TEWKSBURY TOWNSHIP SCHOOL DISTRICT
173 Old Turnpike Road
Califon, New Jersey 07830
Phone: 908-439-2010 Fax: 908-439-2655

REGULAR BOARD MEETING AGENDA
December 21, 2022

7:00 PM REGULAR BOARD MEETING - Open to Public
Old Turnpike School Library

During public comment, public participants are invited to address the Board with questions or comments.

District Goals

1. To meet the learning needs of students by improving intervention strategies and programs.
2. To continue to address students' social-emotional learning needs through programs and activities.

Board Goals

1. Support programs and provide resources in our schools that address intervention strategies and continued social-emotional learning.
2. Continue to improve the quality of education in the district while remaining fiscally responsible.
3. Encourage engagement with all stakeholders - students, teachers, parents, and the community, while reflecting the community's values and culture.

I. CALL TO ORDER Time:_____

II. SUNSHINE ANNOUNCEMENT

Welcome to a meeting of the Tewksbury Township Board of Education. The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Tewksbury Township Board of Education has caused notice of the time and place of this meeting to be published in the Courier News and the Hunterdon Democrat and notice of the meeting has been posted on the Tewksbury Township School District website. www.tewksburyschools.org.

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL

Ms. Carrino	Mr. Davidson	Mr. Deo	Ms. Fleming	Ms. Jardinella
Ms. Munoz	Ms. Niang	Dr. Simon	Ms. Stein	Dr. Shouffler Ms. Goguen

V. OPPORTUNITY FOR PUBLIC COMMENT

During this portion of the meeting, the in-person public participants are invited to address the Board with questions or comments on actionable agenda items only.

The public is requested to sign the register provided for this purpose and to state their name, address, and direct their comments to the Board President. While all comments will be considered and a response will be forthcoming if and when appropriate, the Board will not respond to the speakers at the time of their appearance.

The public comment period will be a maximum of thirty minutes in length unless there are unusual circumstances. Those appearing will be allocated three minutes to speak and no one will be permitted to speak twice until all those wishing to speak have had a turn. Civility and mutual respect is expected. Speakers should be courteous to Board members, District employees, students, and other members of the public.

Motion to close public comments _____ 2nd_____

All in Favor:

Roll Call:

Ms. Carrino____Mr. Davidson____Ms. Fleming____Ms. Jardinella____Ms. Munoz____Ms. Niang____Dr. Simon____Ms. Stein____Mr. Deo____

VI. PRESENTATION

- Student representative

VII. CORRESPONDENCE

VIII. SUPERINTENDENT'S REPORT

- HIB Report - There were no HIB cases for the month of December, 2022
- Enrollment Reports
- Emergency/Fire Drill Reports

School	Old Turnpike School			
Month/Year	Nov. 2022	Nov. 2022	Dec. 2022	Dec. 2022
Date	11/9/22 11:15 AM	11/22/22 8:15 AM	12/7/22 9:30 AM	12/15/22 8:19
Drill Description	Fire Drill	Lockout	Communication-Emergency Notification	Fire Drill
Duration of Drill	5 minutes	6 minutes	1 minute	8 minutes
Weather Conditions	sunny and warm	cold 29 degrees	Rainy	cold and cloudy
Conductor of Drill	Mitchell, Krowl, Erhart	Krowl, Mitchell	Verderamo, Simcox	Verderamo, Krowl,Mitchell
Notification Method	Pulled Station	PA System.walkies	Email, text, phone	PA system

School	Tewksbury Elementary School			
Month/Year	Nov. 2022	Nov. 2022	Dec. 2022	Dec.2022
Date	11/16/2022	11/18/2022	12/1/2022 2:30 PM	12/7/22 9:30 AM
Drill Description	Secure Drill (Lockout)	Fire Drill	Fire Drill	Communication-Emergency Notification
Duration of Drill	9 minutes	4 minutes	4 minutes	1 minute
Weather Conditions	Overcast	Overcast & Cold	Sunny	Rainy
Conductor of Drill	L. Moore, C. Pepe	L.Moore, K. Rizzolo, S. Erhart, M. Verderamo	L. Moore	Verderamo, Simcox
Notification Method	PA System	Pull station	Pull Station	Email, text, phone

