Minutes January 4, 2023 Reorganization and Committee of the Whole Meeting Minutes
TEWKSBURY TOWNSHIP BOARD OF EDUCATION

The Reorganization Meeting of the Tewksbury Township Board of Education was called to order by Ms. Goguen at 7:05 p.m. at Old Turnpike School.

Ms. Goguen read the Sunshine Law:

Welcome to a meeting of the Tewksbury Township Board of Education. The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Tewksbury Township Board of Education has caused notice of the time and place of this meeting to be published in the Courier News and the Hunterdon Democrat and notice of the meeting has been posted on the Tewksbury Township School District website. www.tewksburyschools.org.

The Board pledged Allegiance to the Flag.

REPORT OF THE ANNUAL SCHOOL ELECTION, Board Secretary

Tewksbury Township School District BOE Member Three-Year Term

- Andrea Stein 1143
- Susanne Jardinella 945
- James Charniga 895

ADMINISTRATION OF OATH OF OFFICE to new Board Member, Mr. James Charniga and re-elected board members, Susanne Jardinella and Andrea Stein

PRESENT: Ms. Carrino, Mr. Charniga, Mr. Davidson, Ms. Fleming (exited the meeting at 7:18 pm, returned at 7:27 pm), Ms. Jardinella, Ms.Munoz, Ms. Niang, Dr. Simon, Ms. Stein

ABSENT: None.

ALSO PRESENT: Dr. Jennifer Shouffler - Superintendent, Heather Goguen - Business Administrator

ELECTION OF THE PRESIDENT: The Board Secretary opened the floor for nominations for President:

Motion was made by Ms. Carrino and seconded by Ms. Niang to nominate Andrea Stein as President.

RESOLVED, that Andrea Stein has been nominated for President.

Motion was made by Ms. Carrino and seconded by Ms. Niang to close the nomination for President.

Motion was made by Dr. Simon and seconded by Ms. Carrino to appoint Andrea Stein as President of the Board of Education.

Final Resolution: Motion carried on a roll call vote.
Yes: Jillian Carrino, James Charniga, Greg Davidson, Karen Fleming, Susanne Jardinella, Suleyka Munoz, Khadija Niang, William Simon, Andrea Stein

The President assumes his/her chair.

ELECTION OF THE VICE PRESIDENT: The Board Secretary opened the floor for nominations for Vice President:

Motion was made by Ms. Niang and seconded by Ms. Jardinella to nominate Suleyka Munoz as Vice President.

Motion was made by Ms. Fleming and seconded by Dr. Simon to nominate Jillian Carrino as Vice President.

Motion was made by Mr. Charniga and seconded by Ms. Munoz to nominate Susanne Jardinella as Vice President.

RESOLVED, that Suleyka Munoz, Jillian Carrino and Susanne Jardinella have been nominated for President.

Motion was made by Ms. Stein and seconded by Ms. Niang to close the nomination for Vice President.

By a show of hands, Jillian Carrino was elected for Vice President.

Motion was made by Ms. Stein and seconded by Ms. Munoz to appoint Jillian Carrino as Vice President of the Board of Education.

Final Resolution: Motion carried on a roll call vote.
Yes: Jillian Carrino, James Charniga, Greg Davidson, Karen Fleming, Susanne Jardinella, Suleyka Munoz, Khadija Niang, William Simon, Andrea Stein

The Vice President assumes his/her chair.

ANNUAL APPOINTMENTS: Motion was made by Ms. Stein and seconded by Dr. Simon to approve the following:

Appoint Greg Davidson as delegate and Karen Fleming as alternate delegate to the Hunterdon County School Board Association.

Appoint Khadija Niang as delegate and William Simon as alternate delegate to the N.J. School Board Association.

Appoint James Charniga as Representative to ESC.

Effective January 3, 2023 through January 2024 at the next reorganizational meeting: The signers on all Tewksbury Township Board of Education Bank Accounts will be as follows:

General Operating	Business Administrator, Heather Goguen and Board President, Andrea Stein
Payroll	Business Administrator, Heather Goguen and Board President, Andrea Stein
Payroll Agency	Business Administrator, Heather Goguen and Board President, Andrea Stein
Snyder Awards	Business Administrator, Heather Goguen and Board President, Andrea Stein
Student Activity Account - TES	Business Administrator, Heather Goguen
Student Activity Account - OTS	Business Administrator, Heather Goguen
Cafeteria	Business Administrator, Heather Goguen
HSAFSA	Business Administrator, Heather Goguen
Capital Reserve	Business Administrator, Heather Goguen
State Unemployment Insurance	Business Administrator, Heather Goguen

Readopt all actions, policies, policy manuals, and contracts entered into by previous boards of education.

Approve the Board Meeting Calendar for January 2023 to December 2023.

Final Resolution: Motion carried on a roll call vote.
Yes: Jillian Carrino, James Charniga, Greg Davidson, Karen Fleming, Susanne Jardinella, Suleyka Munoz, Khadija Niang, William Simon, Andrea Stein

COMMITTEE OF THE WHOLE MEETING BEGINS

OPPORTUNITY FOR PUBLIC COMMENT: None.

Motion was made by Ms. Stein and seconded by Dr. Simon to close the public comment portion of the meeting.

All in Favor: Jillian Carrino, James Charniga, Greg Davidson, Karen Fleming, Susanne Jardinella, Suleyka Munoz, Khadija Niang, William Simon, Andrea Stein

PRESENTATION: None.

