Minutes September 28, 2022 Regular Board Meeting
TEWKSBURY TOWNSHIP BOARD OF EDUCATION

The Regular Board Meeting of the Tewksbury Township Board of Education was called to order by Ms. Goguen at 7:04 p.m. at Old Turnpike School.

Ms. Goguen read the Sunshine Law:

Welcome to a meeting of the Tewksbury Township Board of Education. The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Tewksbury Township Board of Education has caused notice of the time and place of this meeting to be published in the Courier News and the Hunterdon Democrat and notice of the meeting has been posted on the Tewksbury Township School District website. www.tewksburyschools.org.

The Board pledged Allegiance to the Flag.

PRESENT: Ms. Carrino, Mr. Davidson, Mr. Deo, Ms. Fleming, Ms. Jardinella, Ms.Munoz, Ms. Niang, Dr. Simon, Ms. Stein

ABSENT: None

ALSO PRESENT: Dr. Jennifer Shouffler - Superintendent, Heather Goguen - Business Administrator

OPPORTUNITY FOR PUBLIC COMMENT: None.

Motion was made by Mr. Deo and seconded by Dr. Simon to close the public comment portion of the meeting.

All in Favor: Jillian Carrino, Greg Davidson, Karen Fleming, Susanne Jardinella, Suleyka Munoz, Khadija Niang, William Simon, Andrea Stein, Michael Deo

PRESENTATION: None

CORRESPONDENCE: An email was received from a parent supporting the change to the school calendar.

SUPERINTENDENT'S REPORT: School is now in full swing and going well. Students in grades 4-8 will be taking the Start Strong state assessment this week. This will provide quick results regarding students in need of support in ELA and Math. There will be a full presentation on the results of the spring NJSLA testing and the Start Strong testing at the October 12th Board Meeting. There were no HIB cases for the month of September, 2022. Enrollment Reports and Emergency/Fire Drill Reports were reviewed by the Board.

School	Tewksbury Elementary School		
Month/Year	Sept. 2022	Sept. 2022	Sept. 2022
Date	9/12/22 10:40am	9/14/22 8:25am	9/21/22 10:00am
Drill	Fire Drill	Bus Evacuation	Lockdown drill

Description		Drill	
Duration of Drill	4 minutes	10 minutes	7 minutes
Weather Conditions	Nice	Nice	Nice
Conductor of Drill	L.Moore M. Verderamo D. Grover	L. Moore B. Hoffman D. Grover M. Verderamo	L. Moore M. Verderamo C. Pepe Tewks Police (4)
Notification Method	Pull station	Bus driver spoke with students	PA system

School	Old Turnpike School		
Month/Year	Sept. 2022	Sept. 2022	Sept. 2022
Date	9/12/22 1:55 pm	9/14/22 7:25am	9/20/22 10:35am
Drill Description	Fire Drill	Bus Evacuation Drill	Lockdown drill
Duration of Drill	5 minutes	10 minutes	10 minutes
Weather Conditions	Cloudy/Humid	Nice	Nice
Conductor of Drill	Mitchell/Krowl/Holmes	M. Mitchell B. Hoffman	M. Mitchell M. Verderamo D. Krowl Tewksbury Officer
Notification Method	Pulled station	Bus driver spoke with students	PA system: Lockdown, Lockdown, Lockdown

MINUTES: Motion was made by Mr. Deo and seconded by Dr. Simon to approve the following minutes.

- August 17, 2022 Regular Board Meeting
- August 17, 2022 Board Retreat

Final Resolution: Motion carried on a roll call vote.
Yes: Jillian Carrino,Greg Davidson, Karen Fleming, Susanne Jardinella, Khadija Niang, Suleyka Munoz, William Simon, Andrea Stein, Michael Deo

CURRICULUM: On September 21, 2022, there was a virtual parent workshop on the changes to the 2022-2023 curriculum. The required changes from the NJDOE on health standards and how we will implement them in our curriculum were explained as well as the option to choose an alternate First Aid unit of study instead of the Sexuality and Child Abuse Prevention Unit in the health program. Also explained were revisions to the

social studies, technology and addition of standards on climate change across the curriculum. The Health/PE teachers joined the presentation to help the parents understand how the units will be taught. The presentation can be viewed on the District website. HIB self assessment scores were reviewed by the board. Assessment scores have increased due to increased anti-bullying training for both students and staff each year. After school clubs are being offered at both schools by the District, Whittemore and the PTA in order to provide students the opportunities to socialize and make friends with like interests. The Virtual Schooling and the Safe Return to School Plan have been updated and will be posted to the website after Board review.

Motion was made by Mr. Deo and seconded by Ms. Fleming to approve the following:

Approve the Virtual or Remote Instruction Plan for the 2022-2023 School Year.

