



Anna ISD

# **ANNA ACADEMIC ACHIEVEMENT CENTER (PACE Program) HANDBOOK**

2023-2024

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Campus Principal

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Special Programs Center

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# Eligibility

It is a privilege to attend the Anna Academic Achievement Center. All high school students must have an administrator and counselor recommendation. It is the expectation that students meet all eligibility requirements before acceptance into the program. Please understand that admittance to the AAAC means you are forfeiting many facets of the traditional high school experience and some of the social aspects that go with it. Students who are accepted into the PACE Program, will be earning their diploma from Anna Academic Achievement Center and not from Anna High School.

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# Admission Process

## For Students Enrolled in Anna ISD

- The student must follow the AAAC admissions process in order to be admitted to the program..
- The counselor will review the student's transcript and complete the AAAC referral packet.
- The campus administrator will finalize and submit the AAAC referral to the Principal at AAAC.
- Upon review and AAAC Principal approval, the student will be accepted.

## For Out of District Students

Out of district students will follow their home campus admission process.

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# Attendance

Students must be in attendance at least 90% of the scheduled class time to receive credit in a course. Students must notify the AAAC staff each day they will be absent. Official documentation must be turned in within five school days upon a student's return to school be excused.

- Excessive absences will result in truancy filing and removal from program
- Students 18 years old or older may be withdrawn for non-attendance.
- Consideration will be given to students who are approved for a flexible school day upon AAAC administrator approval.

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# Cafeteria Services

Students have the option of purchasing a lunch each morning during the check in procedures, or the student may provide his/her own sack lunch. A lunch from home must be clearly labeled with the student's name. No glass containers or open drinks are allowed. Students must have the correct change if purchasing from the cafeteria each day, or students can prepay for meals through My School Bucks.

Breakfast is **\$1.50**

Lunch is **\$2.90**

Free and reduced price lunches are available based on financial need and will be provided for those students who qualify. (Statewide rate for reduced is \$.30 for breakfast and \$.40 for lunch.)

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# Grade & Progress Reporting

Students will be provided grade and progress updates regularly. Progress and grades will be available through APEX Coaches.

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# Grade Point Average

Students graduating from the AAAC will not be figured in with the student's regular high school campus class rankings.

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# Transportation

AAAC students can select to utilize district transportation. Students may drive to campus. It is the expectation that AAAC students driving to school will park in the designated parking lot. Students will be given a AAAC parking pass upon enrollment and are expected to have this in a visible location.

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# Code of Conduct

Students will be expected to follow the Anna ISD Code of Conduct and Anna ISD Student Handbook. Students will also be expected to abide by classroom rules and procedures as identified by the teacher and AAAC Principal.

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## A Day at AAAC

- Doors open at 8:00 a.m.–School day is from 8:15am to 4:25pm. Students will enter through the front of the building, report to the AAAC room and go through the check in procedures.
  - In the classroom students will work on their online course work.
  - AAAC students will have lunch in the designated area each day.
  - There will be post-secondary sessions that are focused on College, Career, and Military Readiness.
  - Social Emotional Learning (SEL) lessons weekly.
  - Students will be dismissed at 4:25 p.m.– Car riders/drivers will exit the front of the building, bus riders will wait in the bus waiting area.
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## General Rules

- Be respectful to all SPC staff members, other students, and visitors and/or guests (person's, property, space, etc.) at all times.
- Students will abide by the secondary dress code.
- Turn in all cell phones during check in.
- Wait patiently while you are checked in by a staff member.
- Have all the necessary materials and be ready to start on time.
- Remain on task and stay focused on goals throughout the day.

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# Discipline Issues

A student may be removed from the AAAC for disciplinary reasons. A parent will be notified of each offense and the punishment that will correlate.

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# Academics

Students will utilize either APEX or Edmentum online courseware at AAAC. These courses are self-paced so the student must be motivated and disciplined to ensure the course work gets completed. The AAAC certified classroom teacher will work closely with students to support their learning and ensure progress. Students and parents can keep track of course progress and grades through APEX Coaching.

AAAC students are expected to meet the state requirements on all STAAR/End of Course Exams. Students must meet the state standard for all 5 EOCs including: English 1, Algebra 1, Biology, English 2, and U.S. History. Students who have not met the expected state standard on any of the 5 EOCs, will be expected to participate in intervention lessons through IXL and APEX learning platforms.

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# Post Secondary

Each student at AAAC will participate in the Post-Secondary Readiness opportunities. These sessions will help prepare students for College, Career, and Military options for their life after high school. Students will be able to explore a variety of career and post-secondary options available to them. There will be guest speakers, presentations, college and career visits, and interactive activities.

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# AAAC Completion

Students will be required to attend an exit meeting with the AAAC principal and teacher. Final forms will be concluded, submitted to the lead counselor, the student will be certified for graduation, if all state required testing and course credits have been completed. Students will be able to participate in the AAAC graduation, if they have completed the necessary requirements set by the state of Texas.

Graduation Dates for the 2023-2024 school year:

- December 5th, 2023
- May 14th, 2024



# Dress Code

All AAAC students are expected to follow Anna ISD's Dress Code standards as stated in the AISD Student Handbook.

*\*Campus and District Personnel have discretion on what may or may not be acceptable.*



# Acknowledgements

Student's Printed Name: \_\_\_\_\_

Parent's Printed Name: \_\_\_\_\_

Parent's Email Address: \_\_\_\_\_

Parent's Phone Number: \_\_\_\_\_

## AAAC Handbook Acknowledgement Form

By signing below I certify that I have received a copy of the AAAC Handbook, Online Student Expectations, and have had a meeting with the AHS Counselor to discuss my potential need for the AAAC. I understand the online learning rules, NCAA stipulations in regards to online classes, and that I will not be eligible to participate in athletics at Anna ISD while at the AAAC. I understand this application does not guarantee admission into the PACE program.

Student's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## AAAC Extra-Curricular Agreement

By signing below I certify my understanding that admission and attendance at the Anna Academic Achievement Center is an academic privilege and warrants potential forfeiture of certain traditional, social aspects of Public High School. This could include but is not limited to extra-curricular events, social events, This is at the discretion of the students' home district administration and the administration at Anna Academic Achievement Center. I understand that upon admittance, I will no longer be a student of Anna High School.

Student's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent's Signature: \_\_\_\_\_ Date: \_\_\_\_\_