

# HOLY FAMILY SCHOOL

## TUITION, FEES & PAYMENT OPTIONS

2023-2024

**Category "A" Active Parishioner Family (1)**

or Active Catholic Non-Parishioner or Non-Catholic Family (2) when Home Parish/Church pays the Subsidy directly to the school

	Cost of Education Per Child	Parish Subsidy	Student Tuition	10 Monthly Payments	Registration (3)	Cash Card Program (4)	Technology Fee (5)	Home & School Fee	Total Tuition & Fees Paid by Family	Volunteer Hours or Buy Out (6)	Total Tuition & Fees if Elect to Buy Out	
One Child	\$8,000	\$3,785	\$4,215	\$421	\$150	\$400	\$130	\$40	\$4,935	\$400	\$5,335	(7)
2nd Child	\$8,000	\$5,050	\$2,950	\$295	\$150		\$130		\$3,230		\$3,230	(7)
3rd Child	\$8,000	\$6,315	\$1,685	\$168	\$150		\$130		\$1,965		\$1,965	(7)
4th Child+	\$8,000	\$6,315	\$1,685	\$168	\$150		\$130		\$1,965		\$1,965	(7)

**Category "B" Active Catholic Non-Parishioner Family (2) or Non-Active Parishioner Family (1)**

	Cost of Education Per Child	Parish Subsidy	Student Tuition	10 Monthly Payments	Registration (3)	Cash Card Program (4)	Technology Fee (5)	Home & School Fee	Total Tuition & Fees Paid by Family	Volunteer Hours or Buy Out (6)	Total Tuition & Fees if Elect to Buy Out	
One Child	\$8,000	\$2,640	\$5,360	\$536	\$150	\$400	\$130	\$40	\$6,080	\$400	\$6,480	(8)
2nd Child	\$8,000	\$4,730	\$3,270	\$327	\$150		\$130		\$3,550		\$3,550	(8)
3rd Child	\$8,000	\$6,015	\$1,985	\$199	\$150		\$130		\$2,265		\$2,265	(8)
4th Child +	\$8,000	\$6,015	\$1,985	\$199	\$150		\$130		\$2,265		\$2,265	(8)

**Category "C" Non-Catholic Family**

	Cost of Education Per Child	Parish Subsidy	Student Tuition	10 Monthly Payments	Registration (3)	Cash Card Program (4)	Technology Fee (5)	Home & School Fee	Total Tuition & Fees Paid by Family	Volunteer Hours or Buy Out (6)	Total Tuition & Fees if Elect to Buy Out	
One Child	\$8,000	\$2,450	\$5,550	\$555	\$150	\$400	\$130	\$40	\$6,270	\$400	\$6,670	(8)
2nd Child	\$8,000	\$2,450	\$5,550	\$555	\$150		\$130		\$5,830		\$5,830	(8)
3rd Child	\$8,000	\$5,780	\$2,220	\$222	\$150		\$130		\$2,500		\$2,500	(8)
4th Child +	\$8,000	\$5,780	\$2,220	\$222	\$150		\$130		\$2,500		\$2,500	(8)

- (1) To qualify for the **Active Parishioner** Family tuition rate in Category A, the family must be registered and attending Holy Family Church and contributing a minimum of \$20 weekly in offering (or via other periodic contributions totaling a similar amount) through the Sunday Collection Adult Recording Envelope Program or Online Giving in the 2022 calendar year, otherwise Category B tuition rate will apply.  
Online Giving is an automatic withdraw program from a personal checking, savings, credit or debit account. Online Giving can be set up on the church website: <http://www.holyfamilynazarethpa.com/>
- (2) **Active Catholic Non-Parishioner** registered at another parish who has provided the Home Parish Permission Letter at registration each year. If the Home Parish Pastor agrees to pay the Parish Subsidy listed in Category A directly to the school, then the Active Catholic Non-Parishioner will qualify for Category A tuition rate. If not, then Category B tuition rate will apply.  
A **Non-Catholic** family may qualify for Category A tuition rate if the arrange for the Parish Subsidy listed in Category A to be paid by their church, synagogue or place of worship directly to the school. Otherwise Category C tuition rate will apply. Activity is determined by the family's place of worship.
- (3) Registration: Current Student Registration Jan 29-Feb 12 \$75/student; Feb 13-Feb 28 \$100/student; After March 1 \$150/student. All Kindergarten and New Students \$150 (\$25@ Application, \$125@ Enrollment)
- (4) Support and participate in the Cash Card Program, a year round gift card fundraiser. As gift cards are purchased rebate is earned. Rebates are totaled quarterly and 50% will be credited on your tuition balance and 50% will benefit the school. Cash Card Fundraising amount of \$400 charged on STS with Tuition. See page 3 for more information.
- (5) Technology Fee, Sacramental Fee (if applicable), and Home and School Fee are charged on STS at the time Tuition is charged with a due date of 9/20/24. Other program costs and fees may apply based on student status and participation (field trips, Jr. Honor Society Dues, Graduation, etc.) and charged on STS during the school year.
- (6) Each family performs 20 hours of service time in the school each year. An hour is one Volunteer Angel Point. A point is equivalent to \$20. Points can be accumulated by volunteering at school events throughout the year. Families are encouraged to volunteer more than 20 hours so that they can help make the events a success and enjoy being a part of our school community. See page 2 for more information.
- (7) Holy Family active parishioner families are eligible for one-year \$500 scholarships for a first and second child transferring into Holy Family School from another educational institution.
- (8) Non-parishioner and non-Catholic families are eligible for one-year \$1,000 scholarships for a first and second child transferring into Holy Family School from another educational institution. A \$1,000 Tuition Transfer Grant is also offered to any student entering grades 1-7 who are transferring from a Public, Non-Catholic Private, Charter or Homeschool.

