

Northwest Mississippi Community College Agenda

Student Services Council Meeting

March 30, 2023
2:00 p.m. via Zoom

Members Present: Dr. Tonyalle Rush, Catherine Kelly, Betty Darnell, Missy Kelsay, Candace Umberger, Jere Herrington, Dr. Parker Jones, Sheena Etherton, Candis Walker, Dr. Emily Davis, Steven Bennett, Katina Johnson, Brie Corlew, Dr. Laquita Parker, Aaron Payne, Janalisha Heard, Dakoyta Lesure

I. Call to Order/Review Agenda

Dr. Rush called the meeting to order at 2 p.m.

II. SAP Policy - Mrs. Candace Umberger

The students will be notified by email by a financial aid counselor. During the appeal process, a financial aid specialist will inform the student by email. The new way of filing an appeal requires the student to meet with their advisor and complete an academic plan detailing their major, expected graduation date, and coursework for the semester they submit the appeal. Academic students will meet with the "ARC." Health Science students will meet with their Health Science advisor and Career Tech students will meet with their Career Tech advisor. The academic plan is a required document for the SAP Appeal. This will go into effect in Fall 2023. Jere Herrington motioned to accept the new proposal SAP Policy to the Executive Council. Brie Corlew seconded the motion. The motion has passed.

III. Service and Emotional Support Animals (ESA)- Mrs. Missy Kelsay

Service Animals does not have to submit any documents to be on campus. Service Animals do not need to self-identify unless the Service Animal will be residing in campus housing. Service Animals are permitted in all public areas of campus except where specific restrictions apply. Faculty/Staff may ask two questions to determine if a dog is a service animal: **Is the animal required because of a disability, and What work or task has the dog been trained to perform?** Faculty/Staff may NOT ask about the individual's disability, medical documentation, identification card, etc.

Emotional Support Animals may be allowed in the residence hall, outside around campus. The handler must be under control at all times. Emotional Support Animals are not permitted in classrooms. We are requesting only to have one emotional support animal per student. We want to add that the student will not be excused from class to care for the emotional support animal.

Animal Verification Form is to be completed for any Service or Emotional Support Animal residing in Residence Halls. It has to be completed by a Mental Health

provider. We ask the Residence Hall's Emotional Support Animal (ESA) to be spayed or neutered.

Animal Contract for students in Residence Halls only to mark Service or Emotional Support Animal.

Animal Consent to Share Residence Form acknowledging that the animal will be in residence with them before the arrival of the animal on campus property. A roommate can contact the Disability Coordinator if the roommate can no longer live with the emotional support animal.

General Community Guidelines for Service Animals are trained to work and perform tasks and are not pets. Do not pet a service animal while it's working.

Disability Service Committee motion to move forward with the changes in the policy and to be presented to the Executive Council. Catherine Kelly seconded the motion. Motion passed.

Student Request for Reasonable Accommodations/Modification Form

The Disability Service Committee recommended adding Awareness of the condition to the form. We accept the motion on behalf of the committee. Sheena Etherton seconded the motion. Motion passed.

ADA Policy and Procedure

The Disability Service Committee motioned to meet at least once a year. Dr. Jones seconded the motion. Motion passed.

IV. Drug & Alcohol Sanctions – Dr. Tonyalle Rush

Alcohol Possession

- 1st violation results in a sanction of a \$100 fine and disciplinary probation for 180 days.
- 2nd violation results in a sanction of a \$200 fine, mandatory counseling, an additional 180 days of Disciplinary probation, and a letter to the parents.
- 3rd violation results in a sanction of a \$300 fine & residence hall dismissal.

Drug Possession (misdemeanor)

- 1st violation results in a sanction of a \$250 fine, disciplinary probation for 180 days, mandatory counseling, and a letter to the parents.
- 2nd violation results in a sanction of a \$500 fine, permanent residence hall dismissal, and an additional 180 days of disciplinary probation.
- 3rd violation results in a sanction of a minimum 1-year external suspension.

#109 Compliance

Abuse of the discipline system includes failure to comply with a sanction imposed under the student code of conduct. In the event that a student fails to complete all requirements of the sanction, the student may be dismissed from the college via external suspension.

Missy Kelsay motioned to move forward with the sanctions to the Executive Council. Mrs. Darnell seconded the motion. The motion has passed.

V. Announcements

- Priority Registration - April 3rd
- Desoto Fest - April 4th
- Desoto Food Truck - April 18th
- Spring Fling - April 19th
- Desoto Student Appreciation - April 20th
- Oxford Spring Preview Day/Student Appreciation Day - today, March 30th
- Commencement - May 12th
 - Academic 8 AM
 - Career Tech 11:30 AM
 - School of Health Science 2 PM
- Orientation
 - Senatobia (8:30 AM) - June. 14, 27, and July. 13, 18
 - Desoto (1 PM) - June. 15, 28, and July. 12
 - Oxford (8:30 AM) - June. 16 and July. 20
 - Unannounced CTE June. 13
 - Unannounced Health Science July. (We will confirm the date at a later time)
- Pre-registration for Summer and Fall will be open to currently degree-seeking students. Dual students (first-year students in the Fall) can pre-register after the Admission office has received their High School transcript. Transient students will be registered after the Admission office has received their College transcript.

VI. Adjournment

3:22 PM