Minutes February 22 2023 Regular Board Meeting
TEWKSBURY TOWNSHIP BOARD OF EDUCATION

The Regular Board Meeting of the Tewksbury Township Board of Education was called to order by Ms. Stein at 7:01 p.m. at Old Turnpike School.

Ms. Stein read the Sunshine Law:

Welcome to a meeting of the Tewksbury Township Board of Education. The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Tewksbury Township Board of Education has caused notice of the time and place of this meeting to be published in the Courier News and the Hunterdon Democrat and notice of the meeting has been posted on the Tewksbury Township School District website. www.tewksburyschools.org.

The Board pledged Allegiance to the Flag.

PRESENT: Ms. Carrino, Mr. Charniga, Ms. Fleming, Ms. Jardinella, Ms.Munoz, Dr. Simon, Ms. Stein
ABSENT: Mr. Davidson, Ms. Niang

ALSO PRESENT: Dr. Jennifer Shouffler - Superintendent, Heather Goguen - Business Administrator

OPPORTUNITY FOR PUBLIC COMMENT: None.

Motion was made by Ms. Stein and seconded by Dr. Simon to close the public comment portion of the meeting.

All in Favor: Jillian Carrino, James Charniga, Karen Fleming, Susanne Jardinella, Suleyka Munoz, William Simon, Andrea Stein
Absent: Greg Davidson, Khadija Niang

PRESENTATION: Dr. Shouffler and the Board recognized the girls and boys basketball teams, the cheer squad and coaches and shared a congratulatory cake. Ms. Verderamo's presentation was postponed to a future date.

CORRESPONDENCE: None.

SUPERINTENDENT'S REPORT: The District had their QSAC evaluation from the NJDOE and by all indications, passed in all areas. The last part of the evaluation will be next week. There were a few suggestions made for improvement and the final report will be in the coming months. There were no HIB cases for the month of January, 2023. The Board reviewed the enrollment reports and the Emergency/Fire Drill Reports.

School	Tewksbury Elementary School	Old Turnpike School
Month/Year	Jan.2023	Jan. 2022
Date	1/26/2023	1/30/2023
Drill Description	Lockdown	Lockdown
Duration of	7 minutes started at 2:37	4 minutes

Drill		
Weather Conditions	**n/a**	**cold and sunny**
Conductor of Drill	**L. Moore**	**Verderamo, Krowl, Mitchell, Scala, Cutri French**
Notification Method	**Radios and Loudspeaker**	**Loudspeaker**

MINUTES: None.

CURRICULUM: There are currently 23 completed registrations for kindergarten next year and 10 are in the process. If registrations reach 36, the BOE will discuss the number of sections. The 2022-23 school calendar has been updated to add an extra day due to the snow closure in December. The last day for students is currently June 14th. A family math night for third graders was just announced. This will be an in person session and hopefully encourage the enjoyment of math. The PTA and Whittemore are both coordinating some interesting after school programs at TES and OTS. Extended School Year will be held again over the summer at TES.

Motion was made by Ms. Stein and seconded by Ms. Munoz to approve the following:

Approve 2023 Extended School Year Program beginning Monday, June 26, 2023, through Thursday, July 27, 2023, 8:30 am to 12:00 noon, Monday through Thursday, at Tewksbury Elementary School. Program will not be in session on July 3, 2023 or July 4, 2023.

Final Resolution: Motion carried on a roll call vote.
Yes: Jillian Carrino, James Charniga, Karen Fleming, Susanne Jardinella, Suleyka Munoz, William Simon, Andrea Stein
Absent: Greg Davidson, Khadija Niang

POLICY: Motion was made by Ms. Stein and seconded by Ms. Munoz to approve and adopt the following policies on second reading:

- P 1648.11 The Road Forward COVID-19 – Health and Safety (M) (Abolished)
- P 1648.13 School Employee Vaccination Requirements (M) (Abolished)
- P 0152 Board Officers (Revised)
- P 0161 Call, Adjournment, and Cancellation (Revised)
- P 0162 Notice of Board Meetings (Revised)
- P & R 2423 Bilingual and ESL Education (M) (Revised)
- P 2425 Emergency Virtual or Remote Instruction Program (M) (Revised)
- R 2425 Emergency Virtual or Remote Instruction Program (M) (New)
- P & R 5200 Attendance (M) (Revised)
- P 5512 Harassment, Intimidation, or Bullying (M) (Revised)
- P 8140 Student Enrollments (M) (Revised)
- R 8140 Enrollment Accounting (M) (Revised)
- P & R 8330 Student Records (M) (Revised)
- R 8420.2 Bomb Threats (M) (Revised)
- R 8420.7 Lockdown Procedures (M) (Revised)
- R 8420.10 Active Shooter (M) (Revised)

