Minutes December 7, 2022 Committee of the Whole Board Meeting
TEWKSBURY TOWNSHIP BOARD OF EDUCATION

The Regular Board Meeting of the Tewksbury Township Board of Education was called to order by Ms. Goguen at 7:00 p.m. at Old Turnpike School.

Ms. Goguen read the Sunshine Law:

Welcome to a meeting of the Tewksbury Township Board of Education. The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Tewksbury Township Board of Education has caused notice of the time and place of this meeting to be published in the Courier News and the Hunterdon Democrat and notice of the meeting has been posted on the Tewksbury Township School District website. www.tewksburyschools.org.

The Board pledged Allegiance to the Flag.

PRESENT: Ms. Carrino, Mr. Davidson, Mr. Deo, Ms. Fleming, Ms. Jardinella, Ms.Munoz, Ms. Stein

ABSENT: Ms. Niang, Dr. Simon

ALSO PRESENT: Dr. Jennifer Shouffler - Superintendent, Heather Goguen - Business Administrator

OPPORTUNITY FOR PUBLIC COMMENT: None.

Motion was made by Mr. Deo and seconded by Ms. Stein to close the public comment portion of the meeting.

All in Favor: Jillian Carrino, Greg Davidson, Karen Fleming, Susanne Jardinella, Suleyka Munoz, Andrea Stein, Michael Deo
Absent: Khadija Niang, William Simon

PRESENTATION: Auditor presentation scheduled for this evening has been postponed until January.

CORRESPONDENCE: None.

SUPERINTENDENT'S REPORT: Dr. Shouffler, administrators, and the Board recognized the 2022-23 Educators of the Year: Joelle Capece-OTS Teacher of the Year, Jen Burns-TES Teacher of the Year, Tracy Barnes-TES Educational Services Professional of the Year. Dr. Shouffler thanked the Tewksbury Education Foundation for organizing a very successful STEM night for the students and Tewksbury community.

CURRICULUM: Dr. Shouffler presented and discussed drafts of the 2023-2024 school calendar for approval at the next meeting.

POLICY: Motion was made by Mr. Deo and seconded by Ms. Carrino to approve the following policy on first reading:

- P 6620 Petty Cash (M)

Final Resolution: Motion carried on a roll call vote.
Yes: Jillian Carrino, Greg Davidson, Karen Fleming, Susanne Jardinella, Suleyka Munoz, Andrea Stein, Michael Deo

Absent: Khadija Niang, William Simon

FINANCE: Ms. Goguen spoke about upgrading the copier machines in the schools and signing a new 60-month lease. Ms. Goguen would like to go out for RFP for a new insurance broker for our health and dental benefits. Ms. Goguen has been in contact with other brokers and would like to compare their services.

The following class trips and workshops were reviewed:

Grade	Destination	Date (approximate month and year)	Approximate Cost per Student (cost of attendance not paid by district)	Teacher/Staff Contact
6	Liberty Science Center	April, 2023	$25.00	Cathy Zisk
7	Clinton Township Middle School for a program on resilience, and mental health	Feb, 2023	0	Mary Cutri-French

BE IT RESOLVED that the Board, upon recommendation of the Chief School Administrator make the findings and approve attendance and travel for the following workshops/meetings:

- that travel is directly related to and within the scope of the employee or Board member's duties or responsibilities; and for employees, the school district's professional development plan;
- that travel is critical to the instructional needs of the district or furthers the efficient operation of the district;
- that the travel is in compliance with state and federal travel payment guidelines; and
- that the travel is in compliance with the District policy on travel.

Staff Member	Date	Registration	Other Expenses*	Event/Destination
Jessica Mukherjee	2/27-28/23	$275.00	$65 membership $40 mileage	Shape NJ Conference for Phys. Ed. Teachers

*Mileage will be reimbursed according to board policy.

Motion was made by Mr. Deo and seconded by Ms. Stein to approved the following:

Approve the following fundraiser for the 2022-2023 school year:

Name of Fundraiser	Description	Date	Stipend Rate	Advisor/Chaperones
Basketball Concession Sales	Sell water and snacks during home basketball games. Proceeds benefit 8th grade class.	December, 2022 through end of basketball season	n/a	Dee Krowl, Bonnie Mendralla

Final Resolution: Motion carried on a roll call vote.
Yes: Jillian Carrino, Greg Davidson, Karen Fleming, Susanne Jardinella, Suleyka Munoz, Andrea Stein, Michael Deo
Absent: Khadija Niang, William Simon

TECHNOLOGY: None.

