

VISION OF THE CORPORATION

The vision of the Crawfordsville Community School Corporation is to provide each student with a foundation for building a successful future as a responsible, productive citizen in a global society.

MISSION AND GOALS OF THE CORPORATION

The mission and goals of the Crawfordsville Community Schools are to:

- Support a variety of paths to academic success and lifelong learning
- Support character education and character development in the school community
- Support the appropriate use of fiscal resources to maintain and enhance the community's investment in education
- Support programs to overcome obstacles that interfere with learning
- Support the involvement of parents and community as partners in education



CITIZENSHIP

- Do your share to make your school and community better
- Stay informed
- Respect authority
- Obey laws and rules
- Be a good neighbor
- Protect the environment

**Crawfordsville Community School Corporation
Board of Education – Regular Meeting
Thursday, September 14, 2023, at 5:30 p.m.
Crawfordsville High School
One Athenian Drive, Room 203**

MINUTES

- I. **Roll Call:** Steve McLaughlin called the meeting to order at 5:32 pm
Present: Steve McLaughlin, Rex Ryker, Brent Bokhart, Susan Albrecht, Kathy Brown, Kent Minnette, Monte Thompson, Andrew Nicodemus, Jerri Fitzwater, Tina McGrady (Journal Review), Emily Race, Jay Strickland, Kelly Garrett, Bruce Witt, Kathy Witt, Jaycie Myers, Elli Jeffries, Emily Rivera, William Rivera, Amy Rivera, Sofia Gozalez, Cindy Turner, Elizabeth Turner, William Turner, Cynthia Calleja, Wendy Schmitzer-Torbert, Neal Schmitzer-Torbert, Travis Myers, Jonathan Giron Lopez, Stephanie Wilkinson
Absent: None
- II. **CHARACTER COUNTS! Corporation - *Pillar of Citizenship***
- III. **Pledge of Allegiance**
- IV. **Consent Agenda: Previous Meeting Minutes, Construction Accounts Payable Voucher, Payroll Claims Vouchers, Register of Accounts Payable Voucher, and Surplus Items**
Kathy Brown made a motion to approve seconded by Monte Thompson. Vote 5-0
- V. **Spotlight on Excellence**
 - A. This month's Spotlight on Excellence is to acknowledge students that have demonstrated academic excellence and been awarded national recognition from the College Board. These students earned this academic honor because of their GPA of 3.5 or higher and outstanding performance on the PSAT and/or AP exams. These students were recognized as at least one of the following National Rural and Small Town Award (NRSTA), National Hispanic Recognition Award (NHRA), and the National African American Recognition Award (NAARA). Awardees (as of August 17) at Crawfordsville High School are listed below:
 - Elizabeth Jeffries: NRSTA

- Elizabeth Turner: NRSTA
- Emily Rivera: NHRA
- Guinevere Schmitzer-Torbert: NRSTA
- Jaycie Myers: NRSTA
- Lilyann Bridgham: NRSTA
- Nivek Witt: NRSTA
- Patrick Corado: NHRA, NRSTA
- Tyson Fuller: NAARA, NRSTA
- Zari Freeze: NRSTA
- Zion Zacarias: NHRA

VI. Old Business - None at this time

VII. New Business

- a. Consider West Central Special Services Joint Service Agreement

This agreement provides access to programs and services for children with disabilities. This agreement is essential to us saying we serve all students. Dr. Ryker recommended the Board approve this agreement.

Kent Minnette made a motion to approve seconded by Kathy Brown. Vote 5-0

- b. Consider West Central CTE Agreement

This agreement provides professional services and CTE staff and twelve courses for our students. Dr. Ryker recommended the Board approve this agreement.

Kathy Brown made a motion to approve seconded by Susan Albrecht. Vote 5-0

- c. Consider Resolution to Transfer Amounts from the Education Fund to the Operations Fund

Andrew Nicodemus, Business Manager, asks the Board for approval to move up to \$500,000 per month during the 2024 Calendar Year. Currently \$200,000 is transferred each month to stay below the State Mandated 15% of Total Tuition Support for the year and must be approved by the Board. This Resolution gives that compliance. Mr. Nicodemus recommends the Board approve the resolution to transfer amounts from the Education fund to the Operations Fund.

