TEWKSBURY TOWNSHIP SCHOOL DISTRICT
173 Old Turnpike Road
Califon, New Jersey 07830
Phone: 908-439-2010 Fax: 908-439-2655

REGULAR BOARD MEETING AGENDA
September 28, 2022

7:00 PM REGULAR BOARD MEETING - Open to Public

Old Turnpike School Library
or
Click Here to Join Zoom Meeting
or
join via telephone:
Meeting ID: 833 6574 4464
Passcode: 364911
One tap mobile
+1 646 558 8656 US (New York)
Find your local number: https://us02web.zoom.us/u/k3ZSV78pf

During public comment, the in-person public participants are invited to address the Board with questions or comments.

District Goals

1. To meet the learning needs of students by improving intervention strategies and programs.
2. To continue to address students' social-emotional learning needs through programs and activities.

Board Goals

1. Support programs and provide resources in our schools that address intervention strategies and continued social-emotional learning.
2. Continue to improve the quality of education in the district while remaining fiscally responsible.
3. Encourage engagement with all stakeholders - students, teachers, parents, and the community, while reflecting the community's values and culture.

I. CALL TO ORDER Time:_____

II. SUNSHINE ANNOUNCEMENT

Welcome to a meeting of the Tewksbury Township Board of Education. The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Tewksbury Township Board of Education has caused notice of the time and place of this meeting to be published in the Courier News and the Hunterdon

Democrat and notice of the meeting has been posted on the Tewksbury Township School District website. www.tewksburyschools.org.

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL

Ms. Carrino	Mr. Davidson	Mr. Deo	Ms. Fleming	Ms. Jardinella
Ms. Munoz	Ms. Niang	Dr. Simon	Ms. Stein	Dr. Shouffler Ms. Goguen

V. OPPORTUNITY FOR PUBLIC COMMENT

During this portion of the meeting, the in-person public participants are invited to address the Board with questions or comments on actionable agenda items only.

The public is requested to sign the register provided for this purpose and to state their name, address, and direct their comments to the Board President. While all comments will be considered and a response will be forthcoming if and when appropriate, the Board will not respond to the speakers at the time of their appearance.

The public comment period will be a maximum of thirty minutes in length unless there are unusual circumstances. Those appearing will be allocated three minutes to speak and no one will be permitted to speak twice until all those wishing to speak have had a turn. Civility and mutual respect is expected. Speakers should be courteous to Board members, District employees, students, and other members of the public.

Motion to close public comments _____ Seconded_____

VI. PRESENTATION

VII. CORRESPONDENCE

- Email from parent

VIII. SUPERINTENDENT'S REPORT

- NJ Department of Health Updates
- HIB Report - There were no HIB cases for the month of September, 2022
- Enrollment Reports
- Emergency/Fire Drill Reports

School	**Tewksbury Elementary School**		
Month/Year	**Sept. 2022**	**Sept. 2022**	**Sept. 2022**
Date	**9/12/22 10:40am**	**9/14/22 8:25am**	**9/21/22 10:00am**

Drill Description	Fire Drill	Bus Evacuation Drill	Lockdown drill
Duration of Drill	4 minutes	10 minutes	7 minutes
Weather Conditions	Nice	Nice	Nice
Conductor of Drill	L.Moore M. Verderamo D. Grover	L. Moore B. Hoffman D. Grover M. Verderamo	L. Moore M. Verderamo C. Pepe Tewks Police (4)
Notification Method	Pull station	Bus driver spoke with students	PA system

School	**Old Turnpike School**		
Month/Year	Sept. 2022	Sept. 2022	Sept. 2022
Date	9/12/22 1:55 pm	9/14/22 7:25am	9/20/22 10:35am
Drill Description	Fire Drill	Bus Evacuation Drill	Lockdown drill
Duration of Drill	5 minutes	10 minutes	10 minutes
Weather Conditions	Cloudy/Humid	Nice	Nice
Conductor of Drill	Mitchell/Krowl/Holmes	M. Mitchell B. Hoffman	M. Mitchell M. Verderamo D. Krowl Tewksbury Officer
Notification Method	Pulled station	Bus driver spoke with students	PA system: Lockdown, Lockdown, Lockdown

IX. MINUTES

1. **Motion to approve the following Minutes:**

   - August 17, 2022 Board Retreat
   - August 17, 2022 Regular Board Meeting

Motion: _____ 2nd _____
Discussion

Roll Call:
Ms. Carrino____Mr. Davidson____Ms. Fleming____Ms. Jardinella____Ms. Munoz____Ms. Niang____Dr. Simon____Ms. Stein____Mr. Deo____

X. COMMITTEE REPORTS

A. Curriculum

Discussion

- Virtual Parent Curriculum Workshop
- HIB Self Assessment
- School Clubs

Motion to approve the following:

1. Approve the Virtual or Remote Instruction Plan for the 2022-2023 School Year.

2. Approve the LEA Plan for Safe Return to In-Person Instruction and Continuity of Service for the 2022-2023 school year.

