Minutes October 26, 2022 Regular Board Meeting
TEWKSBURY TOWNSHIP BOARD OF EDUCATION

The Regular Board Meeting of the Tewksbury Township Board of Education was called to order by Ms. Goguen at 7:01 p.m. at Old Turnpike School.

Ms. Goguen read the Sunshine Law:

Welcome to a meeting of the Tewksbury Township Board of Education. The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Tewksbury Township Board of Education has caused notice of the time and place of this meeting to be published in the Courier News and the Hunterdon Democrat and notice of the meeting has been posted on the Tewksbury Township School District website. www.tewksburyschools.org.

The Board pledged Allegiance to the Flag.

PRESENT: Ms. Carrino, Mr. Davidson, Mr. Deo, Ms. Fleming, Ms. Jardinella, Ms.Munoz, Ms. Niang, Dr. Simon, Ms. Stein

ABSENT: None.

ALSO PRESENT: Dr. Jennifer Shouffler - Superintendent, Heather Goguen - Business Administrator

OPPORTUNITY FOR PUBLIC COMMENT: None.

Motion was made by Mr. Deo and seconded by Dr. Simon to close the public comment portion of the meeting.

All in Favor: Jillian Carrino, Greg Davidson, Karen Fleming, Susanne Jardinella, Suleyka Munoz, Khadija Niang, William Simon, Andrea Stein, Michael Deo
Absent: None

PRESENTATION: A presentation was given on a new turf and athletic field at TES.

CORRESPONDENCE: None.

SUPERINTENDENT'S REPORT: The Board of Education has been discussing ways to communicate more with the broader Tewksbury community. The District has decided to open a Facebook page called Tewksbury Schools NJ which will have a link on the website. There were no HIB incidents for the month of October, 2022. The board reviewed the enrollment reports and the emergency/fire drill reports.

School	**Tewksbury Elementary School**	**Old Turnpike School**
Month/Year	**Oct. 2022**	**Oct. 2022**
Date	**10/18/2022**	**10/12/22 10:45 AM**
Drill Description	**Fire Drill**	**Evacuation drill**

Duration of Drill	3 minutes	7 minutes
Weather Conditions	Sunny and Cold	sunny and warm
Conductor of Drill	L. Moore M. Verderamo D. Grover	M. Mitchell, D. Krowl, M. Verderamo
Notification Method	Pull station	PA system,

MINUTES: Motion was made by Mr. Deo and seconded by Ms. Fleming to approve the following minutes:

- September 7, 2022 Committee of the Whole Meeting
- September 28, 2022 Regular Board Meeting
- September 28, 2022 Executive Session

Final Resolution: Motion carried on a roll call vote.
Yes: Jillian Carrino, Greg Davidson, Karen Fleming, Susanne Jardinella, Suleyka Munoz, Khadija Niang, William Simon, Andrea Stein, Michael Deo
Absent: None.

CURRICULUM: The District is looking for additional ways to enrich the students' learning using the federal grant funds for learning loss and SEL. One idea is to use the funds for an instrumental music artist in residence this year. This could be a professional musician or music educator who comes to work with our students once a week for a period of time.

Motion was made by Mr. Deo and seconded by Dr. Simon to approve the following:

Approve the Nursing Services Plan for the 2022-2023 school year.

Final Resolution: Motion carried on a roll call vote.
Yes: Jillian Carrino, Greg Davidson, Karen Fleming, Susanne Jardinella, Suleyka Munoz, Khadija Niang, William Simon, Andrea Stein, Michael Deo
Absent: None.

POLICY: Motion was made by Mr. Deo and seconded by Ms. Munoz to approve the following policies on second reading:

Policy Alert 227:

P 1648.14	Safety Plan for Healthcare Settings in School Buildings –COVID-19 (M) (Abolished)
P 1648.15	Recordkeeping for Healthcare Settings in School Buildings COVID-19 (M) (New)
P 2415.04	Title I – District – Wide Parent and Family Engagement (M) (Revised)
P 2415.50	Title I – School Parent and Family Engagement (M) (New)
P 2416.01	Postnatal Accommodations for Students (New)
P 2417	Student Intervention and Referral Services (M) (Revised)
P 3161	Examination for Cause (Revised)
P 4161	Examination for Cause (Revised)
P 5512	Harassment, Intimidation, and Bullying (M) (Revised)
P& R 7410	Maintenance and Repair (M) (Revised)
R 7410.01	Facilities Maintenance, Repair Scheduling, and Accounting