Monte Thompson made a motion to approve seconded by Kathy Brown. Vote 5-0

- d. Public Hearing Concerning 2024 Budget, Capital Projects Plan, and Bus Replacement Plan

At the last Board Meeting (August 17) the 2023 Budget was approved for advertisement for public viewing. The Notice to Taxpayers appeared in the Journal Review on Thursday, August 31st. The next step is to open a public hearing for the public to provide their input on the advertised budget. Mr. Nicodemus then recommended the hearing be opened.

President, Steve McLaughlin opened the Public Hearing Concerning the 2024 Budget, Capital Projects Plan, and Bus Replacement Plan. With no public questions or comments, the hearing was closed.

- i. Consider Resolution to Adopt Capital Projects Plan
The Capital Projects Plan is a listing of the capital expenditures expected to be done throughout the next three-year period. Mr. Nicodemus recommended approval of the Resolution to adopt the Capital Projects Plan.
Monte Thompson made a motion to approve seconded by Kent Minnette. Vote 5-0
- ii. Consider Resolution to Adopt Bus Replacement Plan
The Bus Replacement Plan is a listing of the buses that are planned for replacement over the next five years. Mr. Nicodemus recommended approval of the Resolution to adopt the Bus Replacement Plan.
Susan Albrecht made a motion to approve seconded by Kathy Brown. Vote 5-0
- iii. Consider Resolution to Reduce 2023 Appropriations
Cash balances are appropriated in the Operations Fund and the Education Fund in case they are needed every year. This resolution is annually reviewed to reduce the appropriation so that it is available for a future year. This resolution grants authority to the Superintendent/Business Manager to lower the appropriation balances needed to more accurately reflect expenditures from July 1 to December 31 for the current year. Mr. Nicodemus recommended approval of the Resolution to Reduce 2023 Appropriations.
Kathy Brown made a motion to approve seconded by Monte Thompson. Vote 5-0
- e. Grants for 2023-2024 School Year
ARP-HCY (American Rescue Plan - Homeless Children and Youth) had a second round of reallocation that occurred last week. The amount CCSC was given was \$9,181.74. This grant will help to pay for one of our Social Workers that was funded with ESSER funds. Mr. Nicodemus recommended the Board approve the Business Office to apply for the ARP-HCY reallocation grant.
Kent Minnette made a motion to approve seconded by Kathy Brown. Vote 5-0
- f. Consider 2023 Fall Montgomery County Community Foundation (MCCF) Grant Application
The CCSC Health and Welfare Fund will be used to help students and families acquire access to health-related needs that otherwise would not be attainable. Being able to provide financial assistance in this way aids our students in their education and their education experience as well. Funding will be used to provide financial assistance for medical appointments (including primary and or urgent care, dental, vision, and mental health), glasses, as well as any other health-related needs. The funding will also be used to financially assist the school nurses in attending an annual IASN/NASN school nurse conference. The education received will provide the nurses with up-to-date health care education information to share with students and staff members. Dr. Ryker recommended the Board approve this Resolution.
Monte Thompson made a motion to approve seconded by Susan Albrecht. Vote 5-0

g. Consider Resolution in Support of Military Families

Hoover has long had an exceptional approach to honoring Veterans through Veterans Day activities and working with the local VFW on activities such as flag education, so they were eager to make an effort to apply for the Purple Star Certification and to meet the requirements in recognizing and celebrating our military families as well as support current students who are considering serving (approximately 45 students were listed as expected to join the military during registration). Trisha Whicker has completed the Point of Contact Training and will support any military families we have at Hoover or across the corporation. Hoover will increase their Public military display. Doug and his staff will add the necessary web page. The final step in our application is for the Board to pass a resolution publicizing support for military students and families. Next year, we aim to increase our schools achieving certification. As a son of a combat veteran, I proudly recommend the Board approve the Resolution in Support of Military Families.