3. Approve the School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act (HIB Self Assessment).

Motion: _____ 2nd _____
Discussion
Roll Call:
Ms. Carrino____Mr. Davidson____Ms. Fleming____Ms. Jardinella____Ms. Munoz____Ms. Niang____Dr. Simon____Ms. Stein____Mr. Deo____

B. Policy

Discussion

C. Finance

Discussion

Motion to approve the following:

1. Approval of Bills

   BE IT RESOLVED that the Board approve the attached lists of district bills for payment as presented by the School Business Administrator for the period September 29, 2022 for a total amount of $1,376,531.54.

2. Acceptance and Approval of Board Secretary's Report for the month of July, 2022 and August, 2022.

3. BE IT RESOLVED that upon review of the Board Secretary's Reports for the month of July, 2022 and August, 2022 in consultation with appropriate district officials, the Board of Education certifies that no fund had been over expended in violation of NJAC 6A:23A-16:10(b); and the Board of Education further certifies, based on the Board Secretary's certification, that the total of

encumbrances for each line item account does not exceed the line item appropriation in violation of NJAC 6A:23A-16:10(a).

4. Acceptance and Approval of Treasurer's Report for the month of July, 2022 and August, 2022.

5. **BE IT RESOLVED** that upon review of the Treasurer's Report for the month of July, 2022 and August, 2022 in consultation with appropriate district officials, the Board of Education certifies that no fund had been over expended in violation of NJAC 6A:23A-16:10(b); and the Board Secretary further certifies, based on the Board Treasurer's Report, that the total of encumbrances for each line item account does not exceed the line item appropriation in violation of NJAC 6A:23A-16:10(a).

   The Board Secretary certifies, pursuant to NJAC 6A:23A-16:10(c)(3), that the total of encumbrances for each line item account does not exceed the line item appropriation in violation of NJAC 6A:23A-16:10(a).

6. Approve the attached list of transfers.

7. Approve the following Old Turnpike School Fundraisers:

Name of Fundraiser	Description	Date	Stipend Rate	Advisor/Chaperones
5th-8th Grade Dances	School Dances to provide fun and socialization for the students in grades 5-8. Proceeds go to end of year 8th grade Social.	October, December, February and April	$40/hour	Dee Krowl - not to exceed 5 hours Bonnie Mendralla -not to exceed 5 hours Chaperone - not to exceed 3 hours Chaperone - not to exceed 3 hours
Trunk or Treat Pizza Sale	Selling Pizzas at PTA Trunk or Treat Event. Proceeds go to 8th Grade DC Trip.	October, 2022	$40/hour	Dee Krowl - not to exceed 4 hours Bonnie Mendralla -not to exceed 4 hours
Pie Sale	Sale of Holiday Pies from Tranquility Farms. Proceeds go to 8th Grade DC Trip.	November 2022	N/A	Dee Krowl, Bonnie Mendralla
Paws for A Cause	Raise awareness for homeless animals in shelter needs by collecting supplies to be delivered to shelter.	November 2022	N/A	Nicole Amato
Giving Tree	Students purchase a gift for a child in need.	November-December, 2022	N/A	Dee Krowl
Holiday Ornament Sale	Personalized ornaments sold at lunchtime. Proceeds go to 8th Grade DC Trip.	December, 2022	N/A	Dee Krowl, Bonnie Mendralla

Metroschool Pledge Drive Drive	8th Grade Class Pledge Drive. Raising money that will go directly to the student account. There is no door-to-door selling or delivering of products. Proceeds go to student's own account for the 8th Grade DC Trip.	January, 2022	N/A	Dee Krowl, Bonnie Mendralla
8th Gr. Dance	End of Year Social for 8th Grade Class	June, 2023	$40/hour	Dee Krowl - not to exceed 5 hours Bonnie Mendralla -not to exceed 5 hours

8. Approve the following workshop/travel requests for the 2022-2023 school year.

BE IT RESOLVED that the Board, upon recommendation of the Chief School Administrator make the findings and approve attendance and travel for the following workshops/meetings:

- that travel is directly related to and within the scope of the employee or Board member's duties or responsibilities; and for employees, the school district's professional development plan;
- that travel is critical to the instructional needs of the district or furthers the efficient operation of the district;
- that the travel is in compliance with state and federal travel payment guidelines; and
- that the travel is in compliance with the District policy on travel.