(M) (Revised)
P 8420 Emergency and Crisis Situations (M) (Revised)
P & R 9320 Cooperation with Law Enforcement Agencies (M) (Revised)

Policy Alert 228:
P 0163 Quorum (Revised)
P 1511 Board of Education Website Accessibility (M) (Revised)
P 2415 Every Student Succeeds Act (M) (Revised)
P & R 2432 School Sponsored Publications (Abolished)
P 3216 Dress and Grooming (Revised)
P 3270 Professional Responsibilities (Revised)
R 3270 Lesson Plans and Plan Books (Revised)
P 4216 Dress and Grooming (New)
P & R 5513 Care of School Property (M) (Revised)
P 5517 School District Issued Student Identification Cards (M) (Revised)
P 5722 Student Journalism (M) (New)

Other Alerts:
P 5512 Harassment, Intimidation, or Bullying (M) (Revised)

Final Resolution: Motion carried on a roll call vote.
Yes: Jillian Carrino, Greg Davidson, Karen Fleming, Susanne Jardinella, Suleyka Munoz, Khadija Niang, William Simon, Andrea Stein, Michael Deo
Absent: None.

FINANCE: Next week will begin the budgeting process for the 2023-2024 school year. Each administrator will be requested to list their technology priorities, personnel requests, enrollment projections and a budget worksheet for all areas they are responsible for. The auditor will do a presentation of the fiscal year 2022 for the board at the December 7th meeting.

Motion was made by Mr. Deo and seconded by Ms. Stein to approve the following:

Approval of Bills

BE IT RESOLVED that the Board approve the attached lists of district bills for payment as presented by the School Business Administrator for the period October 27, 2022 for a total amount of $1,656,857.48.

Acceptance and Approval of Board Secretary's Report for the month of September, 2022.

BE IT RESOLVED that upon review of the Board Secretary's Reports for the month of September, 2022 in consultation with appropriate district officials, the Board of Education certifies that no fund had been over expended in violation of NJAC 6A:23A-16:10(b); and the Board of Education further certifies, based on the Board Secretary's certification, that the total of encumbrances for each line item account does not exceed the line item appropriation in violation of NJAC 6A:23A-16:10(a).

Acceptance and Approval of Treasurer's Report for the month of September, 2022.

BE IT RESOLVED that upon review of the Treasurer's Report for the month of September, 2022 in consultation with appropriate district officials, the Board of Education certifies that no fund had been over expended in violation of NJAC 6A:23A-16:10(b); and the Board Secretary further certifies, based

on the Board Treasurer's Report, that the total of encumbrances for each line item account does not exceed the line item appropriation in violation of NJAC 6A:23A-16:10(a).

The Board Secretary certifies, pursuant to NJAC 6A:23A-16:10(c)(3), that the total of encumbrances for each line item account does not exceed the line item appropriation in violation of NJAC 6A:23A-16:10(a).

Approve the attached list of transfers.

Approve the following workshop/travel requests for the 2022-2023 school year.

> **BE IT RESOLVED** that the Board, upon recommendation of the Chief School Administrator make the findings and approve attendance and travel for the following workshops/meetings:
>
> - that travel is directly related to and within the scope of the employee or Board member's duties or responsibilities; and for employees, the school district's professional development plan;
> - that travel is critical to the instructional needs of the district or furthers the efficient operation of the district;
> - that the travel is in compliance with state and federal travel payment guidelines; and
> - that the travel is in compliance with the District policy on travel.

Staff Member	Date	Registration	Other Expenses*	Event/Destination
Emily Searle	virtual	$578.00	-0-	SEL Librarian Webinar (ESSER II Grant funded)
Robin Thompson	12/12/22	$115.00	-0-	Aide Support in IEPs, New Providence, NJ
Karen Morrow	10/15/22	$125.00	-0-	NJ IDA Conference-Virtual

*Mileage will be reimbursed according to board policy.

