May 10, 2023 Committee of the Whole Meeting
TEWKSBURY TOWNSHIP BOARD OF EDUCATION

The Committee of the Whole Meeting of the Tewksbury Township Board of Education was called to order by Ms. Stein at 7:00 p.m. at Old Turnpike School.

Ms. Stein read the Sunshine Law:

Welcome to a meeting of the Tewksbury Township Board of Education. The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Tewksbury Township Board of Education has caused notice of the time and place of this meeting to be published in the Courier News and the Hunterdon Democrat and notice of the meeting has been posted on the Tewksbury Township School District website. www.tewksburyschools.org.

The Board pledged Allegiance to the Flag.

PRESENT: Ms. Carrino, Mr. Charniga, Mr. Davidson, Ms. Fleming, Ms. Jardinella, Dr. Simon, Ms. Stein

ABSENT: Ms. Munoz, Ms. Niang

ALSO PRESENT: Dr. Jennifer Shouffler-Superintendent, Heather Goguen-Business Administrator

OPPORTUNITY FOR PUBLIC COMMENT: None.

Motion was made by Ms. Stein and seconded by Ms. Carrino to close the public comment portion of the meeting.

All in Favor: Jillian Carrino, James Charniga, Karen Fleming, Greg Davidson, Susanne Jardinella, William Simon, Andrea Stein
Absent: Suleyka Munoz, Khadija Niang

PRESENTATION: Ari Benenson, Student Council President, spoke about happenings at OTS and busy end of year activities.

CORRESPONDENCE: None.

SUPERINTENDENT'S REPORT: Dr. Shouffler thanked Ms. Polinger and Mr. Shaffer for the wonderful Spring Concert at Old Turnpike School. Dr. Shouffler commented on the impact COVID had on music students and was happy our teachers were able to keep them interested and engaged. Mr. Larry Kursar, an experienced music teacher, was hired this year as an artist in residence using federal funds. Mr. Kursar worked alongside Mr. Shaffer and offered suggestions and strategies, while imparting his knowledge. Dr. Shouffler thanked Mr. Kursar for his positive contributions to the program.

MINUTES: April minutes were shared with the board.

CURRICULUM: Dr. Shouffler shared the HIB grade reports for both schools from the 21-22 school year. This is a self assessment process. OTS scored 74 out of 78 and TES scored 72 out of 78. The NJDOE feels there is always room for improvement in the area of HIB. Since this survey was done in the 21-22 school year, the district

has already worked on improvements. Advertisements have gone out to staff for summer curriculum writing projects in geometry, social studies, science, aspire, and math/ELA enrichment. Summer programs will be offered to students this summer in ASAP and enrichment.

POLICY: The attendance policy has been revised.

Motion was made by Ms. Stein and seconded by Ms. Fleming to approve the following:

Approve the following regulation on first reading:

R 5200	Attendance

Approve the following policies and regulations on second reading:

P 0144	Board Member Orientation and Training (Revised)
P & R 2520	Instructional Supplies (M) (Revised)
P 3217	Use of Corporal Punishment (Revised)
P 4217	Use of Corporal Punishment (New)
P 5305	Health Services Personnel (M) (Revised)
P & R 5308	Student Health Records (M) (Revised)
P & R 5310	Health Services (M) (Revised)
P 6112	Reimbursement of Federal and Other Grant Expenditures (M) (Revised)
R 6115.01	Federal Awards/Funds Internal Controls – Allowability of Costs (M) (New)
P 6115.04	Federal Funds – Duplication of Benefits (M) (New)
P 6311	Contracts for Goods or Services Funded by Federal Grants (M) (Revised)
P 7440	School District Security (M) (Revised)
P 9100	Public Relations (Abolished)
P 9140	Citizens Advisory Committees (Revised)
R 9140	Citizens Advisory Committee (M) (Abolished)

Final Resolution: Motion carried on a roll call vote.
Yes: Jillian Carrino, James Charniga, Greg Davidson, Karen Fleming, Susanne Jardinella, William Simon, Andrea Stein
Absent: Suleyka Munoz, Khadija Niang

FINANCE: Motion was made by Ms. Stein and seconded by Ms. Carrino to approve the following:

Approve the following field trips for the 2022-2023 school year.

Grade	Destination	Date	Cost to Student (cost of attendance not paid by district)
5/6 Special Ed.	Oakwood Lanes Bowling Alley to work on social skills.	May, 2023	$10.00

Approve the following school events:

School	Event	Description	Date	Advisor
TES	Fourth Grade Seeing Eye Assembly	A representative from the Seeing Eye will bring a service dog and speak to all 4th graders to promote awareness for the service learning project.	May 24, 2023	Ms. Donovan Ms. Wade-Taffera Ms. Palmer
TES	Service Learning Project	Ms. Wader-Taffera and Ms. Palmer's homeroom will be doing a service learning project to raise funds and awareness for the Seeing Eye.	May-June, 2023	Ms. Donovan Ms. Wade-Taffera Ms. Palmer
OTS	TEF funded program from Young Audiences	Rebecca Kelly from Young Audiences will present "I Never Saw Another Butterfly"	May 24, 2023	Dr. Mitchell/ 7th Grade Team

Final Resolution: Motion carried on a roll call vote.
Yes: Jillian Carrino, James Charniga, Greg Davidson, Karen Fleming, Susanne Jardinella, William Simon, Andrea Stein
Absent: Suleyka Munoz, Khadija Niang

TECHNOLOGY: None.