Staff Member	Date	Registration	Other Expenses*	Event/Destination
Maura Obercian	10/6/22	$199.00	mileage	Foreign Language Educators NJ - Teach for Acquisition - Martina Bex, Monroe Township, NJ
Allison Caruso	12/1/22	$279.00	-0-	Science Conference - online Improving Learning Outcomes
Susan Moyer	10/10/22	$90	mileage	Warren County Speech Language Hearing Association Fall Conference, Allamuchy, NJ

*Mileage will be reimbursed according to board policy.

9. Approve the following field trips for the 2022-2023 school year:

Grade	Destination	Date (approximate month and year)	Approximate Cost per Student (cost of attendance not paid by district)	Teacher/Staff Contact
Pre K	Ort Farms- Long Valley	October 2022 OR May 2023	10.00	Krista Kovalsky
K	Fosterfield's Farm Morristown, NJ	May 2023	$8 per student	Liz Gentile
K	Tewksbury Police Station rescue squad	March/April 2023	Free	Liz Gentile

K	Growing Stage Company- Don't Let the Pigeon Drive the Bus	May 2023	TBD	Fay Perticari
1st	Penguin Pointers - STAY TRIP (presenters come to the school)	February 2023	*Hopefully funded via mini grant	Juliean Picardo
1st	RVCC Planetarium	March 2023	TBD	Juliean Picardo
1st	Play @ Centenary	November 2022	TBD	Juliean Picardo
3rd	Ellis Island/Statue of Liberty	November 3 2022	TBD	Amanda Kouzis
3rd	Stream Study Hunterdon County Parks	End of April (2 days: 1 in class and 1 at FF)	TBD	Amanda Kouzis
4	Somerset Patriots Game	May 2023	TBD	Alyssa Forsythe
4	OTS	May 2023	$0	Alyssa Forsythe
5-6	Battle of the Books	April 2023	$5	Searle
5-8	T&T Dorney Park	May 2022	$120	Nicole Polinger
5-8	iFly Indoor Skydiving - Paramus, NJ	May 2023	~$50	Searle
5-8 Music	Tewks Women's Club Silver Tea	December 2022	free	Nicole Polinger
5-8	Somerset Patriots Game	May 2023	TBD	Bonnie Mendralla
7-8	Battle of the Books (may be one competition for 5-8, not sure yet)	April 2023	$5	Searle
8th	NYC - Broadway Show	Nov 2022	$75	Mitchell
8th	Voorhees High School	Jan 2022	0	Cutri-French
8th	Peer Leadership Conference,Long Branch NJ	Feb 2023	$75	Krowl
8th	Washington, DC	May 2023	$700	Krowl
8th	Michael Fowlin - Clinton Township	Nov 2022	0	CutriFrench

	Middle School			

10. Approve change of name of account and purpose from Library account to HSAFSA for the purpose of flow through for HSA and FSA/Dependent Care employee deductions.

11. Approve a transfer out of Maintenance Reserve for the regrading of the infield and replacement of fencing at the baseball field not to exceed $70,000 to account 11-000-261-420-200-030.

Motion: _____ 2nd _____
Discussion
Roll Call:
Ms. Carrino____Mr. Davidson____Ms. Fleming____Ms. Jardinella____Ms. Munoz____Ms. Niang____Dr. Simon____Ms. Stein____Mr. Deo____

D. Technology
Discussion

E. Facilities
Discussion
- Water bottle filling stations at both schools
- OTS parking lot paving update
- LRFP and Capital Projects for 23-24

F. Transportation
Discussion
- Substitute bus driver pay

Motion to approve the following:

1. Approve the increase to the substitute bus driver rate from $19/hour to $25/hour.

Motion: _____ 2nd _____
Discussion
Roll Call:
Ms. Carrino____Mr. Davidson____Ms. Fleming____Ms. Jardinella____Ms. Munoz____Ms. Niang____Dr. Simon____Ms. Stein____Mr. Deo____

G. Communications
Discussion

H. Other
Discussion

XI. LEGISLATIVE REVIEW
Discussion

XII. OPPORTUNITY FOR PUBLIC COMMENT

During this portion of the meeting, the in-person public participants are invited to address the Board with questions or comments on non-agenda items.