Final Resolution: Motion carried on a roll call vote.
Yes: Jillian Carrino, Greg Davidson, Karen Fleming, Susanne Jardinella, Suleyka Munoz, Khadija Niang, William Simon, Andrea Stein, Michael Deo
Absent: None.

TECHNOLOGY: None.

FACILITIES: Three proposals were received for the architect, and all firms have been interviewed. Recommendations will be made at the November 17th meeting and the architect will present to the board. Applications for reimbursement have been submitted for the lead testing and PFOS remediation required by the DOE. Reimbursement of $41,703 has been approved for the Portasoft system that was installed at OTS last winter. The insurance check for the TES stage replacement has been received.The baseball field regrading and fencing project should take place during the next few weeks and be completed by mid-November.

Motion was made by Mr. Deo and seconded by Ms. Fleming to approve the following:

Approve submission to the county office, the Law Enforcement Memorandum of Agreement for the 2022-2023 School Year.

Approve the Comprehensive Maintenance Plan (CMP) and Form M-1 (Annual Maintenance Budget Amount Worksheet) for the 2023-2024 school year for submission to the County Office.

Approve the Health and Safety Evaluation of School Buildings Checklists for 2022-2023. They will be submitted to the County Office along with the Statement of Assurance.

Final Resolution: Motion carried on a roll call vote.
Yes: Jillian Carrino, Greg Davidson, Karen Fleming, Susanne Jardinella, Suleyka Munoz, Khadija Niang, William Simon, Andrea Stein, Michael Deo
Absent: None.

TRANSPORTATION: None.

COMMUNICATIONS: None.

OTHER: Motion was made by Mr. Deo and seconded by Dr. Simon to approve the following:

Approve submission of the QSAC District Performance Report to the County Executive Office.

Final Resolution: Motion carried on a roll call vote.
Yes: Jillian Carrino, Greg Davidson, Karen Fleming, Susanne Jardinella, Suleyka Munoz, Khadija Niang, William Simon, Andrea Stein, Michael Deo
Absent: None.

LEGISLATIVE REVIEW: None.

OPPORTUNITY FOR PUBLIC COMMENT: The following members of the community commented:

- Connie Wygera, Lebanon, NJ - Adding to ideas about how to communicate to the public, Ms. Wygera stated that the teachers as well as others in the public would like the district to use Zoom again for board meetings.
- Brandi Harkins, Califon, NJ - A life skills club was offered but no one signed up. Ms. Harkins would like to see it integrated into the school curriculum.
- Scott Cohen, Raritan Township NAACP of Hunterdon County - Has seen an increase in student bias in schools. Mr. Cohen wanted to bring this to our attention regarding academic placement, disabilities placement and other placements.

Motion was made by Mr. Deo and seconded by Ms. Stein to close the public comment portion of the meeting.

All in Favor: Jillian Carrino, Greg Davidson, Karen Fleming, Susanne Jardinella, Suleyka Munoz, Khadija Niang, William Simon, Andrea Stein, Michael Deo
Absent: None

PERSONNEL: There are some teachers that will be approved for after-school tutoring. This is funded by federal grant funds for learning loss.

Motion was made by Mr. Deo and seconded by Ms. Munoz to approve the following:

Approve the following honoraria positions for the 2022-2023 school year:

Name	Honoraria Position	Compensation
Darcy Harp	Head Cheerleading Coach	$5,247.00
Tom Lobb	Head Boys Basketball Coach	$5,247.00

Michael Wilpiszeski	Head Girls Basketball Coach	$4,401.00

Approve the following staff members to take turns running the basketball clock/student supervision during home basketball games (approximately 13 games), not to exceed 2.5 hours per game, at the rate of $40.00/hour.

- Patty Jennings
- Pam Nugent
- Scott Steinman
- Heather Olla (back-up)

Approve the following paraprofessionals to come into school for 2.5 hours on the professional development day in order to receive R-SCIP training on October 10, 2022. Rate is $40/hour.