FACILITIES: Ms. Goguen stated that there will be a resolution on the next agenda to approve a kindergarten bathroom waiver. The grant paperwork for the NJ Clean Energy Program from the Board of Public Utilities for the replacement of dishwashers and ice machines was submitted last week, however, word was received that all of the funding for this grant has already been committed. Ms. Goguen will continue to check the website for future projects. Craig Ely, our Supervisor of Buildings and Grounds has been working with a vendor that does LED light replacement.

TRANSPORTATION: Motion was made by Ms. Stein and seconded by Ms. Carrino to approve the following:

Approve the use of one small school bus and bus driver to transport cadets attending the Tewksbury Junior Police Academy on the following dates:

Date	Time	Destination
June 21, 2023	8:00 a.m. - 3:00 p.m.	Met Life Stadium, East Rutherford, NJ
June 23, 2023	8:00 a.m. - 2:00 p.m.	Camp Bernie, Port Murray, NJ

Final Resolution: Motion carried on a roll call vote.
Yes: Jillian Carrino, James Charniga, Karen Fleming, Susanne Jardinella, William Simon, Andrea Stein
Absent: Suleyka Munoz, Khadija Niang
Abstain: Greg Davidson

COMMUNICATIONS: None.

OTHER: None.

LEGISLATIVE REVIEW: None.

OPPORTUNITY FOR PUBLIC COMMENT: Ms. Harkins, Califon, NJ, sought clarification about a staff member's name not being on the staff renewal list.

Motion was made by Ms. Stein and seconded by Ms. Fleming to close the public comment portion of the meeting.

All in Favor: Jillian Carrino, James Charniga, Karen Fleming, Greg Davidson, Susanne Jardinella, William Simon, Andrea Stein
Absent: Suleyka Munoz, Khadija Niang

PERSONNEL: Motion was made by Ms. Stein and seconded by Ms. Carrino to approve the following:

Approve the request from Yahna Fiscarelli, 5th Grade Teacher, to change the date of her return from maternity leave from June 12, 2023 to August 28, 2023.

Approve the hours for the following staff members to attend the rising 5th grade parent meeting on the evening of May 23, 2023.

Name	Compensation	Hours
Nicole Amato	$40/hour	2 hours
Joelle Capece	$40/hour	2 hours
Mary Cutri-French	$40/hour	2 hours
Bonnie Mendralla	$40/hour	2 hours
Kelly Scardelli	$40/hour	2 hours

Approve the hours for the chaperone of the Middle School Spring Concert in May, 2023

Name	Compensation	Hours
Darcy Harp	$40/hour	Up to 2 hours

At the recommendation of the Superintendent, approve the renewal of the attached list of non-tenured Administrators (A), non-tenured Teachers (B), and non-tenured Support Staff (C) for the 2023-2024 school year.

At the recommendation of the Superintendent, approve the renewal of the attached list of tenured Administrators (D), tenured Teachers (E), and tenured Support Staff (F) for the 2023-2024 school year.

At the recommendation of the Superintendent, approve the renewal of the attached list of Cash Account Reconciliation Specialist (G), Aides/Paraprofessionals (H), Home Instructors (I), IT Specialist (J), Computer Technician (K), Transportation Coordinator (L), Bus Drivers (M), Coordinator of Buildings and Grounds (N), Assistant Coordinator of Buildings and Grounds (O), and Custodians (P) for the 2023-2024 school year.

At the recommendation of the Superintendent, approve the employment contract between the Tewksbury Township Board of Education and Heather Goguen as School Business Administrator commencing on July 1, 2023 through June 30, 2024.

Accept, with regret, the resignation of Megan McCoy, School Psychologist, effective July 1, 2023. (DIST-PCH-01)

Approve the following staff members to chaperone the 8th grade trip to Washington D.C.

Grade	Destination	Date	Chaperone	Compensation
8	Washington D.C. Overnight Trip	June, 2023	Amy Allen	Not to exceed $1,000
8	Washington D.C. Overnight Trip	June, 2023	Rick DeJaager	Not to exceed $1,000
8	Washington D.C. Overnight Trip	June, 2023	Patty Jennings	Not to exceed $1,000
8	Washington D.C. Overnight Trip	June, 2023	Dee Krowl	Not to exceed $1,000
8	Washington D.C. Overnight Trip	June, 2023	Tom Lobb	Not to exceed $1,000
8	Washington D.C. Overnight Trip	June, 2023	Bonnie Mendralla	Not to exceed $1,000
8	Washington D.C. Overnight Trip	June, 2023	Scott Sipos	Not to exceed $1,000
8	Washington D.C. Overnight Trip	June, 2023	Scott Steinman	Not to exceed $1,000
8	Washington D.C. Overnight Trip	June, 2023	Heather Heithoff-**Nurse**	Not to exceed $1,800

Final Resolution: Motion carried on a roll call vote.
Yes: Jillian Carrino, James Charniga, Greg Davidson, Karen Fleming, Susanne Jardinella, William Simon, Andrea Stein
Absent: Suleyka Munoz, Khadija Niang

OLD BUSINESS: None.

