

Ready To Work Credentials

Certification Requirements include:

- 95% Attendance and Punctuality rate.
- Satisfactory achievement of work ethic, organizational skills, attitude, and motivation.
- 80% or higher all required assessments.
- Successful completion of **ACT WorkKeys** assessments with level 3 or higher.

Upon successful completion of RTW program, graduates will receive two industry recognized credentials:

- National Career Readiness Certificate- issued by **ACT**
- Alabama Certified Work Certificate- issued by **AIDT**

Graduates of the **RTW** program have the opportunity to successfully advance through rigorous training and experiential learning activities to prepare them to excel in the workforce.

Dual Technical Enrollment

Dual (Technical) Enrollment is a program that allows high school students to earn college credit while earning a high school diploma. Dual (Technical) Enrollment provides students the ability to adjust to the college environment and course expectations before becoming a full-time college student. College credit will be awarded immediately upon successful completion of the course.

Eligibility requirements for Dual (Technical) Enrollment include the following:

- Must be a student in the 10th, 11th, or 12th grade;
- Minimum grade point average of 2.5 (unless district has specified GPA)
- Meet the entrance requirements established by participating postsecondary institution;
- Must complete postsecondary application and other required documents;
- Must complete Career/Technical Course Articulation Credit Request form; and
- Must have recommendation from CTE teacher, CTE Director, and principal.

XII. TECHNOLOGY

Computer Assisted Instruction - (Internet Acceptable Use)

The term “computer”, as used in this document, is intended to have a broad interpretation. “Computer” as used herein, means the computer itself along with all of the accessories and peripherals used in connection with the computer such as, but not limited to, the servers, backup drives, backup disk, network servers, communication servers, modems, Internet access software, CD ROMS, CD drives, printers, software, stored data, computer hardware, E-mail and any and all data and programs used on the Computers.

All use of computers must be in support of education, research, or business applications consistent with the purposes of the Board. Students and employees are to adhere to these acceptable use practices and any other acceptable use guidelines devised by the local school.

1. Computer accounts are to be used only by the authorized owner of the account for the authorized purpose.
2. The illegal installation or use of copyrighted software for the use on computers owned or operated by the Board is prohibited. Appropriate license (s) must be possessed by individual schools or the school system before copyrighted software may be installed or used.
3. Any use of computers for commercial or for-profit purposes is prohibited.
4. Users shall not intentionally seek information on, obtain copies of, or modify files, other data, or passwords belonging to other users, or misrepresent other users on the computer or network.
5. All communications and information stored on computers owned or operated by the Board shall be considered property of the Board.
6. No use of the computer shall seek to disrupt the use of computers by others. The computers shall not be destroyed, modified, or abused in any way without express permission of school administrators.
7. Malicious use of the computer to develop programs that harass other users or infiltrate a computer and/or damage the software components of the computer is prohibited.
8. Antisocial behaviors (harassment, discriminatory remarks, etc.) are prohibited on the computer. The computer will not be used to access internet sites or to run programs which are offensive, illegal or otherwise not suitable or proper for use in public schools.
9. Use of computers to access files dangerous to the integrity of individual computers (i.e., viruses) is prohibited.
10. The Board reserves the right to remove users' files without warning.
11. The Board reserves the right to amend this policy.
12. Penalties for students who violate this will be commensurate with those outlined in the student code of conduct. Board employees will be subject to disciplinary action for violation of this policy. The Board will not defend or provide assistance to any employee who breaches any law governing computer or software usage.

Internet and Electronic Mail Usage

We are pleased students have access to electronic mail and the Internet. To gain access to E-mail and the Internet, all students under the age of 18 must provide a signed parental permission form to the school office. Students 18 and over may sign their own forms.

Access to E-mail and the Internet will enable students to explore thousands of libraries, databases, and bulletin boards while exchanging messages with Internet users throughout the world. Parents are warned that some material accessible via the Internet may contain items that are illegal, defamatory, inaccurate, or potentially offensive to some people. The Boards intent is to make Internet access available to further educational goals

and objectives. We believe that the benefits to students from access to the Internet, in the form of information resources and opportunities for collaboration, exceed any potential disadvantages.

Parents and guardians of minors are responsible for setting and conveying the standards that their children should follow when using media and information sources. The Board supports and respects each family's right to decide whether or not to allow their child access to the Internet and electronic mail.

