Minutes April 5, 2023 Committee of the Whole Meeting
TEWKSBURY TOWNSHIP BOARD OF EDUCATION

The Committee of the Whole Meeting of the Tewksbury Township Board of Education was called to order by Ms. Stein at 7:00 p.m. at Old Turnpike School.

Ms. Stein read the Sunshine Law:

Welcome to a meeting of the Tewksbury Township Board of Education. The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Tewksbury Township Board of Education has caused notice of the time and place of this meeting to be published in the Courier News and the Hunterdon Democrat and notice of the meeting has been posted on the Tewksbury Township School District website. www.tewksburyschools.org.

The Board pledged Allegiance to the Flag.

PRESENT: Ms. Carrino, Mr. Charniga, Mr. Davidson (left at 8:22 p.m.), Ms. Jardinella, Ms. Munoz, Ms. Stein

ABSENT: Dr. Simon, Ms. Fleming, Ms. Niang

ALSO PRESENT: Dr. Jennifer Shouffler - Superintendent, Heather Goguen - Business Administrator (left at 8:39 p.m.)

OPPORTUNITY FOR PUBLIC COMMENT: None.

Motion was made by Ms. Stein and seconded by Ms. Carrino to close the public comment portion of the meeting.

All in Favor: Jillian Carrino, James Charniga, Greg Davidson, Susanne Jardinella, Suleyka Munoz, Andrea Stein
Absent: Karen Fleming, Khadija Niang, William Simon

PRESENTATION: A presentation was made by OTS Student Representative, Grayson Schultz. Principals Lisa Moore and Michael Mitchell gave a presentation on Supporting Students' Social-Emotional Needs through School Programs.

CORRESPONDENCE: None.

SUPERINTENDENT'S REPORT: Dr. Shouffler wished the families and staff a fun spring break.

MINUTES: March minutes were shared with the board.

CURRICULUM: The 2020-2021 NJDOE School Performance Reports were shared with the board and a link to the reports has been added to the website. The data from the 202-2021 school year is difficult to assess and draw conclusions since so much is not there or there is only one data point.The NJ Start Strong Assessment that was administered to students in grades 4 and up in the last two fall sessions will no longer be administered. The NJSLA will still be administered to stents in grades 3 through 8 in math, ELA and science for some grades. The Cogat test, given to students at the end of grade 1 and grade 5, to assess students for entrance to our gifted

program will be administered as a universal screener for the gifted/Aspire program. The list of annual field trips was reviewed by the Board. Dr. Shouffler shared that there are 36 students fully enrolled for Kindergarten for next school year. A third kindergarten section could be added or it could be kept at two sections with an added paraprofessional in each class. There are also 35 rising 1st grade students. Hiring a paraprofessional for first grade is under consideration.

POLICY: The board is reviewing some new and revised policies for approval.

P 0144	Board Member Orientation and Training (Revised)
P & R 2520	Instructional Supplies (M) (Revised)
P 3217	Use of Corporal Punishment (Revised)
P 4217	Use of Corporal Punishment (New)
P 5305	Health Services Personnel (M) (Revised)
P & R 5308	Student Health Records (M) (Revised)
P & R 5310	Health Services (M) (Revised)
P 6112	Reimbursement of Federal and Other Grant Expenditures (M) (Revised)
R 6115.01	Federal Awards/Funds Internal Controls – Allowability of Costs (M) (New)
P 6115.04	Federal Funds – Duplication of Benefits (M) (New)
P 6311	Contracts for Goods or Services Funded by Federal Grants (M) (Revised)
P 7440	School District Security (M) (Revised)
P 9100	Public Relations (Abolished)
P 9140	Citizens Advisory Committees (Revised)
R 9140	Citizens Advisory Committee (M) (Abolished)

FINANCE: The budget has been approved by the county. The public hearing will be advertised for April 26th. Mrs. Goguen thanked the Tewksbury PBA for donating to the 8th grade trip and also thanked the Tewksbury Education Association for the donation of a garden shed at TES.

Motion was made by Ms. Stein and seconded by Ms. Carrino to approve the following:

Approve the following field trips for the 2022-2023 school year.

Grade	Destination	Date	Cost to Student (cost of attendance not paid by district)
4	4th grade special education students from Tewksbury Elementary School will visit Old Turnpike School in order to acclimate to their future school.	May, 2023	-0-

Accept the donation of $250 from the Tewksbury Township PBA. This donation will be used toward the 8th grade Washington D.C. trip.

Approve the donation of a 6”x8” A-Frame shed to Tewksbury Elementary School from the Tewksbury Education Association (using an NJEA grant). This shed will be placed in the outdoor learning spaces at the lower garden areas. Cost is approximately $2500 (including crushed stone base). No permit is required by Tewksbury Township due to >100 square feet.

Approve the additional hours for the following staff members to attend a meeting that extended beyond the normal school hours on March 15, 2023.

Name	Compensation	Hours
Jen Burns	$40/hour	.5 hours
Krista Kovalsky	$40/hour	.5 hours
Sara Femiano	$40/hour	.5 hours
Susan Moyer	$40/hour	.5 hours
Nancy Morogiello	$40/hour	.5 hours

Approve the following workshop/travel requests for the 2022-2023 school year.

BE IT RESOLVED that the Board, upon recommendation of the Chief School Administrator make the findings and approve attendance and travel for the following workshops/meetings:

- that travel is directly related to and within the scope of the employee or Board member's duties or responsibilities; and for employees, the school district's professional development plan;
- that travel is critical to the instructional needs of the district or furthers the efficient operation of the district;
- that the travel is in compliance with state and federal travel payment guidelines; and
- that the travel is in compliance with the District policy on travel.