Final Resolution: Motion carried on a roll call vote.
Yes: Jillian Carrino, James Charniga, Karen Fleming, Susanne Jardinella, Suleyka Munoz, William Simon, Andrea Stein
Absent: Greg Davidson, Khadija Niang

FINANCE: Dr. Shouffler thanked the PTA, TEA and TEF for their generous donations to the district. The Tewksbury Education Foundation has supported an event/activity for each grade this year. Ms. Goguen updated the board on the 2023-2024 school budget, discussed the ACES resolution to be approved this evening, and reminded board members to fill out financial disclosure forms.

Motion was made by Ms. Stein and seconded by Ms. Munoz to approve the following:

Approval of Bills

> BE IT RESOLVED that the Board approve the attached lists of district bills for payment as presented by the School Business Administrator for the period January 26, 2023 through February 22, 2023 for a total amount of $1,697,444.62.

Acceptance and Approval of Board Secretary's Report for the month of January, 2023.

> BE IT RESOLVED that upon review of the Board Secretary's Reports for the month of January, 2023 in consultation with appropriate district officials, the Board of Education certifies that no fund had been over expended in violation of NJAC 6A:23A-16:10(b); and the Board of Education further certifies, based on the Board Secretary's certification, that the total of encumbrances for each line item account does not exceed the line item appropriation in violation of NJAC 6A:23A-16:10(a).

Acceptance and Approval of Treasurer's Report for the month of January, 2023.

> **BE IT RESOLVED** that upon review of the Treasurer's Report for the month of January, 2023 in consultation with appropriate district officials, the Board of Education certifies that no fund had been over expended in violation of NJAC 6A:23A-16:10(b); and the Board Secretary further certifies, based on the Board Treasurer's Report, that the total of encumbrances for each line item account does not exceed the line item appropriation in violation of NJAC 6A:23A-16:10(a).
>
> The Board Secretary certifies, pursuant to NJAC 6A:23A-16:10(c)(3), that the total of encumbrances for each line item account does not exceed the line item appropriation in violation of NJAC 6A:23A-16:10(a).

Approve the attached list of transfers.

Approve the following workshop/travel requests for the 2022-2023 school year.

> **BE IT RESOLVED** that the Board, upon recommendation of the Chief School Administrator make the findings and approve attendance and travel for the following workshops/meetings:
>
> - that travel is directly related to and within the scope of the employee or Board member's duties or responsibilities; and for employees, the school district's professional development plan;
> - that travel is critical to the instructional needs of the district or furthers the efficient operation of the district;

- that the travel is in compliance with state and federal travel payment guidelines; and
- that the travel is in compliance with the District policy on travel.

Staff Member	Date	Registration	Other Expenses*	Event/Destination
Robin Thompson	3/13/23	145.00	Mileage = $49.07	Embracing the Whole Child/NJCEC Spring Conference, Mahwah, NJ
Megan Verderamo	3/16/23	0.00	-0-	Advanced K-12 Behavioral Threat Assessment & Management Training, Flemington, NJ
Allison Caruso	3/31/23	175.00	Mileage = $20.82 Tolls = $5.00	Developing and Using Models in the NGSS Classroom - Montclair State University
Samantha Wu	3/31/23	175.00	Mileage = $34.70	Developing and Using Models in the NGSS Classroom - Montclair State University
Sara Femiano	3/16/23	0.00	Mileage = $20.00	Advanced K-12 Behavioral Threat Assessment and Management Training, Flemington, NJ
Jen Burns	3/3/23	$300.00	Mileage = $25.00	NJ Association for Behavior Analysis (NJABA) Conference, Somerset, NJ
Jennifer Shouffler	3/24/23	0.00	Mileage=$34.00	Warren/Hunterdon School Leaders Meeting- Staff Team Building and Educator Morale Speaker, Phillipsburg, NJ
Emily Searle	3/17/23	$214.00	Mileage = $45.03	NJ Association for Gifted Children, West Windsor, NJ
Jaime Levy	3/17/23	$214.00	Mileage = $44.37	NJ Association for Gifted Children, West Windsor, NJ
Nancy Morogiello	3/1/23	$125.00	-0-	Legal One-School Nurse/Healthy & Safe Environment, Virtual Workshop
Heather Goguen	on demand	$27.95	-0-	403b - A Basic Guide - Virtual Webinar
Heather Goguen	6/5-6/9/23	$275.00	Hotel $400.00, Parking $15, Mileage $134.89, Tolls $25, Meals $129	NJ Association of School Business Officials Annual Convention, Atlantic City, NJ
Kristen Rinehart	3/9/23	Approved on 2/1/23	Additional day Mileage = $47.75	NJECC Annual NJ Technology Conference, Little Falls, NJ
Alexandria Piesla	3/15/23	$115.00	-0-	NJIDA/NJSHA 31st Annual Joint Conference, Virtual