Approve the LEA Plan for Safe Return to In-Person Instruction and Continuity of Service for the 2022-2023 school year.

Approve the School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act (HIB Self Assessment).

Final Resolution: Motion carried on a roll call vote.
Yes: Jillian Carrino,Greg Davidson, Karen Fleming, Susanne Jardinella, Khadija Niang, Suleyka Munoz, William Simon, Andrea Stein, Michael Deo

POLICY: Some policy revisions will be reviewed at the next board meeting.

FINANCE: After consulting with the county office and the auditors, it was determined that with Board approval, a withdrawal can be from the maintenance reserve for the regrading of the baseball field and for fencing.

Motion was made by Mr. Deo and seconded by Ms. Carrino to approve the following:
Discussion: None

Approval of Bills

BE IT RESOLVED that the Board approve the attached lists of district bills for payment as presented by the School Business Administrator for the period September 29, 2022 for a total amount of $1,376,531.54.

Acceptance and Approval of Board Secretary's Report for the month of July, 2022 and August, 2022.

BE IT RESOLVED that upon review of the Board Secretary's Reports for the month of July, 2022 and August, 2022 in consultation with appropriate district officials, the Board of Education certifies that no fund had been over expended in violation of NJAC 6A:23A-16:10(b); and the Board of Education further certifies, based on the Board Secretary's certification, that the total of encumbrances for each line item account does not exceed the line item appropriation in violation of NJAC 6A:23A-16:10(a).

Acceptance and Approval of Treasurer's Report for the month of July, 2022 and August, 2022.

BE IT RESOLVED that upon review of the Treasurer's Report for the month of July, 2022 and August, 2022 in consultation with appropriate district officials, the Board of Education certifies that no fund had been over expended in violation of NJAC 6A:23A-16:10(b); and the Board Secretary further certifies, based on the Board Treasurer's Report, that the total of encumbrances for each line item account does not exceed the line item appropriation in violation of NJAC 6A:23A-16:10(a).

The Board Secretary certifies, pursuant to NJAC 6A:23A-16:10(c)(3), that the total of encumbrances for each line item account does not exceed the line item appropriation in violation of NJAC 6A:23A-16:10(a).

Approve the attached list of transfers.

Approve the following Old Turnpike School Fundraisers:

Name of Fundraiser	Description	Date	Stipend Rate	Advisor/Chaperones
5th-8th Grade Dances	School Dances to provide fun and socialization for the students in grades 5-8. Proceeds go to end of year 8th grade Social.	October, December, February and April	$40/hour	Dee Krowl - not to exceed 5 hours Bonnie Mendralla -not to exceed 5 hours Chaperone - not to exceed 3 hours Chaperone - not to exceed 3 hours
Trunk or Treat Pizza Sale	Selling Pizzas at PTA Trunk or Treat Event. Proceeds go to 8th Grade DC Trip.	October, 2022	$40/hour	Dee Krowl - not to exceed 4 hours Bonnie Mendralla -not to exceed 4 hours
Pie Sale	Sale of Holiday Pies from Tranquility Farms. Proceeds go to 8th Grade DC Trip.	November 2022	N/A	Dee Krowl, Bonnie Mendralla
Paws for A Cause	Raise awareness for homeless animals in shelter needs by collecting supplies to be delivered to shelter.	November 2022	N/A	Nicole Amato
Giving Tree	Students purchase a gift for a child in need.	November-December, 2022	N/A	Dee Krowl
Holiday Ornament Sale	Personalized ornaments sold at lunchtime. Proceeds go to 8th Grade DC Trip.	December, 2022	N/A	Dee Krowl, Bonnie Mendralla
Metroschool Pledge Drive Drive	8th Grade Class Pledge Drive. Raising money that will go directly to the student account. There is no door-to-door selling or delivering of products. Proceeds go to student's own account for the 8th Grade DC Trip.	January, 2022	N/A	Dee Krowl, Bonnie Mendralla
8th Gr. Dance	End of Year Social for 8th Grade Class	June, 2023	$40/hour	Dee Krowl - not to exceed 5 hours Bonnie Mendralla -not to exceed 5 hours

Approve the following workshop/travel requests for the 2022-2023 school year.

BE IT RESOLVED that the Board, upon recommendation of the Chief School Administrator make the findings and approve attendance and travel for the following workshops/meetings:

- that travel is directly related to and within the scope of the employee or Board member's duties or responsibilities; and for employees, the school district's professional development plan;
- that travel is critical to the instructional needs of the district or furthers the efficient operation of the district;
- that the travel is in compliance with state and federal travel payment guidelines; and
- that the travel is in compliance with the District policy on travel.

