

Town Administration

Contract Updates

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- CT DEEP Trail Award for Air Line Trail towards Thompson fully executed. Award amount of \$175k (plus 20% in-kind match required), expect next step procurement of engineering consultant firm.
- Coordination with Win-Waste Lisbon Incinerator for continuation of final MSW disposal - expect 5-year contract.

Recent

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- Executed 5-Year Contract with Casella for municipal solid waste and recycling pickup and transport. Ongoing preparation for Year 2 change to bins and multiple public informational efforts in upcoming months.
- Ongoing FY24 budgeting management with Finance Director and Department Heads. Initial planning for template and Department Head budget efforts for FY25 - expect December 2023 as first efforts towards FY25 budgeting.
- Ongoing coordination with new Blight Officer and several departments that require coordination (Building, Fire, ECD, Land Use).
- Ongoing/Continued review with consultant for Town electrical accounts, including planning for account modifications and other energy efficiency measures.

Upcoming

- Onboarding efforts for Assessor - Tina Corriveau start date October 12th.
- Advertise and interviews for ECD Director position following recent resignation.
- MSW Contract and coordination of residential program, including planning for FY24 transition to carts and invoicing.
- Similar to last month: Continued coordination with BOE regarding School Renovation Project. (Per October 2nd update from Nancy Cole: she met with state auditor September 20th, state auditor is preparing his final draft report and expects to share with Nancy for comment in October. If there are no questions, final step is processing final reimbursement to Town.)
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- ARPA funds: final design and prepare for bidding on Kennedy Drive Parking including EV stations and infrastructure based on Eversource input. The intent is to focus remaining available ARPA funds towards the Kennedy Drive project, and to consider any remaining fund use following that bid receipt. [CT Audubon and ACOE did not select the Simonzi Park Streambank Improvements project for full application for In-Lieu Fee Grant funding. Without that funding support, Simonzi Streambank project costs are not feasible, and any future use of ARPA funds for Simonzi Park will be discontinued.
- Ongoing /same as last month: Coordinating with Finance Director and HR Director regarding auto and property updates (including tracking sale information), and overall asset management.

Road and Sidewalk Improvements

Recent / Ongoing

- Grove Street sidewalks: final construction efforts to include improvements to South Main Street parking pavement and fencing, planned for late October.
- School Street Sidewalks projects: NECCOG waiting on state confirmation - based on other projects that have been postponed and the overall LOTCIP funding pool, DOT may be able to give authorization for School Street to move to bidding.

- Highway Department recent paving projects in various locations around town. [Ongoing: Highway has various additional paving projects ongoing and upcoming.]

Upcoming

- Grove Street: ongoing construction management, and final project financial analysis.
- School Street: coordinate with NECCOG and DOT for support towards construction.
- Highway Department various throughout town.

Bridges

Recent

- Danco Road Bridge: Final DOT coordination including temporary and permanent easements necessary.
- Same as last month: Continued consultant work on inspecting under-20-ft span bridges. Moving towards planning for relatively minor repairs.
- Ongoing: Continued application and coordination with grant consultant and DOT to discuss options for getting bridges on the state's new 100% funded program. E Putnam over Cady Brook and Chase Road over Cady Brook are planned. Working with NECCOG to consider modifying road classification to hopefully get East Putnam over Mary Brown Brook also eligible for 100%.
- [Note Highway Department continues to complete minor repairs that were identified on previous inspections (spalling repair, guiderail repair).

Upcoming

- Ongoing: Working with consultants, DOT, NECCOG for long-term planning of Town bridge improvements. Initial planning for FY24 bridge inspections, including the one-lane to WPCA.
- Danco: coordinating with Town Counsel and property owners for rights-of-way for minor intrusion into adjacent properties. Expect bidding to be in 2023, with 2024 construction start.
- Ongoing/same as last month: In-house minor repairs to bridges to comply with DOT inspection comments. Highway Department leading.
- Ongoing: Altered plan instead of moving forward on 50/50 funding program, investigate road classification for East Putnam Road Bridge over Mary Brown Brook. (2024 or beyond construction).

Athletic and Recreation

Recent / Ongoing

- Ongoing: Gravel excavation by contractor for Sabin Street Recreation Field construction work. Land Use Agent leading. Expect summer 2024 will also require additional crushing activities.
- Ongoing: coordination with consultant Weston & Sampson for Airline Trail Improvements project Trail Bed Improvements including connection to Putnam River Trail at Quinebaug River (Town of Pomfret leading). Design continues towards 60% deliverable.
- Air Line Connection between Putnam and Thompson: received fully executed contract from DEEP for Recreational Grant contract agreement for our awarded \$175k for the continuation for partial continuation of trail.

Upcoming

- Ongoing: continue to identify State DOT and Railroad officials to discuss alternatives, and build support for Putnam-to-Thompson trail connection. Monitor grant availability and submit applications if eligible.
- Air Line Trail towards Thompson: plan for consulting engineer selection in upcoming months.
- Air Line Trail from Pomfret: continued consultant design and permitting.

Other Town Responsibilities

Recent

- WPCA: similar to last month, coordinating with Bond Counsel and Town Counsel for USDA loan closing efforts for wastewater treatment plant storage building and generator project. Closing pushed to November.
- WPCA: Coordinating closing with DPH. Ongoing lead line service inventory work, and computer-based trending. EPA is offering accelerator assistance, with likely additional staff for home inspections.
- Same as last month: Accessory Dwelling Unit regulations. Draft regulations being developed by the Zoning Commission and Town staff for internal Town review. Based on current schedule, Zoning Commission and ZEO still discussing options, with a Fall 2023 draft for outside review.
- Fox Road transfer station planning: re-engaging consultants to plan location of facilities onsite, including likely relocating bus parking. Recent efforts are reviewing draft DEEP application for public information plan due to Environmental Justice community requirements, and consideration of Zone.

Upcoming

- Ongoing: Belding Grant including Financial Assistance Proposal with State DECD, coordinating project information between parties.
- Ongoing: Stormwater MS4 permit requirements, including dry-weather and wet-weather outfall sampling, text amendments to local regulations (Land Use Agent Bruce Fitzback lead), storm drain sampling and GIS updates.
- Ongoing/long-term: Coordinate with Highway Superintendent regarding Fox Road planning for transfer station categorization and permitting as applicable. Will require Environmental Justice review process.

Conferences and Training

Recent

- CCMO certification requirements. Ongoing annual credits required.
- ICMA Annual Conference
- NEWWA Conference for Lead Service Line Inventory

Upcoming

- CCM webinars
- CCM Annual Convention November 28th-29th