Internet and Email Rules

Students are responsible for good behavior on school computers just as they are in a classroom or a school hallway. Communications on the Internet are often public in nature. General school rules for behavior and communications apply.

The Internet access is provided for students to conduct research and communicate with others. Access to network services is given to students who agree to act in a considerate and responsible manner. Parent permission is required. Access is a privilege—not a right. Access entails responsibility.

In order to comply with CIPA (Children's Internet Protection Act) and school system objectives, the school staff will monitor student use to provide guidance and instruction in the appropriate use of the Internet, including E-mail. The Hale County Board of Education will also "provide for the education of minors about appropriate online behavior, including interacting with other individuals on social networking websites and in chat rooms and cyberbullying awareness and response" in accordance with the Federal Communications Commission (FCC) Protecting Children in the 21st Century Act.

Computer storage areas may be treated like school lockers. School administrators may review files and communications to maintain system integrity and insure that users are using the system responsibly. Users should not expect that files stored on computers will be private. In our schools, Internet filtering software will be used to protect students from viewing inappropriate sites.

The following are examples of behaviors that are not permitted. This list should not be considered exhaustive.

- Sending, linking, or displaying inappropriate sites, messages or pictures.
- Using obscene language.
- Harassing, insulting, or attacking others.
- Damaging computers, computer systems, or computer networks (including hacking).
- Violating copyright laws.
- Using another's password.
- Trespassing in another's folders, work, or files.
- Intentionally wasting limited resources.
- Employing the network for personal commercial purposes.
- Posting student pictures, names or other personal information on Internet without parent/custodian's consent.
- Posting student work on Internet without student's permission.

Violations may result in a loss of access as well as other disciplinary or legal action.

This policy complies with the Children's Internet Protection Act (CIPA). The Internet Safety Policy requirements of CIPA are incorporated in our Computer-Assisted Instruction policy that also serves as our Internet Acceptable Use Policy.

Computer use will be closely monitored by school employees. In addition, due to the possible harmful effects to our computer systems, such as viruses and/or computer crashes, students shall not be permitted to bring, to any campus, musical or software CD's, disks, or any other software that is not purchased by the local school or the Hale County School System.

XIII. TRANSPORTATION

Student Transportation and School Bus Conduct

School buses are considered as an **EXTENSION OF THE CLASSROOM** and all students are required to conduct themselves on buses in a manner consistent with established standards for classroom behavior. In accordance with established law, **student transportation at public expense is a privilege and not a right.** Students may have bus-riding privileges suspended or revoked for failing to follow established school bus rules and regulations.

The following regulations shall apply to all students riding school system-owned or leased buses:

1. Students are responsible to the bus driver while riding the bus.
2. Students are subject to their school's student code of conduct while riding school buses.
3. Students shall not ride school buses on trips other than regular runs without filing permits with the principal that have been authorized by their parent(s) or custodian(s) for such trips.
4. Students shall be required to **get on and off buses only at stops approved for them and at no other stops without the written approval of the principal.**
5. Children should be picked up and dropped off on the side of the road they live on when the bus has to go down the road and turn around.
6. Hale County Board of Education takes trespassing seriously. Violators will be prosecuted to the fullest extent of the law.

Students should adhere to the following rules while riding school buses:

1. Be on time at the designated pickup sites;
2. Stay off public roads while waiting for the bus;
3. Wait for the bus to stop before attempting to board;
4. Keep all body parts inside the bus at all times;
5. Assist in keeping the bus safe and clean;
6. Refrain from loud talking or behavior which may divert the driver's attention;
7. Refrain from damaging the bus (pay for any damage to seats, windows, etc.);
8. Do not bring bottles, food, etc., onto the bus on regular routes;
9. Leave no books, lunches, etc., on buses;
10. Keep aisles of the bus unobstructed at all times;
11. Help with the comfort and safety of smaller students;
12. Do not throw anything out of bus windows;
13. Remain in your seat while the bus is in motion;
14. Remain quiet when the bus is approaching a railroad crossing stop; and
15. In case of a road emergency, remain in the bus and follow the driver's instructions.

Students should adhere to the following requirements when exiting and crossing in front of the bus:

1. Make certain that the bus has come to a complete stop, that the door is still open, and that the stop signal is extended;
2. Cross in front of the bus within sight and hearing of the driver, look both ways, and stay out of the line of traffic until the path across the roadway is free from danger;