*Mileage will be reimbursed according to board policy.

Approve the following school fundraiser:

School	Donation Event	Description	Date	Advisor
TES	Pennies for Puppies-Seeing Eye Dog	Service Learning Leadership Program - Ms. Wade-Taffera and Ms. Palmer's class will plan, organize and complete a whole school fundraising campaign for the Seeing Eye Dog organization.	April/May 2023	Ms. Donovan Ms. Wade-Taffera Ms Palmer

Approve the following Funding/Grants for the 2022-2023 school year:

Provider	Grade	Title	Amount of Grant
PTA	PK-4	New Classroom Carpets	$8,220.90
TEF	3	Pond Ecology Trip to Raritan Headwaters for an ecology trip to support science units.	$450.00

Approve the following donation from the Tewksbury Education Association (TEA) for the 2022-2023 school year:

Provider	Grade	Title	Approximate Value
TEA	PK-4	Outdoor Seating (Kurve Rockers)	$500.00
TEA	PK-4	Indoor/Outdoor Easel	$150.00

Approve the following field trips for the 2022-2023 school year.

Grade	Destination	Date	Cost to Student (cost of attendance not paid by district)
8	Broadway Show - Aladdin the Musical	March, 2023	$95 for lunch and transportation. Tickets were purchased by the Tewksbury Education Foundation
4	Open Cupboard Food Pantry, Clinton, NJ	March, 2023	$0
Ms. Erb's 5-6 class	ShopRite, Chester, NJ for Life Skills Class	March, 2023	-0-
5	Bronx Zoo	April, 2023	TBD (Approximately $90)

Approval to purchase electric generation services through the Alliance For Competitive Energy Services ("ACES") Bid Cooperative Pricing System ID#E8801-ACESCPS.

WHEREAS, the Alliance For Competitive Energy Services (hereinafter referred to as "ACES"), an alliance composed of the New Jersey School Boards Association (hereinafter referred to as "NJSBA"), the New Jersey Association of School Administrators, and the New Jersey Association of School Business Officials, will from time to time during the Effective Period as defined below solicit bids from electric power suppliers for electric generation services through an energy aggregation program in which NJSBA will act as Lead Agency of the ACES Cooperative Pricing System #E8801-ACESCPS in accordance with the "Public School Contracts Law", N.J.S.A. 18A:18A-1 *et seq.,* and the Electric Discount and Energy Competition Act, N.J.S.A. 48:3-49 *et seq*. ("EDECA") and the regulations promulgated thereunder; and

WHEREAS, the Tewksbury Township School District is a Participating member of the ACES Cooperative Pricing System and is eligible thereby to obtain electric generation services for its own use through one or more contracts to be awarded to electric power suppliers following said bids for electric generation services pursuant to the aggregation program; and

WHEREAS, the Lead Agency will from time to time during the Effective Period (from date of adoption through May, 2028 hereinafter referred to as "Effective Period") issue one or more Requests for Bids for electric generation services on behalf of the ACES Cooperative Pricing System pursuant to the Public School Contracts Law and EDECA; and

WHEREAS, due to significant volatility and the potential for price increases in the wholesale electric market, Participating Members will preauthorize the Lead Agency to award contracts for Electric Generation Service in each service territory to one or more electric power suppliers that submit bids

which are reasonably forecasted to provide estimated savings to the Participating Member based upon its previous electric usage and utility provided Basic Generation Service rates; and

