

TEWKSBURY TOWNSHIP SCHOOL DISTRICT
173 Old Turnpike Road
Califon, New Jersey 07830
Phone: 908-439-2010 Fax: 908-439-2655

COMMITTEE OF THE WHOLE MEETING AGENDA
March 8, 2023

7:00 P.M. COMMITTEE OF THE WHOLE MEETING
Open to Public
Old Turnpike School Library

**During public comment, public participants are invited to address the Board
with questions or comments.**

District Goals

1. To meet the learning needs of students by improving intervention strategies and programs.
2. To continue to address students' social-emotional learning needs through programs and activities.

Board Goals

1. Support programs and provide resources in our schools that address intervention strategies and continued social-emotional learning.
2. Continue to improve the quality of education in the district while remaining fiscally responsible.
3. Encourage engagement with all stakeholders - students, teachers, parents, and the community, while reflecting the community's values and culture.

I. CALL TO ORDER Time: _____

II. SUNSHINE ANNOUNCEMENT

Welcome to a meeting of the Tewksbury Township Board of Education. The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Tewksbury Township Board of Education has caused notice of the time and place of this meeting to be published in the Courier News and the Hunterdon Democrat and notice of the meeting has been posted on the Tewksbury Township School District website. www.tewksburyschools.org.

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL

Ms. Carrino	Mr. Charniga	Mr. Davidson	Ms. Fleming	Ms. Jardinella
Ms. Munoz	Ms. Niang	Dr. Simon	Ms. Stein	Dr. Shouffler Ms. Goguen

V. OPPORTUNITY FOR PUBLIC COMMENT

During this portion of the meeting, the in-person public participants are invited to address the Board with questions or comments on actionable agenda items only.

The public is requested to sign the register provided for this purpose and to state their name, address, and direct their comments to the Board President. While all comments will be considered and a response will be forthcoming if and when appropriate, the Board will not respond to the speakers at the time of their appearance.

The public comment period will be a maximum of thirty minutes in length unless there are unusual circumstances. Those appearing will be allocated three minutes to speak and no one will be permitted to speak twice until all those wishing to speak have had a turn. Civility and mutual respect is expected. Speakers should be courteous to Board members, District employees, students, and other members of the public.

Motion to close public comments _____ **2nd** _____

All in Favor:

Roll Call:

Ms. Carrino _____ Mr. Charniga _____ Mr. Davidson _____ Ms. Fleming _____ Ms. Jardinella _____ Ms. Munoz _____ Ms. Niang _____
Dr. Simon _____ Ms. Stein _____

VI. PRESENTATION

- Intervention Programs- Megan Verderamo
- Budget Presentation- Heather Goguen and Jennifer Shouffler

VII. CORRESPONDENCE

VIII. SUPERINTENDENT'S REPORT

- School Security Walk-through

IX. MINUTES

- February 1, 2023 Special Ethics Training and Regular Board Meeting
- February 22, 2023 Regular Board Meeting

X. COMMITTEE REPORTS

A. Curriculum

Discussion

- Footprints- Grade 2 Program

B. Policy

Discussion

C. Finance

Discussion

- Copier lease/purchase

- Califon Shared Services contracts for 23-24
- ACES gas services
- 7th Gr. trip to LegoLand, Goshen NY, in June

Motion to approve the following:

1. Adoption of Tentative 2023-2024 Budget:

Resolved, that the Tewksbury Township Board of Education adopts the following tentative budget for the 2023-2024 school year and authorizes the Board Secretary to submit to the Hunterdon County Department of Education County Superintendent for approval in accordance with the statutory deadline and to make all necessary adjustments to the budget to comply with State regulations.