Staff Member	Date	Registration	Other Expenses*	Event/Destination
Barbara Simcox	4/27/23	-0-	-0-	CDK End of Year Personnel Meeting, Washington, NJ
Heather Valenta	4/27/23	-0-	-0-	CDK End of Year Personnel Meeting, Washington, NJ
Kara Swan	4/26/23	-0-	-0-	CDK End of Year Accounting Meeting, Washington, NJ
Heather Valenta	4/26//23	-0-	-0-	CDK End of Year Accounting Meeting, Washington, NJ
Heather Goguen	5/3/23	-0-	-0-	CDK End of Year Accounting and Personnel Meeting, Washington, NJ
Tara Saksa	4/21/23	$99	-0-	Dr. Kenneth Kunz, Keynote Speaker - Spring into Joyful Literacy Instruction, Centenary University, Hackettstown, NJ

*Mileage will be reimbursed according to board policy.

Approve the following workshop/travel requests for the 2022-2023 school year.

Staff Member	Date	Registration	Other Expenses*	Event/Destination
Fay Perticari	4/20/23	-0-	Mileage $25.38	Rutgers - Center for Literacy Development 2022-2023, New Brunswick, NJ
Amanda Kouzis	4/20/23	-0-	Mileage $27.26	Rutgers - Center for Literacy Development 2022-2023, New Brunswick, NJ

*Mileage will be reimbursed according to board policy.

Approve the following school events:

School	Grade	Event	Description	Date	Advisor
TES	4	Egg Incubation	Haxton Homestead Farm in Stockton, NJ	April, 2023	Lisa Moore/

			runs a program for elementary schools that involve a 3 week chicken egg incubation period, the hatching of the eggs and a 1 week post hatching residency.		4th Gr. Teachers
OTS	5-8	School Dance	School Dance for Grades 6-8. 2 advisors plus 2 chaperones.	May, 2023	Dee Krowl, Bonnie Mendralla

Final Resolution: Motion carried on a roll call vote.
Yes: Jillian Carrino, James Charniga, Greg Davidson, Susanne Jardinella, Suleyka Munoz, Andrea Stein
Absent: Karen Fleming, Khadija Niang, William Simon

TECHNOLOGY: The district has been working with Hunterdon ESC to set up summer projects for transitioning the phone system to the cloud and replacing servers and access points.

FACILITIES: None.

TRANSPORTATION: None.

COMMUNICATIONS: None.

OTHER: None.

LEGISLATIVE REVIEW: None.

OPPORTUNITY FOR PUBLIC COMMENT: None.

Motion was made by Ms. Stein and seconded by Ms. Munoz to close the public comment portion of the meeting.

All in Favor: Jillian Carrino, James Charniga, Greg Davidson, Susanne Jardinella, Suleyka Munoz, Andrea Stein
Absent: Karen Fleming, Khadija Niang, William Simon

PERSONNEL: Motion was made by Ms. Stein and seconded by Ms. Carrino to approve the following:

At the recommendation of the Superintendent, approve Katherine Kelsey as a leave replacement Special Education Teacher beginning on or about April 19, 2023 through June 30, 2023 at MA Step 6, $66,030. (TES-TCH-SPED-02)

At the recommendation of the Superintendent, approve Kerri Nehlsen as a leave replacement Speech Language Pathologist for the 2022-2023 school year beginning on or about April 17, 2023. Ms. Nehlsen will be hired through our professional services agreement with J and B Therapy, LLC.

Accept the letter of resignation from Jennifer Rubino, Special Education Aide, effective March 27, 2023. (TES-AID-INST-06)

Approve the renewal of the following teachers as after-school tutors using ARP ESSER funds.

Name	Grade	Compensation	Hours

Joan Condren	Gr. 5-8	$66.26/hour	Up to 10 hours, including 2 hours of prep time
Bonnie Mendralla	Middle School Math	$67.02/hour	Up to 10 hours, including 2 hours of prep time

Rescind the following motion which was approved at the February 1, 2023 Board Meeting.

Accept the paternity leave request from Joseph Frankosky, Special Education Teacher, effective on or about April 27, 2023, through the remainder of the 2022-2023 school year using NJFLA. (TES-TCH-SPED-02)

Accept the paternity leave request from Joseph Frankosky, Special Education Teacher, effective on or about April 20, 2023, through the remainder of the 2022-2023 school year using NJFLA. (TES-TCH-SPED-02)

Accept, with best wishes, the letter of retirement from W. Jodi DenBleyker, Middle School Mathematics Teacher, effective November 1, 2023. (OTS-TCH-MATH-02)

Final Resolution: Motion carried on a roll call vote.
Yes: Jillian Carrino, James Charniga, Greg Davidson, Susanne Jardinella, Suleyka Munoz, Andrea Stein
Absent: Karen Fleming, Khadija Niang, William Simon

OLD BUSINESS: None.

NEW BUSINESS: None.

EXECUTIVE SESSION: Motion was made by Ms. Stein and seconded by Ms. Carrino to enter Executive Session. The time was 8:02 p.m.

Motion was made by Ms. Stein and seconded by Ms. Carrino to return to Open Session. The time was 8:53 p.m.

ADJOURNMENT: Motion was made by Ms. Stein and seconded by Ms. Carrino to adjourn the meeting. The time was 8:53 p.m.

All in Favor: Jillian Carrino, James Charniga, Susanne Jardinella, Suleyka Munoz, Andrea Stein
Absent: Greg Davidson, Karen Fleming, Khadija Niang, William Simon,

Respectfully submitted,

Heather Goguen
Board Secretary