Staff Member	Date	Registration	Other Expenses*	Event/Destination
Maura Obercian	10/6/22	$199.00	mileage	Foreign Language Educators NJ - Teach for Acquisition - Martina Bex, Monroe Township, NJ
Allison Caruso	12/1/22	$279.00	-0-	Science Conference - online Improving Learning Outcomes
Susan Moyer	10/10/22	$90	mileage	Warren County Speech Language Hearing Association Fall Conference, Allamuchy, NJ

*Mileage will be reimbursed according to board policy.

Approve the following field trips for the 2022-2023 school year:

Grade	Destination	Date (approximate month and year)	Approximate Cost per Student (cost of attendance not paid by district)	Teacher/Staff Contact
Pre K	Ort Farms- Long Valley	October 2022 OR May 2023	10.00	Krista Kovalsky
K	Fosterfield's Farm Morristown, NJ	May 2023	$8 per student	Liz Gentile
K	Tewksbury Police Station rescue squad	March/April 2023	Free	Liz Gentile
K	Growing Stage Company- Don't Let the Pigeon Drive the Bus	May 2023	TBD	Fay Perticari
1st	Penguin Pointers - STAY TRIP (presenters come to the school)	February 2023	*Hopefully funded via mini grant	Julian Picardo
1st	RVCC Planetarium	March 2023	TBD	Julian Picardo
1st	Play @ Centenary	November 2022	TBD	Julian Picardo
3rd	Ellis Island/Statue of Liberty	November 3 2022	TBD	Amanda Kouzis

3rd	Stream Study Hunterdon County Parks	End of April (2 days: 1 in class and 1 at FF)	TBD	Amanda Kouzis
4	Somerset Patriots Game	May 2023	TBD	Alyssa Forsythe
4	OTS	May 2023	$0	Alyssa Forsythe
5-6	Battle of the Books	April 2023	$5	Searle
5-8	T&T Dorney Park	May 2022	$120	Nicole Polinger
5-8	iFly Indoor Skydiving - Paramus, NJ	May 2023	~$50	Searle
5-8 Music	Tewks Women's Club Silver Tea	December 2022	free	Nicole Polinger
5-8	Somerset Patriots Game	May 2023	TBD	Bonnie Mendralla
7-8	Battle of the Books (may be one competition for 5-8, not sure yet)	April 2023	$5	Searle
8th	NYC - Broadway Show	Nov 2022	$75	Mitchell
8th	Voorhees High School	Jan 2022	0	Cutri-French
8th	Peer Leadership Conference,Long Branch NJ	Feb 2023	$75	Krowl
8th	Washington, DC	May 2023	$700	Krowl
8th	Michael Fowlin - Clinton Township Middle School	Nov 2022	0	CutriFrench

Approve change of name of account and purpose from Library account to HSAFSA for the purpose of flow through for HSA and FSA/Dependent Care employee deductions.

Approve a transfer out of Maintenance Reserve for the regrading of the infield and replacement of fencing at the baseball field not to exceed $70,000 to account 11-000-261-420-200-030.

Final Resolution: Motion carried on a roll call vote.
Yes: Jillian Carrino,Greg Davidson, Karen Fleming, Susanne Jardinella, Khadija Niang, Suleyka Munoz, William Simon, Andrea Stein, Michael Deo

TECHNOLOGY: The E-rate process is underway which involves eligible funding for technology infrastructure. Tonight is Ryan Dec's last night with the district recording the board meetings. We wish him well in his future endeavors. The board discussed and agreed to discontinue livestreaming the meetings and instead record them and post the audio on line as was done in the past.

FACILITIES: Regretfully, Brian Jesby, Coordinator of Buildings and Grounds, will be retiring. His position will be advertised and posted. Ms. Goguen discussed the long range facility plan and capital projects which include paving the TES parking lot, stage at OTS, lockdown/emergency notification system, atrium roof at OTS, flooring in TES main office and board office, troublesome doors. Ms. Goguen gave a water update: Two water bottle filling stations have been installed at each school and they are actively being used. The pot filler at TES may be disabled permanently.

TRANSPORTATION: In order to stay competitive, an increase to the substitute bus driver pay is recommended.

Motion was made by Mr. Deo and seconded by Dr. Simon to approve the following:
Discussion: None

Approve the increase to the substitute bus driver rate from $19/hour to $25/hour.

Final Resolution: Motion carried on a roll call vote.
Yes: Jillian Carrino,Greg Davidson, Karen Fleming, Susanne Jardinella, Khadija Niang, Suleyka Munoz, William Simon, Andrea Stein, Michael Deo

COMMUNICATIONS: None.