IX. MINUTES

1. **Motion to approve the following Minutes:**

   - November 16, 2023 Regular Board Meeting
   - November 16, 2023 Executive Session

Motion: _____ 2nd _____
Discussion
Roll Call:
Ms. Carrino____Mr. Davidson____Ms. Fleming____Ms. Jardinella____Ms. Munoz____Ms. Niang____Dr. Simon____Ms. Stein____Mr. Deo____

X. COMMITTEE REPORTS

A. Curriculum

Discussion

- 2023-2024 school calendar

1. **Motion to approve the 2023-2024 School Calendar.**

Motion: _____ 2nd _____
Discussion
Roll Call:
Ms. Carrino____Mr. Davidson____Ms. Fleming____Ms. Jardinella____Ms. Munoz____Ms. Niang____Dr. Simon____Ms. Stein____Mr. Deo____

B. Policy

Discussion

1. **Motion to approve the following policy on second reading:**

    - P 6620 Petty Cash (M)

Motion: _____ 2nd _____
Discussion
Roll Call:
Ms. Carrino____Mr. Davidson____Ms. Fleming____Ms. Jardinella____Ms. Munoz____Ms. Niang____Dr. Simon____Ms. Stein____Mr. Deo____

C. Finance
Discussion
- TEF Funding
- Copier lease

Motion to approve the following:

1. Approval of Bills

   BE IT RESOLVED that the Board approve the attached lists of district bills for payment as presented by the School Business Administrator for the period December 22, 2022 for a total amount of $1,391,192.33.

2. Acceptance and Approval of Board Secretary's Report for the month of November, 2022.

3. BE IT RESOLVED that upon review of the Board Secretary's Reports for the month of November, 2022 in consultation with appropriate district officials, the Board of Education certifies that no fund had been over expended in violation of NJAC 6A:23A-16:10(b); and the Board of Education further certifies, based on the Board Secretary's certification, that the total of encumbrances for each line item account does not exceed the line item appropriation in violation of NJAC 6A:23A-16:10(a).

4. Acceptance and Approval of Treasurer's Report for the month of November, 2022.

5. **BE IT RESOLVED** that upon review of the Treasurer's Report for the month of November, 2022 in consultation with appropriate district officials, the Board of Education certifies that no fund had been over expended in violation of NJAC 6A:23A-16:10(b); and the Board Secretary further certifies, based on the Board Treasurer's Report, that the total of encumbrances for each line item account does not exceed the line item appropriation in violation of NJAC 6A:23A-16:10(a).

   The Board Secretary certifies, pursuant to NJAC 6A:23A-16:10(c)(3), that the total of encumbrances for each line item account does not exceed the line item appropriation in violation of NJAC 6A:23A-16:10(a).

6. Approve the attached list of transfers.

7. Approve the following workshop/travel requests for the 2022-2023 school year.

BE IT RESOLVED that the Board, upon recommendation of the Chief School Administrator make the findings and approve attendance and travel for the following workshops/meetings:

- that travel is directly related to and within the scope of the employee or Board member's duties or responsibilities; and for employees, the school district's professional development plan;
- that travel is critical to the instructional needs of the district or furthers the efficient operation of the district;
- that the travel is in compliance with state and federal travel payment guidelines; and
- that the travel is in compliance with the District policy on travel.

Staff Member	Date	Registration	Other Expenses*	Event/Destination
Jessica Mukherjee	2/27-28/23	$275.00 (ESSER II SEL Funded)	$65 membership $40 mileage	Shape NJ Conference for Phys. Ed. Teachers Princeton, NJ
Megan Verderamo	12/7/22	$75	-0-	Getting the Most out of Data - Virtual (a.m.)
Fay Perticari	2/8-2/9	$312.09 (Title II funded)	-0-	Wilson Reading System Fundations Level K - Virtual
Robin Thompson	1/11/23	$75.00	-0-	Co-Teaching and Consultation: An Overview for Administrator-Virtual
Susan Moyer	1/6/23	$279.00 (ESSER II SEL Funded)	-0-	SLPs: Powerful Strategies to Increase Therapy Progress-Webinar
Megan McCoy	2/6/23	$125.00	$16.00 mileage	MUJC: Running the Best IEP Meeting - Understanding Best Practices PD, New Providence, NJ

*Mileage will be reimbursed according to board policy.