The public is requested to sign the register provided for this purpose and to state their name, address, and direct their comments to the Board President. While all comments will be considered and a response will be forthcoming if and when appropriate, the Board will not respond to the speakers at the time of their appearance.

The public comment period will be a maximum of thirty minutes in length unless there are unusual circumstances. Those appearing will be allocated three minutes to speak and no one will be permitted to speak twice until all those wishing to speak have had a turn. Civility and mutual respect is expected. Speakers should be courteous to Board members, District employees, students, and other members of the public.

Motion to close public comments _____ Seconded_____

I. Personnel
Discussion

Motion to approve the following:

1. Approve the following club and advisors for the 2022-2023 school year:

Advisors	Name of Club	Description	Stipend	Supply Budget
Emily Searle	Gaming Club	Students play board games, video games and work on puzzles.	$3,000 Full Year Club	$150 for new games

2. At the recommendation of the Superintendent, approve Donna Lance as a substitute teacher for the 2022-2023 school year.

3. Accept, with regret, the letter of retirement from Brian Jesby, Coordinator of Buildings and Grounds, effective December 31, 2022. (DIST-CFM-BOE-01)

4. At the recommendation of the Superintendent, approve Becky Palmer and Kristen Rinehart (shared position) to attend the Committee of the Whole Meeting, Regular Board Meeting and/or any other board meeting as needed, in order to facilitate the live streaming of meetings at the rate of $25/hour for a minimum of three hours.

5. Approve the following members to serve on the 2022-2023 School Climate Team:

TES		OTS	
Name	**Position**	**Name**	**Position**
Patsy Delgrande	Teacher	Mary Cutri-French	Anti-Bullying Specialist
Tara Saksa	Parent	Dee Krowl	School Secretary

Alyssa Forsythe	Teacher	Michael Mitchell	Principal
Maura Obercian	Teacher	Tom Lobb	Teacher
Sheila Donovan	Counselor	Gennifer Puppe	Parent
Lisa Moore	Principal		

6. At the recommendation of the Superintendent, approve Christina Johnson as a full time Instructional Aide/Paraprofessional effective approximately October 3, 2022 for the 2022-2023 school year, at Step 9, $19.52, pending criminal history review.

7. At the recommendation of the Superintendent, approve Bonnie Mendralla and Kara Swan as a Cross Country Track Aide for practices and meets (shared position) through October 31, 2022 at the student supervision rate of $40/hour.

8. At the recommendation of the Superintendent, approve Christopher Shaffer as General Music/Instrumental Teacher effective approximately October 10, 2022 through June 30, 2023 at Step 1 BA $56,950 (pro-rated), pending criminal history review.

9. Approve Tom Lobb, Jessica Mukherjee, and Mike Wooby for preparing and facilitating the Virtual Parent Curriculum Workshop held on 9/21/22 at the rate of $40/hour, 2 hours each.

10. Approve the following members to serve on the 2022-2023 QSAC Committee:

Name	Position
Bonnie Mendralla	Teacher
Nicole Fuentes	Teacher
Amy Allen	Teacher
Becky Chapman	TEA Union Representative
Megan Verderamo	Supervisor
Heather Goguen	Business Administrator
Barbara Simcox	Secretary
Heather Goguen	Payroll/HR
Karen Fleming	Board Member

Motion: _____ 2nd _____
Discussion

Roll Call:

Ms. Carrino____Mr. Davidson____Ms. Fleming____Ms. Jardinella____Ms. Munoz____Ms. Niang____Dr. Simon____Ms. Stein____Mr. Deo____

XIII. OLD BUSINESS

- Sports for 5th grade

XIV. NEW BUSINESS

XV. EXECUTIVE SESSION

Motion _____ 2nd _____ Enter closed session at _____p.m.

WHEREAS, Chapter 231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in executive or private session under certain limited circumstances, and:
WHEREAS, said law required the Board of Education to adopt a resolution at a public meeting before it can meet in such an executive or private session;
NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Township of Tewksbury that it does hereby determine that it is necessary to meet in executive session at this time to discuss personnel and legal matters for approximately thirty minutes. The matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting. Action may be taken.

Motion _____ 2nd _____ Enter open session at _____p.m.

XVI. ADJOURNMENT

Motion _____ 2nd _____ Time of Adjournment:_____p.m.
All in Favor:
Roll Call:

Ms. Carrino____Mr. Davidson____Ms. Fleming____Ms. Jardinella____Ms. Munoz____Ms. Niang____Dr. Simon____Ms. Stein____Mr. Deo____