- Tracy Barnes
- Tara Prunty
- Monica Scala

At the recommendation of the Superintendent, approve the maternity leave request for Yahna Fiscarelli, 5th Grade teacher, commencing on or about January 3, 2023. Ms Fiscarelli will utilize maternity disability FMLA, followed by 12 weeks of NJFLA, ending on or about June 8, 2023.

Approve the following staff members as ski club chaperones for the 2022-2023 school year:

Name	Compensation	Hours
Amy Allen	$40/hour	Not to exceed 8 hours
Kristen DiYanni	$40/hour	Not to exceed 8 hours
Bonnie Mendralla	$40/hour	Not to exceed 8 hours
Scott Steinman	$40/hour	Not to exceed 7 hours + mileage reimbursement as emergency vehicle driver not to exceed 101 miles @ $.47/mile*
Heather Olla (back-up)	$40/hour	Not to exceed 8 hours

Any substitute emergency vehicle driver not to exceed 101 miles $.47/mile

Approve the following teachers/paraprofessionals as after-school tutors using ESSER II and ARP Beyond the School funds.

Name	Grade	Compensation	Hours
Pam Nugent	Grade 2	$63.95/hour	Up to 10 hours, including 2 hours of prep time
Becky Chapman	Grade 1	$67.02/hour	Up to 10 hours, including 2 hours of prep time
Joelle Capece	Grade 5	$49.38/hour	Up to 10 hours, including 2 hours of prep time
Patty Jennings	Grade 7 Math	$62.42/hour	Up to 10 hours, including 2 hours of prep time
Bonnie Mendralla	Grade 5 Math	$67.02/hour	Up to 10 hours, including 2 hours of prep time
Amy Allen	Grade 8 Math/ELA	$67.02/hour	Up to 10 hours, including 2 hours of prep time
Allison Caruso	Grade 6 Science	$50.77/hour	Up to 10 hours, including 2 hours of prep time

Joan Condren	Grade 5-8 ELA/Math	$66.26/hour	Up to 10 hours, including 2 hours of prep time
Jodi DenBleyker	Grade 6 Math	$65.49/hour	Up to 10 hours, including 2 hours of prep time
Patsy DelGrande	Grade 4	$60.21/hour	Up to 10 hours, including 2 hours of prep time
Megan Erb	Grade 6 ELA/Math	$43.00/hour	Up to 10 hours, including 2 hours of prep time
Alana Magro	Grade 7 ELA	$40.83/hour	Up to 10 hours, including 2 hours of prep time
Tracy Barnes	Grade K-1	$17.87/hour	Up to 10 hours, including 2 hours of prep time
Monica Scala	Grade K-1	$18.51/hour	Up to 10 hours, including 2 hours of prep time

Final Resolution: Motion carried on a roll call vote.
Yes: Jillian Carrino, Greg Davidson, Karen Fleming, Susanne Jardinella, Suleyka Munoz, Khadija Niang, William Simon, Andrea Stein, Michael Deo
Absent: None.

OLD BUSINESS: Dr. Simon inquired about the water testing.

NEW BUSINESS: Ms. Fleming attended the Hunterdon County Office of Emergency Management Training. Each person does a day of training for emergency training.

Motion was made by Mr. Davidson and seconded by Ms. Niang to support the pursuit of a turf field at Tewksbury Elementary School.
Discussion: None

Final Resolution: Motion carried on a roll call vote.
Yes: Jillian Carrino, Greg Davidson, Karen Fleming, Susanne Jardinella, Suleyka Munoz, Khadija Niang, William Simon, Andrea Stein
Abstain: Michael Deo
Absent: None.

EXECUTIVE SESSION: Motion was made by Mr. Deo and seconded by Ms. Niang to enter Executive Session. The time was 8:05 p.m.

Motion was made by Mr. Deo and seconded by Ms. Carrino to return to Open Session. The time was 8:17 p.m.

ADJOURNMENT: Motion was made by Mr. Deo and seconded by Dr. Simon to adjourn the meeting. The time was 8:17 p.m.

All in Favor: Jillian Carrino, Greg Davidson, Karen Fleming, Susanne Jardinella, Suleyka Munoz, Khadija Niang, William Simon, Andrea Stein, Michael Deo
Absent: None

Motion carried.

Respectfully submitted,

Heather Goguen
Board Secretary