FACILITIES: Ms. Goguen updated the board on the food service. The quality of the food has been excellent, however, the prices have gone up as they have elsewhere. Ms. Goguen went over the food services financials. There was a septic clog this week that needed to be repaired at OTS. The baseball field regrading and fencing project is almost complete.

TRANSPORTATION: The new bus should be delivered in April. Our Transportation Coordinator, Bob Hoffman, is researching new transportation programs due to rising costs of our current transportation software. Califon has requested a joint agreement for transportation for sports and field trips. This should be ready for approval at the next board meeting.

COMMUNICATIONS: None.

OTHER: Dr. Shouffler proposed a draft of the Board Meeting Calendar for 2023. This will be discussed more and voted on at the January Reorganization Meeting.

LEGISLATIVE REVIEW: The Governor recently signed bill S2426 into law, requiring all public and nonpublic schools in New Jersey to submit critical incident mapping data to local law enforcement in electronic format, providing our law enforcement and first responders with the critical incident mapping data will aid them in their efforts in case of an emergency at school. The District has the CRG mapping, and is in compliance with this. The Tewksbury police have this data.

OPPORTUNITY FOR PUBLIC COMMENT: None.

PERSONNEL: With student learning loss grant funds received from the federal government, the District is hiring Mr. Larry Kursar as an Artist in Residence. Mr. Krusar will mentor our new music teacher, hold additional lessons, and assist with concerts.

Motion was made by Mr. Deo and seconded by Ms. Stein to approve the following:

Approve the following teachers as after-school tutors using ESSER II and ARP Beyond the School Day Funds.

Name	Grade	Compensation	Hours
Nicole Amato	ELA	$67.02/hour	Up to 10 hours, including 2 hours of prep time
Heather Olla	5-8	$62.19/hour	Up to 10 hours, including 2 hours of prep time
Amy Allen	Grade 8 Math/ELA	$67.02/hour	Up to 10 hours, including 2 hours of prep time
Jodi DenBleyker	Grade 6 Math	$65.49/hour	Up to 10 hours, including 2 hours of prep time
Fay Perticari	Kindergarten Literacy and Math	$43.50/hour	Up to 10 hours, including 2 hours of prep time

Approve the following staff members to assist with the OTS after school cheerleading/spirit squad for the 2022-2023 school year at the student supervision rate of $40/hour on an as needed basis: Dee Krowl, Bonnie Mendralla.

Approve Nicholle Swindell, a student at Walden University to give a presentation to the 6th grade class on healthy activities (movement, aerobic exercises) for her Community Health Program. Ms. Swindell will be mentored by Old Turnpike School Nurse, Kelly Cullen.

At the recommendation of the Superintendent, approve Monica Scala as a 10-Month Office Secretary (190 days) beginning approximately January 3, 2023 through June 30, 2023, at the annual salary of $34,000 (prorated).

At the recommendation of the Superintendent, approve Larry Kursar as an Artist in Residence/Musical Consultant for the 2022-2023 school year at the rate of $300/day, not to exceed 32 days. Funding for this residence will be taken from the ARP ESSER Grant Fund.

Final Resolution: Motion carried on a roll call vote.
Yes: Jillian Carrino, Greg Davidson, Karen Fleming, Susanne Jardinella, Suleyka Munoz, Andrea Stein, Michael Deo
Absent: Khadija Niang, William Simon

OLD BUSINESS: None.

NEW BUSINESS: None.

EXECUTIVE SESSION: Motion was made by Mr. Deo and seconded by Ms. Stein to enter Executive Session. The time was 8:03 p.m.

Motion was made by Mr. Deo and seconded by Ms. Carrino to return to Open Session. The time was 8:27 p.m.

ADJOURNMENT: Motion was made by Mr. Deo and seconded by Ms. Stein to adjourn the meeting. The time was 8:27 p.m.

All in Favor: Jillian Carrino,Greg Davidson, Karen Fleming, Susanne Jardinella, Suleyka Munoz, Andrea Stein, Michael Deo
Absent: Khadija Niang, William Simon

Respectfully submitted,

Heather Goguen
Board Secretary