For additional information, contact our Advancement Director, Mrs. Lauri Catena 610-759-5642 x-133 email: [lauricatena@holyfamilynazareth.com](mailto:lauricatena@holyfamilynazareth.com)

# Tuition & Fees Policy

## **TUITION & FEES:**

Tuition and Fees are collected using online web based Simple Tuition Solutions. Tuition is charged on STS by June. Additional fees are charged and invoiced throughout the school year.

## **TUITION PAYMENT PLANS**

Each family may select one (1) payment plan option from the following, options may not be combined.

- **Annually** – One (1) payment due July 2023\*. Discount 5% off the 1<sup>st</sup> Child Net Tuition
- **Semi-Annually** – Two (2) payments due August 2023 and January 2024\*
- **Quarterly** – Four (4) payments due July 2023, October 2023, January 2024 and April 2024\*
- **Monthly** – Ten (10) payments due August 2023– May 2024\*

\*Students registering after June 15, 1<sup>st</sup> payment is due before 1<sup>st</sup> day of school.

**PAYMENT DATE** – Each family may select one (1) payment due date; 5<sup>th</sup>, 15<sup>th</sup>, 20<sup>th</sup>

**PAYMENT OPTIONS** – Online or Postal Mail

STS Website: <https://app.simpletuitionsolutions.org/register?sc=20411>

Payment mailing address: Simple Tuition Solutions, LLC, P.O. Box 779 Camp Hill PA 17001

**(Include your account # and/or Invoice # on all payments)**

**PAYMENT METHOD** – Automatic (ACH), Check, or Credit Card\*\*

**\*\*2.79% processing fee**

## **SCHOLARSHIP GRANTS & FINANCIAL AID**

The application process for both the diocesan EPSF scholarships (EITC and OSTC) and Holy Family Scholarship Grant and Financial Aid is online through the STS system. Registered students are eligible to submit application and should be **completed AND verified by Friday April 28, 2023**, for optimal award for academic year 2023-2024. More information is on separate document titled **SCHOLARSHIP GRANTS & FINANCIAL AID 2023-2024**.

## **STEPS TO COMPLETE REGISTRATION FOR 2023-2024 NEW STUDENTS**

1. Go to [www.holyfamilynazareth.com](http://www.holyfamilynazareth.com) and complete the Online Application under the Admissions tab.
2. Pay Non-Refundable New Student Online Application fee is \$25.
3. Upload baptism and birth certificates or return these along with the Request for Records to the office.
4. Once records have been reviewed and student is accepted, you will receive an email with instructions on how to complete the Enrollment Packet online through FACTS Family Portal.
5. Make non-refundable payment for Enrollment/Registration Fee; **New K-8 Student**-\$125.
6. Next, Log-In to Simple Tuition Solutions (STS). New families create an account: select a payment plan and method for both Tuition and Incidental Fees - <https://app.simpletuitionsolutions.org/register?sc=20411>.

## **OTHER PROGRAMS & INCIDENTAL FEES**

Various incidental fees are billed and collected on STS System throughout the school year. Those listed below are some that may apply. Payments will be due, in most cases, the 20<sup>th</sup> of the month. We will make every effort to keep this consistent.

**AFTERSCHOOL PROGRAM:** Available on full school days; dismissal to 5:30 pm. Fees are charged weekly.

**FIELD TRIPS:** Permission slip with information will be sent home with students. Student & Chaperones pay the cost of the event and transportation.

**FUN RUN Annual Fall Fundraiser PK-8:** Each student is to sell 10 raffle tickets for \$10 each. Unsold tickets are billed.

**GRADUATION:** Cap & Gown, Pray 'n Play Fee 8<sup>th</sup> grade.

**LUNCH PROGRAM:** Student Hot Lunch.

**SACRAMENTAL FEES:** 2<sup>nd</sup> Grade Communion, 6<sup>th</sup> Grade Youth Bible, Confirmation Fees charged in 7<sup>th</sup> & 8<sup>th</sup>.