Monte Thompson made a motion to approve seconded by Kent Minnette. Vote 5-0

h. Consider Memorandum of Understanding with Head Start

This MOU between the Community Action Program and Crawfordsville Schools is a requirement for our Title I grant and provides the sharing of information for support for our preschool and kindergarten students. Dr. Ryker recommended the Board approve this MOU.

Kathy Brown made a motion to approve seconded by Susan Albrecht. Vote 5-0

i. Public Hearing Concerning Collective Bargaining

1. Dr. Ryker advised that the bargaining laws require us to hold a public hearing to receive public input before the school corporation starts formal bargaining with the Teachers Association.
2. President, Steve McLaughlin opened Public Hearing Concerning Collective Bargaining.
 - i. There were no public questions or comments
 - ii. Hearing was closed.

VIII. Personnel

a. Consider Bradyn Barker Resignation - Hose Teachers' Aide

Susan Albrecht made a motion to approve seconded by Monte Thompson. Vote 5-0

b. Consider Lisa Lindsey Retirement - Hose Kindergarten Teacher

Kathy Brown made a motion to approve seconded by Monte Thompson. Vote 5-0

IX. Change of Position - None at this time

X. Business Manager's Report

A. Capital Asset Valuation

- i. We have reviewed the draft of the Capital Asset Valuation that was completed by AdTec. I want to thank Nate O'Neal and his staff for walking the AdTec consultants through our buildings this past summer to get this completed quickly. A final version of the Valuation has been included in the Board Packet

B. Other Business Office Items

- i. ECA Transition - Mr. Nicodemus met with Tara Walters this week to go through the transition for the Extracurricular Accounts to move to one Corporation Employees purview. Mr Nicodemus and Mrs. Walters will be in the process of evaluating bank accounts for all ECAs and processes that will need to be implemented for all buildings to follow regarding receipts and payment of claims for the ECAs.
- ii. Copier Replacement - A request was made and signed for a total of 4 machines as of this week. Beginning with a new machine at Hose Elementary that was purchased on a 60-month lease option. A new machine was purchased outright for the Power and Transportation building. Two new machines have been requested for CMS and will be on a lease option as well. A total of 9 machines will still need to be replaced.
- iii. Annual Financial Report - The Fiscal Year ended on June 30, 2023, and the Annual Financial Report was due in August. The submission was completed on August 28, 2023.

XI. Assistant Superintendent's Report

I. Curriculum, Instruction, and Assessment

A. High Reliability Schools

1. Teachers/Staff have taken the Level I survey. The parent survey has been released for parent participation and students will take the Level I survey in early October. Coaching sessions for each building will begin to take place for data analysis. Areas of strength and areas of growth will be highlighted through these sessions.

B. Curriculum Leads

1. Elementary and Secondary curriculum leads and principals met to discuss curriculum plan, goals, and professional development for the 2023-2024 school year. The current priority is to continue to work through the updated 2023 standards for English Language Arts (ELA), Math, Science (SCI), and Social Studies (SS) and reflect district curriculum maps appropriately. Indiana Department of Education (IDOE) continues to release resources to provide assistance as well.

C. Purdue University ENL Partnership

1. Crawfordsville Middle School (CMS) and Crawfordsville High School (CHS) are partnering with Purdue University for students observing and participating in classes with English as a New Language (ENL) students.

CMS (Laurie Vellner, Brent Melton, Jason Surber, and Molly Whitecotton) are hosting 5 Purdue students and CHS (David Pierce, Jenny Sims, Molly Whitecotton, Cindy Turner) are also hosting 5 students.

II. Operations

A. Wellness and Safety

1. School Safety Grant appropriations have come back to schools. Our grant was approved with a majority of the dollars requested going to our School Resource Officers (SROs). Additional funding was requested and approved for upgrades to additional security cameras throughout the corporation. We did request and receive approval for funds to utilize vaping awareness/deterrence. Combined with the Juul lawsuit we will have funds to put towards secondary schools.
2. Sandy Hook Promise anonymous reporting recently conducted a pre-launch tip test and, which was passed. Next steps will be to develop and conduct student training.
3. A reunification drill is scheduled for CHS on October 24th. CHS will relocate to CMS and practice the reunification process. While there has been quite a bit of experience practicing reunification at CHS for the other buildings this will only be the second drill for CHS.
4. The Fresh Fruit and Vegetable Program starts next Monday. Students will receive a fresh fruit in Pre-K through 5 buildings. Pre-K will receive the fresh fruit or vegetable prior to leaving and elementary buildings teachers will receive in the morning and have discretion of when to give to their class.