WHEREAS, the Lead Agency will only award contracts for said electric generation services to electric power suppliers that submit bids with pricing reasonably estimated to be lower than the utility-provided basic generation service; and

WHEREAS, the District agrees to purchase all electric power needed for its own use (exclusive of on-site electric generation sources) during the Effective Period through any electric power supplier(s) awarded a contract, it being understood that the term of any one contract shall be subject to the provisions of Public School Contracts Law;

WHEREAS, the Lead Agency will notify the Department of Community Affairs' Division of Local Government Services by mail prior to the issuance a Request for Bids for electric generation services, with the understanding that if the Division of Local Government Services does not respond within 10 business days, it will be deemed to have approved the issuance of the Request for Bids or the Request for Rebids.

NOW, therefore, be it RESOLVED that the District binds itself to the ACES Cooperative Pricing System ##E8801-ACESCPS to purchase all electric power needed for its own use (exclusive of on-site electric generation sources) during the Effective Period from the electric power supplier or suppliers awarded a contract for electric generation services by the Lead Agency; and, be it

FURTHER RESOLVED that the Lead Agency of the ACES Cooperative Pricing System is hereby authorized to execute a master performance agreement that obligates the district to purchase electricity at the terms and conditions stated therein with a third-party supplier or suppliers who have been awarded the contract or contracts by the Lead Agency on behalf of the participating members of the ACES Cooperative Pricing System #E8801-ACESCPS (or any CPS number to be assigned in the future), and provided further that all such contracts shall be at prices reasonably forecast and estimated by the Lead Agency to provide savings to the Districts relative to the price charged for basic generation service by the electric public utility that would otherwise provide such service; and, be it

FURTHER RESOLVED that ACES is authorized to continue to bid to obtain electric generation services at any time during the Effective Period on behalf of the ACES Cooperative Pricing System including, for example, a rebid if energy market conditions do not initially lead to a successful bid, on additional dates to be determined by the Lead Agency; and

FURTHER RESOLVED that this Resolution shall take effect immediately upon passage. The authorization provided to the NJSBA pursuant to the Local Public Contracts Laws (N.J.S.A. 40A:11-11(5)), and the Local Public and Public School Contracts Laws Administrative Code (N.J.A.C. 5:34-7.1 et seq.) shall be valid until May, 2028 (the Effective Period) at which time the Cooperative Pricing System will be subject to renewal. Any rescission or expiration of this resolution shall not affect any Agreements entered into prior to such rescission or expiration.

Approve the following Funding/Grants for the 2022-2023 school year:

Provider	Grade	Title	Amount of Grant
TEF	2	3 Day residency program to complement the Innovations Unit in Social Studies facilitated by Main Engine Start.	$1,350.00

Final Resolution: Motion carried on a roll call vote.
Yes: Jillian Carrino, James Charniga, Karen Fleming, Susanne Jardinella, Suleyka Munoz, William Simon, Andrea Stein
Absent: Greg Davidson, Khadija Niang

The following motion was not voted on and postponed to a future meeting:

Approve the following assembly at Tewksbury Elementary School:

Grade	Description	Date	Cost	Staff Contact
2	Footprints for Life-Hunterdon Prevention Resources. This is a research-based primary prevention program designed to build assets and teach skills through the use of puppets and stories that feature "real-life" situations.This program is designed to promote development of necessary assets to deter the first use of alcohol and other drugs.	3/20, 3/27, 4/3, 4/17, 4/24, 5/1	-0-	Sheila Donovan Megan Verderamo

TECHNOLOGY: Our website hosting company, Blackboard, has recently been sold to Finalsite. The website will need to be migrated over to the new platform. Dr. Shouffler asked if any of the new board members would like to be on a committee to help select the new website template as well as discuss school branding.

FACILITIES: Ms. Goguen updated the board on the paving project. The bid opening is March 14th and will be awarded at the March 22nd meeting. Ms. Goguen also updated the board on food service. If 10-12 additional meals per day can be sold, the food service will break even.

TRANSPORTATION: None.

COMMUNICATIONS: None.

OTHER: None.

LEGISLATIVE REVIEW: None.

OPPORTUNITY FOR PUBLIC COMMENT: None.