NEW BUSINESS: None.

EXECUTIVE SESSION: Motion was made by Ms. Stein and seconded by Dr. Simon to enter Executive Session. The time was 7:37 p.m.

Motion was made by Ms. Stein and seconded by Ms. Fleming to return to Open Session. The time was 8:10 p.m.

ADJOURNMENT: Motion was made by Ms. Stein and seconded by Ms. Carrino to adjourn the meeting. The time was 8:10 p.m.

All in Favor: Jillian Carrino, James Charniga, Karen Fleming, Greg Davidson, Susanne Jardinella, William Simon, Andrea Stein
Absent: Suleyka Munoz, Khadija Niang

Respectfully submitted,

Heather Goguen
Board Secretary

PERSONNEL ATTACHMENT 2023-2024

see next page

A. Non-Tenured Administrators 2023-2024

Name	Date of Tenure
Heather Goguen	6/2/24
Lisa Moore	7/2/26
Michael Mitchell	7/16/23
Robin Thompson	8/2/26

B. Non-Tenured Teachers 2023-2024

Name	Date of Tenure
Nancy Auld-Morogiello	8/31/25
Joelle Capece	8/31/25
Frederick DeJaager	8/27/23
Patrice Delgrande	8/27/23
Meghan Erb	8/27/23
Sara Femiano	11/15/26
Alyssa Forsythe	8/27/23
Amanda Kouzis	9/26/24
Alana Magro	8/30/26
Jessica Mukherjee	8/30/26
Alexandria Piesla	3/29/26
Fay Perticari	12/2/25
Katherine Provel	10/15/25
Christopher Shaffer	10/25/26
Michael Wilpiszeski	8/30/26

C. Non-Tenured Support Staff 2023-2024

Name	Date of Tenure
Monica Scala	1/2/26
Kara Swan	11/18/23
Heather Valenta	12/2/24

D. Tenured Administrators 2023-2024

Megan Verderamo

E. Tenured Teachers 2023-2024

Amy Allen	Elizabeth Gentile	Nicole Polinger
Nicole Amato	Patricia Jennings	Kristen Rinehart
Peter Berg	Krista Kovalsky	Anne Rose-Mason
Camille Bristow	Jaime Levy	Kelly Russi
Jennifer Burns	Thomas Lobb	Tara Saksa
Allison Caruso	Bonnie Mendralla	Emily Searle
Rebecca Chapman	Katrina Moore	Scott Sipos
Ann Cullen	Karen Morrow	Scott Steinman
Mary Cutri-French	Susan Moyer	Stephen Strange
Jodi DenBleyker	Lorraine Nichols	Bonnie Wade-Taffera
Sheila Donovan	Pamela Nugent	Michael Wooby
Aimee Emge	Maura Obercian	Samantha Wu
Yahna Fiscarelli	Heather Jean Olla	Catherine Zisk
Joseph Frankosky	Juliean Picardo	
Nicole Fuentes	Jeanette Pill	

F. Tenured Support Staff 2023-2024

Eileen Callahan
Mary Chandler
Dolores Krowl
Catherine Pepe
Barbara Simcox

G. Cash Account Reconciliation Specialist 2023-2024

Paula Hatch

H. Aides/Paraprofessionals 2023-2024

Tracy Barnes
Kristen DiYanni
Robert Goodwin
Darcy Harp
Amy Horensky
Pam Hoy
Tara Prunty
Christina Johnson
Amanda O'Brien
Radine Schneider
Nelly Smith
Constance Van Epps

I. Home Instructors 2023-2024

Bonnie Mendralla
Judy Wyckoff

J. IT Specialist 2023-2024

Kirsli Spinks

K. Computer Technician 2023-2024

Nathaniel Joyce

L. Transportation Coordinator 2023-2024

Robert Hoffman, Jr.

M. Bus Drivers 2023-2024

Sharon Bednarz
Robin Corrado
Mildred Grant

Pamela Hoy
Darlene McCaffrey
Heidi McKee
Donna Poyer
Donald Schuyler

N. Coordinator of Buildings and Grounds/Maintenance 2023-2024

Craig Ely

O. Assistant Coordinator of Buildings and Grounds/Maintenance 2023-2024

Thomas Holmes

P. Custodians 2023-2024

Luis Contreras
Seann Erhart
Alejandro Franco
Dale Grover Sr.
Sean Hayes
Frank Henderson
Kyle Rizzolo