B. Maintenance

1. Southeast Services Corporation (SSC) has done a great job in August/September with HVAC issues. Heat waves and building occupancy with return to school creates adjustments and repairs and Nate O'Neal and his maintenance team have done a great job of keeping things up and running and getting repairs done as quickly as possible.

III. Marketing

A. Finalizing Branding Guide

B. Beginning to shoot video for future marketing releases

IV. Hoover Camping Trip

- A. 5th grade students recently went on their trip to Camp Tecumseh last week Wednesday through Friday. Students participated in "class periods" over the course of the three days with their "trail groups" receiving enrichment in science education learning about the ecosystem and wildlife, as well as being able to participate in activities such as canoeing and archery. I was fortunate to attend this year as a cabin and trail group chaperone and see both our students have a great trip and our Hoover teachers and staff lead and teach in an enriched environment.

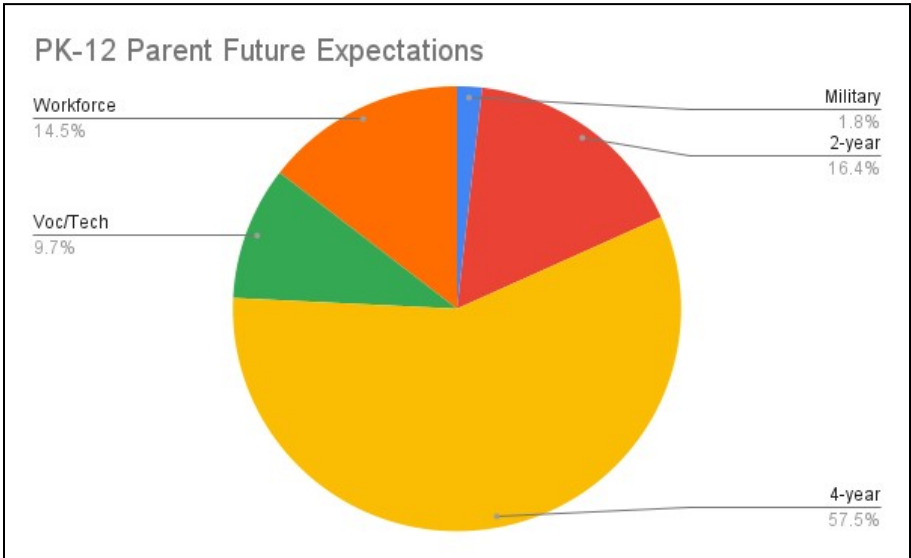
XII. Superintendent's Report

Educational and Instructional Leadership

- A. **CARA recognition** - The Crawfordsville Adult Resource Academy has earned the designation as an Indiana Adult Education Program of Excellence by going above and beyond the state goals and expectations. They will be recognized at the Program of Excellence at the Indiana Association of Adult and Continuing Education awards ceremony on September 28.
- B. **Quality Leader** - Hose, Hoover, and CMS were named 2023 Quality Leaders in the Indiana Afterschool Network for their dedication, leadership, and support to students in our Afterschool Programs. Deneen Bartlett and her team do an exceptional job of providing before and afterschool clubs and opportunities for our students.
- C. **Preschool Paths to Quality**- Brittany and Heidi are working on A Preschool Strategic Plan to reach our goal to become Paths to Quality (PTQ) Certified. We have been taking small steps toward this over the last year, but we now have set a plan to improve our offerings and our ability to accept vouchers and funding. We do hope to expand our preschool offerings.
- D. **i-READY**- Last month we shared about the implementation of our new diagnostic measure I-Ready. This month we have provided professional development to staff on the various reports through PD 103 i-Ready Reports Overview and led them through an in-depth analysis of their data with PD 104: i-Ready Diagnostic #1 Data Analysis. Our next steps will be to help our teachers use the I-Ready Tools for Instruction to make informed curricular decisions, and the individual student pathways to aid student learning.
- E. **US News Best High Schools recognition** - Crawfordsville High School has recently been awarded and announced as one of the 2023- 24 Best High Schools for high National and metro-area rankings, according to U.S. News and World Report. This national ranking puts CHS in the top 40% from approximately 18,000 public schools across the nation. The rankings are created based on data including college readiness, breadth of college curriculum, assessment proficiency, assessment performance, and graduation rate.
- F. **Parent Future Expectations** - This year I added a question to registration that asked parents to identify their current expectation for their child after graduation. These results help us strategically plan our “tracks” of course offerings, discuss appropriate placement for our students, and helps us know a parent’s expectations when we are talking to the student or parent.