2023-2024	General Fund	Special Revenues	Debt Service	Total
Total Expenditures	\$16,172,758	\$150,194	\$740,081	\$17,063,033
Less Anticipated Revenue	\$2,858,980	\$150,194	\$0	\$3,009,174
Taxes To Be Raised	\$13,313,778	\$0	\$740,081	\$14,053,859

BE IT RESOLVED, that the Tewksbury Township Board of Education, in the County of Hunterdon, New Jersey, approves the following capital projects and withdrawal of \$571,250 from the Capital Reserve account to provide funding for the following projects/equipment for the 2023-2024 school year:

Paving of Tewksbury Elementary School parking lot	\$414,250
Card Reader System Upgrades (both schools)	\$ 70,000
Sign (OTS) and Blue Ribbon Lettering (both schools)	\$ 37,000
Door upgrades at OTS	\$ 50,000

BE IT RESOLVED, that the Tewksbury Township Board of Education, in the County of Hunterdon, New Jersey, approves the following security projects and architect fees and withdrawal of \$187,000 from the Emergency Reserve account to provide funding for the following projects/equipment for the 2023-2024 school year:

VOIP Migration to cloud of phone system (both schools)	\$100,000
Network Core Switches and access points (both schools)	\$ 75,000
Blue Lights for Emergency Notification System at OTS	\$ 12,000

Total costs for these projects are \$187,000, which represent expenditures for security elements or projects that are in addition to the facilities efficiency standards determined by the Commissioner as necessary to achieve the New Jersey Student Learning Standards.

And to advertise said tentative budget in the Hunterdon County Democrat or Courier News in accordance with the form suggested by the State Department of Education and according to law. BE IT FURTHER RESOLVED, that a public hearing be held at Old Turnpike School, Tewksbury Township, New Jersey on April 26, 2023 at 7:00 pm, for the purpose of conducting a public hearing on the budget for the 2023-2024 School Year.

WHEREAS, the Tewksbury Township Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23B-1.1 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$150 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23B-1.1 et seq., but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; now

THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23B-1.1 et seq. as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23B-1.2(b), to a maximum expenditure of \$20,000 for all staff and board members.

BE IT FURTHER RESOLVED that the Board of Education establish the maximum dollar limit of \$95,850 for professional services for the 2023-2024 school year and confirms \$142,082 was established as the 2022-2023 school district maximum of which \$50,463 has been spent to date.

WHEREAS, the tentative budget includes the following appropriations:

Legal	\$24,000
Audit Fees	\$17,850
Architect	\$54,000
Total	\$95,850

2. Approve the following Funding/Grants for the 2022-2023 school year:

Provider	Grade	Title	Amount of Grant
Mr. George Contrino Lowes	TES, PK-4	New garden gates at TES. Mr. Contrino will use donations from Lowes to build the garden gates.	Approximately \$1,000
TEF	6	3/13/23 program facilitated by Dr. Peter Stupak, Main Engine Start - Electromagnet investigation for 6th graders	\$600.00

3. Approve the following assemblies at Tewksbury Elementary School:

	Grade	Description	Date	Cost	Staff Contact
A	2	Footprints for Life-Hunterdon Prevention Resources. This is a research-based primary prevention program designed to build assets and teach skills through the use of puppets and stories that feature “real-life” situations. This program is designed to promote development of necessary assets to deter the first use of alcohol and other drugs.	3/20, 3/27, 4/3, 4/17, 4/24, 5/1	-0-	Sheila Donovan Megan Verderamo
B	3	Annual Arbor Day Program - presentation by Tom Sheppard, HC Chief Park Naturalist. Nature walk with Mr. Sheppard and 3rd grade. Each 3rd grader will receive a seedling with instructions.	4/28/23	-0-	Lisa Moore
C	6	Owls of the County - a mixture of a slide show and various props (taxidermied owl, body parts) presented by Mr. Tom Sheppard, HC Chief Park Naturalist. During the program, Mr. Sheppard will talk about how owls use and depend on the trees and forest for nesting. He will also discuss how to find owls, owl calls and challenges they face.	4/28/23	-0-	Michael Mitchell

4. Approve the following workshop/travel requests for the 2022-2023 school year.

BE IT RESOLVED that the Board, upon recommendation of the Chief School Administrator make the findings and approve attendance and travel for the following workshops/meetings:

- that travel is directly related to and within the scope of the employee or Board member’s duties or responsibilities; and for employees, the school district’s professional development plan;
- that travel is critical to the instructional needs of the district or furthers the efficient operation of the district;
- that the travel is in compliance with state and federal travel payment guidelines; and
- that the travel is in compliance with the District policy on travel.