9. Approve the following class trips for the 2022-2023 school year:

Grade	Destination	Date (approximate month and year)	Approximate Cost per Student (cost of attendance not paid by district)	Teacher/Staff Contact
6	Liberty Science Center	April 2023	$25.00	Cathy Zisk
7	Clinton Township Middle School for a program on resilience, and mental health	February 2023	-0-	Mary Cutri-French
5-6 S.E.	Frank's Pizza, Califon, NJ for life skills/math	January 2023	-0-	Meghan Erb

10. Be it resolved that the Tewksbury Board of Education absolves itself of financial responsibility from the Tewksbury Education Foundation. All TEF programs and purchases shall still be board approved prior to such events and purchases.

11. Approve the following TEF Grants for the 2022-2023 school year:

Grade	Title	Cost
K-2	Assembly - "1,2,3 Andres"	$1,210.00
K-4	Assembly with Rob Surette (paint)	$2,552.00
K	Science Can Dance 4-day residency	$2,700.00
1	Pearl Observatory Science 2 day residency	$1,700.00
2	"Our Changing Earth" - 5-day residency -John Miller Pearl Observatory	$3,250.00
4	Proactivity - 5 workshops	$3,000.00
4	History of the Earth - 3-day residency, Pearl Observatory	$1,950.00
5	Holocaust Speaker	$150.00
8	Aladdin on Broadway	$4,427.50

Motion: _____ 2nd _____
Discussion
Roll Call:
Ms. Carrino____Mr. Davidson____Ms. Fleming____Ms. Jardinella____Ms. Munoz____Ms. Niang____Dr. Simon____Ms. Stein____Mr. Deo____

D. Technology
Discussion
- Technology services

Motion to approve the following:

1. Approve the Technology Support Services Agreement with Hunterdon County Educational Services Commission as of January 1, 2023 at a rate of $1,700 per month for the 2022-2023 school year.

2. Approve the termination of the Technology Support Services Agreement with Readington Township as of December 31, 2022.

Motion: _____ 2nd _____
Discussion
Roll Call:
Ms. Carrino____Mr. Davidson____Ms. Fleming____Ms. Jardinella____Ms. Munoz____Ms. Niang____Dr. Simon____Ms. Stein____Mr. Deo____

E. Facilities
Discussion

F. Transportation
Discussion

Motion to approve the following:

1. Approve the Joint Transportation with Califon School District for Sports and Field Trips for the 2022-2023 school year.

2. Approve Transfinder software for $13,070 ($9,895 start up cost and first year and prorated half year renewal of $3,175) for January 1, 2023 through July 1, 2024 (18 months).

Motion: _____ 2nd _____
Discussion
Roll Call:
Ms. Carrino____Mr. Davidson____Ms. Fleming____Ms. Jardinella____Ms. Munoz____Ms. Niang____Dr. Simon____Ms. Stein____Mr. Deo____

G. Communications
Discussion

H. Other
Discussion

Motion to approve the following:

1. Approve the date of January 4, 2023 for the Board Reorganization Meeting followed by a Committee of the Whole Meeting.

2. Approve the January 26, 2023 Special Meeting (Ethics training) at 6:30 followed by the Regular Board Meeting.

3. Approve the updated Safe Return to School Plan.

Motion: _____ 2nd _____
Discussion
Roll Call:
Ms. Carrino____Mr. Davidson____Ms. Fleming____Ms. Jardinella____Ms. Munoz____Ms. Niang____Dr. Simon____Ms. Stein____Mr. Deo____

XI. LEGISLATIVE REVIEW
Discussion

XII. OPPORTUNITY FOR PUBLIC COMMENT

During this portion of the meeting, the in-person public participants are invited to address the Board with questions or comments on non-agenda items.