Grade	Military	2-year	4-year	Voc/Tech	Workforce	Total
PK	2	27	83	11	23	146
K	1	20	109	6	27	163
1	2	34	126	21	22	205

2	5	37	106	10	21	179
3	1	29	107	16	18	171
4	1	32	101	16	36	186
5	2	30	107	18	20	177
6	5	33	112	20	28	198
7	2	36	116	13	28	195
8	1	26	103	23	19	172
9	6	30	123	24	25	208
10	7	26	90	15	36	174
11	6	28	88	30	27	179
12	4	24	70	20	34	152
Total	45	412	1441	243	364	2505



II. Personnel

A. Jenny Veatch Emerald Educator Award - We are excited to share that Jenny Veatch was selected as a 2023 Chamber of Commerce Emerald Educator. The Emerald Educator award recognizes the outstanding innovation, adaptability, and organization shown by K-12 educators. Jenny continues to be a highly effective educator. She is a great representative for The Athenian Way!

III. Organizational Management

A. Eclipse discussion - The local school corporations will be meeting with the Montgomery County EMA and other local officials to discuss the potential impact

on our community. Due to our proximity to Indianapolis which is touted as the 12th best place in the world to witness the Total Solar Eclipse and our availability of hotels, we may have an influx of visitors and that we must be prepared to handle the three T's, traffic, trash, and toilets. In Indianapolis the eclipse should start at 1:50 p.m. and end at 4:23 pm with a 3 minute and 49 second duration of totality. We have discussed with the teachers representatives and considered how to make this a learning event, or use different dismissal times, or to exchange days. Any and all thoughts are welcomed at this time.

IV. Community

- A. Elementary PTO - Informational Meeting Monday, October 2nd.
- B. The Community Leaders as Readers program has begun at Hose. We invited community leaders into our classrooms to help us create a fun learning environment for our students and expand our community connection. Our youngest students need to hear multiple adults read, especially the leaders in our community. Research shows that 15 minutes of reading to a child daily allows that child to hear over 1,000,000 words in a year. I don't have any research, but I promise that in 15 minutes of reading to children, adults will have one of the best moments of their day, if not their week or month. We currently have representatives from LSC, the City of Crawfordsville, McGowan Insurance, The Montgomery County Community Foundation, the Montgomery County Sheriff's Department, Safe Hiring Solutions, and our administrators. We will also have mystery readers, which are readers that can't commit to reading every two weeks but will be great for our students. Currently we have all three county judges ready to be mystery readers. Its not too late to join this great experience, even if it is a one-time mystery reader.

V. Reminders and Announcements

- A. ISBA/IAPSS Fall Annual Conference September 25 & 26
 - 1. 9/25/2023 8:00 AM - 1:00 PM EST
Indiana Convention Center
100 S Capitol Ave
Indianapolis, IN, 46225
 - 2. Dinner Monday

XIII. Other

XIV. Board Member Communication

XV. Patron Comments

- XVI. Adjournment** - Kathy Brown made a motion to approve seconded by Kent Minnette.
Vote 5-0. Meeting adjourned at 6:34

Patron's Comments are limited to 3 minutes per spokesperson for a total of 30 minutes. *The meeting site is fully accessible. Any person requiring further accommodations should contact the Superintendent at the School Corporation's central office.*