Motion was made by Ms. Stein and seconded by Dr. Simon to close the public comment portion of the meeting.

All in Favor: Jillian Carrino, James Charniga, Karen Fleming, Susanne Jardinella, Suleyka Munoz, William Simon, Andrea Stein
Absent: Greg Davidson, Khadija Niang

PERSONNEL: Motion was made by Ms. Stein and seconded by Ms. Fleming to approve the following:

Approve the following teachers as after-school tutors using ESSER II and ARP Beyond the School Day funds.

Name	Grade	Compensation	Hours
Allison Caruso	Science	$50.77/hour	Up to 10 hours, including 2 hours of prep time
Bonnie Mendralla	Math	$67.02/hour	Up to 20 hours, including 4 hours of prep time
Pam Nugent	Math & ELA	$63.95/hour	Up to 10 hours, including 2 hours of prep time

Approve the following club and advisor for the 2022-2023 school year.

Advisors	Name of Club	Description	Stipend	Supply Budget
Sandra Brinkhoff	Abstract Art Club	25-27 students in Grades 5 through 8. The club will be working on school murals in the science hallway as well as small props for 8th grade play.	$1,500	$1,000.00

Approve the following honoraria position for the 2022-2023 school year.

Name	Honoraria Position	Compensation
Emily Bengels	8th Gr. Play Musical Director	$1,950.00

Approve the following teachers as chaperones for the 5th Grade Telescope Night at OTS on February 27th with makeup dates February 28th or March 1st, 2023.

Name	Compensation	Hours
Kelly Scardelli	$40/hour	Up to 2.5 hours
Tom Lobb	$40/hour	Up to 2.5 hours

Approve the additional hours for the chaperones of the 8th Grade trip while attending a Broadway show in NYC in March, 2023.

Name	Compensation	Hours
Dee Krowl	$40/hour	Up to 3 hours
Scott Sipos	$40/hour	Up to 3 hours
Scott Steinman	$40/hour	Up to 3 hours
Samantha Wu	$40/hour	Up to 3 hours
Amy Allen	$40/hour	Up to 3 hours
Rick DeJaager	$40/hour	Up to 3 hours
Heather Heithoff (nurse)	$40/hour	Up to 3 hours

Approve the additional hours for the chaperones of the 5th Grade trip while visiting the Bronx Zoo in April, 2023.

Name	Compensation	Hours
Joelle Capece	$40/hour	Up to 3 hours
Bonnie Mendralla	$40/hour	Up to 3 hours
Tom Lobb	$40/hour	Up to 3 hours
Kelly Scardelli	$40/hour	Up to 3 hours

Dee Krowl	$40/hour	Up to 3 hours
Nurse TBD	$40/hour	Up to 3 hours
Megan Erb	$40/hour	Up to 3 hours
Darcy Harp	$40/hour	Up to 3 hours
Kristen DiYanni	$40/hour	Up to 3 hours
Special Ed Chaperone TBD	$40/hour	Up to 3 hours
Special Ed Chaperone TBD	$40/hour	Up to 3 hours

Accept the letter of resignation from Elena Narcise, Paraprofessional employed through Hunterdon County Educational Services Commision, effective on or about February 22, 2023.

Approve Laura Solages as a substitute teacher for the 2022-2023 school year, pending criminal history review:

At the recommendation of the Superintendent, approve Amy Horensky as a full time Paraprofessional effective on or about February 27, 2023 through June 30, 2023 at Instructional Aide Step 4 $17.87 per hour, pending criminal history review.

Final Resolution: Motion carried on a roll call vote.
Yes: Jillian Carrino, James Charniga, Karen Fleming, Susanne Jardinella, Suleyka Munoz, William Simon, Andrea Stein
Absent: Greg Davidson, Khadija Niang

OLD BUSINESS: The art show was discussed.

NEW BUSINESS: None.

EXECUTIVE SESSION: None.

ADJOURNMENT: Motion was made by Ms. Stein and seconded by Ms. Munoz to adjourn the meeting. The time was 7:41 p.m.

All in Favor: Jillian Carrino, James Charniga, Karen Fleming, Susanne Jardinella, Suleyka Munoz, William Simon, Andrea Stein
Absent: Greg Davidson, Khadija Niang

Respectfully submitted,

Heather Goguen
Board Secretary