**YEARBOOK:** Orders are taken at the end of school year

**OTHER PROGRAMS:** Band/Instrument Instruction, Theatre/Drama Instruction, CYO Sports (Basketball, Volleyball, Track, and Cross Country), Scouts, STEM, Student Council, National Junior Honor Society and more.

## Tuition & Fees Policy

### CASH CARD PROGRAM (CCP) – coordinator email: [hfcc@holyfamily-edu.org](mailto:hfcc@holyfamily-edu.org)

1. Year round fundraiser in which families purchase gift cards for their everyday purchases such as groceries, fuel, prescriptions, dining/takeout, clothing, home project supplies, etc. Holy Family purchases these at a discount and resells them for face value. The difference is the rebate (profit). Detailed information can be found at <https://www.holyfamilynazareth.com/fundraising/cashcards.cfm>
2. Each family must complete a Participation Agreement Form (PAF) designating 100% of their rebate to tuition credit program and uploaded during the registration process. This agreement continues year to year unless replaced by another.
3. Each new family will receive a welcome email with information to access the RaiseRight App and <https://raiseright.com> to place orders, pay-online, view account information, reset login information, view order history, and rebate totals.
4. Immediate and extended family, friends, businesses, co-workers & neighbors may designate their rebates to your tuition credit by providing a Participation Agreement Form (PAF). The agreement remains in effect year to year until replaced.
5. School families that have children in Preschool and/or PREP only need to meet the school requirement.
6. Cash Card Fundraising fee (\$400) is invoiced on STS with tuition at the beginning of the school year.
7. The tuition credit program splits rebates earned 50% to tuition, and 50% to the school. Tuition credits are issued quarterly; August, November, February and May.

### VOLUNTEER ANGEL POINTS (VAP) - coordinator email: [hfvap@outlook.com](mailto:hfvap@outlook.com)

1. Families earn a minimum of 20 Angel Points by volunteering May 1 through April 30.
2. At least 3 points have to be earned volunteering at designated "IN" school events, selecting between Fun Run or Tricky Tray.
3. There are many opportunities for parents or immediate family members (grandparent, aunt, uncle) available.
4. Recording is the responsibility of the volunteer in the school office book. Event Chairpersons will report sign-in list.
5. The Angel Point Coordinator maintains the total by family.
6. Statement of year-to-date totals will be emailed to each family; October, January, March.
7. Each point is equivalent to one (1) hour and is equated to \$20.00.
8. Family may opt out monetarily for \$400.00 or \$20 per point.
9. Amount of opt out/shortfall remaining as of April 30, or anytime by request, is charged to your account the first week of May with a payment due date of May 20<sup>th</sup>.

### ADDITIONAL INFORMATION – Inquiries or requests should be emailed to Sandy Miller; [millers@holyfamily-edu.org](mailto:millers@holyfamily-edu.org)

1. If payment due date falls on a non-banking day, the due date is the next business day.
2. **Late Fee** of \$30 will be assessed on an invoice when a payment due date is missed.
3. **Returned ACH's & bounced checks** will be charged a \$30 fee. Auto payers limit 3 attempts per invoice, occurring 7 day apart from each other with a notice 3 days prior to the attempted bank draft.
4. **Avoid Late and Return Fees**- due dates on an invoice during the school year can be changed with 4 business days' notice.
5. Discrepancies or disputed charges on your account or statement should be resolved prior to their Due Date.
6. Application, Enrollment/Registration, Technology and Home and School Fees are non-refundable.
7. Holy Family Church Parishioners can view their Parish Contribution history: <https://allentown.parishsoftfamilysuite.com/Default.aspx>
8. Students with any past due or delinquency during the school term will not be permitted to attend field trips, school extracurricular programs; dances, sports, drama club, band/instrumental lessons, aftercare, etc.
9. Refer to [School Handbook](#) for more details on policies, fees and the Tuition Delinquency Policy.
10. All fees must be paid, regardless of due date, to receive report card, attend year end celebration including graduation.
11. Report card, school records, and transcript will be mailed five (5) business days after account is paid in full.
12. All financial obligations must be met in order to be eligible for scholarship or aid awards for the next term.

### STUDENT TRANSFER/WITHDRAW

1. The school office should be notified in writing of any student that is withdrawing or will not be returning the next term.
2. If a child transfers or withdraws and attends at least one day in a month, the entire month's tuition will be charged.
3. Tuition, Cash Card Participation, Volunteer Angel Point, Scholarship/Financial Aid are prorated for the months attended.
4. If there is a tuition or fee adjustment needed, it will be made on your account. If a refund is due, it will be issued by check and mailed to the primary account holder after all school property has been returned.
5. Report card, school records, and transcript will be mailed five (5) business days account is paid in full.