CORRESPONDENCE: None.

SUPERINTENDENT'S REPORT: Dr. Shoufler congratulated newly elected Board President, Andrea Stein, and newly elected Board Vice President, Jillian Carrino. Dr. Shouffler welcomed back the returning Board Members and newly elected Board Member, Jim Charniga.

CURRICULUM: Dr. Shouffler will be sending out a letter to families of OTS students regarding the middle school health curriculum changes made by the NJ Department of Education. Students in grades 5, 7 and 8 will study the topics of "Human Relationships and Sexuality" and "Child Abuse Prevention". Parents will have the choice to have their child excused from these topics and taught an alternative unit on the topic of "First Aid". Dr. Shouffler, along with the math supervisor from Voorhees High School will be hosting a virtual workshop about the 8th grade math program and the transition to the math programs at Voorhees H.S.

POLICY: Dr. Shouffler reviewed the policy revisions sent by our policy provider, Strauss Esmay. These policies will be on the agenda for first reading approval at the next Board Meeting.

- P 1648.11 The Road Forward COVID-19 – Health and Safety (M) (Abolished)
- P 1648.13 School Employee Vaccination Requirements (M) (Abolished)
- P 0152 Board Officers (Revised)
- P 0161 Call, Adjournment, and Cancellation (Revised)
- P 0162 Notice of Board Meetings (Revised)
- P & R 2423 Bilingual and ESL Education (M) (Revised)
- P 2425 Emergency Virtual or Remote Instruction Program (M) (Revised)
- R 2425 Emergency Virtual or Remote Instruction Program (M) (New)
- P & R 5200 Attendance (M) (Revised)
- P 5512 Harassment, Intimidation, or Bullying (M) (Revised)
- P 8140 Student Enrollments (M) (Revised)
- R 8140 Enrollment Accounting (M) (Revised)
- P & R 8330 Student Records (M) (Revised)
- R 8420.2 Bomb Threats (M) (Revised)
- R 8420.7 Lockdown Procedures (M) (Revised)
- R 8420.10 Active Shooter (M) (Revised)

FINANCE: The Board discussed the Pre-K tuition and reviewed the following upcoming service project/donation events.

Donation Event	Description	Date	Advisor
Pajama Project	Collect New Pajamas to be donated to Hunterdon Family Services for children who are displaced.	Feb. 28 - March 15	Sheila Donovan, Patsy DelGrande
Open Cupboard Food Pantry	Schoolwide canned food drive for Open Cupboard Food Pantry - celebrating 100th day with 100s of cans.	Jan. 23 - Feb. 9	Sheila Donovan, Alyssa Forsythe

Financial disclosure forms will be completed by Board Members by April 30, 2023. RFPs for a new insurance broker for health and dental benefits were received from Brown and Brown, Centric, Connor Strong and imac/Henry O. Baker Group. Our current broker, USI did not submit a proposal and respectfully removed themselves from the RFP process. Ms. Goguen invited the board members to attend virtual interviews with potential brokers.

TECHNOLOGY: None.

FACILITIES: Ms. Goguen discussed the quotes received for the non-illuminated sign at OTS and the Blue-Ribbon of Excellence school signs at OTS and TES. Ms. Goguen has been speaking with the architects and would like to pass a resolution to solicit bids for the TES parking lot paving project. Parette Somjen Architects reviewed the LRFP and pulled out some possible projects that would be eligible for ROD Grant funding through the state. There are several HVAC projects that would be eligible. The District will be receiving $11,540 for emergent needs and capital maintenance from the School Development Authority.

Motion was made by Dr. Simon and seconded by Ms. Jardinella to approve the following:

Authorize the Business Administrator/Board Secretary to solicit bids for the parking lot paving project at Tewksbury Elementary School.

Final Resolution: Motion carried on a roll call vote.
Yes: Jillian Carrino, James Charniga, Greg Davidson, Karen Fleming, Susanne Jardinella, Suleyka Munoz, Khadija Niang, William Simon, Andrea Stein

TRANSPORTATION: None.

COMMUNICATIONS: None.

OTHER: None.

LEGISLATIVE REVIEW: None.

OPPORTUNITY FOR PUBLIC COMMENT: None.

PERSONNEL: Motion was made by Ms. Stein and seconded by Ms. Carrino to approve the following:

Approve the following staff members as after-school tutors using ESSER II and ARP Beyond the School Day funds.

Name	Grade	Compensation	Hours
Tracy Barnes (renewal)	Grade K-1	$17.87/hour	Up to 10 hours, including 2 hours of prep time
Liz Gentile	K Literacy and Math	$65.49/hour	Up to 10 hours, including 2 hours of prep time

Final Resolution: Motion carried on a roll call vote.
Yes: Jillian Carrino, James Charniga, Greg Davidson, Karen Fleming, Susanne Jardinella, Suleyka Munoz, Khadija Niang, William Simon, Andrea Stein

OLD BUSINESS: None.

NEW BUSINESS: None.

EXECUTIVE SESSION: None.

ADJOURNMENT: Motion was made by Ms. Stein and seconded by Ms. Munoz to adjourn the meeting. The time was 8:12 p.m.

All in Favor: Jillian Carrino, James Charniga, Greg Davidson, Karen Fleming, Susanne Jardinella, Suleyka Munoz, Khadija Niang, William Simon, Andrea Stein

Respectfully submitted,

Heather Goguen
Board Secretary