Stein, Michael Deo
Absent: Greg Davidson

OLD BUSINESS: None.

NEW BUSINESS: None.

EXECUTIVE SESSION: Motion was made by Mr. Deo and seconded by Ms. Stein to enter Executive Session. The time was 8:09 p.m. Motion carried.

Motion was made by Mr. Deo and seconded by Dr. Simon to return to open session. The time was 8:44 p.m. Motion carried.

Motion was made by Mr. Deo and seconded by Ms. Stein to approve the following:
Discussion: None

Resolved, that the Board of Education hereby ratifies the Memorandum of Agreement with the Tewksbury Education Association, dated as of May 4, 2022 for the contract period July 1, 2022 through June 30, 2027, including related mutually adopted salary guides, which was previously ratified by the Association and which is on file in the office of the School Business Administrator/Board Secretary; and be it

Further Resolved, that the Board authorizes its president to execute an appropriate successor collective negotiations agreement upon finalization of same.

All in Favor: Jillian Carrino, Karen Fleming, Susanne Jardinella, Suleyka Munoz, Khadija Niang, William Simon, Andrea Stein, Michael Deo
Absent: Greg Davidson

ADJOURNMENT: Motion was made by Mr. Deo and seconded by Ms. Stein to adjourn the meeting. The time was 8:47 p.m.

All in Favor: Jillian Carrino, Karen Fleming, Susanne Jardinella, Suleyka Munoz, Khadija Niang, William Simon, Andrea Stein, Michael Deo
Absent: Greg Davidson

Motion carried.

Respectfully submitted,

Heather Goguen
Board Secretary