The public is requested to sign the register provided for this purpose and to state their name, address, and direct their comments to the Board President. While all comments will be considered and a response will be forthcoming if and when appropriate, the Board will not respond to the speakers at the time of their appearance.

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Motion to close public comments _____ 2nd_____

All in Favor:

Roll Call:

Ms. Carrino____Mr. Davidson____Ms. Fleming____Ms. Jardinella____Ms. Munoz____Ms. Niang____Dr. Simon____Ms. Stein____Mr. Deo____

I. Personnel

Discussion

- Substitutes needed

Motion to approve the following:

1. At the recommendation of the Superintendent, approve the following substitutes for the 2022-2023 school year, pending criminal history review:

    - Michael McDede
    - Samantha Edmund

2. Approve the job description for Information Technology Specialist.

3. Approve the job description for Computer Technician.

4. At the recommendation of the Superintendent, approve Kirsli Spinks as an IT Specialist effective January 1, 2023 through June 30, 2023, at an annual salary of $80,000 (prorated).

5. At the recommendation of the Superintendent, approve Nate Joyce as a Computer Technician effective January 1, 2023 through June 30, 2023, at an annual salary of $42,000 (prorated).

6. At the recommendation of the Superintendent, approve Kelly Scardelli as a 5th Grade Elementary Science and Social Studies Maternity Leave Replacement Teacher effective December 22, 2022 through June 30, 2023 at BA Step 7, $63,336 (prorated).

7. Approve the renewal of the following teachers as after-school tutors using ESSER II and ARP Beyond the School Day funds.

Name	Grade	Compensation	Hours
Becky Chapman	Grade 1	$67.02/hour	Up to 10 hours, including 2 hours of prep time

Joan Condren	Grade 5-8 ELA/Math	$66.26/hour	Up to 10 hours, including 2 hours of prep time
Patsy DelGrande	Grade 4	$60.21/hour	Up to 10 hours, including 2 hours of prep time
Patty Jennings	Grade 7 Math	$62.42/hour	Up to 10 hours, including 2 hours of prep time

8. Rescind the following motion which was approved at the September 28, 2022 Board Meeting: Accept, with regret, the letter of retirement from Brian Jesby, Coordinator of Buildings and Grounds, effective December 31, 2022. (DIST-CFM-BOE-01)

9. Accept, with regret, the letter of resignation from Brian Jesby, Coordinator of Buildings and Grounds, effective December 31, 2022. (DIST-CFM-BOE-01)

10. Approve the following staff member as ski club chaperone for the 2022-2023 school year:

Name	Compensation	Hours
Ralph Cardillo (back-up)	$40/hour	Not to exceed 8 hours

Any substitute emergency vehicle driver not to exceed 101 miles $.47/mile

Motion: _____ 2nd _____
Discussion
Roll Call:
Ms. Carrino____Mr. Davidson____Ms. Fleming____Ms. Jardinella____Ms. Munoz____Ms. Niang____Dr. Simon____Ms. Stein____Mr. Deo____

XIII. OLD BUSINESS

XIV. NEW BUSINESS

XV. EXECUTIVE SESSION

Motion _____ 2nd _____ Enter closed session at _____p.m.

WHEREAS, Chapter 231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in executive or private session under certain limited circumstances, and:
WHEREAS, said law required the Board of Education to adopt a resolution at a public meeting before it can meet in such an executive or private session;
NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Township of Tewksbury that it does hereby determine that it is necessary to meet in executive session at this time to discuss personnel and legal matters for approximately thirty minutes. The matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting. Action may be taken.

Motion _____ 2nd _____ Enter open session at _____p.m.

XVI. ADJOURNMENT

Motion _____ 2nd _____ Time of Adjournment:_____p.m.
All in Favor:

Roll Call:

Ms. Carrino____Mr. Davidson____Ms. Fleming____Ms. Jardinella____Ms. Munoz____Ms. Niang____Dr. Simon____Ms. Stein____Mr. Deo____