OTHER: None.

LEGISLATIVE REVIEW: None.

OPPORTUNITY FOR PUBLIC COMMENT: Mr. Alex Obercian, Lebanon, NJ, voiced concern about adequate staffing in the music department.

Motion was made by Mr. Deo and seconded by Ms. Munoz to close the public comment portion of the meeting.

All in Favor: Jillian Carrino, Greg Davidson, Karen Fleming, Susanne Jardinella, Suleyka Munoz, Khadija Niang, William Simon, Andrea Stein, Michael Deo

PERSONNEL: Motion was made by Mr. Deo and seconded by Ms. Stein to approve the following:
Discussion: None

There are some motions for approval tonight. Chris Shaffer, Christina Johnson and Sara Femiano are all new hires. Ms. Femiano will be the new school social worker and joins the district with vast experience working with adolescent students.

Approve the following club and advisors for the 2022-2023 school year:

Advisors	Name of Club	Description	Stipend	Supply Budget
Emily Searle	Gaming Club	Students play board games, video games and work on puzzles.	$3,000 Full Year Club	$150 for new games

At the recommendation of the Superintendent, approve Donna Lance as a substitute teacher for the 2022-2023 school year.

Accept, with regret, the letter of retirement from Brian Jesby, Coordinator of Buildings and Grounds, effective December 31, 2022. (DIST-CFM-BOE-01)

Approve the following members to serve on the 2022-2023 School Climate Team:

TES		**OTS**	
Name	**Position**	**Name**	**Position**
Patsy Delgrande	Teacher	Mary Cutri-French	Anti-Bullying Specialist
Tara Saksa	Parent	Dee Krowl	School Secretary
Alyssa Forsythe	Teacher	Michael Mitchell	Principal
Maura Obercian	Teacher	Tom Lobb	Teacher
Sheila Donovan	Counselor	Gennifer Puppe	Parent
Lisa Moore	Principal		

At the recommendation of the Superintendent, approve Christina Johnson as a full time Instructional Aide/Paraprofessional effective approximately October 3, 2022 for the 2022-2023 school year, at Step 9, $19.52, pending criminal history review.

At the recommendation of the Superintendent, approve Bonnie Mendralla and Kara Swan as a Cross Country Track Aide for practices and meets (shared position) through October 31, 2022 at the student supervision rate of $40/hour.

At the recommendation of the Superintendent, approve Christopher Shaffer as General Music/Instrumental Teacher effective approximately October 10, 2022 through June 30, 2023 at Step 1 BA $56,950 (pro-rated), pending criminal history review.

Approve Tom Lobb, Jessica Mukherjee, and Mike Wooby for preparing and facilitating the Virtual Parent Curriculum Workshop held on 9/21/22 at the rate of $40/hour, 2 hours each.

Approve the following members to serve on the 2022-2023 QSAC Committee:

Name	**Position**
Bonnie Mendralla	Teacher
Nicole Fuentes	Teacher
Amy Allen	Teacher

Becky Chapman	TEA Union Representative
Megan Verderamo	Supervisor
Heather Goguen	Business Administrator
Barbara Simcox	Secretary
Heather Goguen	Payroll/HR
Karen Fleming	Board Member

At the recommendation of the Superintendent, approve Sara Femiano as a School Social Worker effective approximately November 1, 2022 through June 30, 2023 at Step 13 MA+30 $86,296 (pro-rated), pending criminal history review.

Final Resolution: Motion carried on a roll call vote.
Yes: Jillian Carrino,Greg Davidson, Karen Fleming, Susanne Jardinella, Khadija Niang, Suleyka Munoz, William Simon, Andrea Stein, Michael Deo

OLD BUSINESS: Dr. Shouffler and Heather Olla, the Athletic Director, met to discuss whether grade 5 students should participate in soccer and basketball due to the great interest from the upper grades. It is difficult this year due to field space, bus transportation and referees. There are opportunities for the 5th graders to play through the Tewksbury Athletic Association.

NEW BUSINESS: None.

EXECUTIVE SESSION: Motion was made by Mr. Deo and seconded by Ms. Fleming to enter Executive Session. The time was 7:51 p.m.

Motion was made by Mr. Deo and seconded by Ms. Carrino to return to Open Session. The time was 8:07 p.m.

ADJOURNMENT: Motion was made by Mr. Deo and seconded by Ms. Carrino to adjourn the meeting. The time was 8:07 p.m.

All in Favor: Jillian Carrino, Greg Davidson, Karen Fleming, Susanne Jardinella, Suleyka Munoz, Khadija Niang, William Simon, Andrea Stein, Michael Deo

Motion carried.

Respectfully submitted,

Heather Goguen
Board Secretary