Staff Member	Date	Registration	Other Expenses*	Event/Destination
Kirsli Spinks	3/30/23	\$199	Mileage=\$54	Professional Chrome OS Administrator Certification Camp

*Mileage will be reimbursed according to board policy.

Motion: _____ 2nd _____

Discussion

Roll Call:

Ms. Carrino _____ Mr. Charniga _____ Mr. Davidson _____ Ms. Fleming _____ Ms. Jardinella _____ Ms. Munoz _____ Ms. Niang _____
Dr. Simon _____ Ms. Stein _____

D. Technology

Discussion

E. Facilities

Discussion

F. Transportation

Discussion

G. Communications

Discussion

H. Other

Discussion

XI. LEGISLATIVE REVIEW

Discussion

XII. OPPORTUNITY FOR PUBLIC COMMENT

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The public is requested to sign the register provided for this purpose and to state their name, address, and direct their comments to the Board President. While all comments will be considered and a response will be forthcoming if and when appropriate, the Board will not respond to the speakers at the time of their appearance.

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Motion to close public comments _____ **2nd** _____

All in Favor:

Roll Call:

Ms. Carrino _____ Mr. Charniga _____ Mr. Davidson _____ Ms. Fleming _____ Ms. Jardinella _____ Ms. Munoz _____ Ms. Niang _____
Dr. Simon _____ Ms. Stein _____

I. Personnel

Discussion

- Paraprofessionals and continuing education

Motion to approve the following:

1. Approve the renewal of the following teachers as after-school tutors using ARP ESSER Beyond the School Day funds.

Name	Grade	Compensation	Hours
Tracy Barnes	Kindergarten ELA & Math	\$17.87/hour	Up to 10 hours, including 2 hours of prep time
Bonnie Mendralla	Middle School Math	\$67.02/hour	Up to 10 hours, including 2 hours of prep time
Joelle Capece	Middle School Math & ELA	\$49.38/hour	Up to 10 hours, including 2 hours of prep time

2. Approve two additional hours for the following teachers to facilitate two TES Grade 3 Family Nights to be held on March 2nd and March 15th, using ARP ESSER Beyond the School Day funds.

Name	Compensation	Hours
Alyssa Forsythe	\$40.85/hour	Up to 2 hours
Jaime Levy	\$65.49/hour	Up to 2 hours
Pam Nugent	\$63.95/hour	Up to 2 hours

3. Approve Henry McCarthy as a substitute teacher for the 2022-2023 school year, pending criminal history review.
4. Approve Joelle Capece as an after school OTS Track Team Aide to support a student during practices and meets at the student supervision rate of \$40/hour.
5. At the recommendation of the Superintendent, approve Jennifer Rubino as a part time Paraprofessional, effective on or about March 14, 2023 through June 30, 2023 at Instructional Aide Step 3 \$17.56 per hour, pending criminal history review.

Motion: _____ 2nd _____

Discussion

Roll Call:

Ms. Carrino____Mr. Charniga____Mr. Davidson____Ms. Fleming____Ms. Jardinella____Ms. Munoz____Ms. Niang____
Dr. Simon____Ms. Stein____

XIII. OLD BUSINESS

XIV. NEW BUSINESS

XV. EXECUTIVE SESSION

Motion _____ 2nd _____ Enter closed session at _____p.m.

WHEREAS, Chapter 231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in executive or private session under certain limited circumstances, and:

WHEREAS, said law required the Board of Education to adopt a resolution at a public meeting before it can meet in such an executive or private session;
NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Township of Tewksbury that it does hereby determine that it is necessary to meet in executive session at this time to discuss personnel and legal matters for approximately thirty minutes. The matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting. Action may be taken.

Motion _____ 2nd _____ Enter open session at _____ p.m.

XVI. ADJOURNMENT

Motion _____ 2nd _____ Time of Adjournment: _____ p.m.

All in Favor:

Roll Call:

Ms. Carrino _____ Mr. Charniga _____ Mr. Davidson _____ Ms. Fleming _____ Ms. Jardinella _____ Ms. Munoz _____ Ms. Niang _____
Dr. Simon _____ Ms. Stein _____